

GOVT. OF N.C.T. OF DELHI  
SERVICES DEPARTMENT (ACP CELL)  
5<sup>TH</sup> LEVEL, A-WING, DELHI SECRETARIAT  
NEW DELHI - 110002

No. F.9(5)/2003/ACP Cell/Services/Pt.File II/ 55-56

Dated: 27/06/2023

To

All the Heads of Department  
Govt. of NCT of Delhi  
New Delhi

**Subject: Regarding grant of 3<sup>rd</sup> financial upgradation under MACP Scheme to Adhoc DANICS/Grade I(DASS)/Section Officers.**

Sir,

With reference to the above noted subject, it is informed that after going through the available records provided by respective Administrative Department and ACR Cell that the following service particulars / documents in respect of Adhoc DANICS/Grade I (DASS)/Section Officer are required to process their MACP cases before designated Screening Committee:


S.N O.	Name of the official	DOB	Eligibility for 3RD MACP	Department	Documents Required
1	NEERAJ DHAWAN, ADHOC DANICS	28.01.67	25.06.15	TTE	Fresh IC & VC and DOV Proforma
2	ALOK SHARMA , ADHOC DANICS	24.07.65	31.12.10	AR	Fresh IC & VC and DOV Proforma
3	SOHANBIR SINGH BAJWAN, AD(Retd.)	23.10.58	19.08.16	DT&T	Fresh IC & VC and DOV Proforma, ACRs 11-12 to 13-14
4	SURINDER NARANG, ADHOC DANICS	17.11.65	31.07.11	RCS	FRESH IC & VC and DOV Proforma ACRs 04-05
5	ARVIND KUMAR, ADHOC DANICS	02.01.71	19.08.17	DCO	Fresh IC & VC and DOV Proforma
6	RAJEEV KUMAR ARORA, SO	01.08.71	31.08.19	CEO	Fresh IC & VC and DOV Proforma
7	PANKAJ SINGH, ADHOC DANICS	03.02.67	16.03.14	DOV	Fresh IC & VC and DOV Proforma, ACRs 11-12 & 12-13
8	ASHOK KUMAR GUPTA, DANICS(Retd)	21.01.61	01.09.08	DCO	02-03 TO 07-08
9	PRAKASH CHAND THAKUR, ADHOC DANICS	07.02.69	30.09.18	CMO	FRESH IC & VC and DOV Proforma
10	PRAVEEN VERMA, ADHOC DANICS	12.07.67	25.06.15	DOV	Fresh IC & VC and ACRs 11-12 & 12-13, DOV Proforma
11	VIJAY KUMAR, ADHOC DANICS VRS : 01.02.16	04.03.57	03.01.09	CEO	ACRs 05-06 to 07-08
12	DAMODAR SINGH, ADHOC DANICS	11.07.62	20.10.12	DT&T	Fresh IC & VC , DOV Proforma ACRs 07-08 to 11-12
13	PARTHA SARATHI RAY, ADHOC DANICS, Expired	18.06.58	19.05.17	DSSSB	Fresh IC & VC ACRs 13-14 and 14-15, DOV Proforma
14	MOHD. ASIM, ADHOC DANICS	10.10.70	30.09.18	Empl.	1. furnish final /current status of case registered by CBINo. DAI-2013-A-0026 dated 08.10.13. 2. ACR/APARs/NRC/NAC for the period 2011-12 to 2015-16 3. fresh IC/VC and proforma

S.N O.	Name of the official	DOB	Eligibility for 3RD MACP	Departm ent	Documents Required
15	BIMAL PRASAAD MISHRA, ADHOC DANICS(RETD.)	23.01.69	21.09.18	DSSSB	to obtain VC from DOV 1. Details of disciplinary proceedings including copy of charge-sheet, inquiry report and completion of penalty certificate clearly indicating the date of completion of penalty imposed on the officer vide order dated 29.11.2016, 15.02.2017 and 11.04.2017 2. APARS/NAC/NCR/ for the years 2012-13 to 2014-15 3. fresh VC and proforma to obtain VC from DOV
16	PREM NATH MANCHANDA, ADHOC DANICS(RETIRED)	24.08.50	01.09.08	DMC	1. current status of the criminal /disciplinary proceedings 2. fresh IC/VC and proforma to obtain VC from DOV
17	GULSHAN KUMAR BATRA, ADHOC DANICS (Retd.)	04.02.50	01.09.08	EMP	1. Latest status /final outcome of FIR No. 145/2006 and disciplinary proceeding initiated vide Charge-sheet Memo dated 25.02.2010 2. fresh IC/VC and proforma to obtain VC from DOV
18	ASHOK KUMAR VERMA, ADHOC DANICS	02.01.61	01.12.16	Edn	1. final outcome of FIR No. 92/16 dated 13.02.16 U/s 420/468/471/34 PS Bawana 2. Fresh IC/VC and proforma to obtain VC from DOV
19	RAJENDER SINGH, ADHOC DANICS	03.10.59	01.09.08	LNH	1. Details of disciplinary proceedings including copy of charge sheet, inquiry report, completion of penalty certificate clearly indicating the date of completion of penalty imposed on the officer vide order dated 26.04.2018 2. fresh IC/VC and proforma to obtain VC from DOV
20	HARI SINGH, ADHOC DANICS	15.08.54	01.09.08	Edn	1. certificate regarding Mode of Appointment of Sh. Hari Singh to the post of 'Horticulture Assistant' as to whether the Appointment was through 'Open Competitive Examination' or 'Limited Departmental Competitive Examination' 2. fresh IC/VC and proforma to obtain VC from DOV
21	AJAY SHARMA, ADHOC DANICS	15.09.72	29.08.19	T&T	1. latest status regarding proposal for initiating disciplinary proceeding against the officer from DOV 2. fresh IC/VC and proforma to obtain VC from DOV
22	MAHENDER KUMAR VATS, ADHOC DANICS	14.07.57	01.09.08	DHE	1. Latest status /final outcome of the case matter in FIR No. 443/2002 and disciplinary proceeding initiated vide Charge-Sheet Memo dated

S.N O.	Name of the official	DOB	Eligibility for 3RD MACP	Department	Documents Required
					09.06.2017 2. fresh IC/VC and proforma to obtain VC from DOV
23	ANIL KAUSHAL, ADHOC DANICS	13.08.68	02.03.14	EDN	1. Latest status / final outcome of disciplinary proceedings initiated vide Charge-sheet Memo dated 27/10/2011. 2. fresh IC/VC and proforma to obtain VC from DOV
24	DINESH KUMAR GONDYAN ADHOC DANICS	20.01.69	29.08.16	EMP	1. Latest status / final outcome of disciplinary proceedings initiated vide Charge-sheet Memo dated 05.12.17. 2. fresh IC/VC and proforma to obtain VC from DOV
25	JAI PRAKASH SHARMA, ADHOC DANICS	31.07.66	26.02.10	H&FW	1. fresh IC/VC and proforma to obtain VC from DOV
26	GAUTAM ARORA, ADMINISTRATIVE OFFICER	01.09.70	30.04.17	DDU	1. Latest status / final outcome of disciplinary proceedings initiated vide Charge-sheet Memo dated 30.12.21. 2. fresh IC/VC and proforma to obtain VC from DOV
27.	BIRENDER KUMAR, SECTION OFFICER	14.02.73	29.08.19	EDN	1. Details of disciplinary proceedings including copy of charge sheet, inquiry report, completion of penalty certificate clearly indicating the date of completion of penalty imposed on the officer. Treatment of suspension period w.e.f 07.05.15 to 27.12.15

As the meeting of Screening Committee is to be held shortly, it is requested that above mentioned information/documents may be provided immediately so that their ACP/MACP cases are processed accordingly.

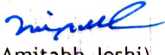
Encl : Proforma for seeking  
Vigilance Status from DOV

  
(Amitabh Joshi)  
Dy. Secretary (Services)

No. F.9(5)/2003/ACP Cell/Services/Pt.File II/ 55-56

Dated: 27/5/2023

1. Section Officer (Co-ordination) with request to upload on the official website of Services Department, GNCT of Delhi

  
(Amitabh Joshi)  
Dy. Secretary (Services)

Proforma for seeking Vigilance Status Report from DOV  
[In case of DANICS /Adhoc DANICS/ Grade I(DASS)/Sr. P.A.]

Name of the Department :

S.No.	Name & Designation of the Officer (Sh./Smt./Ms.)	Date of Birth	Details of any Vigilance matter/ disciplinary proceedings pending or contemplated against the Officer*	Details of Penalties imposed, if any*	Details of the previous posting(s) on Gazetted posts (As per Service Book and duration record/posting period)		Any other relevant information
					Department	Duration	

Note : \* Please mention Nil/No instead of N.A./Not applicable.  
It is certified that above information is as per Service Book and personal file(s) and is true and correct.

Name & Signature of the Authorised Officer  
With Seal & Date