

Fwd: Executive Diploma in Project Management Workshop in Chennai in September, 2025

Shri Dharmendra <csdelhi@nic.in >

Wed, 20 Aug 2025 4:38:31 PM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>

From: chairman@i2p2m.com

To: "Shri Dharmendra" <csdelhi@nic.in>

Sent: Wednesday, August 20, 2025 3:39:39 PM

Subject: Executive Diploma in Project Management Workshop in Chennai in September, 2025

Dear Shri Dharmendra

We are enclosing the letter from our chairman, Shri Adesh Jain, regarding the upcoming **Executive Diploma in Project Management (EDPM) inaugural workshop in Chennai from September 15 to 19, 2025.**

The EDPM program has emerged to be the most relevant in today's context of a changing environment. It provides **a 360-degree coverage through 4 Levels of learning, including experiential learning through a leading simulation from the UK.**

We look forward to your positive response.

With best wishes,
Achla Asthana
PM Competency Development centre
+91-9999684621 / 23

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Regards
O/o The Chief Secretary, Delhi

3 Attachment(s)

Shri Dharmendra.pdf

607.1 KB

Enclosure 1 Top 11 EDPM.pdf

400.5 KB

Enclosure 2 EDPM Brochure C...

4.4 MB

Chennai : 15 to 19 September 2025 Ramada Chennai Egmore, Chennai**Globally the most unique in providing 360° coverage
in managing complexities and uncertainties**Shri Dharmendra
Chief Secretary
Government of NCT Delhi

August 20, 2025

Dear Shri Dharmendra,

We are holding the First Executive Diploma in Project Management Program (EDPM) in Chennai from September 15 to 19. **As being the first inaugural program in TN, we would like to see a participation of 100 professionals from industry, academia and government.** So far, we have been doing EDPM program in other capitals of the Indian States. TN State is emerging as one of the major Indian states contributing to the national economy.

Since 2011, 2500+ professionals have acquired the Executive Diploma in Project Management (EDPM) credential from **200+** institutions across 11 countries including from international organizations such as UNDP and JICA (Japan) in building competencies and managing uncertainties. **NTPC, IOC and DRDO are the top three companies with 186, 174 and 127 professionals, respectively with EDPM credential.** (Enclosure 1)

EDPM workshop comprises of four levels from 1 to 4 as outlined below and details are given in **Enclosure 2.**

NITI Aayog has set up a high-power Task Force comprising of Secretaries to the Government of INDIA under Sh. Amitabh Kant, I was also co-opted as a member of the Task Force. **It may be mentioned that the Report of the NITI Aayog's Task Force has made a reference to Diploma in Project Management, which would create a large number of professionally competent project managers.**

The Totality of Project Management (TPM) syllabus at Level 1 of the diploma program, is the only one globally **which is in alignment with NITI Aayog's recommendations** for the project management curriculum.

TPM leads to the CIPM credential, which is ISO 17024:2012 accredited & is the only one in INDIA

The level 2 of the 1-Day experimental learning program will make participants gain 3 years of experience in a day. The real-time simulation in this workshop is also used in the top 20 business schools and global companies.

We look forward to 4 to 5 officers from your Ministry for this workshop. As a special case, being the inaugural EDPM workshop in Chennai, we offer a 50% discount on the regular registration fee

It is a major initiative taken by i2P2M to create a project-oriented India by nurturing a project mindset.



Adesh Jain, Chairman, i2P2M

Below excerpts from NITI Aayog's Task Force Report on Project & Program Management

"Diploma/degree in Project Management which combines Learning to the application at the workplace... should be encouraged enabling the creation of a large number of professionally competent project managers".

Details of the 4 Levels of EDPM Program (Chennai) are Given Below

Level 1 (3 days) (15 to 17 September)
Totality of Project Management (TPM)
Leading to the Certificate In Project Management
(CIPM) - ISO/IEC 17024:2012 Accredited

TPM is only PM syllabus globally which is in line with **NITI Aayog's recommendations for project management curriculum.**

TPM leads to Certificate In Project Management (CIPM) - the only PM credential in India which is ISO/IEC17024:2012 accredited.

Level 2 provides most unique experiential learning thought computer based real time program experience in managing uncertainties. Teams must take 100's of decisions from design/ engineering to contracts in Balancing Time, Cost, Scope, Risks, Contracts and Stakeholders.


Prendo's simulations are used by global organisations & Top 20 business schools.

Level 2 (1 day) (18 September)
Computer based Real Time Simulation
on Project Leadership from UK
Gains 3 years of experience in 1 day

Level 3 (3/4 day) (19 September)
Project Risk Management (ProRM)
Leading to the Introductory Certificate in
Project Risk Management (Intro CriPRM)

The workshop will cover Seven Risk Management Processes i.e., Risk Management Plan, Identification, Quantification, Response Development, Response Execution, and Response Control & Lessons Learned in a structured way.

Risk Management is the backbone of managing projects.

1.  **Antonio Nieto-Rodriguez**
(Belgium)
is the Author of the Harvard Business Review Project Management Handbook and a leading consultant.

2.  **Adesh Jain (India)**
is Chairman of the International Institute of Projects & Program Management (i2P2M) & Founder of the World Project Management Forum (WPMF).

Collective Action Plan - based on participant's participation, the facilitator will create a set of 4 to 5 recommendations to be implemented in their company.

Level 4 (1/4 day) (19 September)
Wisdom Sharing by Global Thought Leaders on
1. The Project Economy Has Arrived, and Why Project Management Had to Be Reinvented
2. Project Mindset - The DNA of Managing Change

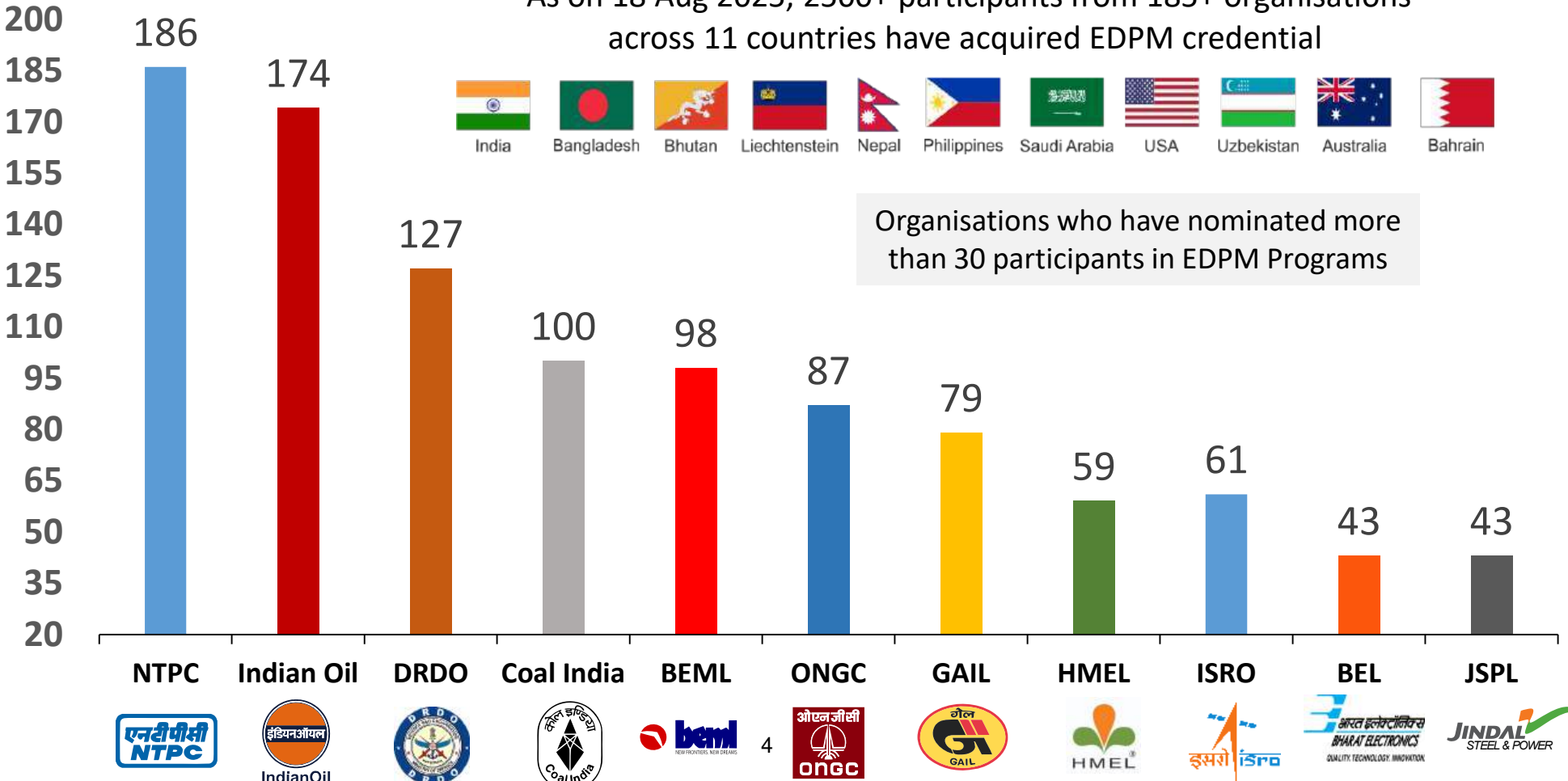
EDPM - an experience never experienced before! Opportunities to be enhanced

For more details, please contact: Adesh Jain, Chairman

Top 11 organisations with EDPM Credentials

Globally Unique EDPM program transforming competencies to outcome

As on 18 Aug 2025, 2500+ participants from 185+ organisations
across 11 countries have acquired EDPM credential



Chennai : 15 to 19 September 2025, Ramada Chennai Egmore, Chennai

EDPM Program - Some Feedback from the participants



Superb faculty with exceptional teaching skills, **memorable and lifetime experience**. Priceless course contents with great value addition.
- Vinod G Nair, VSSC, ISRO
Participated in class 2023



A single window to the art, science and philosophy of project management. **Memorable experience**.

- Dr. Manu Korulla, DRDO
Participated in class 2017



The various uniqueness of EDPM Programme has lifted the bar of excellence globally to an **unparalleled level in field of executive education**. My hats off to Adesh Jain for his pioneering efforts.
- DC Patel, IOC



"Really lucky to have enrolled in this course. **The 4 levels are absolutely a gem**. A great experiential learning.

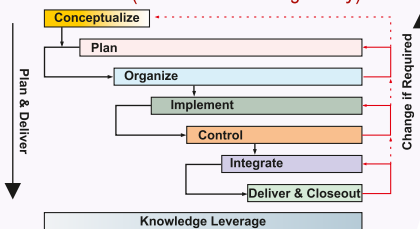
- Anupam Mukherjee, NTPC

Level 1

3 Day

Totality of Project Management (TPM) prepares for Certificate In Project Management (CIPM)
- ISO/IEC 17024:2012 accredited

Eight Project Life Cycle Phases
is in line with NITI Aayog's recommendations
(The most Robust globally)



Level 2

1 Day

Computer based Real Time Simulation on Project Leadership from UK
Gain 3 years of experience in 1 day

Prendo simulations are also used by many global organizations and leading business schools, including:



Level 4

1/4 Day

Wisdom Sharing



Antonio Nieto-Rodriguez
(Belgium)
is the Author of the Harvard Business Review Project Management Handbook and a leading consultant.



Adesh Jain (India)
is Chairman of the International Institute of Projects & Program Management (i2P2M) & Founder of the World Project Management Forum (WPMF).

Collective Action Plan

Learnings gained through EDPMs 4 levels prepares participants to apply the knowledge/experience gained at their workplace. In the Collective Action Plan, based on participant's participation, the facilitator will create a set of 4 to 5 recommendations to be implemented in their company. The most unique USP of EDPM program 's 4 levels are to transform competency development to measurable outcome.

Level 3

3/4 Day

Project Risk Management
Leading to the Introductory Certificate in Project Risk Management (Intro CrtPRM)



Risks are those uncertainties that matter

Project management knowledge must get translated to its application through a systematic approach of full risk management from start to closeout.

EDPM - Transforms Knowledge to Outcomes

EDPM has 360° coverage of project management

i2P2M is

Revolutionising
Management

Transforming
Learning to Competency
Development

Application at Workplace
Measuring Benefits
Documenting Best
Practices

**Knowledge Acquisition, Building Competencies &
Demonstrating Outcomes**



Certificate In Project Management (CIPM) is ISO/IEC 17024:2012 accredited and administered by International Institute of Projects & Program Management (i2P2M).

i2P2M - International Institute of Projects and Program Management, a non-profit company, was incorporated in 2008 as a Section 8 company. The company's vision is to equip project leaders, managers and professionals across central / state government, public & private sector companies and research institutions in nurturing project mindset to better manage the ever increasing complexities. Its aim is to enhance their Knowledge, building Competencies and demonstrating Outcomes through comprehensive learning that can be applied at the workplace, exposure to best practices, relevant case studies, real time computer based simulations of complex project and leadership scenarios and sharing of experience / success stories by industry stalwarts from India and abroad.

i2P2M has two major streams – Project Management Certifications and building competencies through various Executive Diploma programs.

- International Executive Diploma in Project Management (IEDPM) in association with the School of Business of the George Washington University (GWU), Washington D.C., USA. There are 5 levels to acquire IEDPM. Level 5 of 5 days is done at GWU. The total duration is of 15 days.
- Executive Diploma in Project Management (EDPM) Hybrid program covering Levels 1 to 4. The total duration is of 10 days.
- **Executive Diploma in Project Management EDPM covering Levels 1 to 4. The total duration is of 5 days in physical mode. It's a version of EDPM program**

Level 1 is the foundation program covering Totality of Project Management. This prepare for the Certificate In Project Management (CIPM) which is ISO/IEC 17024:2012 accredited by NABCB of QCI, Government of India. **Levels 2 to 4 of EDPM** workshop is on risk management, real time computer simulation program from UK and wisdom sharing by international stalwarts. At the end of the diploma program, participants evolve a combined action plan for implementation at their workplace. It is a powerful 5 days program.

Some of the distinguished members of Academic Industry Council* (AIC) of i2P2M



T K A Nair
Adviser to Fmr. Prime Minister
Chairman, AIC



Adesh Jain
Member Secretary



Dr. Rajiv Kumar
Fmr. Vice Chairman
NITI Aayog



Dr. Deepak Vohra
Special Advisor to
Prime Ministers in Africa
and in Ladakh



Sanjay Mitra
Fmr. Defence Secretary
Government of India



**Air Marshal
Dr. Rajeev Sachdeva**
AVSM (PhD) (Retd)



Prof. G. Rangarajan
Director, IISc



Prof. R T Krishnan
Director
IIM, Bengaluru



Dr. S Chattopadhyay
Professor & Fmr.
Director IIM, Calcutta



Dr. V. Ramgopal Rao
Vice Chancellor,
BITS Pilani



Atul Sobti
Director General,
SCOPE



Vinayak Pai
MD & CEO
TATA Projects



R. Madhavan
Fmr. CMD, HAL



Deepak K Hota
Fmr. CMD,
BEML Ltd



Ranjan K Mohapatra
Fmr. Director, HR
IndianOil



K Venkataraman
Fmr. CEO, MD
L&T



Dr. Hans Stromeier
President, International
Association of Project
Managers Liechtenstein,
Europe



Prof. Ashish Nanda
Sr. Lecturer
Harvard Business
School



Dr. Shyam Giridharadas
Adjunct Professor
The George Washington
University, USA



Representative from



Representative from



Representative from



Representative from

*Designations as on 27th June 2025




Level 4

Wisdom Sharing & Collective Action Plan

1/4 day

360 degree coverage
(Case Studies & Action Plan)

Wisdom Sharing by Thought Leaders

Belgium  Germany  India 

Topic: The Project Economy Has Arrived.

Antonio Nieto-Rodriguez (Belgium) is the Author of the Harvard Business Review Project Management Handbook and a leading consultant.



Topic: Project Mindset - The DNA of the World of Change

Adesh Jain (India) Chairman of the International Institute of Projects and Program Management (i2P2M) and Founder of the World Project Management Forum (WPMF).

Collective Action Plan

Learnings gained through EDPMs 4 levels prepares participants to apply the knowledge/experience gained at their workplace. In the Collective Action Plan, based on participant's participation, the facilitator will create a set of 4 to 5 recommendations to be implemented in their company. The most unique USP of EDPM program 's 4 levels are to transform competency development to measurable outcome.

Level 3

Project Risk Management (PRM)

Leading to Introductory Certificate in Project Risk Management

3/4 day

Managing Uncertainties
(Application)

Risks are those uncertainties that matter

Project management knowledge must get translated to its application through a systematic approach of full risk management from start to closeout.

Introductory Certificate in Project Risk Management (IntroCrtPRM) Exam



globally unique

Level 2

Computer Based Real Time Prendo Simulation (UK) Program on Project Leadership

1 day

Experiential Learning
(Outcome)

Gain 3 years of experience in just 1 day

Prendo simulations are also used by many global organizations and leading business schools, including:

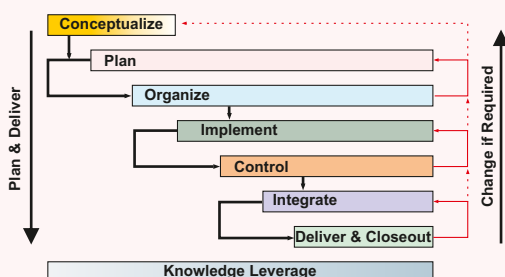


Level 1

Totality of Project Management (TPM)

prepares for Certificate In Project Management (CIPM)-ISO/IEC 17024:2012 accredited

3 day

Building PM Foundation
(Knowledge)Eight Project Life Cycle Phases
(The most Robust globally)

NITI Aayog

Task Force Report on
Project & Program Management
(June 2019)

Excerpts on Project Management curriculum from above report :
"encompassing all life cycle phases i.e. Conceptualize, Plan, Organize, Implement, Control, Integrate, Deliver / closeout and Knowledge Leverage".

Certificate in Project Management
(CIPM) Exam



Certificate In Project Management (CIPM) is ISO/IEC 17024:2012 accredited and administered by International Institute of Projects & Program Management (i2P2M).

In 2011 the Executive Diploma in Project Management (EDPM) face-to-face program was launched. As on now **2500+ professionals from 185+ organisations, across 11 countries have gone through EDPM program.**

Some of the organisations are :

Top 12 Institutions with highest no. of EDPM credential holders (numbers given inside the brackets)

 एनटीपीसी NTPC	(186)	 इंडियनओयल IndianOil	(174)	 Defence Research & Dev. Organisation	(127)	 Coal India Ltd.	(100)	 बी ई एस एल bhel	(98)	 ओएनजीसी ONGC	(87)				
 GAIL (INDIA) Ltd.	(79)	 HPCL Mittal Energy	(59)	 इसरो ISRO	(61)	 भारत इलेक्ट्रॉनिक्स BHARAT ELECTRONICS	(43)	 JINDAL STEEL & POWER	(43)	 Integrated Defence (Navy, Air Force, Army, MOD)	 Indian Navy	 Indian Air Force	 Indian Army	 रक्षा मंत्रालय MINISTRY OF DEFENCE	(35)
 UN DP	 NITI Aayog	 एन एच आइ NHAI	National Highways Authority of India	 BrahMos BrahMos Aerospace (P) Ltd.	 CAG	Comptroller and Auditor General	 DGH	Director General of Hydrocarbons	 BARC	Bhabha Atomic Research Centre					
 MP GOVT.	 GOVERNMENT OF TAMILNADU	 TEN TECHNIP ENERGIES	 LARSEN & TOUBRO	 PARADIP PORT TRUST	 MUMBAI PORT TRUST	 ज न ए न्यास JNPT	Jawaharlal Nehru Port Trust								
 एन सी एल NCL	 टी सी आई लि. TCL	 सेल SAIL	Steel Authority of India Ltd.	 HP	Hindustan Petroleum Corp. Ltd.	 Bharat Petroleum Corporation Ltd.	 ऑयल इंडिया लिमिटेड Oil India Limited	 EIL	Engineers India Ltd.						
 पावरग्रिड Power Grid Corp. of India Ltd.	 एअरपोर्ट्स ऑथॉरिटी ऑफ इंडिया Airports Authority of India Ltd.	 आर सी एफ Rashtriya Chemicals & Fertilizers	 NBCC	National Building Construction Corporation Ltd.	 GRSE	Garden Reach Shipbuilders & Engineers	 रेल विकास निगम लिमिटेड Rail Vikas Nigam Limited	BSES	BSES Rajdhani Power Ltd.						
 IRITES	 एचएसवीएन SJVN	 एन एच पी सी NHPC	 माझगन डॉक लिमिटेड Mazagon Dock Limited	 गोवा शिपयार्ड	 कोचिन शिपयार्ड	 एन एफ एल NFL									
 दिल्ली मेट्रो रेल कॉर्पोरेशन लिमिटेड Delhi Metro Rail Corporation	 KOCHI METRO RAIL LIMITED	 गुजरात मेट्रो	 नालको NALCO	 THERMAX	 TATA STEEL	 genpact									
 ADANI	 ITC Limited	 JCB	 MCDERMOTT	 NUCLEUS SOFTWARE	 TechnipFMC	 WÄRTSILÄ	Wartsila (India) Ltd.								

Participants are from following 11 Countries



India



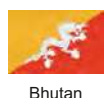
Australia



Bahrain



Bangladesh



Bhutan



Liechtenstein



Nepal



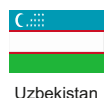
Philippines



Saudi Arabia



USA



Uzbekistan

Some Feedback

an experience which must be experienced by everyone.

- TVNB Shankar, ONGC



“Was a mind boggling experience in getting exposure to the best possible inputs. This opportunity comes once in a life time.

- Dr. Abhijeet Tikha, ONGC

Only one word - exceptional and unique programme. MUST for all.

- Manish Aggarwal, Bharat Petroleum



“Proud of be a ‘Shishya’ of i2P2M - an unique experience & most memorable”.

- J Phookan



Unique and unforgettable experience.

- Santiram Mandal



Complex ideas / concepts were made simple to understand and re-collect by well-designed presentation and explanation by ‘Madam’. It is a ‘wow’ learning.

- AK Gowthamam, Indian Oil Pipeline



It has been an enriching experience of Level 1 program on Totality of Project Management. A memorable experience.

- Anil Mohanty, Nucleus Software



Mr Adesh Jain, Imparting PM awareness is not a profession for him but a “Mission”.

- Gp Capt Mukesh Sharma
Air HQ (VB), HQ IDS (MoD)



A lot of passion was displayed by Mr. Adesh Jain on concepts on Risk Management Processes.

- Capt (IN) Sandeep, Naval HQ, Indian Navy



Sir you have made the experience of this module a ‘WOW’ experience, an experience never experienced before.

- Maj Priyanshu Goyal, Planet, HQ IDS, HQ IDS (MoD)



Our Guru Shri Adesh Jain sir who is & will always be pioneer in this field across the Globe.

- P R Parate, GM (PJ), Refinery



Risk management program was simply superb. Hats off to the faculty. 80% content was new to me.

- J Madhu, IOC Pipeline

It was a superb and insightful program.

- Sourabh Nanaware, Tata Motors



Enriching, eye opening and empowered.

- Shikha Rani, Tata Motors

Coverage of project risk management is superb.

- Saurabh Ahuja, AGM-Refinery EDC



24 months were shortened to 4 hours made us look ahead and visualise the outcome without doing the project. A real feeling of the triple constraint was visible.

- Shaji P J, GM (Water Transport)



Superb and mind boggling. Very Enriching Experience, a must for all level of officers to create an army of project managers and leaders for implementing the projects.

- PD Rathi, General Manager (M) Northern Coalfields Limited



It was a life time experience, having fun as well as learning. It gave many insights and sharpened my opinions. It also opened many a closed windows.

- Satish Jha, General Manager (CP)

“Knowledge which does not change behaviour is useless”, a phrase which will help in implementing everything we have learnt here.

- Anoop Kumar Srivastava, ISRO



“Really lucky to have enrolled in this course. The Module is absolutely a gem. It Mixes all basic and the profound and neatly connects them with simple and solid fundamentals. Top of the shelf course”.

- Anupam Mukherjee, AGM, NTPC



It's great to be apart of this course.

- Mantrana Gola, JICA



**Executive Diploma in Project Management
(EDPM) Workshops were
concluded with outstanding success
Glimpse of some of the participants of the workshops**



Some of the 68 participants of the **23th EDPM program held on June 16 to 20, 2025 at New Delhi** along with Adesh Jain, Chairman, i2P2M and Ruchira Jain, Managing Director, CEPM. Some of the participating companies were DRDO, IOCL, ISRO, McDermott, NBCC, GAIL, NTPC, HMEL, IGL, HDFC, FLS, ISPRIL, Avery India Ltd., AIGGPD Govt. of M.P. and DST Govt. of Gujarat



Some participants of the **21st EDPM program held on April 21 to 25, 2025 at Bengaluru** along with Adesh Jain, Chairman, i2P2M. Some of the participating companies were BEML, DRDO, PWD Govt. of Karnataka, Plantixx and MTC Ltd.



Some participants of the **22nd EDPM program held on May 12 to 16, 2025 at Mumbai** along with Adesh Jain, Chairman, i2P2M. Some of the participating companies were ISRO, DRDO, Sameer, MRVCL, Resonia, T.EN and Vedanta Ltd.



(Second from the left) Manish Marathe from Technip Energies one of the participants was declared as the **Best Student of the Class of June 2025** based on the total score of 500 marks across 4 levels by Adesh Jain, Chairman, i2P2M (C).



Ajith, LPSC, ISRO (L) one of the participants was declared as the **Best Student of the Class of May 2025** based on the total score of 500 marks across 4 levels by Adesh Jain, Chairman, i2P2M (C) & Ishan Shukla, Resonia (R).



Sharon Rachel Manu, Plantixx, UK (L) & Preeti Gupta (R) of DRDL, DRDO both of the participants was declared as the **Best Student of the Class of April 2025** based on the total score of 500 marks across 4 levels by Adesh Jain, Chairman, i2P2M (C).



Some of the participants going through Certificate In Project Management (CIPM) Exam which is ISO/IEC 17024:2012 accredited



Certificate In Project Management (CIPM) is ISO/IEC 17024:2012 accredited and is administered by International Institute of Projects & Program Management (i2P2M).

i2P2M is the only certification body in India that awards individuals the Certificate In Project Management (CIPM) credential

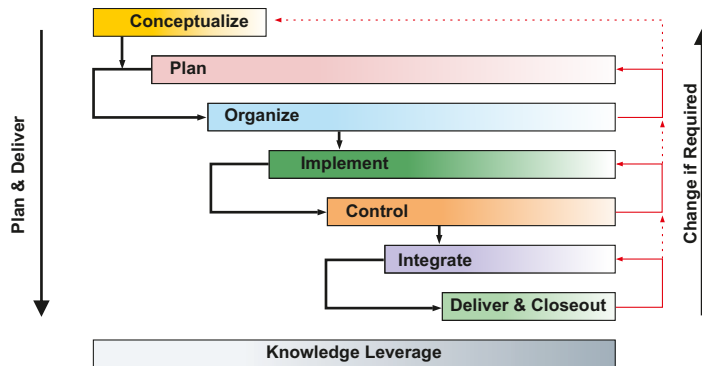
Level 1
 (3 days)

Totality of Project Management (TPM)
 prepares for the ISO/IEC 17024:2012 accredited Certificate In Project Management (CIPM)

Timings : 9.00 am to 5.30 pm

Chennai : 15 to 17 September 2025

Totality of Project Management (TPM) covers 8 Project Life Cycle Phases, 37 Knowledge Areas and 127 Concepts.



Some Feedback

Superb faculty and excellent exposure, best learning experience and massive gain in knowledge of project management.

- Dr. Deepak Mishra, **SAC, ISRO**

Level 1 TPM course is awesome

- Pooja Yadav, **SAG, DRDO**

8 Project Life Cycle Phases of TPM is in line with NITI Aayog's recommendations for project management curriculum

TPM covers eight Project Life Cycle (PLC) phases – Conceptualize, Plan, Organize, Implement, Control, Integrate, Deliver & Closeout and Knowledge Leverage. Each phase has been depicted using different colors of varying intensity showing the intensity of the work during that phase. Three additional Project Life Cycle phases **Organize**, **Integrate**, **Knowledge Leverage** were introduced first time globally. The additional 3 project life cycle phases is added to conventional 5 project life cycle phases used by other global PM associations. Totality of Project Management is most unique globally. CEPM provides project management training based on the syllabus provided by i2P2M which administers the Certificate In Project Management (CIPM) Exam

Some of the 37 Knowledge Areas covered in Totality of Project Management (TPM) are: Stakeholder Management, Need Analysis, Business Case, Success Criteria, Scope Definition, Time Management, Cost & Finance, Project Management Plan, Roles & Responsibilities, Risk & Opportunity, Procurement, Quality, Information Management & Reporting, Contract Administration, Communication, Organization Structures, Leadership, Motivation, Conflict Resolution, Team Performance, Negotiation, Change Management, Issue Management, Problem Solving, Internal & External Interfaces, Closeout, Post Project Evaluation, Agile methodology, Health, Safety, Environment, CSR etc.

Excerpts from NITI Aayog Task Force Report on Project & Program Management :

"The curriculum to address following knowledge areas for project management and should consider the project from concept to commissioning encompassing all life cycle phases i.e. Conceptualize, Plan, Organize, Implement, Control, Integrate, Deliver/closeout and Knowledge Leverage".

Totality of Project Management is in line with NITI Aayog's above recommendation.

International Institute of Projects and Program Management (i2P2M) will hold the 2.5 hour Certificate In Project Management (CIPM) exam on

Chennai - 17 September from 3 to 5.30 pm

ISO/IEC 17024:2012 provides a framework for ensuring consistency, credibility, and quality in certification programs. By complying with this standard, **certification bodies such as i2P2M** can demonstrate their adherence to internationally recognized practices and build trust among all stakeholders.



Certificate In Project Management (CIPM) is ISO/IEC 17024:2012 accredited and administered by International Institute of Projects & Program Management (i2P2M).

Totality of Project Management (TPM) (Building PM Foundation)

Totality of Project Management (contd.)



“What makes Certificate In Project Management (CIPM) program world class is its comprehensive syllabus covering 8 project life cycles phases, 36 knowledge areas and 117 concepts with an extremely robust certification process. **I myself have gone through the CIPM and in my opinion, it should be a pre-requisite for all PM professionals globally.**”

- Prof. Dr. B. Nag, IIM Calcutta (2015)



“Certificate In Project Management (CIPM) is unique and should become **a must for professionals of an enterprise to create a common vocabulary**”

- Dr. Hiroshi Tanaka, President, Project Management Association, Japan and PM Advocate of JGC Corpn. (2007)



“This module should be taught to all government and corporate officials who are in any way managing a project

-Brig. Vikram Nagpal, IDS

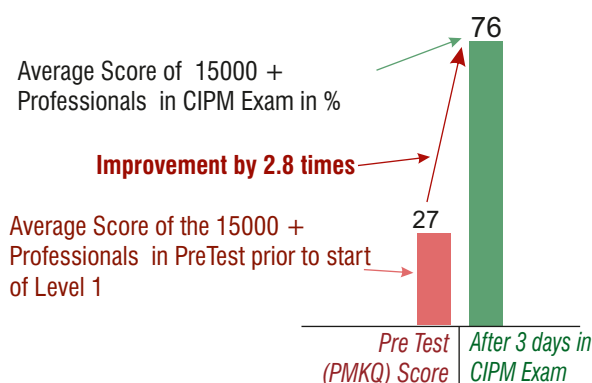
**19500+ professionals across 650+ companies from 25+ countries
have done Totality of Project Management. Some leading companies are :**



The Totality of Project Management (TPM) training is started with an initial knowledge assessment PreTest through CEPM's Project Management Knowledge Quotient (PMKQ) tool. After the TPM training we find an astounding improvement. For example, there was a 2.8 times improvement of the participants who have gone through Totality of Project Management.

A Project Management Knowledge Quotient (PMKQ) test was held at the beginning of the 3 day Level 1 Totality of Project Management program to assess the knowledge gaps of the participants. Faculty paid special attention to the weak areas of the participants of the class as per the initial test.

The Certificate In Project Management (CIPM) Exam was conducted at the end of the training program on 3rd day. As can be seen from the graph, there has been on average an increase by a factor of 2.8. It is remarkable improvement.



Certificate In Project Management (CIPM) Examination

Chennai - 17 September from 3 to 5.30 pm

International Institute of Projects and Program Management (i2P2M) is organising the Certificate In Project Management (CIPM) Exam on Chennai - 17 September, 2025 i2P2M is the certification body and is not involved in the project management training. A participant needs to follow i2P2M's instructions for the CIPM Exam. Candidates must be minimum graduate in any field.

CIPM exam is of 2.5 hours. Paper has 4 sections covering the 8 project life cycle phases. i2P2M administers the CIPM exam which is ISO/IEC 17024:2012 accredited. CIPM exam is the only PM exam globally with negative marking providing robustness to exam process. Exam has 150 multiple choice questions based on application of knowledge, scenarios and computations.

CIPM Certificate is given to those who qualify in the exam which carries the logo of NABCB, Quality Council of India. **i2P2M is the only company in India with ISO/IEC 17024:2012 accreditation for its Certificate In Project Management credential.**

CIPM credential has global reach - Made in India Initiative

CIPM Exam is administered by i2P2M.

NITI Aayog has recognised i2P2M as one of the four Global Project Management Certification Bodies.

i2P2M's Project Management credential – Certificate In Project Management (CIPM) for Individuals is widely used across India covering public sector companies, private sector companies and central and state governments. CIPM holders are in 25 countries.



19500+ persons across 650+ organisations have CIPM credential

Some International Organisations



Central Government



Indian States



Some other companies with CIPM credential holders



Totality of Project Management (TPM) is in line with NITI Aayog's recommendations for project management curriculum

NITI Aayog's recommendations published in their Task Force Report on Project and Program Management released in June 2019. This task force under Chair of Sh. Amitabh Kant, CEO, NITI Aayog included 7 Secretaries to Government of India as well as industry experts like CMD of NTPC, ONGC and L&T.

- The curriculum of project management was finalised by the Task Force members considering all the syllabus of the global certification bodies including i2P2M.

Excerpts from NITI Aayog Report		
REPORT OF THE TASK FORCE ON PROJECT & PROGRAM MANAGEMENT		
Page 20 of the NITI Aayog Report "Waterfall methodology to be adopted for executing any publicly funded project"	Page 21 of the NITI Aayog Report "The curriculum to address following knowledge areas for project management and should consider the project from concept to commissioning encompassing all life cycle phases i.e. Conceptualize, Plan, Organize, Implement, Integrate, Deliver/ Closeout and Knowledge Leverage"	Page 21 of the NITI Aayog Report "Courses are required to be tailor made to the Indian context enriched with the experiences faced by the project implementation authorities on-ground"
Page 21 & 22 of the NITI Aayog Report "Courses should also cover : <ul style="list-style-type: none"> ➤ Safety Management ➤ Health and Environment Management ➤ Corporate Social Responsibility 	Page 27 of the NITI Aayog Report "Institutionalization of knowledge leverage of the learning in successful projects needs to be insured so that they can be used in other projects"	Page 25 of the NITI Aayog Report "Front End process is very crucial in all the public projects"

Note: One can download the full NITI Aayog Task Force report on Project and Program Management at <https://www.niti.gov.in/sites/default/files/2023-03/Task-Force-Report-on-Project-Program-Management.pdf>

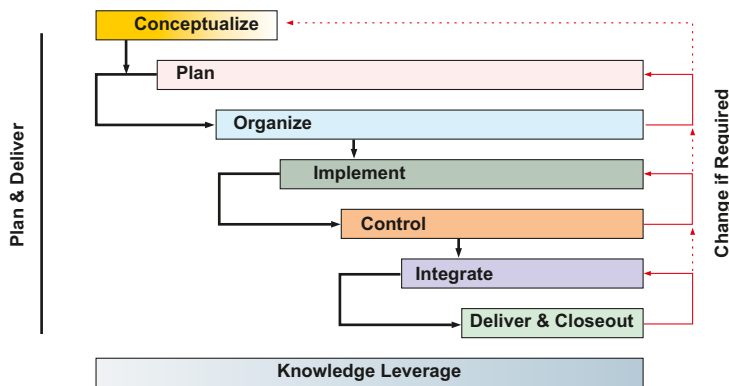
The curriculum to address following knowledge areas for project management and should consider the project from concept to commissioning encompassing all life cycle phases i.e. Conceptualize, Plan, Organize, Implement, Control, Integrate, Deliver/closeout and Knowledge Leverage:

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> • Stakeholder Management • Scope Management • Time Management • Cost Management • Quality Management • Human Resource Management • Communication handling • Risk Management | <ul style="list-style-type: none"> • Procurement & Contract Management • Communication Management • Integration Management • Safety Management • Soft Dimensions covering Leadership, Motivation, Conflict Resolution, Problem Solving, Presentation skills etc. • Health and Environment Management • Corporate Social Responsibility |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Totality of Project Management (TPM) Syllabus

TPM training program leading to ISO 17024:2012 accredited Certificate In Project Management (CIPM)
is the only PM program globally that is in line with NITI Aayog's recommended PM curriculum

Totality of Project Management (TPM) covers 8 Project Life Cycle (PLC) Phases, 37 Knowledge Areas and 127 Concepts.



'Project Life Cycle phases of TPM Syllabus shown above is in line with NITI Aayog's recommendations for a PM curriculum.

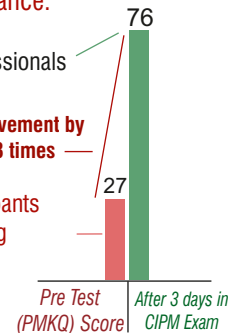
Training Effectiveness

The Totality of Project Management (TPM) training starts with an initial assessment of 16 questions through Project Management Knowledge Quotient (PMKQ). After the TPM training we find, there is an astounding improvement by a factor of 2.8 times. **Great performance.**

Average score of 10000+ Professionals
in CIPM Exam

Improvement by
2.8 times

Average score of 10000+ participants
in Pretest at the start of the training



Conceptualize & Knowledge Leverage (PLC phases)

Some Key Knowledge Areas



Plan & Organize (PLC phases)

Some Key Knowledge Areas



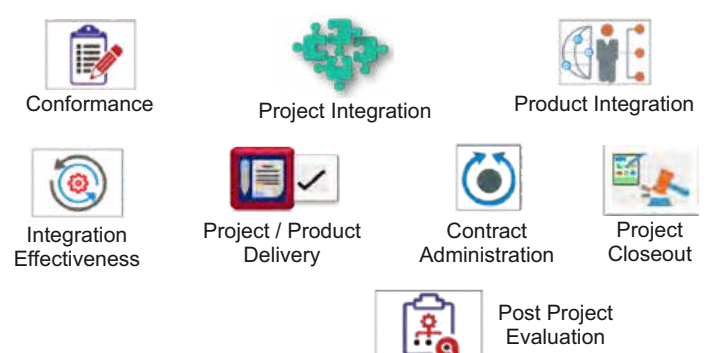
Implement & Control (PLC phases)

Some Key Knowledge Areas



Integrate & Deliver/Closeout (PLC phases)

Some Key Knowledge Areas







































Faculty for the TPM workshop is from
the Centre for Excellence in Project Management (P) Ltd.

SYLLABUS

TPM training program leading to ISO 17024:2012 accredited Certificate In Project Management (CIPM) that is administered by International Institute of Projects & Program Management (i2P2M)
 TPM training program is the only PM program globally that is in line with NITI Aayog's recommended PM curriculum

TPM's Eight Project Life Cycle Phases (PLC) is in line with NITI Aayog's recommendations

8 PLC phases cover 37 knowledge Areas shown below with icons and 127 PM concepts shown as bullets •

Project Life Cycle Phase - Conceptualize	Project Life Cycle Phase - Plan (Contd.)	Project Life Cycle Phase - Implement (Contd.)	Project Life Cycle Phase - Integrate (Contd.)
 Stakeholders <ul style="list-style-type: none"> Managing Stakeholder Requirements Stakeholder Analysis Stakeholder Register 	 Time Management <ul style="list-style-type: none"> Program Evaluation & Review Technique (PERT) Gantt Charts Milestone Charts Standard Deviation 	 Issue Management <ul style="list-style-type: none"> Issue Logs 	 Integration Effectiveness <ul style="list-style-type: none"> Priority setting Issue histogram Documentation
 Business Case <ul style="list-style-type: none"> Need Analysis Cycle Business Case Concepts Contents of Business Case Investment Appraisal Methods PESTLE Analysis Project Charter 	 Cost & Finance <ul style="list-style-type: none"> Cost Estimating Methods Types of Estimates Contingency / Management Reserves Cost Baseline 	Project Life Cycle Phase - Control	Project Life Cycle Phase - Deliver & Closeout
 Planning Management <ul style="list-style-type: none"> Why Plan? Types of Plan 	 Health, Safety, Security & Environment <ul style="list-style-type: none"> Health, Safety & Environment Requirements, Key Indian HSE laws 	 Procurement <ul style="list-style-type: none"> The need for procurement Procurement Planning Contracting 	 Project/Product Delivery <ul style="list-style-type: none"> Delivery checklist Project acceptance
 Start Up <ul style="list-style-type: none"> Need for proper start-up 	 Quality Considerations <ul style="list-style-type: none"> Quality Philosophy What is Quality Cost of Quality 	 Issue Analysis <ul style="list-style-type: none"> Issue Analysis 	 Contract Administration <ul style="list-style-type: none"> Contract Administration Project/Product Warranties
 Success Criteria <ul style="list-style-type: none"> Success Criteria Success Factors 	 Risk & Opportunity <ul style="list-style-type: none"> Risk vs. Project Life Cycle Risk Register Risk Identification Risk assessment Risk Tools Risk Response Strategies 	 Quality <ul style="list-style-type: none"> Quality Assurance Control Charts Histograms Pareto Diagrams Cause and Effect Flowcharts Benchmarking Sampling 	 Closeout <ul style="list-style-type: none"> Purchase order close out Contract Closeout Resource Closeout Project Closeout report Lessons learned
 Scope Definition <ul style="list-style-type: none"> Scope Philosophy Scope Management Plan Product/ Service Description Scope Planning Scope Statement Work Breakdown Structure Work Package WBS Dictionary Scope Baseline 	 Communication <ul style="list-style-type: none"> Communication Concepts Communication Plan 	 Change <ul style="list-style-type: none"> Change Management concept The need for change control Formal change control procedures 	 Post Project Evaluation <ul style="list-style-type: none"> Project evaluation
 Time Management <ul style="list-style-type: none"> Overview of Networks Project Network Diagrams What is an Activity? Logical relationships and dependencies Lead & Lag Early start and early finish Late start and late finish Total Float & Free Float Activity Duration estimates Arrow Diagramming Method (ADM) Precedence Diagramming Method (PDM) Critical Path Project Network Analysis 	Project Life Cycle Phase - Organize	 Information Management & Reporting <ul style="list-style-type: none"> Meetings Information Mgmt. fundamentals Earned Value Mgmt. (EVM) 	Project Life Cycle Phase - Knowledge Leverage
	 Internal & External Interfaces <ul style="list-style-type: none"> Role of Interfaces 	 Team Performance <ul style="list-style-type: none"> Motivation Theories Leadership Conflict Resolution 	 Project <ul style="list-style-type: none"> What is a Project? Operations vs. projects
	 Role & Responsibilities <ul style="list-style-type: none"> What is HR? Roles, Duties and Responsibilities Responsibility Assignment Matrix 	Project Life Cycle Phase - Integrate	 PM Fundamentals <ul style="list-style-type: none"> Programme Management Portfolio Management Project Management Triple Constraints Project Life Cycle Uncertainties vs. life cycle Value addition vs. life cycle Cost of change vs. life cycle Amount at stake vs. life cycle
	 Organization Structures <ul style="list-style-type: none"> Functional Matrix Projectised 	 Conformance <ul style="list-style-type: none"> Ensuring Conformance 	
	 Information System <ul style="list-style-type: none"> Communication Processes 	 Problem Solving <ul style="list-style-type: none"> Problem Solving 	
	Project Life Cycle Phase - Implement	 Project Integration <ul style="list-style-type: none"> Manage project plans Managing project execution Monitoring and control of work 	
	 Risk Management <ul style="list-style-type: none"> Risk Reassessment Risk Monitoring 	 Product Integration <ul style="list-style-type: none"> Integration Platform Sequence for integration Evaluate products 	 Corporate Social Responsibility (CSR) <ul style="list-style-type: none"> Corporate Social Responsibility - General + Indian context
	 Teamwork <ul style="list-style-type: none"> Types of Teams Characteristics of Teams Team Building Barriers to Communication Ethics 		

Part No. 06062024

Certificate In Project Management (CIPM)

Certification is aligned to the TPM Syllabus

i2P2M will hold the 2.5 hour Certificate In Project Management (CIPM) exam



Certificate In Project Management (CIPM) is ISO/IEC 17024:2012 accredited. it is administered by International Institute of Projects & Program Management (i2P2M).

i2P2M is only certification body in India to have ISO/IEC17024:2012 accreditation for CIPM.

Certificate In Project Management (CIPM) is administered by International Institute of Projects & Program Management (i2P2M), **which is the only Indian Company with ISO/IEC 17024:2012 accreditation in Project Management for it's Certificate In Project Management from NABCB under QCI.**



(International Accreditation
as per ISO/IEC 17024:2012)

NABCB - National Accreditation Board for Certification Bodies under Quality Council of India (QCI). The nodal ministry of QCI is Ministry of Commerce and Industry, Government of India.

ISO/IEC 17024:2012 is an international standard developed by the International Organization for Standardization (ISO) that sets criteria for the certification of personnel. ISO/IEC 17024:2012 is a globally recognized framework for the certification of individuals to ensure their knowledge, skills, and competencies meet the required standards.

ISO/IEC 17024:2012 provides a framework for ensuring consistency, credibility, and quality in certification programs. By complying with this standard, **certification bodies** can demonstrate their adherence to internationally recognized practices and build trust among all stakeholders.



Some of the participants going through Certificate In Project Management(CIPM) Exam
which is ISO/IEC 17024:2012 accredited

Great global recognition for the CIPM certificate offered by i2P2M

The International Association of Project Managers (IAPM) started in 1997 is a leading non-profit, globe-spanning association and certification body for project managers **headquartered in Liechtenstein, Europe**. IAPM's purpose is to promote project management competence globally.

IAPM has 3 certifications in traditional project management the highest of which is their Certified Senior Project Manager (IAPM) which proves knowledge and comprehensive practical experience in the subject area of project management. Examination contents cover hard and soft factors in project management.

i2P2Ms' Certificate In Project Management (CIPM) is recognised by IAPM. It is a great global recognition for the ISO/IEC 17024:2012 accredited CIPM credential that is administered by i2P2M.

IAPM certifications are valid and recognized worldwide. As an individual, a certification brings you objective confirmation of your knowledge as well as your experience. Thus person's credibility value increases in their organisation as they are expected to perform better in managing projects.

**A great recognition
for CIPM**



CIPM holders will also be eligible to get certification from International Association of Project Managers (IAPM), Liechtenstein, Europe

CIPM certification is recognised by International Association of Project Managers (IAPM). After acquiring CIPM credential, one is eligible to get Certified Senior Project Manager (CSPM) from IAPM, a reputed global organisation. CIPM is a great global recognition. CIPM holders can acquire CSPM credential from IAPM, Europe thereafter by paying a small fee.



“Live Online program on Totality of Project Management (TPM) that Ruchira Jain taught was very rich in contents. She is an excellent teacher and having rich experience. The training program was strengthened through numerous examples & exercises. **TPM program gets 10 by 10**”.

- Linda Ottmann International Association
of Project Managers (IAPM), Europe

i2P2M MOU with CMDF, Philippines



On July 7, 2023, A historic MOU was signed between Construction Manpower Development Foundation (CMDF), a national government agency created pursuant to Presidential Decree No. 1748, Philippines and International Institute of Projects and Program Management (i2P2M), a not-for-profit company under section 8, India in Makati, Philippines. Some items covered in MOU are:

- Adopt the certification scheme of i2P2M.
- Revise CMDF project management syllabus covering the transition from PMI based to i2P2M based standards of Totality of Project Management leading to ISO/IEC 17024:2012 accredited CIPM Certification.
- Recognise EDPM program and CIPM.
- Conduct EDPM Fast Track, 6 day program for CEOs and senior managers.

CIPM - Make In India initiative with Global Reach



About the CIPM Examination offered by i2P2M

The ISO/IEC 17024:2012 accredited Certificate In Project Management (CIPM) examination is offered and administered by the not-for-profit, International Institute Projects and Program Management (i2P2M). Candidates must be minimum graduates in any field.

The CIPM exam is a robust 2.5 hour, objective, multiple choice exam. The exam paper has 150 questions with maximum 200 marks based on application of knowledge, scenarios and computations. The paper is subdivided into 4 sections covering the 8 project life cycle phases.

Candidates need to independently pass each section by scoring at least 50% marks in each section and 60% marks across the entire paper. Exam paper has different types of questions – 1 mark question with 4 options, 2 mark question with 5 options, scenario questions for 3 or 4 marks and 5 mark questions involving computations.

CIPM exam has negative marking providing robustness to the exam process. It is the only PM certification exam globally that has negative marking.

Candidates need to follow i2P2Ms instructions for the CIPM exam. CIPM certificate is given to those candidates that qualify in the exam which carries the logo of NABCB, Quality Council of India. The certificate is valid for 5 years. i2P2M is the company in India with ISO/IEC 17024:2012 accreditation for it's Certificate In project Management credential .

CIPM is recognised by IAPM, Europe. CIPM holders can acquire IAPM, Europe's Certified Senior Project Manager (IAPM) credential by paying a small processing fee.

Sample CIPM Certificate



Some CIPM holders from International Organisations, Central Government and Indian States



Level 2

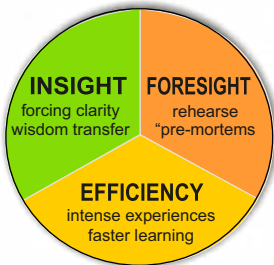
Real Time Computer Simulation Program (Experiential Learning)

Gain 3 years of experience in one day

Level 2
 (1 day)

Computer Based Real Time Simulation Program from UK on Project Leadership

Timings : 9.00 am to 5.30 pm

Chennai : 18 September 2025


Three compelling advantages in using simulation program from Prendo, UK

- INSIGHT-** the simulations ensure profound understanding by giving users chance to see 'both cause and effect'.
- FORESIGHT** - the simulations provide hands on experience to reduce the risk of making mistakes in the real world.
- EFFICIENCY** - the simulations provide accelerated experiences ensuring fast, effective and accessible learning.

Simulation provides an excellent experiential learning



People learn by doing

Complex skills can only be developed by (a) making decisions or taking actions, (b) experiencing the consequences, and then (c) figuring out what happened and why, and then repeating the process, i.e. practising.



Simulations are better than real world experience

In contrast with using real projects and real organisations as their practice grounds, when mistakes can be very expensive, simulations are faster, lower risk, lower cost, and crucially, more effective because they make the link between cause and effect easier to see.



Simulations are essential in many professions

Pilots, military strategists and surgeons, for example, have long understood the importance of simulating their activities in order to improve their performance and reduce the risk of failure in the real world.

Leaders face many challenges in the modern world, including working with increasing levels of complexity and ambiguity, accelerating levels of change and uncertainty, as well as ongoing pressure to act responsibly and ultimately, to create value. The most powerful learning method to address these many challenges is advanced simulation, because **participants must take decisions and can see the consequences.**

Lectures are effective ways of sharing information. Case study discussions go further, but still don't force participants to take decisions or see the consequences. None of these methods provoke any memorable emotional reaction. The next generation of leaders in particular are looking for live experience through project management simulations like pilots do through flight simulators.

Prendo's simulations are used by many global organizations and leading business schools, including:



Some comments from participants

- The simulation exercise is a class of its kind never experienced before. I would like to thank i2P2M for including simulation exercises. It is a great experience. i2P2M is the only company in the world which includes real time simulation programs. Hats off to them.
- It was a life time experience, having fun as well as learning. It gave many insights and sharpened my opinions. It also opened many a closed windows.
- Awesome and creative way of learning and understanding from the stage of formulation to completion.

Level 2

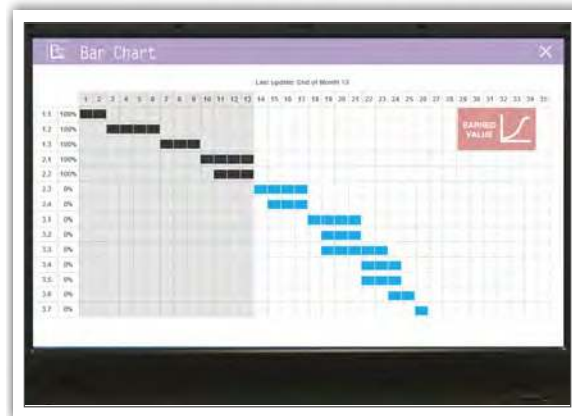
Real Time Computer Simulation Program (Experiential Learning)

Gain 3 years of experience in one day

Real Time Simulation on Project Leadership from UK



Out of 12 stakeholders, Banker, Head of Design Team and CEO giving their opinion on the business case as proposed by the team



Project monitoring through Bar chart to control Time, Scope, Risk, Cost, Quality and maximising stakeholder's satisfaction

The real time simulation on Project Leadership construction project to be completed in 23/24 months within 50 million pounds and satisfying 12 different stakeholders.

The "3 years in 1 day" real time simulation will take you across all the project life cycle phases which in real live situation will take 3 years from planning to completion. Often, a team member does not get an opportunity to work from the stage of conceptualisation to project closure. It is an intense, but risk-free experience that will help them develop skills in the key topics as given below.

Developed with inputs from the Major Projects Association, UK the simulation brings to life many key themes of advanced project management, including:

- project success: what is it, and what causes it
- project complexity and uncertainty
- the "art" of project management

KEY TOPICS

- Advanced project management
- Teamwork
- Stakeholder management
- Managing risk & uncertainty
- Implementing strategy
- Complexity & ambiguity

LEARNING OUTCOMES



- define project success
- analyse and manage risks
- manage the early stages of a project
- judge stakeholder-driven trade-offs
- develop an optimal contract strategy
- juggle & integrate multiple disciplines
- plan & control a project
- take decisions in a complex scenario

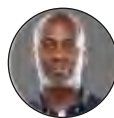
Team Score Range -100 to +100 Marks
(Team score will be normalised to 200 Marks)

Project Leadership

There are twelve key persons who are associated with this project. The team challenge is to demonstrate project leadership to maximise the overall satisfaction of these 12 key stakeholders, timely completion of the project within cost and with good profitability.



Hill-Norton
Chairman



King
Board Member



Entwistle
Chief Executive



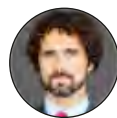
Dillon
Project Director



Connor
Finance Director



Goldman
Operation Director



Gonzalez
Team Manager



Morello
Main Contractor



Archibald
Head of Design



Lamont
Local Resident



Boyd
Banker



Foster
Supporters Assoc'n

Level 3
 (3/4 day)

Project Risk Management

Leading to the Introductory Certificate in Project Risk Management

Timings : 9.00 am to 3.30 pm

Chennai : 19 September 2025
Resource Person


Adesh Jain

Adesh Jain is the Chairman, International Institute of Projects and Program Management (i2P2M), a not for profit company and Founder of World Project Management Forum (WPMF). He holds a Bachelor of Electrical Engineering from the Indian Institute of Science, Bangalore in 1965 and Master of Engineering from Canada in 1967. He worked in Canada till 1973 and decided to return to India. In 1978, he was heading one of the 7 divisions of BHEL. In 1992, he formed the Centre for Excellence in Project Management (CEPM) with an aim of creating a project oriented India.

He was invited twice to give presentations at the NASA PM Challenge Conferences in 2010 and 2012 on 'Breaking boundaries- the key to innovation' and 'Awakening of project consciousness through stakeholders buy-in' respectively. Recognizing his global contribution in project management, he was conferred the Life Time Achievement Award in 2014. His book "Assorted Thoughts on Project Management" was released by Shri Nitin Gadkari, Minister of Road Transport & Highways in 2014. He is often referred to as Bishma Pitamah of Project Management. ***In short, he is a visionary leader shaping the PM profession globally.***

Projects are taken up to build the future and have many uncertainties. Risk is, therefore, at the center stage of managing projects. Risk management is 70% of project management. Diverse interests of stakeholders contribute significantly to project risks. Along with Risk management concepts some success stories in managing risks will also be covered. As shown in Figure-1, Risk Is Everywhere (RIE). Risk is uncertainty that matters.

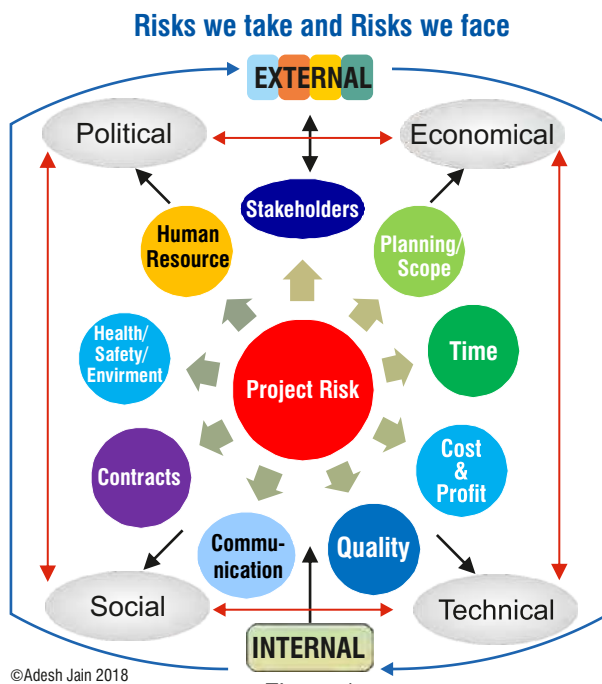


Figure-1

7 Risks Management Processes


The one day workshop will cover all the Seven Risk Management Processes in a structured way. Risk Management is an ongoing process from concept to commissioning.

Risks are those uncertainties that matter

risks we take and risks we face
Being proactive in risk is least risky

Create new possible futures by viewing risks - both threats and opportunities

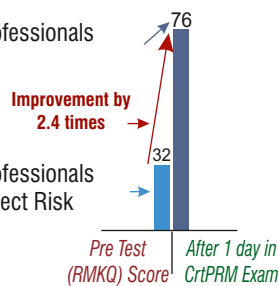
Managing uncertainties requires Risk Mindset

Level 3

Project Risk Management (Managing Uncertainties)

Average Score of 2500+ Professionals
in Intro CrtPRM Exam in %

Average Score of 2500+ Professionals
in Pre Test at the start of Project Risk
Management 1 day program.



As per the previous project risk management programs, on average there was an improvement in the knowledge level of a participant by a factor of 2.4 times. We conduct an initial assessment before the program begins related to risk management. The average score of this initial assessment is then compared with the average score of the participants after going through the Introductory Certificate in Project Risk Management examination. Improvement by a factor of 2.4 is a massive gain just after going through a day long risk management program which covers 7 risk management processes.

Introductory Certificate in Project Risk Management (Intro CrtPRM) Examination

Chennai - 19 September from 2.30 to 3.30 pm

Since the launch of Certificate in Risk Management credential in 2011, as on date there are over 2500+ professionals across 11 countries from 185+ companies across all sectors with CrtPRM certification. India is one of the few countries where we have a specialised certificate in project risk management. EDPM i2P2M has introduced a project risk management credential Introductory Certificate in Project Risk Management (Intro CrtPRM). The exam will cover all the seven risk management processes given on previous page.

Level 4 (1/4 day)

Wisdom Sharing by global thought leaders & Collective Action Plan

Timings : 3.30 am to 5.30 pm

Chennai : 19 September 2025

Wisdom Sharing (3.30 am to 4.30 pm)

Belgium  India 



Antonio Nieto-Rodriguez (Belgium) is the Author of the Harvard Business Review Project Management Handbook, the HBR article The Project Economy Has Arrived, and four other books, Antonio is the creator of concepts such as the Project Economy and the Project Manifesto. His research and global impact in modern management have been recognized by Thinkers50. Fellow and Former Chairman of the Project Management Institute, and is the co-founder of the Strategy Implementation Institute.

Topic: The Project Economy Has Arrived, and Why Project Management Had to Be Reinvented (Video based)

Today, about 70% of projects fail to deliver their objectives. Considering that every year approximately 48 trillion US dollars are invested in projects, we fail to deliver trillions of benefits, value, and impact in organizations and society at large. If we increase our success ratio from 30% to 60%? Just imaging the amount of value that we would be adding to the world, approximately the GDP of China in extra benefit. To achieve this incredible goal, project management and projects managers will need to reinvent themselves.



Adesh Jain (India)
Chairman i2P2M & Founder of WPMF

The word 'Project Mindset' was coined and introduced by Adesh Jain in August 1999 in Stockholm, Sweden while giving a one day seminar on "Project Mindset – the Key to Competitiveness". In last 20 years, lot of development has taken place in refining the conceptual framework of 'Project Mindset'. A thought provoking presentation will be given to the participants with the latest conceptual framework of the role played by a Project Mindset in managing projects. The first 3 Wisdom Sharing sessions from outside India shall be through video recording moderated by Adesh Jain.

Topic : Project Mindset - The DNA of the World of Change

Collective Action Plan (4.30 to 5.30 pm)

Learnings gained through EDPMs 4 levels prepares participants to apply the knowledge/experience gained at their workplace. In the Collective Action Plan, based on participant's participation, the facilitator will create a set of 4 to 5 recommendations to be implemented in their company. The most unique USP of EDPM program 's 4 levels are to transform competency development to measurable outcome.

SYLLABUS

● Unit 1: Conceptual Framework

- What is Risk Management
- Risks – Sources of its Origin
- Seven Phases of Risk Management
- Information and Decision Making



● Unit 2: Brief on Risk Management Vocabulary and Models

- Risk Management Related Basic Terms
- Risk Management Models
- Enterprise Risk Management (ERM)
- Risk Management Standards – ISO 31000



● Unit 3: Risk Plan & Risk Identification

- Risk Management Plan
- Risk Identification
- Risk Categorisation



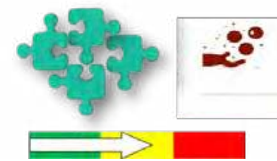
● Unit 4: Risk Quantification

- Risk Analysis Guidelines
- Risk Qualitative Analysis
- Risk Quantitative Analysis
- Tools and Techniques for Risk Analysis
- Decision Tree and Sensitivity Analysis
- Monte Carlo Simulation
- PERT and Standard Deviation



● Unit 5: Risk Response Development

- Risk Evaluation and Terminology
- Risk Response Strategies
- Risk Response and Mapping
- RCSA
- Risk Reserves



● Unit 6: Risk Response Execution and Control

- Evaluating the Risk Management Plan
- Linkage between Performance, Execution, Control and Change
- Execute Risk Strategy
- Risk Response Control Terms
- Communication during Risk Control



● Unit 7: Lessons Learnt from Risk Management

- Documentation Guidelines
- Benefits of Lessons Learnt
- Effective Project Closeout
- Make Future better



SAMPLE CERTIFICATE

I2P2M
International Institute of
Projects & Program Management
(a not for profit company)
setting a new benchmark in executive education globally &
pioneering project management certification worldwide

CERTIFICATE

This is to certify that

XXXXXXXXXXXXXXXXXXXX

Has been formally evaluated and having attained the required level of project risk management knowledge and it's application in developing competencies to manage project risks is hereby granted the global credential

INTRODUCTORY CERTIFICATE IN PROJECT RISK MANAGEMENT
(Intro CrtPRM)

by

**INTERNATIONAL INSTITUTE OF PROJECTS &
PROGRAM MANAGEMENT**
(Incorporated under Section 8 of the Co's act 2013 - a not for profit company)

Certificate Number : XXXXXXXXXX

Issued on November XXXXXX



Adesh Jain
Chairman



Website: www.i2p2m.com
i2P2M's professional liability arising out of this certification,
if any, is limited to the extent of value of certification fee charged from the certified person

EDPM 5 Days workshop covering 4 Levels**Registration Fee**

Per Person : INR 1.15 Lacs plus GST @ 18%

For 3 to 10 Persons : INR 77,000 per person plus GST @ 18%

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For Individuals paying on their own : INR 57,500 per person plus GST @ 18%

- Registration Fee does not include travel, boarding & lodging.
- Officials from Central / State Governments excluding public sector undertakings are eligible for a **SPECIAL 50% discount on the regular fee**. Net payable fee is INR 57,500 per person plus GST @ 18% for all the 4 levels.
- It may be noted that the average cost of the same real time simulation program being used in Level 2 of EDPM if done in one of the top 20 business schools in the world will be about US\$ 1500 (INR 1.2 Lacs) per person which is higher than the entire 4 level EDPM program.
- The registration fee includes the cost of EDPM diploma plus two additional certifications.
 - ✓ Certificate in Project Management (CIPM) which is ISO/IEC 17024:2012 accredited is acquired after Level 1
 - ✓ Intro CrtPRM credential is acquired after Level 3
 - ✓ Fee also includes the cost of going through the globally used real time computer based simulation from UK on Project Leadership. Participants will also be given a Certificate of Participation in going through the world class simulation.
 - ✓ **The prestigious EDPM diploma is awarded after completing all the 4 Levels.**
- Registration fee is payable to : International Institute of Projects & Program Management (i2P2M)

Chennai**15 to 19 September, 2025 | 9.00 am to 5.30 pm, Ramada Chennai Egmore, Chennai****Some of the participants of previous EDPM Programs**

we had 650+ participants from 60+ companies from April 2023 to June 2025



22 to 27 July 2024 in Bengaluru



19 to 24 August 2024 in Mumbai



23 to 28 September 2024 in Delhi



3 to 7 March 2025 in Delhi



12 to 16 May 2025 in Mumbai



16 to 20 June 2025 in Delhi

Adesh Jain, Chairman**International Institute of Projects & Program Management (i2P2M)**Corp. Office / Reg. Office : 2nd Floor, A-48, Sector-5, Noida 201301, India

M: +91 9810322048, Office M: +91 9999684623 Email: chairman@i2p2m.com Web: www.i2p2m.com

Fwd: A 05 DAY COURSE ON 'ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING' SCHEDULED TO BE HELD IN THE SVP NATIONAL POLICE ACADEMY, HYDERABAD FROM 24TH- 28TH NOVEMBER, 2025-INVITING NOMINATION- REG

Shri Dharmendra <csdelhi@nic.in >

Wed, 20 Aug 2025 3:59:46 PM +0530

To "A Anbarasu"<pshome@nic.in>,"Sh Anil Kumar Singh"<secservices@nic.in>

From: "Fax section" <fax@svpnpa.gov.in>

To: "K. Vijayanand, IAS" <cs@ap.gov.in>, "Dr. Ravi Kota" <cs-assam@nic.in>, "Manish Kumar Gupta" <cs-arunachal@nic.in>, "Chief Secretary, Bihar" <cs-bihar@nic.in>, "Chief Secretary Office Chhattisgarh" <csoffice.cg@gov.in>, "Dr. V Candavelou IAS" <cs-go@nic.in>, chiefsecretary@gujarat.gov.in, "Sh. Anurag Rastogi, IAS" <cs@hry.nic.in>, "Prabodh Saxena" <cs-hp@nic.in>, "Alka Tiwari" <cs-jharkhand@nic.in>, cs@karnataka.gov.in, "Dr. A Jayathilak IAS" <chiefsecy@kerala.gov.in>, "Anurag jain" <cs@mp.nic.in>, cs@maharashtra.gov.in, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, "cs miz" <cs_miz@rediffmail.com>, "Jan e Alam, Chief Secretary Nagaland" <csngl@nic.in>, "Shri Manoj Ahuja" <csori@nic.in>, "Chief Secretary Punjab" <cs@punjab.gov.in>, csraj@rajasthan.gov.in, "Shri Ravindra Telang, IAS" <cs-skm@hub.nic.in>, cs@tn.gov.in, "CS Telangana" <cs@telangana.gov.in>, "cs-tripura" <cs-tripura@nic.in>, "CHIEF SECRETARY OFFCE GOVT OF UP" <csup@nic.in>, "chief secretary" <cs-uttarakhand@nic.in>, "Dr. Manoj Pant" <cs-westbengal@nic.in>, "Dr. Chandra Bhushan Kumar IAS" <cs-andaman@nic.in>, adcgovpb@gmail.com, "Office of the Administrator DNH DD" <administrator-dnh@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "Advisor to LG" <advisor-lg-ladakh@gov.in>, "Advisor to the Administrator UTL" <Lk-advisor@gov.in>, "Praful Patel" <lk-admin@nic.in>, "Shri Dharmendra" <csdelhi@nic.in>, "Dr Sharat Chauhan, I.A.S , Chief Secretary to Government, Government of Puducherry" <cs.pon@nic.in>, "Mandip Singh Brar" <hs-chd@nic.in>, chiefsecyuk@gmail.com, "Harmeet Singh" <dgp@assampolice.gov.in>, arpolice@rediffmail.com, "DGP Control Room,Patna." <dgpocr.pat-bih@gov.in>, "DGP Office" <dgp-phq.cg@gov.in>, "DGP Office" <ps.dgp-cg@gov.in>, ddpcrphq@gmail.com, "DIG Police of Daman and Diu" <dgp-daman-dd@nic.in>, "Shri S.M Prabhudessai" <sphq@goapolice.gov.in>, "Director General of Police, Goa" <dgpgoa@goapolice.gov.in>, dgp-scr@gujarat.gov.in, dgp-gs@gujarat.gov.in, "Police Control Room H.P. Shimla" <police-statecr-hp@nic.in>, cchrpkl@gmail.com, "Haryana Police" <POLICE@HRY.NIC.IN>, dgp@jhpolice.gov.in, dgp-control@jhpolice.gov.in, "Police Headquarters UT JK PHQ UT JK Jammu and kashmir" <phqjk@jkpolice.gov.in>, "DGP State Police Chief Kerala Police" <dgp.pol@kerala.gov.in>, "DGP State Police Chief Kerala Police" <dgp@keralapolice.gov.in>, "DGP Maharashtra" <dgpms.mumbai@mahapolice.gov.in>, "Anil Shukla, IPS" <dgp-aizawl@mizoram.gov.in>, mizopol@rediffmail.com, digtrainingmizoram@gmail.com, "DGP Meghalaya" <dgp-meg@nic.in>, "DGP Nagaland" <dgp-ngl@nic.in>, "Vizovoto Richa" <scrib-ngl@nic.in>, scribpnaga@yahoo.com, dgpnl@yahoo.co.in, "State Police Head Quarters" <sphqrs.odpol@nic.in>, "DG Police Cuttack" <dgp.odpol@nic.in>, "DGP Puducherry Police Department" <dgp.pon@nic.in>, "scr intelligence" <scr.intelligence@rajpolice.gov.in>, "DGP RAJASTHAN" <dgp-

rj@nic.in>, "adgp training" <adgp.training@rajpolice.gov.in>, "Sikkim PCR" <pcr@sikkimpolice.nic.in>, "Director General of Police Sikkim" <DGP@SIKKIMPOLICE.NIC.IN>, dgp@tn.gov.in, tndgpcontrolroom@gmail.com, "DGP Uttarakhand" <dgc-police-ua@nic.in>, "RI DAD" <polnet-dad.ukp@NIC.IN>, "uttarakhandpolice uk" <uttarakhandpolice.uk@gov.in>, policewb@yahoo.com, "SSP Leh" <ssp-leh1@police.ladakh.gov.in>, igpladakh@gmail.com, "SUPERINTENDENT OF POLICE" <Lak-sop@nic.in>, LAK-SOP@LAKSHA.NIC.IN, "Sanjay Arora" <cp.sanjayarora@delhipolice.gov.in>, "MAIN CONTROL MUMBAI" <mcr.cp.mum@mahapolice.gov.in>, tncopchennai@gmail.com, gcpacpro@gmail.com, "OC Telemax KP Lalbazar" <telemax@kolkatapolice.gov.in>, "C.V. Anand, IPS" <CP-HYDERABAD@TSPOLICE.GOV.IN>, "hq ndrf" <hq.ndrf@nic.in>, "Duty Officer National Investigation Agency" <do.nia@gov.in>, "DG NIA" <dg.nia@gov.in>, "Director CBI" <dcbi@cbi.gov.in>, "Ops Control Room FHQ SSB" <cr.ssbdel@nic.in>, "Communication Signal Centre FHQ SSB" <comn.fhqssb@ssb.gov.in>, "Campus Director" <director.nicfs@nic.in>, "director dc" <director_dc@nfsu.ac.in>, "Director NCRB" <director@ncrb.gov.in>, "Rajeev Kumar Sharma" <dg@bprd.nic.in>, "ASSISTANT DIRECTOR ESTABLISHMENT" <ad.estab@bprd.nic.in>, "C CONTROL ROOM" <fhqr-control@cisf.gov.in>, "Bhanu Pratap" <narcoticsbureau@nic.in>, "DG NCB" <DG-NCB@NIC.IN>, "Ravi Sinha" <secretary-csr@gov.in>, "NEPA Meghalaya" <nepa-meg@nic.in>, ddestt@natgrid.gov.in, "Rajesh Arya" <CHAIRMAN@NTRO.GOV.IN>, "Control Room MHA" <iocdm.mha@nic.in>

Sent: Wednesday, August 20, 2025 3:28:19 PM

Subject: A 05 DAY COURSE ON 'ARTIFICIAL INTELLIGENCE AND MACHINE LEARNING' SCHEDULED TO BE HELD IN THE SVP NATIONAL POLICE ACADEMY, HYDERABAD FROM 24TH- 28TH NOVEMBER, 2025-INVITING NOMINATION- REG

Respected Sir,

Please find the attachment

With regards
 SVP National Police Academy, Hyderabad.
 04024234476

--

Regards
 O/o The Chief Secretary, Delhi

1 Attachment(s)

E-25029.pdf

1.1 MB

(1/3)

By Fax / Speed Post

**SARDAR VALLABHBHAI PATEL NATIONAL POLICE
ACADEMY**

(Government of India:: Ministry of Home Affairs)

Hyderabad – 500 052

No.11011/31/2025-Trg. (E-25029)

Dated: 20th August, 2025

To

1. The Chief Secretaries of all States / U.T.s
2. The Director General & Inspector General of Police of all States / U.T.s
3. The Commissioner of Police, Delhi/ Kolkata/ Mumbai/Chennai/ Bengaluru/ Hyderabad
4. The Director, Intelligence Bureau, 35 Sardar Patel Marg, New Delhi
5. The Director, Central Bureau of Investigation, Plot No. 5-B, 6th Floor, CGO Complex, Lodhi Road, New Delhi-110003
6. The Director General, BSF/CRPF/CISF/ITBP/SSB, CGO Complex, Lodhi Road, New Delhi.
7. The Director General, Sashastra Seema Bal, Block-V (East), R.K.Puram, New Delhi-66
8. The Director General, Bureau of Police Research & Development, National Highway No. 8, Mahipalpur, New Delhi-110037
9. The Director General, Narcotic Control Bureau, West Block-I, Wing No. 5, R.K.Puram, New Delhi
10. The Director General, National Crime Records Bureau, East Block VII, R.K.Puram, New Delhi
11. The Director, National Institute of Criminology & Forensic Science, Sector-3, Outer Ring Road, Rohini, Delhi
12. The Director, North Eastern Police Academy, Umsaw (Meghalaya)
13. The Director General, National Disaster Response Force, 6th Floor, 6th Floor, NDCC-II Building, Jai Singh Road, New Delhi-110001
14. The Chief Executive Officers, National Intelligence Grid (NATGRID), New Delhi
15. The Advisor, National Technical Research Organization (NTRO), New Delhi
16. The Director, Cabinet Secretariat(R), New Delhi
17. The Director General, National Investigation Agency, Lodhi road, New Delhi

Sub: A 05-day Course on '**Artificial Intelligence and Machine Learning**' scheduled to be held in the S.V.P. National Police Academy, Hyderabad from **24th-28th November, 2025** -Inviting nomination –reg.

2
3

Madam/Sir,

A 05-day Course on '**Artificial Intelligence and Machine Learning**' scheduled to be held in the S.V.P. National Police Academy, Hyderabad from **24th-28th November, 2025** for the officers of the rank of Addl. Superintendent of Police to Inspector General of Police.

2. The objectives of the Course are:-

- To provide a foundational understanding of Artificial Intelligence and Machine Learning concepts.
- To explore the application of Generative and Agentic AI in law enforcement.
- To introduce techniques for data analysis, data cleaning, and model evaluation.
- To address ethical issues, including bias and the importance of Responsible AI.
- To explain prompt engineering methods for effective interaction with AI systems.
- To highlight real-world applications of AI in detecting deepfakes and monitoring the dark web.

3. It is requested to nominate three eligible officers rank of Addl. SP to IG (**Main - 03 & Reserve-1**) from each State/Organization/CPOs/CAPFs/UTs to attend the Course as per the format given below:-

Sl. No.	Name and Designation with batch	Address	Telephone No/Mobile No/Fax No.	Email-id
---------	---------------------------------	---------	--------------------------------	----------

4. **The nominations for the Course may please be sent to the Academy latest by 31 October, 2025** through Fax (040-24015179) /E-mail (Course Director: ajitpratap@svpnpa.gov.in and Course Clerk: saxena@svpnpa.gov.in) for acceptance and forwarding joining instructions to the nominated officers directly. For any assistance the Course Director can be contacted on Landline No. 040-24234425, his Course Clerk Landline No. 040-24235743.

5. The Course is residential and the participants of the Course will be staying in the accommodation provided by the Academy. **The expenditure to be incurred on boarding and lodging of the participants shall be met by the Academy.** However, the expenditure on account of travel of officers for attending the Course may be borne by the respective state/Central Government Department. It is informed that as per SOP of the Academy, those officers against whom any criminal case, DE/PE etc. is in currency or contemplated are **not eligible** to undergo any training programme/course/seminar/workshop at the Academy. Hence, nominations of eligible officers may only be sent accordingly.

3
3

6. The dress order for the Course participants is Civvies i.e. shirt (full sleeves), Trouser & tie for gentlemen and Salwar Kameez / Saree / Business suit for ladies.

7. **The nominees may be advised to proceed for the Course only after receiving confirmation of acceptance of their nominations from the Academy.** The officers nominated for the Course are required to report at the Academy by the evening of **23rd November, 2025** i.e. one day before the commencement of the Course. Transport from Hyderabad Airport / railway station to the Academy and back will be provided by the Academy as per travel plan provided by the participants.

Yours faithfully


(Ajit Pratap Singh)
Assistant Director (IT-II) &
Course Director

Copy to:

1. The Secretary, Government of India, Ministry of Home Affairs, North Block, New Delhi – 110 001.

Fwd: Online and In-person Knowledge Co-Creation Program on “Management of Power Utilities” from 18th November to 17th December, 2025 (online) and from 20th January to 4th February, 2026 (in-person) in Japan

Shri Dharmendra <csdelhi@nic.in >

Wed, 20 Aug 2025 5:20:09 PM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>

From: "Anil Kumar Chourasia" <chourasia.anil@nic.in>

To: "Dinesh Jagdale" <d.jagdale@gov.in>, "Raghuraj Rajendran" <raghurajmr@ias.nic.in>, "Roli Singh" <ash-mohfw@nic.in>, "RAJEEV KUMAR" <jsadmin-mha@nic.in>, "Mr Rohit Mathur" <rohit.mathur@nic.in>, "Deepak Mishra" <jspc-cpc@gov.in>, "Deepankar Aron" <jschem-cpc@gov.in>, "Mr Bhuvnesh Kumar" <bhuvnesh.k@meity.gov.in>, "Sunil Kumar JS DST" <jssk-dst@gov.in>, "Sh. Kamlesh Chaturvedi" <K.chaturvedi@gov.in>, "Rahul Kapoor" <jsupa-mhupa@gov.in>, "Subodh Yadav" <js-mowr@nic.in>, "Mrs Kamini" <jshe-mhrd@nic.in>, "Dr Amarpreet Duggal" <jsad-moe@gov.in>, "Ashish kumar Bhutani Joint Secretary" <jssc-agri@nic.in>, "MR Synrem" <js1.tourism@gov.in>, "Vikram Singh" <js-ship@nic.in>, "Mr S Kumar" <suresh.kumar1972@gov.in>, "Balamurugan Devaraj" <jstdpiit.bd@gov.in>, "Mercy Epao" <js.sme@nic.in>, "Mr Satyajit Mishra" <satyajit.mishra@nic.in>, "T.K. Anil Kumar, AS(RD)" <jsrc-mord@gov.in>, "A M Staff RailwayBoard" <amstaff@rb.railnet.gov.in>, "ChairmanRailwayBoard RailwayBoard" <crb@rb.railnet.gov.in>, "pallavi agarwal" <pallavi.agarwal@gov.in>, "Sh. Senthil Pandiyan" <js@moes.gov.in>, "Mr Samir Kumar" <samirkumar@nic.in>, "Vijay Kumar Sinha" <sinha.vijay@nic.in>, jscd-msje@nic.in, "Rajesh Yadav, JS-DEPwD" <jstda-msje@nic.in>, "DDG CBT DoTHQ" <ddgtrg-dot@nic.in>, "Srinivas Danda" <srinivas.danda@gov.in>, "Sameer Shukla" <jsbo@nic.in>, "Shri Manish Tripathi" <jse@nic.in>, "Mr Satyendra Mishra" <jsskm.moca@nic.in>, "Joint Secretary Navy" <jnavy-dma@gov.in>, "Sagar Mehra" <sagar.mehra@nic.in>, "Mr. Hara Kumar Hajong" <hk.hajong@nic.in>, "Shubha Thakur" <sthakur@nic.in>, "Gurmeet Singh Chawla" <jsadmasi-culture@gov.in>, "N.J. Gangte" <jsestt@mea.gov.in>, "Sanjay Roy" <Sanjay.roy14@nic.in>, "Satish Jadhav" <satish.kj@nic.in>, "S.D. Sharma" <js.admn-dopt@gov.in>, "Anupam Mishra" <js-ca@nic.in>, "DDG Establishment" <ddgestt@indiapost.gov.in>, "Sunita Moorti Anand" <anand.sunita@nic.in>, "Nitesh Mishra" <nk.mishra@nic.in>, "Mukta Shekhar" <js2-mopr@gov.in>, "Sh. Kunal Satyarthi" <jslr-dolr@nic.in>, "Dr(Mr) Shailendra Kumar" <shailendra.k@nic.in>, "SANJAY KUMAR" <js-skj-dpe@gov.in>, "JS Establishment" <js-establishment.moc@gov.in>, "vijay mittal" <vijay.mittal@nic.in>, "Rupesh Kumar Thakur" <rp.thakur25@nic.in>, "Additional Registrar Admin" <ara-hc.cg@gov.in>, "Masaldan Gaurav" <masaldan.gaurav@nic.in>, "minhaj" <minhaj@ias.nic.in>, "Policy Information Desk" <information@cbi.gov.in>, "Arindam Modak" <arindam.modak@gov.in>, "Dr. Luther M. Rangreji" <jslegal1@mea.gov.in>, "Ajay Nagabhushan JS Films" <jsfilms.inb@nic.in>, "Mr Mr G. N. Singh" <gn.singh13@nic.in>, jsaa@dae.gov.in, "Balasubramanian Krishnamurthy" <js-dor@gov.in>, "K. Vijayanand, IAS" <cs@ap.gov.in>, "Manish Kumar Gupta" <cs-arunachal@nic.in>, "Dr. Ravi Kota" <cs-assam@nic.in>, "Chief Secretary Office Chhattisgarh" <csoffice.cg@nic.in>, "Chief Secretary, Bihar" <cs-bihar@nic.in>, "Shri Dharmendra" <csdelhi@nic.in>,

chiefsecretary@gujarat.gov.in, "Dr. V Candavelou IAS" <cs-go@nic.in>, "Sh. Anurag Rastogi, IAS" <cs@hry.nic.in>, "Prabodh Saxena" <cs-hp@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "Alka Tiwari" <cs-jharkhand@nic.in>, cs@karnataka.gov.in, "Dr. A Jayathilak IAS" <chiefsecy@kerala.gov.in>, "Anurag jain" <cs@mp.nic.in>, cs@maharashtra.gov.in, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, "cs-mizoram" <cs-mizoram@nic.in>, "Jan e Alam, Chief Secretary Nagaland" <csngl@nic.in>, "Shri Manoj Ahuja" <csori@nic.in>, "Chief Secretary Punjab" <cs@punjab.gov.in>, csraj@rajasthan.gov.in, "Shri Ravindra Telang, IAS" <cs-skm@nic.in>, cs@tn.gov.in, "cs-tripura" <cs-tripura@nic.in>, "chief secretary" <cs-uttaranchal@nic.in>, "CHIEF SECRETARY OFFICE GOVT OF UP" <csup@nic.in>, "Dr. Manoj Pant" <cs-westbengal@nic.in>, "Dr. Chandra Bhushan Kumar IAS" <cs-andaman@nic.in>, "Dr Sharat Chauhan, I.A.S , Chief Secretary to Government, Government of Puducherry" <cs.pon@nic.in>

Cc: "Pankaj Gangwar" <pankaj.gangwar@gov.in>

Sent: Wednesday, August 20, 2025 4:55:02 PM

Subject: Online and In-person Knowledge Co-Creation Program on "Management of Power Utilities" from 18th November to 17th December, 2025 (online) and from 20th January to 4th February, 2026 (in-person) in Japan

Sir/Madam,

Please find attachment regarding **Online and In-person Knowledge Co-Creation Program on "Management of Power Utilities" from 18th November to 17th December, 2025 (online) and from 20th January to 4th February, 2026 (in-person) in Japan**, for information and necessary action.

With regards,

Anil Kumar Chourasia,
ASO, BPC&T Section
Bilateral Cooperation Division
Department of Economic Affairs
Ministry of Finance
Telephone no. : 23095135

--

Regards
O/o The Chief Secretary, Delhi

2 Attachment(s)

13-12-25-final.pdf

2.1 MB

【2025年03月版】★★Applicati...

253 KB

No.13/12/2025-BPC&T.
Government of India
Ministry of Finance
Department of Economic Affairs
(BPC&T Section)

North Block, New Delhi,
Dated the 20th August, 2025.

TRAINING CIRCULAR

Subject:- Online and In-person Knowledge Co-Creation Program on “Management of Power Utilities” from 18th November to 17th December, 2025 (online) and from 20th January to 4th February, 2026 (in-person) in Japan.

The Government of Japan has invited nominations for **Online and In-person Knowledge Co-Creation Program on “Management of Power Utilities” from 18th November to 17th December, 2025 (online) and from 20th January to 4th February, 2026 (in-person) in Japan** under the Technical Assistance Programme with India. The programme is intended for those currently posted to managerial positions and candidates to become managers in departments responsible for strategic planning, financial management and legal and regulatory of participating countries power utilities ministry/local government or private electric energy sector. The eligibility conditions and other information about the course are mentioned in the Information Brochure received from the sponsoring Government (**Annex-I**). Number of slots available for India is **One**.

2. Nomination of candidates is regulated by the guidelines prescribed by DEA, a synopsis of which is attached as **Annex-II**.

3. **The course is sponsored by Government of Japan**, who will provide round-trip air fare, accommodation and living allowance.

4. The following forms need to be duly completed and certified by the participant and the competent authority of the nominating Ministry/Department of Govt. of India/State Govts/UTs :

- (i) Sponsoring Government's application form (with information on Military Status) together with the **Medical History Questionnaire**.
- (ii) DEA's prescribed proforma - duly countersigned by competent authority (**Annex-III**).
- (iii) A photocopy of the **Passport**.

5. **Application Form complete in all respects reach this Department through the Administrative Ministry/Department of Govt. of India /State Government/UT, as the case may be, not later than 16.09.2025 positively at the following address:-**

Shri Pankaj Gangwar,
Under Secretary (BPC&T),
Department of Economic Affairs, Ministry of Finance,
Room No. 236, North Block, New Delhi-110001.
Ph:- 011 - 2309 5082,
Email- pankaj.gangwar@gov.in
chourasia.anil@nic.in

.....2/-

-2-

6. An advance copy of application complete in all respects (except DEA proforma) may be sent to Mr. WAKAMATSU Eiji, Senior Representative, JICA India Office, 16th Floor, Hindustan Times House, 18-20, Kasturba Gandhi Marg, New Delhi-110001. However, the candidate whose nomination is approved by the Selection Committee in DEA would be considered by JICA.

7. Incomplete applications and nominations received after the cut-off date will not be entertained. This may please be noted for strict compliance to avoid disappointment at a later stage. The candidates are advised to have their applications processed through their administrative Departments well in time and send complete information asked for in the forms specified above. Details of various short-term training programmes are regularly uploaded on the website of Department of Economic Affairs, Ministry of Finance at www.dea.gov.in in under the link "Foreign Training Programmes [<https://mofapp.nic.in/training/default.aspx>].


(Soumitra N. Motilal)

Under Secretary to the Govt. of India
Tele: 23095017

1. Joint Secretary(Admn.), Ministry of New and Renewable Energy, Block No. 14, C.G.O. Complex, New Delhi.
2. Joint Secretary(Admn.), Ministry of Power, Shram Shakti Bhawan, New Delhi.
3. Joint Secretary (Admn.) of all Ministries/Departments, Government of India.
4. Chief Secretaries of all States Governments/UTs.
5. Senior Representative, JICA India Office, 16th Floor, Hindustan Times House, 18-20 Kasturba Gandhi Marg, New Delhi -1.

TO BE UPLOADED ON MOF'S WEBSITE

[<https://mofapp.nic.in/training/default.aspx>].



Online and Face-to-Face (in Japan)

Knowledge Co-Creation Program (Group and Region Focus)

Management of Power Utilities



Course Number: **202411685J001**

Course Period: **November 18, 2025- March 18, 2026 (+ follow up)**

(Online) November 18 to December 17, 2025

(Face-to-Face in Japan) January 20 to February 4, 2026

(Online Presentation) March 17 to 18, 2026



NOTE: Adobe Acrobat Reader DC and Google Chrome are recommended as PDF viewer. JAWS and NVDA are recommended as screen reader.

NOTE: If there are any difficulties in reading this document, please contact JICA Office in your country or JICA Center in Japan.

NOTE: Depending on the circumstances, some or all of the program periods may be changed or cancelled after the application has been accepted.



JICA Knowledge Co-Creation Program (Group and Region Focus)
Management of Power Utilities Course No. 202411685J001

How should we manage and operate power utility for achieving sustainable management towards Energy Transition

Gain insight to an essence of most suitable
management for the sustainable growth, in
more practical, more interactive,
more inspirational approach
from the experiences of Japan and other
countries/regions.



JICA Knowledge Co-Creation Program (Group and Region Focus)
Management of Power Utilities Course No. 202411685J001

Outline



From top

1. Kashiwazaki-Kariwa Nuclear Power Plant (https://www.tepco.co.jp/niigata_hq/kk-np/profile/index-j.html) 2. International University of Japan (IUJ) 3 & 4. JICA Tokyo Center

This program is designed for the management level personnel in power utility and related governmental organizations to learn about Japanese and other country/region's practices in business management, direction, and new way for operation.

At the first part, the session will be held via online for the basic understanding of the concept and theories in management of Power Utility, then, face to face session will be held at JICA Tokyo Center and International University of Japan campus, including field trips. After completion of those sessions, one on one follow up session for individual action plan will be held, until the end of May 2026.

All sessions are carried out in English.

The program starts at November 18, 2025 as on-line part, face to face part will be held from January 20, 2026 to February 4, 2026. Then final presentation of individual action plans on March 17 and 18. Then as follow up, one-on-one meeting until the end of May 2026 will be prepared.

Course Capacity: 10 participants



From top 1. JERA Kawasaki Thermal Power Generation Power Plant 2. TEPCO central dispatch center (Source: https://www.tepco.co.jp/tepconews/library/archive-j.html?video_uuid=k3ksnlg&catid=61707) 3.4. International University of Japan (IUJ)

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in February 2015, stated that “In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together.” We believe that this ‘Knowledge Co-Creation Program’ will serve as a foundation of mutual learning process.



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For What?

Background

Business circumstances in which power utilities all over the world are operating have been dramatically changing in the past decade. This made substantial change in their way of operations as well as managerial issues that they need to tackle.

Conventional issues such as universal access and expansion of power supply are still priorities of management targets, but in addition, they now need to develop business models to cope with deregulation, enhance investment from private partners, and upgrading power system to deal with rapidly increasing variable renewable energy (VRE).

Structures of power utilities vary. Majority of utilities had vertically integrated structures in the past but as worldwide deregulation in power sector progresses, structural unbundling is getting common. Generation sectors where market mechanism is easy to be introduced, power transactions are made through competitive markets in addition to bilateral trades between independent power producers (IPPs) and off takers.

On the contrary, transmission system operators (TSOs), which operate and own power network systems, are not appropriate for competition because it is prone to natural monopoly but still need to improve operational efficiency so as to deliver stable, clean and affordable electricity to public.

Regulatory frameworks that contribute to accountability and securing service quality of those entities are also of great importance. Achieving carbon neutrality of power production is one of the biggest challenges for most of the power utility companies worldwide after the Paris Agreement. Increasing VRE would provide benefits for climate change as well as power production cost to certain extent however, to undergo transition toward carbon neutral power system without disruption, they need to figure out right strategies to cope with increasing power fluctuations and financial uncertainties.

Objectives

This program aims to contribute to enhancing management capacities of the participating countries/regions power utility/sector to achieve sustainability of their management and operations in rapidly changing power business circumstances through lectures on theories of management in power utilities and sharing



management knowledge and experiences of power utilities around the global and Japan, and develop individual action plans for improving their own institution's targeted performance.

Targeted Countries

Angola, India, Liberia, Madagascar, Mongolia, Nepal, Nigeria, Sri Lanka, Yemen, and Zambia

Participants who have successfully completed the program will be awarded a certificate by JICA.

To Whom?

Job Areas and Organizations

This program is for those currently posted to managerial positions and candidates to become managers in departments responsible for strategic planning, financial management, and legal and regulatory of participating countries power utilities ministry/local government, or private electric energy sector (electric power utility function in Oil and Gas company can be included). The participants are expected to lead their entities by implementing action plans that they develop throughout the program.

When?

Online Program Period



November 18–
December 17, 2025

Face to Face Class Session



January 20 –
February 4, 2026

*Arrival in Japan: January 20

Departure from Japan: February 4

Eligibility to attend face to face class session*

To attend Face to Face class session in Japan, participants **must complete on-line program period by full attendance and fulfill the submission of required reports.**

Follow up one on one session followed by Individual Action Plan Presentation session (online)



March 17 – 18, 2026 (individual action plan presentation by on-line)

March 31 – revised action plan submission.

Until May 31, 2026, one on one meeting by on-line for follow up of own individual action plans will be

Where?

On-Line: at each participants access location (e.g. from office, home or other suitable location for joining the on-line session to guarantee network quality)

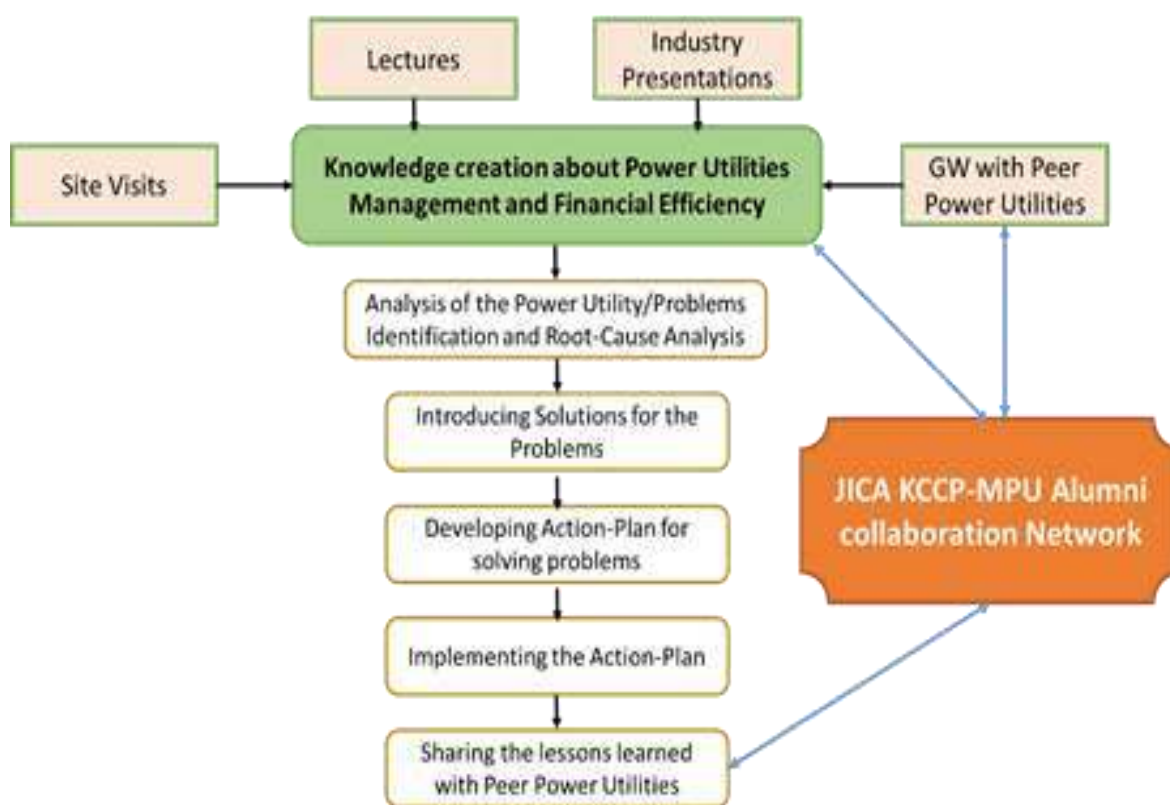
Face to face session from January 20 to February 4, 2026

- JICA Tokyo Center and IUJ Tokyo (see detail in the overview schedule)



How?

- This program consists of the following components:
 - Lectures on different aspects of power utilities management and operation
 - Identification of problems and their root-causes at participating countries power utilities
 - Formulate and discuss countermeasure strategies and actions to respond to the problems and achieve national targets for the power sector
 - Case lessons in power utility management from similar countries and Japan
 - Introduction and field visits of Japanese power utilities
 - Collaboration network for JICA KCCP-MPU alumni (By the end of the KCCP-MPU 2024-26 batch, a collaboration network for the alumni of this and upcoming batches will be established. This platform will serve as a knowledge/lesson sharing hub for the alumni and other engaged institutions. This platform will keep the alumni and other engaged institution connected even after the program is finished)



How to Learn

Vision

To provide sustainable, affordable, secure and safe power in participating countries:

Mission

1. Help participating countries power utilities and related organizations mid-level management employees to identify their problems, root-causes, and countermeasures to resolve the problems.
2. Build the capacity of power utilities to introduce strategic goals and actions to achieve the national strategic goals related to the power sector
3. Facilitating lectures and exposure visits of Japan power industry
4. Establishment of JICA KCCP-MPU alumni Collaboration Network

Specific Goals

1. Improve management and operational efficiency in power utilities and related organizations of participating countries
2. Improve financial management operations
3. Diversify energy mix
4. Reduce reliance on imported sources of energy
5. Increase power generation capacity
6. Improved Asset management
7. Increase renewable energy share in the energy mix
8. Improve energy efficiency in demand and supply sides
9. Enhance customer satisfaction

Description of each class

Lecture title, days and description

<On-line class> Japan time (GMT +9)17:00-20:00

Kick off and Orientation (Nov.18): Overview of the program objectives, schedule, required submission of reports, grand rules, and participants self-introduction, understanding and preparation for “Case Method” session

Country Report Presentation (Nov.25 and 26): Prepare own country situation analysis and challenges, Q&A from participants

Japan Energy Market Overview (Dec.1): Comprehend Japan Energy market overview for the class discussion and field trips during the program

KAIZEN (Case Method) (Dec.2): Understand KAIZEN concept which Japanese



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Industry developed, as the continuous improvement of business processes

Leadership and Motivation (Case Method) (Dec.3): Understand the leadership concept by motivation theories and how to exercise leadership for staff encouragement, through “Case Method” and interactive lecture

Cash Management (1) (2) (Dec.8 and 9): Understand how to manage cash through operation in order to enhance the efficiency in the profitability and decision making for investment and cost control

SDGs in Power Utility (Dec.10): Understand the way to apply SDGs concept to power utility sector, since every industry is required the sustainable development goals

Project Feasibility (Dec.15): Assess own project status and how improve for Project Initiation and management (project lifecycle)

Asset Management (Dec.16): Understand the way to manage asset in Power Utility and improvement plans for the efficiency in investment and operation

Digital Finance (Case Method) (Dec.17): Learn the concept of DX finance (block chain concept) for fee collection and data usage gathering through “Case Method” and interactive lecture

<Face to face classes in Japan> (JICA Tokyo and International University of Japan)

JICA Orientation (Jan.21): Logistics during the stay in Japan and other information sharing

Case Method “YONDEN” (Jan.21): Analyze and propose the new power mix strategy for the future business direction, mission, through “Case Method” and interactive lecture

Carbon Neutral for Power Utility (Jan.22): Grasp the concept of Carbon Neutral in Power Utility sector and understand the practices in Japan

Japan Hydrogen and Ammonia policy (Jan.22): Understand the government policy which enhance hydrogen and ammonia usage in industries

Field Trip (Jan.23): Visit several important facilities near Tokyo area - thermal power plant, switching office and power distribution center

Safety and regulation (Jan.26): Comprehend the safety requirement for power utility plants, depending upon government policy and regulations

Field Trip (Jan.26): Visit power utility research center where energy transmission, power grid innovation, new stage of nuclear power are under research

Japan Power Utility Policy (Jan.27): Learn the history of Japan Power Policy,



Government support and future direction

Power Utility Technology (Jan.27): Realize the new technology and trend of power transmission

Japan Decarbonization Actions (Jan.28): Learn government policy and directions for Decarbonization, including the guideline for power utility

Japan Electric Power Utility Tariff (Jan.28): Understand how Japan Electric Power Triff is designed and implemented, including regulation and government guideline

Balance Score Card (Jan.29) (IUJ campus): Grasp the way to assess business performance by using the balance score card concept, through “Case Method” and interactive lecture

Field Trip (Jan.30): Visit Nuclear Power Plan, Biomass power plant, carbon neutral city, Hydro power plant and others

Local society and industry (Jan.31): Understand the importance of living with local society, especially in the rural and agriculture area

Local area tour (Jan.31): Experience local business practices for future business opportunities

New Strategy for Power Utility (Feb.2): Analyze and design new Power Utility strategy by consideration of AI, DX, Carbon Neutral, Renewable energy utilization, Asset management, Demand and supply side management for the leadership in Power Utility sector

Group Work to set up new strategy (Feb.2): Discuss and draft the new strategy through the learning from the course

Strategy Presentation (Feb.3): Present and discuss the new strategy in Power Utility sector by each group

Certificate and Closing Ceremony (Feb.3): Receive the learning session certificate and conduct Closing Ceremony

<Action Plan and follow up session - On-line >

Action Plan (individual activity base) will be further revised through additional analyses and discussions with officials and management concerned in participants' institutions. Action plans need to be authorized and implemented in participants' organizations after completion of the program. Participants will be requested by JICA for reporting status of action plans to evaluate effectiveness of the program. Participants will be requested to send a finalized action plan to JICA not later than May 31, 2026. Participants may seek possibilities of further cooperation with JICA concerning management improvement in the case they find additional cooperation



is necessary to implement their action plans.

Individual Final Action Plan presentation (Mar.17 and 18, 2026) online:

Present participants own action plans to other participants to share their own activities to implement the improvement of efficiency in daily operation and preparation for the future. Draft action plans should be identified one week prior to the presentation days (by Mar. 12) for the review by the lecturers.

Follow up individual one-on-one meeting (from Mar.31 to May 31, 2026)

online: Attend one on one report and feedback sessions with lecturer, explain and discuss own activities in order to achieve the own short term, mid-term goals.

Language

English

Commitment to the SDGs











Schedule

			Knowledge Co-Creation Program Management of Power Utility				
		2025 November					
		<i>On-Line session</i>					
	Sun	Mon	Tue	Wed	Thu	Fri	Sat
week	November 16, 2025	November 17, 2025	November 18, 2025	November 19, 2025	November 20, 2025	November 21, 2025	November 22, 2025
time (Japan)			17:00-20:00 (on-line)				
Subject			Kick-off and Orientation				
Lecturer			Prof. Yokose				
week	November 23, 2025	November 24, 2025	November 25, 2025	November 26, 2025	November 27, 2025	November 28, 2025	November 29, 2025
time (Japan)			17:00-20:00 (on-line)	17:00-20:00 (on-line)			
Subject			Country reports presentation + Q&A	Country reports presentation + Q&A			
Lecturer			Prof. Yokose	Prof. Yokose			
week	November 30, 2025	December 1, 2025	December 2, 2025	December 3, 2025	December 4, 2025	December 5, 2025	December 6, 2025
time (Japan)		17:00-20:00 (on-line)	17:00-20:00 (on-line)	17:00-20:00 (on-line)			
Subject		Japan Energy Market overview	KAIZEN	Leadership and Motivation			
Lecturer		Prof. Kikkawa	Prof. Li	Prof. Yokose			
week	December 7, 2025	December 8, 2025	December 9, 2025	December 10, 2025	December 11, 2025	December 12, 2025	December 13, 2025
time (Japan)		17:00-20:00 (on-line)	17:00-20:00 (on-line)	17:00-20:00 (on-line)			
Subject		Cash Management(1)	Cash Management(2)	SDGs in Power Utility			
Lecturer		Prof. Chuang	Prof. Chuang	Prof. Sakurai			
week	December 14, 2025	December 15, 2025	December 16, 2025	December 17, 2025	December 18, 2025	December 19, 2025	December 20, 2025
time (Japan)		17:00-20:00 (on-line)	17:00-20:00 (on-line)	17:00-20:00 (on-line)			
Subject		Project Feasibility	Asset Management	Digital Finance			
Lecturer		Prof. Sabory	Prof. Sabory	Prof. Chow			

		Face to Face session in JICA Tokyo and IUJ					
		Mon	Tue	Wed	Thu	Fri	Sat
week	January 18, 2026	January 19, 2026	January 20, 2026	January 21, 2026	January 22, 2026	January 23, 2026	January 24, 2026
time (Japan)				All day (JICA Tokyo)	All day (JICA Tokyo)	Field Trip JERA Kawasaki Thermo TEPCO Central Switching Shin TOYOSU Distribution Center	
am 9:00-12:00				JICA Orientation	Carbon Neutral for Power Utility		
Lecturer					President Kikkawa		
pm 13:00-16:00				Case Study - Yonden Group work	Japan Hydrogen and Ammonia policy		
Lecturer				Prof. Yokose	METI		
Venue				JICA Tokyo	JICA Tokyo	JICA Tokyo	JICA Tokyo
		Mon	Tue	Wed	Thu	Fri	Sat
week	January 25, 2026	January 26, 2026	January 27, 2026	January 28, 2026	January 29, 2026	January 30, 2026	January 31, 2026
time (Japan)		All day (JICA Tokyo)	All day (JICA Tokyo)	All day	All day (IUJ)	All day (IUJ)	IUJ - Tokyo
am 9:00-12:00		Safety and Regulation	Japan Power Utility Policy	Japan Decarbonization Actions	Move to IUJ	Field Trip Kashiwazaki Nuclear	Local society and Industry
Lecturer		TEIKOKU SENNI	Prof. Matsumura (Tokyo Univ)	Ministry of Environment			Prof. Yokose
pm 13:00-16:00		Field Trip -Central Research Institute YOKOSUKA Energy Transformation Power Grid innovation Nuclear Power	Power Transmission Technology	Japan Electric Power Utility Tariff	Balance Score Card	Biomass Niigata Pref.ZERO Carbon City	IUJ Local Tour
Lecturer			TEPCO	Central Research Institute	Prof. Lee		Move to Tokyo
Venue	JICA Tokyo	JICA Tokyo	JICA Tokyo	JICA Tokyo	IUJ	IUJ	IUJ - JICA Tokyo
week	February 1, 2026	February 2, 2026	February 3, 2026	February 4, 2026	February 5, 2026	February 6, 2026	February 7, 2026
time (Japan)		All day (JICA Tokyo)	All day (JICA Tokyo)				
am 9:00-12:00		New Strategy for Power Utility	Strategy Presentation				
Lecturer		Prof. Yokose	Prof. Yokose				
pm 13:00-16:00		Group Work to set up new strategy	Certificate Closing ceremony				
Lecturer		Prof. Yokose					
Venue	JICA Tokyo	JICA Tokyo	JICA Tokyo				
		Mon	Tue	Wed	Thu	Fri	Sat
week	March 15, 2026	March 16, 2026	March 17, 2026	March 18, 2026	March 19, 2026	March 20, 2026	March 21, 2026
time (Japan)			17:00-20:00 (on-line)	17:00-20:00 (on-line)			
Subject			Final Action Plan presentation	Final Action Plan presentation Closing			
Lecturer			Prof. Yokose	Prof. Yokose			
			Action Plan follow-up		March end - May end		

Lecture faculty

IUJ Faculty

Takeo Kikkawa	Tsutomu Yokose	Najib Sabory	Hyunkoo Lee	Wenkai Li	Hongwei Chuang	YuenLeng Chow	Mihoko Sakurai
							
<i>Program Director</i>	<i>Program Director</i>						
Industry Overview	Leadership and Motivation	Project Feasibility	Balance Score Card	KAIZEN	Cash Management	Digital Finance	SDGs
Carbon Neutral	Country Report Action Plan Strategy	Asset Management					
<i>President</i>	<i>Professor</i>	<i>Specially Invited Professor</i>	<i>Dean</i>	<i>Deputy Dean</i>	<i>Associate Professor</i>	<i>Associate Professor</i>	<i>Associate Professor</i>

Alliance Lecturer

Tokyo University	Ministry of Economic, Trade and Industry	Tokyo Electric Power Company	TEIKOKU SENNI	Ministry of Environment	Central Research Institute of Electric Power Industry
					
Toshihiro Matsumura	Ministry staff	company staff	company staff	Ministry staff	Institute Staff
Japan Power Utility Policy	Japan Hydrogen and Ammonia policy	Power Transmission Technology	Safety and Regulation	Japan Decarbonization Actions	Japan Electric Power Utility Tariff

Voice

Past Program Alumni Comments



Nesreen N. Rab'Ha

Jordan

Participating in MPU2024 was a highly enriching and insightful experience that significantly enhanced both my professional perspective and personal growth. The sessions, led by Prof. Yokose and other distinguished experts, provided in-depth knowledge on power utilities management, financial sustainability, and practical tools such as Kaizen, which I have already started applying within my organization.



A key highlight of the program was the opportunity to collaborate and exchange experiences with professionals from diverse countries. These interactions offered valuable perspectives, fostered knowledge sharing, and built strong professional connections that extend beyond the course. The Action Plan I developed with the support and constructive feedback of the MPU team is currently under implementation, and I am confident it will deliver measurable and sustainable improvements.

I strongly recommend this program to professionals in the power sector, as it offers a unique and practical opportunity to reflect, learn, and lead meaningful change.

Sincere appreciation goes to JICA and the MPU2024 team for organizing such a well-structured and impactful program.

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Usman Hamman-Tukur

Nigeria

Participating in the MPU2024 course was a truly transformative experience. The program provided a rare opportunity to engage deeply with practical Japanese approaches to public sector management and policy implementation. One of the most impactful aspects was the combination of structured classroom learning with

insightful and meaningful site visits, which brought the concepts to life in a tangible and inspiring way.

I particularly valued the interactive sessions with the various faculties, whose guidance challenged me to reflect more critically on strategic planning and stakeholder engagement in the Nigerian context. The Action Plan development process was not only rigorous but also highly relevant to the real challenges we face in our institutions.

Beyond the academic and professional value, MPU2024 fostered strong networks among participants from diverse countries, which enriched the learning environment and expanded my global perspective.

I am grateful to JICA and the entire MPU team for their hospitality, professionalism, and commitment to excellence. I look forward to applying the lessons learned to drive meaningful reforms in Nigeria's electricity sector.



Eligibility and Procedures

1. Expectations to the Applying Organizations

- (1) This course is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Applying organizations are expected to use the program for those specific purposes.
 - (2) This course is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the course to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.
-

2. Nominee Qualifications

Applying organizations are expected to select nominees who meet the following qualifications.

【Remarks】 Each Organizations is requested to strongly encourage female candidates to apply for the course to accelerate the realization of gender equality and women's empowerment.

(1) Essential Qualifications

- 1) Managers and the candidates to become managers equivalent responsible for strategy planning and/or management of power utilities and related organizations (including Oil & Gas department in energy sector). As a future top leader of their respective organizations, participants are expected to have their action plan authorized and implemented in cooperation with relevant departments after completing the program
- 2) Experience in the Relevant Field: have around 5 years or more in practical experience in the field of power utilities. Experiences in management

departments are preferable, especially in strategic planning, financial management, and legal and regulatory of participating countries power utilities ministry/local government, or private electric energy sector (electric power utility function in Oil and Gas company can be included). [NOTE]Since the program aims at improving management of public utilities, target organizations are public entities such as public power companies, pure private companies (i.e. IPPs) may be declined.

- 3) Educational Background: be a graduate of university or equivalent
- 4) Language Proficiency: have a sufficient command of spoken and written English which is equal to TOEFL IBT79-80(CBT213, PBT550) or more (This course includes active participation in discussions and intensive policy proposal writing, thus requiring high competence of English ability. Please attach and official certificate for English ability such as TOEFL, TOEIC and IELTS etc. if they have.)
- 5) Health: must be in good health to participate in the program in Japan. To reduce the risk of worsening symptoms associated with respiratory tract infection, please be honest to declare in the Medical History (QUESTIONNAIRE ON MEDICAL STATUS RESTRICTION of the application form) if you have been a patient of following illnesses; Hypertension / Diabetes / Cardiovascular illness / Heart failure / Chronic respiratory illness.

(2) Recommended Qualifications

- 1) Age: between the ages of twenty-five (25) and fifty (50) years
- 2) Gender Equality and Women's Empowerment: JICA seeks more female applicants due to the past records of fewer applications from women. JICA is committed to promoting gender equality and women's empowerment, and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

3. Required Documents for Application

- (1) **Application Form:** The Application Form is available at the JICA overseas office (or the Embassy of Japan)
- (2) **Photocopy of Passport:** You should submit it with the application form if you possess your passport which you will carry when entering Japan for



this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*The following information should be included in the photocopy:

Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date

*It is recommended that your passport be valid for more than 6 months after the last day of the program.

- (3) **English Score Sheet:** to be submitted with the application form, if the nominees have any official English examination scores. (e.g., TOEFL, TOEIC, IELTS)

4. Procedures for Application and Selection

(1) Submission of the Application Documents

Closing date for applications: **Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).**

(All required material must arrive at JICA Center in Japan **by September 30, 2025**)

(2) Selection

Primary screening is conducted at the JICA overseas office (or the embassy of Japan) after receiving official documents from your government. JICA Center will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

The Government of Japan will examine applicants who belong to the military or other military-related organizations and/or who are enlisted in the military, taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

(3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results **not later than October 20, 2025.**



5. Additional Document(s) to Be Submitted by Accepted Candidates

Before starting the program, only accepted participants are requested to send Country Report (Case Study) by **November 18, 2025**. The instructions on how to prepare Country Report will be announced to the accepted candidates.

6. Conditions for Participation

The participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "3.Expenses", "Administrative Arrangements",
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.



Administrative Arrangements

1. Organizer (JICA Center in Japan)

- (1) **Center:** Industrial Development and Public Policy Department, JICA Tokyo Center (JICA TOKYO)
- (2) **Contact:** URANO, Sayaka (Ms.) ticip@jica.go.jp
*Please add the course number “202411685J001” to a subject of the email.

2. Implementing Partner

- (1) **Name:** International University of Japan
- (2) **URL:** <https://www.iuj.ac.jp/>
- (3) **Remark:** IUJ is a graduate school offering all courses in English to 380 students from 60 diverse countries. With on-campus dormitories, friendly staff and supportive faculty, IUJ is an excellent academic setting.

3. Expenses

The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses, and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are not included).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see “III. ALLOWANCES” of “KENSU-IN GUIDE BOOK,” (English/French/Spanish/Russian).

*Link to the Website:

https://www.jica.go.jp/english/activities/schemes/tech_pro/acceptance_training/index.html or

<https://jica-van-cms.jica.go.jp/custom/kccp/kccp01.html>



4. Pre-departure Orientation

A pre-departure orientation will be held at respective country's JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

Part I: Knowledge Co-Creation Program and Life in Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
Part II: Introduction of JICA Centers in Japan	
JICA Tokyo	https://www.jica.go.jp/tokyo/english/office/index.html

5. Other Information

(1) Computer

Due to the limited availability of the personal computers in JICA Tokyo, participants are advised to bring their own PC in order to prepare reports and presentations.

(2) Small bag for study tour

For the long-distance study tour in Japan, participants are advised to bring a separate small bag so they can leave behind a big suitcase at the accommodation in Tokyo.

6. Reference

PDF: KENSHU-IN GUIDE BOOK

For more detailed terms and conditions

https://www.jica.go.jp/Resource/english/our_work/types_of_assistance/tech/acceptance/training/c8hovm0000011i07-att/guide_2024_en.pdf



Video: JICA Predeparture Briefing

For more information on life in Japan and KCCP

<https://www.youtube.com/watch?v=SLurfKugrEw>



Website: JICA Knowledge Co-Creation Program (KCCP)

English/French/Spanish/Russian

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html



For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



This information pertains to one of the JICA Knowledge Co-Creation Programs (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.





Correspondence

For enquiries and further information, please contact the JICA office or Embassy of Japan.

Further, address correspondence to:

JICA Tokyo Center (JICA Tokyo)

Address: 49-5, Nishihara 2-Chome, Shibuya-ku, Tokyo 151-0066, JAPAN

TEL: +81-3-3485-7051 FAX: +81-3-3485-7654

ANNEX-II**SUMMARY OF GUIDELINES PRESCRIBED BY DEPARTMENT OF ECONOMIC AFFAIRS**

Before applying for the training programme, the candidates are requested to satisfy themselves whether they fulfill the eligibility conditions as per the guidelines on Foreign Training Programmes (FTP) administered by the Department of Economic Affairs (DEA), summarized below:-

Eligibility Conditions

Duration of Training	No. of years of service completed in Govt. as on the date of FTP	Upper age limit on the date of FTP	Cooling off period	Limit on participation in number of trainings in a year
Upto one week	5 years	Less than 58 years	Six months	Two FTPs of duration of less than one week in a calendar year
One to Two weeks	7 years	Less than 58 years	One year	One FTP of duration of one to two weeks in a calendar year
More than two weeks	9 years	Less than 55 years	Two years	One FTP of duration more than two weeks in a period of two years

Note:- Project-related training/official visits abroad are exempted from the provisions of cooling off.

2. Candidates and nominating authorities in Ministries/Departments/State Govts. Etc. should also satisfy themselves about the eligibility conditions prescribed by the sponsoring foreign Government/agency before sending the nomination to DEA.

HOW TO APPLY**3. Filling up of application forms:-**

- (i) Ensure that the **DEA proforma** is duly filled in and is complete in all respects. Without this proforma, application will not be entertained.
- (ii) Ensure that the **application form prescribed by the sponsoring agency** is also complete in all respect, wherever the sponsoring agency asks for Country Report, the same should also be attached.
- (iii) The column relating to **Vigilance Clearance** in DEA proforma should be filed in and certified by the competent authority. Alternately, vigilance clearance certificate by the concerned authority can also be attached. Applications without vigilance clearance at the time of applying will not be entertained.
- (iv) **In case of training programmes which are not fully sponsored** and where expenses on Air travel or any other expenses have to be borne by the candidate or his sponsoring Department, ensure that Part-A or Part-B, as the case may be, of the Undertaking Form is duly completed. Applications received without undertaking form will be summarily rejected. **It may be noted that submission of undertaking form is not necessary in respect of fully funded training programmes and the candidate can mention 'Not Applicable' in the form.**

4. Nominations:-

- (i) In case there is more than one nomination for a particular course, the nominating authority State/Central Government should clearly indicate the prioritization of the nominees.
- (ii) Application for the training programme is to be forwarded through the concerned Ministry/Department after completing all necessary formalities. Applications are not to be sent to the sponsoring foreign country/agency direct unless the same has been endorsed by the Nodal Department i.e. DEA.

5. Clearance:-

Once the nomination forwarded by DEA to the sponsoring Government is accepted and conveyed to the applicant, he/she will be responsible to complete all pre-departure formalities like obtaining political clearance from MEA and have the sanction order issued from his/her administrative Department etc.

Abbreviation:-

JICA - Japan International Cooperation Agency, SCPTA - Singapore Cooperation Programme Training Award, IMF - International Monetary Fund, MTCP - Malaysian Technical Cooperation Programme.

DEA PROFORMA FOR FOREIGN TRAINING

1. Name				
2. Date of Birth			3. Male/Female	
4. Educational Qualifications			5. Date of Entry into Govt. Service	
6. Service to which Officer belongs			7. Date of Regular appointment	
8. Details of Posts held during the last five years (starting from present) :				
S.No.	Post held & Pay level	Period of Posting	Ministry/Department/ Organization	Nature of Work
9. Name of training programme applied for and its relevance to the candidate				
10. Papers etc, if any, published by the candidate				
11. Details of Foreign Training Programmes attended during the last two years :				
S.No.	Dates & Duration Of Training	Subject/title of training	Name of the Training Institution	Source of funding
Signature of the candidate:				
Office Phone : Mobile No. :				
E-mail :				
<u>CERTIFICATE</u>				
Certified that Shri/Ms. _____ is clear from vigilance angle. In case the programme is not fully funded, Undertaking in the prescribed proforma (Part A/Part B) is attached.				
Signature of the Competent Administrative Authority of the applicant with Name, Designation, Phone Number and Email (alongwith official seal)				



Application Guideline for the JICA Knowledge Co-Creation Program

This guideline explains how to apply for the Knowledge Co-Creation program (KCCP) of the Japan International Cooperation Agency (JICA) under the Official Development Assistance Program of the Government of Japan.

Please complete the Application Forms according to the guideline. For additional information, please consult the JICA Office, or in its absence, the Embassy of Japan in your country.

Form	Filled by
Form1. Official Application Form	<ul style="list-style-type: none"> To be filled by you and your supervisor* To be signed by your supervisor Official stamp of your organization is needed.
Form2. Nomination from the Organization	You and your supervisor *
Form3. Individual Application Form	You
Form4. Questionnaire on Medical Status and Restrictions	You
Form5. Terms and Conditions, and Declaration	You

*Supervisor: the head of the department/division of your organization

Please be advised:

- (a) To carefully read the General Information (GI) of the KCCP,
- (b) To fill only in typewritten except for signature,
- (c) To fill in the form in **English**,
- (d) To use “√” or “x” to mark the () options,
- (e) To attach your photographs,
- (f) To prepare document(s) described in the GI and/or confer with the JICA Expert or JICA overseas office, and attach these documents to the completed Application Forms,

In submitting the Application Forms and attached documents, please make sure:

- (g) To prepare a copy of your passport,
- (h) To confirm the application procedure stipulated by your government,
- (i) To submit the original Application Forms with all necessary document(s) to the responsible organization of your government according to its application procedure, and
- (j) That your participation may be denied, if you fail to provide all required information and documents completely and on time.

**CHECK LIST before submission:**

Items	Form No.	Check
1. Fill in all items in typewritten	All the forms	
2. Your signature	Form 3, 4, 5	
3. Signature of your supervisor*	Form 1, 2	
4. Official stamp of your organization	Form 1	
5. Your photo	Form 3	
6. Attach a copy of passport (Machine Readable Zone) *Applicants from Latin American and the Caribbean Countries, please refer to the note below.	-	
7. Attach the required document(s) as instructed in the GI	-	

*Supervisor: the head of the department/division of your organization

Note for Applicants from Latin American and the Caribbean Countries:

- (1) If you are from any of the countries listed below and have a passport with a valid U.S. visa, please attach herewith a copy of Identification Pages on the inside cover of your passport (i.e. the two pages that include your photograph and detailed passport information), and the page of U.S. visa:

Antigua and Barbuda, Argentina (only Japanese descendants), Barbados, Bolivia, Brazil, Chile, Colombia, Dominica, Ecuador, Grenada, Guatemala, Guyana, Haiti, Mexico, Peru, Rep. of Dominica, St. Christopher and Nevis, St. Lucia, St. Vincent and the Grenadines, Suriname, or Venezuela.

- (2) If you are from any of countries listed below and have a passport without a valid U.S. visa, please attach herewith a copy of Identification Pages on the inside cover of your passport (i.e. the two pages that include your photograph and your detailed passport information).

Belize, Costa Rica, El Salvador, Honduras, Jamaica, Marshall, Micronesia, Nicaragua, Palau, Panama, Paraguay, Trinidad and Tobago, and Uruguay.



Application form for the JICA Knowledge Co-Creation Program:

Form1. OFFICIAL APPLICATION FORM***To be signed by your supervisor (the head of the relevant department / division of your organization).****1. Course Title** (as shown in the GI)
2. Course Number (the number as "xxxxxxxxJxxx" shown in the GI)
3. Course Duration
 From to (DD/MM/YYYY)
4. Country

5. Organization

6. Name of the Nominee(s)

1)	3)
2)	4)

7. Confirmation by the organization in charge

Our organization hereby applies for the Knowledge Co-Creation Program of the Japan International Cooperation Agency and proposes to dispatch qualified nominees to participate in the programs.

Date:			Signature:		
Name:					
Title / Position				Official Stamp	
Department / Division					
Office Address and Contact Information	Address:				
	Tel:	E-mail:	Fax:		

(If necessary) Confirmation by the organization in charge

I have examined the documents in this form and found them true. Accordingly, I agree to nominate this person(s) on behalf of our government.

Date:			Signature:		
Name:					Official Stamp
Title / Position					
Department / Division					



Application form for the JICA Knowledge Co-Creation Program

Form2. NOMINATION FROM THE ORGANIZATION

***To be signed by your supervisor (the head of the relevant department / division of your organization).**

1. Reason for nominating the Applicant

Please describe the reason(s) why the Applicant was selected, referring to the following points; 1) Program requirement, 2) Capacity/Position, 3) Future plan to be done by the Applicant after the KCCP, 4) Future plan of your organization and 5) Others.

2. Expectation and Future Plan of Actions

Please describe how your organization shall make use of the expected achievement of the Applicant after the program, in addressing the said issues or problems.

By nominator (head of relevant department/division)

Date

Name and
Title/Position

Signature



Application form for the JICA Knowledge Co-Creation Program:

Form3. INDIVIDUAL APPLICATION FORM***To be filled by Applicant.****1. Course Title:** (as shown in the GI)
2. Course Number: (the number as "xxxxxxxxJxxx" shown in the GI)
Attach here
your photo(taken within
the last six months)

Size: 4.5x3.5cm

3. Personal Information on Applicant**1) Name of Applicant (as shown in the passport)**

*Please type the name as shown in the passport carried. The information will be used for flight arrangements.

Family Name /Surname

First Name

Middle Name

2) Nationality (as shown in the passport)				
3) Sex (for VISA application)	() Male		() Female	
4) Date of Birth	Date	Month (ex. April)	Year	Age (as of the date of the form)
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

5) Passport/Visa

Passport possession	() Yes	() No	Expiry date of passport	Date	Month	Year
USA visa possession*	() Yes	() No		<input type="text"/>	<input type="text"/>	<input type="text"/>

***Applicants from Latin American and the Caribbean Countries only.**

**6) Contact Information**

Private	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:
Office	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:
Emergency Contact	Name:	
	Relationship to you:	
	Address:	
	TEL*:	Mobile*:
	FAX*:	E-mail:

*Please fill it out from country code for telephone, mobile, and fax number.

7) Present Position

Organization		
Year that entered the organization		
Department / Division		
Title		
No. of years of service in the present position	Years	From (Month/Year)
Type of Organization	<input type="checkbox"/> National Government <input type="checkbox"/> Local Government <input type="checkbox"/> Public Enterprise <input type="checkbox"/> Private (profit) <input type="checkbox"/> NGO/Private (Non-profit) <input type="checkbox"/> University <input type="checkbox"/> Other : _____	
Number of employees		
Home Page Address		

【Questionnaire on Relationship with the Military】 (FOR ALL THE APPLICANTS)

Please mark Yes or No about your status.

(YES / NO) Personnel of the military or organizations under the military (active military personnel or military personnel listed in the muster roll/military register)
(YES / NO) Personnel of the Ministry of Defense, or organizations under the Ministry of Defense
(YES / NO) Personnel of organizations that are specified by law under the military or the Ministry of Defense in case of an emergency
(YES / NO) Persons listed in the muster roll/military register who are not currently affiliated with the military, the Ministry of Defense, or affiliated organizations
(YES / NO) Personnel of civilian organizations which have divisions to conduct military-related activities

**4. Experience and Eligibility****1) Career Background (After graduation and before taking the present position)**

***Only Applicants for KCCP (Group and Region Focused) are requested to fill in this part.**

Organization	City/ Country	Period		Position or Title and Department/Division	Brief Job Description
		From Month/Year	To Month/Year		

2) Academic Background (University, College or Higher Education)

Institution	City/ Country	Period		Degree	Major
		From Month/Year	To Month/Year		

3) Experience of Training or Study in Foreign Countries (including all the training experience in JICA's programs)

***Only Applicants for KCCP (Group and Region Focused) are requested to fill in this part.**

Institution	City/ Country	Period		Field of Study / Program Title
		From Month/Year	To Month/Year	

4) Language Proficiency (Self-Assessment)

1) Language to be used in the course (as shown in GI)					
Listening	() Excellent	() Good	() Fair	() Poor	
Speaking	() Excellent	() Good	() Fair	() Poor	
Reading	() Excellent	() Good	() Fair	() Poor	
Writing	() Excellent	() Good	() Fair	() Poor	
Language Test Scores if any (ex. TOEFL, TOEIC, etc.)					
2) Mother Tongue					



3) Other languages ()	() Excellent	() Good	() Fair	() Poor
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Excellent	Refined fluency skills and topic-controlled discussions, debates & presentations. Formulates strategies to deal with various essay types, including narrative, comparison, cause-effect & argumentative essays.
Good	Conversational accuracy & fluency in a wide range of situations: discussions, short presentations & interviews. Compound complex sentences. Extended essay formation.
Fair	Broader range of language related to expressing opinions, giving advice, making suggestions. Limited compound and complex sentences & expanded paragraph formation.
Poor	Simple conversation level, such as self-introduction, brief question & answer using the present and past tenses.

5. Background and Purpose of Application

- 1) **Current challenges in the organization in relation to the theme of the KCCP you are applying:**
Describe the issues that your organization/department intends to tackle by participating in this program.

- 2) **Main duties of Applicant:** Describe your main duties and responsibilities in relation to this program.

- 3) **Relevant Experience of Applicant:** Describe previous occupational experiences that is highly relevant in this program.

- 4) **Your individual Goal:** Elaborate on your plans to apply the lessons learned from this program to your organization.



- 5) **Area of Interest and/or your expectation:** Specify your particular interest with reference to the contents of this program.

By Applicant

Date

Name and
Title/Position

Signature

**Form4. QUESTIONNAIRE ON MEDICAL STATUS AND RESTRICTION****(Self-Declaration)****1. Present Medical Status**

(a) Have you taken any medicine or had a medical checkup by a physician for your illness such as diabetes, hypertension, asthma, etc.?

[] No	[] Yes:
	Name of illness (), Name of medicine () <i>If yes, please attach your doctor's letter (preferably, written in English) that describes the current status of your illness, and gives agreement to your participation in the program.</i>

(b) Do you have any allergies with medicine, food, pollen, etc.?

[] No	[] Yes:
	What are you allergic to? What kind of allergic symptoms do you have such as itch, rash, hives, etc.? ()

(c) Please indicate any needs arising from disabilities that may require additional support or facilities.

()
<i>Note: Disability will not lead to exclusion of the Applicant from the program. However, the Applicant may be directly inquired by the JICA official in charge for a more detailed account of his/her condition.</i>

2. Medical History

(a) Have you had any illness such as heart, hepatic, kidney disease, etc.?

[] No	[] Yes:
	Please specify ()

(b) Have you or/and your family members had tuberculosis?

[] No	[] Yes:
	Please specify ()

(c) Have you ever been a patient in a mental clinic or been treated by a psychiatrist?

[] No	[] Yes:
	Please specify ()

(d) Have you ever had any sleeping, eating or other disorders?

[] No	[] Yes:
	Please specify ()
	Name of medicine taken if any ()



Form5. TERMS AND CONDITIONS

1. General Rules

The participants are requested:

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate Japanese laws or JICA's regulations, or the participants commit illegal or immoral conduct, or get critical illness or serious injury and be considered unable to continue the course,
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,
- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.

2. Privacy Policy

The participants are requested to understand Privacy Policy of JICA as follows.

(1) Scope of Use

Any information used for identifying individuals (hereinafter referred to as "Personal Information") that is acquired by JICA will be stored, used, or analyzed only within the scope of JICA activities. JICA reserves the right to use such Personal Information in accordance with the provisions of this privacy policy.

(2) Limitations on Use and Provision

JICA shall never intentionally provide Personal Information to any third party with the following three exceptions:

- (a) In cases of legally mandated disclosure requests;
- (b) In cases in which the provider of the Personal Information grants permission for its disclosure to a third party;
- (c) In cases in which JICA needs to provide Personal Information for the persons or entities where JICA contracts out all or part of the KCCP and its relevant projects.
The Personal Information provided herein will be only limited to the information necessary for the persons or entities to implement the contracted tasks.

(3) Security Notice

JICA takes measures required to prevent the divulgence, loss, or destruction of Personal



Information, and to otherwise properly manage such information.

※JICA's policy for the transfer of personal data from the European Economic Area (EEA) to outside the EEA (to Japan and third countries);

JICA has revised "Bylaws for the Implementation of Personal Information Protection" which was published based on Japan's legislation by adding new provisions regarding how to deal with personal data within the EEA in order to meet General Data Protection Regulations (GDPR's) requirements for data protection. Based on the new bylaws, JICA entered into the EU Standard Contractual Clauses (SCCs) which allows us to transfer personal data from offices within the EEA to offices outside the EEA (in Japan and third countries).

3. Copyright Policy

The participants are requested to comply with the following;

1. The participants shall use all the documents provided for the KCCP (including texts, materials, etc.), within the scopes and/or conditions separately approved by JICA and/or the Original Author.

If the participants apply to the KCCP, the participants shall also comply with Terms of Use of the Materials for the KCCP that are shown on the JICA website.

(https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html)

2. All the documents prepared for the KCCP (including reports, action plans, presentations, etc.) shall be prepared by the participants themselves in principle. If the participants use any third party's(ies') works (photograph, illustration, map, figures, etc.), which are protected under the copyright laws and regulations in the participants' countries or copyright-related multinational agreements, the participants shall obtain a license necessary to use the works from such third party(ies).
3. The participants agree that JICA may use (including, but not limited to, reproduce, publicly transmit, distribute and modify) any documents prepared by the participants for other programs conducted by JICA (for example, as a reference for the other KCCP courses and a project formulation).
4. JICA will not be liable for the contents of any documents created by the participants for the purpose of the KCCP.

4. Portrait Right Policy

During the implementation period of KCCP, JICA (including hired photographer and program implementing partners) will shoot photographs and video footage mainly for the following purposes:

- Use on the website or in SNS administrated/operated by JICA,
- Use in JICA publications (public relations magazines, annual reports, journals, etc.) in printed or electronic form,

*Photos and images taken will not be used for commercial purposes and the participants' personal information will not be disclosed to any third party without the consent of the participants.



JICA would appreciate it if the participants of KCCP grant the participants themselves portrait right license to JICA for photos and images taken described above.

It is, however, not a requirement of KCCP. The participants do not agree to grant the participants themselves portrait right license to JICA, has absolutely no problem in participating KCCP. JICA respects the intention of each participant.

DECLARATION (to be signed by the Applicant)

- I understand and fully agree to the following terms and conditions set forth above.
 1. General Rule
 2. Privacy Policy
 3. Copyright Policy
- I will be subject to any penalties imposed as a consequence of my failure to abide by the above terms and conditions.
- I understand the intention of JICA on “4.Portrait Right Policy” mentioned above, and my intention for usage/publication of photographs and videos including the portrait of myself by JICA for the purpose above is as follows:
☐ Agree / ☐ Disagree
- I certify that the statements I made in this form are true, complete and correct to the best of my knowledge and belief.

By Applicant

Date
Name and Title/Position
Signature