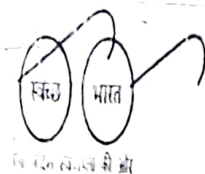




East Delhi Municipal Corporation
(Central Establishment Department)
F.I.E-419, Udyog Sadan, Ground Floor,
Patparganj Indl. Area, Delhi-110092
Phone No: 011-66667325



No. AC/CED/EDMC/2021/1073

Dated: 09.09.2021

CIRCULAR

SAO/2021/24093

Sub to S

16/9/21

Secy (Services)

1. All Secretaries, Government of India.
2. All Chief Secretaries, States/UTs.
3. The Director General of Health Services, Govt. of India, Nirman Bhawan, New Delhi
4. The Secretary (Services), GNCTD, Delhi Sachivalaya, Payers building, New Delhi
5. All Director General of Police, States/UTs.
6. The Assistant Comptroller and Auditor General, O/o the Comptroller & Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
7. The Director of health Services, Govt. of NCT of Delhi.
8. The Controller General of Accounts, Posts & Telegraphs Deptt. Patel Chowk, New Delhi.
9. The Director (Local Bodies), GNCTD, Delhi Sachivalaya, I.P. Estate, New Delhi-110002.
10. The Secretary (Services), GNCTD, Delhi Secretariat, I.P. Estate, New Delhi-110002.
11. The Chairman, CBDT, Ministry of Finance, North Block, New Delhi.
12. The Chairman, CBIC, Ministry of Finance, North Block, New Delhi.
13. The Chairman, DDA, Vikas Sadan, INA, New Delhi.
14. The Secretary, New Delhi Municipal Council, New Delhi.
15. The Commissioner, Delhi Police, Delhi.
16. Notice Board, EDMC (HQ).

SS (Services) - II

Sub: Filling up the vacant posts of Chief Law Officer, Assistant Commissioner, Principal (Nursing School), Veterinary Officer and Administrative Officer in EDMC on deputation basis.

Sir/Madam,

The East Delhi Municipal Corporation intends to fill up following posts through deputation basis: -

Sr. No.	Name of the post	No. of posts	Level of the Pay Matrix	Eligibility Criteria
1.	Chief Law Officer	01	Level-13-A under the 7 th CPC (equivalent to Pay Band-04 Rs. 37400-67000 with Grade Pay of Rs. 8900 as per 6 th CPC).	Officers having the experience of handling legal affairs/matters and who are working in the Central/State Govt./Union Territories/Public Sector Undertaking/Statutory or Autonomous Organization under the Central/State Govt., are eligible for appointment to the post are as under:- (i) An officer of the aforesaid category holding analogous posts on regular basis in the parent cadre/ department; or (ii) with 2 years' regular service in the grade

21.9.21

Mr. Yogendra

21.9.21

				<p>rendered after appointment there to on regular basis in the Pay Band 4 Rs. 37400/- 67000/- GP Rs. 8700/- or (Level-13 of 7th CPC) equivalent in the parent cadre/ department;</p> <p>(ii) With 7 years' service in the grade rendered after appointment there to on regular basis in the Pay Band 3 of Rs. 15600-39100+GP 7600/- (Level-12 of 7th CPC) or equivalent in the parent cadre/department;</p> <p>(iv) Possessing the following educational qualifications and experience;</p> <p>(a) Degree in law from a recognized University or equivalent;</p> <p>(b) 15 years; experience in legal work involving Civic Laws, Labour Law, Taxation, Arbitration and prosecution Matters.</p>
2.	Assistant Commissioner /Deputy Assessor and Collector	02 (tentative)	Level-11 of 7 th CPC (Pre-revised PB-3, Rs.15600-39100 + Grade Pay of Rs. 6600/-)	<p>Suitable Officers of the Central Services Class-I and of the State Civil Services. (The period of deputation ordinarily not exceeding 3 years.)</p> <p>Note: Deputation will not be eligible for promotion.</p> <p>(a) Officers of All India Services/ Central /State Govt./U.Ts.:-</p> <p>(i) Holding Analogues post on regular basis, or</p> <p>(ii) With 3 years regular service in the pay Level 10 as per 7th CPC or</p> <p>(i) With 5 years regular service in the pay Level 08 as per 7th CPC</p> <p>and</p> <p>(b) Possessing Educational Qualification & experience as under:-</p> <p>(i) Master's Degree in Nursing from a recognized university;</p> <p>(ii) 5 years teaching experience in a School/ College of Nursing.</p> <p>OR</p> <p>B.Sc. in Nursing from a recognized University with 8 years experience in teaching in a School/College of Nursing</p>
3.	Principal (School Nursing) of	01	Level-11 under the 7 th CPC. (Equivalent to Pay Band-03 Rs. 15600-34800 with Grade Pay of Rs. 6600 as per 6 th CPC)	
4.	Veterinary Officer	04	Level-10 under the 7 th CPC. (Equivalent to Pay Band-03 Rs. 15600-39100 with Grade Pay of Rs. 5400 as per 6 th CPC)	<p>Eligibility Conditions:-</p> <p>Officers under the Central Govt./State Governments holding analogous posts.</p> <p>(The period of deputation ordinarily not exceeding 3 years.)</p>
5.	Administrative Officer/ Assistant Assessor and	04 (tentative)	Level-9 of Pay Matrix under 7 th CPC (Pre-revised PB-2 Rs.9300-	<p>Officers under the Central Govt./State Govt.:</p> <p>a) (i) Holding analogous post on regular basis in the parent cadre or department; OR</p> <p>(ii) With 2 years' service in the grade rendered</p>

APPLICATION FOR THE POST OF _____
IN EAST DELHI MUNICIPAL CORPORATION ON DEPUTATION BASIS.

1. Name of Applicant in Block Letters _____
2. Father's/ Husband's Name _____
3. Date of Birth (in Christian ear) _____
4. Date of retirement under Central/
State Government Rules _____
5. Education Qualification _____

6. Whether educational and other
Qualifications required for the post
are satisfied(Details of given qualification) _____

7. Please state clearly whether in the
light of entries Made by you above,
You meet the requirements Post and
You are eligible as per RRs. _____

8. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by
your signature, if the space below is Insufficient.

Period		Post held	Pay scale/Grade Pay/Level	Office	Nature of Duties
From	To				

9. Nature of present employment i.e.
Ad-hoc or temporary or quasi-
permanent or permanent. _____

10. In case the present employment
is Held on deputation/ contract basis,
please state
(a)The date of Initial appointment.
(b)Period of appointment on deputation/ contract.
(c)Name of the parent office/ organization to which you belong. _____

11. Additional details about present employment

Please state whether working under:-

- (a)Central Government
- (b) State Govt.
- (C)Autonomous Organization
- (d)Government Undertaking
- (e)Universities
- (f)Other

12. Details of pay scale on initial appointment and subsequent promotion.

Sl. No.	1st appointment/ promotion	Date	Pay Band/ Grade Pay	Whether held on Regular/ Adhoc/ACP/MACP basis
1.	Initial appointment in service			
2.	1st promotion			
3.	2 nd promotion			
4.	3 rd promotion			
5.	4 th promotion			
6.	5 th promotion			
7.	6 th promotion			

"If financial up-gradation on ACP/MACP basis, please give details of regular promotion also.

13. Additional information, if any, which you would like to mention in support of your suitable for the post, Enclose a separate sheet, if the space is insufficient

14. Remarks

Date _____

Signature of the candidate

Address:-

Countersigned
(Employer)

CERTIFICATE

(To be given by Head of office of the Applicant)

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from vigilance angle.
3. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt his/her integrity.
4. It is certified that the officer is eligible to hold this post as per the provisions of the Recruitment Rules mentioned in deputation vacancy circular.
5. It is certified that no Major/Minor has been imposed on the applicant for last 10 years.

NAME OF THE OFFICER/DESIGNATION
WITH OFFICIAL SEAL OF HEAD OF OFFICE

Date _____

Note – Application should be forwarded through proper channel with approval of Competent Authority.