

MOST URGENT

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SERVICES DEPARTMENT (II)  
DELHI SECRETARIAT: 5<sup>TH</sup> LEVEL: A-WING: I.P. ESTATE: NEW DELHI

No.F.16/54/2024/S-II/ 2701

Dated: 12/04/2024

To  
All the Head of Departments,  
Govt. of NCT of Delhi,  
Delhi / New Delhi.

Sub: Appointment on compassionate grounds-determination of vacancies

Sir / Madam,

With reference to the subject cited above, I am directed to inform that a large number of requests have been received for consideration for appointment on compassionate grounds.

As per the directions of the Hon'ble Supreme Court and the Scheme for Compassionate Appointment, issued by Govt. of India vide DOPT OM No. F.14014/6/94-Estt.(D), dated 9.10.1998 & O.M. dated 03.12.1999, 5% vacancies in Group "C" & "D" posts under direct recruitment quota are to be allocated for compassionate appointments. Hence, in view of this, 5% of the total vacancies meant for direct recruitment, may be held back for compassionate appointments.

The departments may calculate and provide the vacancies that arose after the vacancies were last reported to Services Department. The departments may further ensure that vacancies already furnished to Services Department are not forwarded again so that the limit of 5% reservation for compassionate appointment is not exceeded.

It is therefore requested to kindly identify vacancies of Group 'C and MTS (erstwhile Group-D) in your department for appointment on compassionate grounds for the year 2024. This may be accorded TOP PRIORITY and information be furnished on the enclosed Proforma for considering the cases for compassionate appointment latest by 31.05.2024.

This issues with the approval of the competent authority

Yours faithfully,

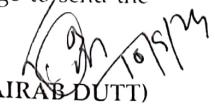
  
(BHAIRAB DUTT)

DEPUTY SECRETARY (SERVICES)

Encl. As above.

Copy to :-

1. P.A. to Principal Secretary (Services), Services Department, GNCT of Delhi, Delhi Secretariat, I.P Estate , New Delhi-110002
2. P.A. to Special Secretary (Services), Services Department, GNCT of Delhi, Delhi Secretariat, I.P Estate , New Delhi-110002
3. Deputy Secretary (Services), Services Department, GNCT of Delhi, Delhi Secretariat, I.P Estate, New Delhi-110002
4. Section Officer (Co-ordination) Branch with the request to make arrange to upload in above letter in website of Services Department.
5. Section Officer (Monitoring Cell) Branch with the request to make arrange to send the above letter through mail all the HODs of Department.

  
(BHAIRAB DUTT)  
DEPUTY SECRETARY (SERVICES)

**DETAILS OF POSTS UNDER GROUP-C/ MTS (ERSTWHILE GROUP-D) POSTS**

**FOR COMPASSIONATE APPOINTMENT**

**Name of the Department:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Name of the Concerned Officer:** \_\_\_\_\_

**Contact Number:** \_\_\_\_\_

Sl No	Name of the post	Pay scale as on date	Total sanctioned post	Total vacancies to be filled by direct recruitment as mentioned at Col. No.5	Year occurrence of DR vacancies mentioned at the past*/sent to department for services making appointment on compassionate grounds**	No. of vacancies available for compassionate appointment (5% of direct recruitment vacancies) after taking into consideration	Recruitment Rules ***					
							Essential Age	Educational qualification	Professional/ Technical qualification	Desirable	Remarks	
1	2	3	4	5	6	7	8	9	10	11	12	13

**SIGNATURE OF THE OFFICER CONCERNED**

\* The vacancies provided by the Departments to the Services Department during the year till 2023 have been utilized for compassionate appointment and same may be taken as filled through compassionate appointment.

\*\* Please also attach the copy of letter sent to service department earlier while conveying vacancies for compassionate appointment.

\*\*\* Attested copy of recruitment rules may be attached.  
Vacant posts available against DR for which, 5% vacancies, for compassionate appointment have already been conveyed to services department should not be re-used for calculation of 5% vacancies.

\*Attested copy of the recruitment rules may be attached.