

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**SERVICES DEPARTMENT**  
**DELHI SECRETARIAT: 5<sup>TH</sup> LEVEL: B-WING**  
**I.P. ESTATE: NEW DELHI-110002**

**F.No.11/(223)/56(j)/Services/2024/ 783-795**

**Dated: 17/05/2024**

**OFFICE MEMORANDUM**

**Subject:- Strengthening of administration- periodical review under FR 56(j) /(l) and Rule 43 of CCS (pension) Rule, 2021 erstwhile known as Rule 48 of CCS(Pension) Rules,1972 – Formation of Review Committees.**

1. In Continuation of this Office OM No. F.30/03/2016/S.I/356 dated 06.08.2019 regarding formation of Review Committee for periodical review the service records under FR 56(j)/(l) and Rule 43 of CCS (pension) Rule, 2021 erstwhile known as Rule 48 of CCS(Pension) Rules,1972 of Ex-cadre Officers/officials and DSS/Steno officer/official of Government of NCT of Delhi, to assess the performance of Government servants under the provision of FR 56(j), FR 56(l) and Rule 43 of CCS (pension) Rule, 2021 erstwhile known as Rule 48 of CCS(Pension) Rules,1972 in accordance with the guidelines issued by DOP&T on the subject cited above time to time, the Competent Authority is pleased to order as under: -

(i) For Group-A and Group-B Officers of organized Cadres i.e. DSS, Steno, IT, Accounts and Planning & Statistical, whose Officers/Officials are transferred and posted in various departments, the Review Committee has been reconstituted as under:-

1.	Principal Secretary/Secretary of the Cadre.	Chairperson
2.	Special/Additional Secretary (Finance), for DSS and Steno Cadre. Special/Additional Secretary of the Cadre Controlling Department for other cadres.	Member
3.	Special Secretary/Additional Secretary, Services Department, Govt of NCT of Delhi.	Member
4.	Special Secretary/Additional Secretary Vigilance Department of Govt. of NCT Delhi.	Member
5.	Additional Secretary/Joint Secretary/Deputy Secretary rank officer of Govt. of NCT Delhi representing SC/ST Community to be co-opted by the department concerned.	Member



(ii) For Group-C Officials of organized Cadres i.e. DSS, Steno, IT, Accounts and Planning & Statistical:

1.	Special Secretary of the Cadre Controlling Department	Chairperson
2.	Joint / Deputy Secretary (Finance), for DSS and Steno Cadre. Joint / Deputy Secretary of the Cadre Controlling Department for other cadres.	Member
3.	Joint / Deputy Secretary, Services Department Govt of NCT of Delhi.	Member
4.	Joint / Deputy Secretary/ Assistant Director, Vigilance Department of Govt. of NCT Delhi.	Member
5.	Joint Secretary/Deputy Secretary rank officer of Govt. of NCT Delhi representing SC/ST Community to be co-opted by the concerned department.	Member

(iii) For Group-A and Group-B Officers of EX-Cadres (Other than DANICS/DSS/ Steno/ IT/Accounts /Planning & Statistical):

1.	Principal Secretary/Secretary of the Concerned department.	Chairperson
2.	Special Secretary /Additional Secretary of the Concerned department.	Member
3.	Special Secretary/Additional Secretary, Services Department Govt of NCT of Delhi.	Member
4.	Special Secretary/Additional Secretary Vigilance Department of Govt. of NCT Delhi.	Member
5.	Additional Secretary/Joint Secretary/Deputy Secretary rank officer of Govt. of NCT Delhi representing SC/ST Community to be co-opted by the department concerned.	Member

(iv) For Group-C/D Officials of EX-Cadres (Other than DSS/ Steno/ IT/ Accounts / Planning and Statistical):

1.	Head of the Department	Chairperson
2.	Joint Secretary / Deputy Secretary of the Concerned department.	Member
3.	Joint Secretary / Deputy Secretary, Services Department Govt of NCT of Delhi.	Member
4.	Joint Secretary / Deputy Secretary/Assistant	Member

*Handwritten signature*




	Director, Vigilance Department of Govt. of NCT Delhi.	
5.	One Joint Secretary/Deputy Secretary rank officer of Govt. of NCT Delhi representing SC/ST Community to be co-opted by the department concerned.	Member

3. Principal Secretary/Secretary of the Department/Cadre Controlling Authority may co-opt a Member not below the rank of Deputy Secretary in the above said Committees, if need be, from the department where the employee whose case is under consideration under FR 56(j), FR 56(l) and Rule 43 of CCS (pension) Rule, 2021 erstwhile known as Rule 48 of CCS(Pension) Rules, 1972, is physically working.

4. In addition to above, the Secretary of the Department/ Cadre Controlling Authority is empowered to constitute appropriate internal committees to assist the review Committees in reviewing the cases. These committees will ensure that service record of the employee bring reviewed, along with a summary bringing out all relevant information, is submitted before the Review Committee in time bound manner.

5. The review Committee shall carry out periodical review of the service records of Officers/Officials of Government of NCT of Delhi in accordance with the guidelines issued by DOP&T from time to time and submit its recommendations for further consideration by the Appropriate Authority concerned as per the provisions of FR 56(j), FR 56 (I) and Rule 43 of CCS (pension) Rule, 2021 erstwhile known as Rule 48 of CCS(Pension) Rules, 1972.

  
 ( Y. V. V. J. RAJASEKHAR, IAS )  
 SPECIAL SECRETARY (SERVICES)

F.No.11/ (223)/56(j)/Services/2024/783-795

Dated: 17/05/2024


Copy to:

1. Principal Secretary to Lt. Governor, Delhi
2. OSD to Chief Secretary, Govt. of NCT of Delhi.
3. Additional Chief Secretary (Finance/Home/Planning), Govt. of NCT of Delhi.
4. Principal Secretary (AR), Govt. of NCT of Delhi.
5. Pr. Secretary (Services), Govt. of NCT of Delhi.
6. Secretary (Vigilance), Govt. of NCT of Delhi.
7. Special Secretary (Services), Govt. of NCT of Delhi.
8. Special Secretary (Vigilance), Govt. of NCT of Delhi.
9. Special Secretary (AR), Govt. of NCT of Delhi.
10. All Pr. Secretaries/Secretaries/Spl. Secretaries/Addl. Secretaries, GNCTD, Delhi

11. All HODs/Local Bodies/Public Undertakings, Govt. of NCT of Delhi.
12. Section Officer (Coordination), Services Department, Govt. of NCT of Delhi- with the request to upload this order on website of Services Department.
13. Guard File/ Personal file.

Copy forwarded for information to:-

1. Under Secretary (Establishment), Govt. of India, Ministry of Personnel, Public Grievances & Pension, Department of Personnel & Training, New Delhi.
2. Under Secretary (UTS-II), Govt. of India, Ministry of home Affairs, North Block, New Delhi.

  
( Y. V. V. J RAJASEKHAR, IAS )  
SPECIAL SECRETARY (SERVICES)