

Email

623/C
Sh Anil Kumar Singh

Fwd: MoC Office Memorandum dated 12.02.2025 reg the last date of submission of applications of selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation(a subordinate office of Ministry of Coal) extended upto 15.04.2025.

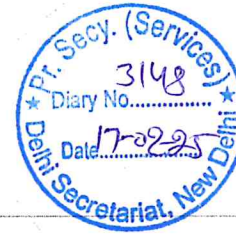
From : Shri Dharmendra <csdelhi@nic.in>

Wed, Feb 12, 2025 01:34 PM

Subject : Fwd: MoC Office Memorandum dated 12.02.2025 reg the last date of submission of applications of selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation(a subordinate office of Ministry of Coal) extended upto 15.04.2025.

3 attachments

To : Sh Anil Kumar Singh <secservices@nic.in>



From: "SO Establishment" <soest-moc@gov.in>

To: "Dr. Manoj Pant" <cs-westbengal@nic.in>, "chief secretary" <cs-uttarakhand@nic.in>, "CHIEF SECRETARY OFFICE GOVT OF UP" <csup@nic.in>, "cs-tripura" <cs-tripura@nic.in>, "CS Telangana" <cs@telangana.gov.in>, "Shri Ravindra Telang, IAS" <cs-skm@hub.nic.in>, csraj@rajasthan.gov.in, "Chief Secretary, Punjab" <cs@punjabmail.gov.in>, "Dr Sharat Chauhan, I.A.S , Chief Secretary to Government, Government of Puducherry" <cs.pon@nic.in>, "Shri Manoj Ahuja" <csori@nic.in>, "Jan e Alam, Chief Secretary Nagaland" <csnsl@nic.in>, "cs miz" <cs_miz@rediffmail.com>, "cso-meg" <cso-meg@nic.in>, "cs-manipur" <cs-manipur@nic.in>, cs@maharashtra.gov.in, "Anurag jain" <cs@mp.nic.in>, "Dr. V Candavelou IAS" <cs-go@nic.in>, "Shri Dharmendra" <csdelhi@nic.in>, "Chief Secretary Office Chhattisgarh" <csoffice.cg@gov.in>, "Chief Secretary, Bihar" <cs-bihar@nic.in>, "Dr. Ravi Kota" <cs-assam@nic.in>, "Manish Kumar Gupta" <cs-arunachal@nic.in>, "K. Vijayanand, IAS" <cs@ap.gov.in>, "Dr. Chandra Bhushan Kumar IAS" <cs-andaman@nic.in>

Sent: Wednesday, February 12, 2025 12:57:30 PM

Subject: MoC Office Memorandum dated 12.02.2025 reg the last date of submission of applications of selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation(a subordinate office of Ministry of Coal) extended upto 15.04.2025.

Sir,

PFA Please and upload attachment on the official website of MoC.

With regards,
Santosh Ray,
Section Officer, (Establishment)
Ministry of Coal.

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Sp1. secy (S-I)
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F. No. CCO-Gen/2/2024-ESTABLISHMENT

Government of India
Ministry of Coal

Shastri Bhawan, New Delhi
Dated the 12 February, 2025

Office Memorandum

Subject: Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal)

The undersigned is directed to refer to this Ministry's OMs of even number dated 25.07.2024 and 08.10.2024 on the subject cited above and to inform that the last date for submission of applications for the post of Dy. Coal Controller (L-13), Coal Superintendent (L-12), Secretary to Coal Controller (L-11) and Asstt. Coal Superintendent (Grade-I) (L-11) in Coal Controller Organization, Delhi is being extended upto 15.04.2025 and will be effective from the initial O.M i.e 25.07.2024.

Encl:as above



[Sanjeev Ranjan]

Under Secretary to the Govt. of India

To

1. All Ministries/Departments of the Government of India.
2. Chief Secretaries of All State Government and Union Territories.

Copy to for Similar Action:-

1. The Chairman Coal India Ltd

62/K

No.CCO-Gen/2/2024-ESTABLISHMENT
Government of India
(Ministry of Coal)

Shastri Bhawan, New Delhi
Dated : 19th August, 2024

OFFICE MEMORANDUM

Subject: Selection of officers for appointment on Deputation (Including short term contract) basis to the posts in Coal Controller's Organisation (a subordinate office of Ministry of Coal)

The undersigned is directed to enclose herewith circular inviting applications through proper channel in the Proforma at **Annexure-A** from eligible officers for appointment to the post as mentioned in the table below:

Sl. No.	Name of the Post & Pay Level	No of Posts proposed to fill up	Initial Place of Posting	Proposed Method of Recruitment
01.	Dy. Coal Controller (L-13)	02	CCO Delhi-02	Transfer on Deputation basis (including short term contract)
02.	Coal Superintendent (L-12)	07	Delhi:- 02 Dhanbad- 01 Ranchi- 01 Nagpur- 01 Bilaspur- 01 Sambalpur-01	-do-
03.	Secretary to Coal	01	CCO Delhi-01	-do-

(Rishan Ryntathiang)
Under Secretary to the Government of India

To

1. All Ministries/Departments of the Governments of India.
2. Chief Secretaries of All State Government and Union Territories.

Copy to for similar action:-

1. The Chairman Coal India Ltd
2. The CMDs of subsidiary coal companies of CIL.
3. The CMD, SCCL, NLCIL, IBM, NMDC, SAIL, NTPC

Copy to:

1. Technical Director, NIC Cell, Ministry of Coal for uploading the vacancy on the website of the Ministry.
2. Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092

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Filling up the 02 posts of Dy. Coal Controller (Group-A) in Level-13 of Pay Matrix (123100- 215900) in the C.C.O, Delhi by Transfer on Deputation (Including short term contract) basis for the period of maximum four (4) years.

Sl. No.	Item	Detailed Description	Remarks
01.	Name of post	Dy. Coal Controller	
02.	Pay Level In Pay Matrix	L-13	
03.	Number of Posts	02	
04.	Method of recruitment	<p>Officers under the Central /State Government, Semi-Government/Autonomous Bodies/Public Sector Undertakings:-</p> <p>(a) (i) holding analogous posts on regular basis or (ii)with 3 years regular service in posts in scale of Rs. 1500-1800 (Prerevised) now in Level L-12 (revised as per 7th CPC) or equivalent or (iii) with 5 years regular service in posts in the scale of Rs. 1100-1600 (pre revised) now in L-11 (revised as per 7th CPC) or equivalent and</p> <p>(b) Possessing the following education qualifications and experience:-</p> <p>(i) Degree or equivalent diploma in mining Engineering or equivalent from any recognized University or equivalent</p> <p>(ii) First Class Certificate or competency under the Mines Act, 1952</p> <p>(iii) 7 years experience in Coal Mines</p>	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by	

1	Name and address in block letters	
2	Date of Birth (in Christian era)	
3	Date of retirement under Central/State Govt. Rules	
4	Educational Qualifications	
5	Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
	Qualification/experience Required	Qualification/experience Possessed by the officer

Essential	(i)	
	(ii)	
Desired	(i)	
	(ii)	
	(iii)	

6	Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.	
7	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.	

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Office/Instt/Orgn	Post held	From	To	Scale of pay	Nature of duties.

Contd.....2/-

8	Nature of present employment i.e. ad-hoc or temporary or quasi permanent or permanent	
9.	In case the present employment is held on deputation basis please state:	
(a)	The date of initial appointment	
(b)	Period of appointment on deputation	
(c)	Name of the parent office/organization to which you belong	
10.	Additional details about present employment. Please state whether working under	
(a)	Central Government	
(b)	State government	
11.	Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale.	
12	Total emoluments per month now drawn	
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient.	
14.	Whether belong to SC/ST	

- amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
 - c) Collection of Statistical Act, 2008 and Rule thereunder.
 - d) Coal Bearing (Areas and Acquisition) Act, 1957
 - e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29th May, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- i) Any other technical works as entrusted to CCO by MOC.
- j) Acts as over all in charge of Technical Officer in CCO and to act as coordinator with officers posted at field office of CCO in discharge of technical duties assigned to CCO.
- k) Advisory roles to Coal Controller in dealing with Technical matter including operative and policy matters.

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[Part II—Part 3(i)]

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12	13	14				
deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation to another ex-officio post held immediately preceding this appointment in the same organization/department shall not exceed 4 years.)						
1	2	3	4	5	6	7
2. Deputy Coal Controller	1* (1986) *Subject to variation depending on workload.	General Central Service Group 'A' Non-Ministerial Gazetted.	Rs. 1800-100-2000.	Selection.	Not Applicable	No
8	9	10	11			
Not Applicable	Age : No Educational qualifications as mentioned in Column No. 12.	Not Applicable	By promotion failing which by transfer on deputation (including short-term contract)			
12	13	14				

Promotion :
Coal Superintendent/Deputy Coal Superintendent with 3 years' regular service in the grade and possessing the educational qualifications as mentioned at (b)(i) and (ii) below:
Transfer on deputation (including short-term contract):
Officers under the Central/State Governments, Semi-Governments/Autonomous Bodies/Public Sector Undertakings:—
(a) (i) holding analogous posts on regular basis; or
(ii) with 3 years' regular service in posts in the scale of Rs. 1500-1800 or equivalent; or
(iii) with 5 years' regular service in posts in the scale of Rs. 1100-1600 or equivalent; and
(b) possessing the following educational qualifications

Group 'A' Departmental Promotion Committee Selection for appointment (for promotion):
1. Chairman/Member, Union Public Service Commission —Chairman.
2. Joint Secretary Department of Coal —Member.
3. Coal Controller —Member.
Group 'A' Departmental Promotion Committee.
(for confirmation):
1. Joint Secretary, Department of Coal —Chairman.
2. Director, Department of Coal —Member.
3. Coal Controller, —Member.
Note : The Proceedings of the Departmental

Selection for appointment by transfer on deputation (including short-term contract) shall be made in consultation with the Union Public Service Commission.

		<p>scale of Rs. 1100-1600 (Pre revised) now in Level L-11(revised as per 7th CPC) or equivalent and</p> <p>(d) Possessing the following education qualifications and experience:-</p> <p>(iv) Degree or equivalent diploma in mining Engineering or equivalent from a recognized University or equivalent</p> <p>(v) First Class Certificate or competency under the Mines Act, 1952</p> <p>(vi) 5 years experience in Coal Mines</p>	
05.	Period of Deputation	<p>The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by Promotion.</p> <p>(Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)</p>	
06.	Place of Posting and No of Vacancy	<p>Coal Controller Organisation at Delhi:-02</p> <p>Dhanbad-01</p> <p>Ranchi-01</p> <p>Nagpur-01</p> <p>Bilaspur-01</p> <p>Sambalpur-01</p>	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

6/3/24

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelopes superscribed “Applications for the post of Coal Superintendent”, addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively on or before 30.09.2024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE ‘A’

BIO DATA PROFORMA

1	Name and address in block letters	
2	Date of Birth (in Christian era)	
3	Date of retirement under Central/State Govt. Rules	
4	Educational Qualifications	
5	Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
	Qualification/experience Required	Qualification/experience Possessed by the officer

8	Nature of present employment i.e. ad-hoc or temporary or quasi permanent or permanent	
9.	In case the present employment is held on deputation basis please state:	
(a)	The date of initial appointment	
(b)	Period of appointment on deputation	
(c)	Name of the parent office/organization to which you belong	
10.	Additional details about present employment. Please state whether working under	
(a)	Central Government	
(b)	State government	
11.	Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale.	
12	Total emoluments per month now drawn	
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient.	
14.	Whether belong to SC/ST	
15.	Remarks	

Signature of the Candidate

Address:

Date:

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Signature of the Candidate

Address:

Date:

Countersigned-----
(Employer)

**DUTIES AND RESPONSIBILITIES OF THE ASSISTANT COAL SUPERINTENDENT
GRADE-I IN THE OFFICE OF THE COAL CONTROLLER, DELHI.**

Generally, the following works are to be looked after/performed by the
Assistant Coal Superintendent (Grade-I) of this Organisation –

Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this there are some guidelines/Notifications under which CCO functions which are

(b) possessing experience in Administration, Establishment, Accounts, Budget and Legal matters. Departmental Secretary in Coal Controller with 5 years' regular service in the grade shall also be considered and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion. The 4 departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly departmentalists shall not be eligible for consideration for appointment by promotion. (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same organization/department shall ordinarily not exceed 3 years).

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Selection shall be made in Consultation with the Union
Public Service Commission

(for considering confirmation):

- | | |
|--|------------|
| 1. Joint Secretary, Department of Coal | —Chairman. |
| 2. Director, Department of Coal | —Member. |
| 3. Coal Controller, | —Member. |

Note :—The Proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held.

1	2	3	4	5	6	7
4.	(i) Coal Superintendent (1)	General Central Service Group	Rs. 1500-60-1800.	Selection	Not applicable	No
	(ii) Deputy Coal Superintendent (1)	'A' Non-Ministerial Unsettled.				

*Subject to variation dependent on work-load.

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8	9	10	11	12
Not applicable	Not applicable	Not applicable	By promotion failing which by transfer on deputation including short-term contract.	<p>Promotion : Assistant Coal Superintendent Grade-I with 5 years regular service in the grade and possessing the educational qualifications as mentioned at (b) (i) and (ii) below.</p> <p>Transfer on deputation (including short-term contract) : Officers under Central/State Governments Public Sector Undertakings Autonomous Bodies Statutory Organisations:-</p> <p>(a) (i) holding analogous posts on regular basis; or (ii) with 5 years' regular service in posts in the scale of Rs. 1100-1600 or equivalent and</p> <p>(b) Possessing the following educational qualifications and experience :-</p> <p>(i) Degree or equivalent diploma in Mining Engineering or equivalent from a recognised University or equivalent.</p> <p>(ii) First Class Colliery Manager's certificate of competency under the Mines Act, 1952.</p> <p>(iii) 5 years' experience in Coal Mines.</p> <p>The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same organisation/department shall ordinarily not exceed 3 years).</p>

13	14
<p>Group 'A' Departmental Promotion Committee (for promotion) :</p> <p>1. Chairman/Member, Union Public Service Commission</p> <p>2. Joint Secretary, Department of Coal</p> <p>3. Coal Controller</p> <p>Group 'A' Departmental Promotion Committee (for confirmation) :</p> <p>1. Joint Secretary, Department of Coal</p> <p>2. Director, Department of Coal</p> <p>3. Coal Controller</p>	<p>Selection for appointment by transfer on deputation</p> <p>(including short-term contract) shall be made in consultation with the Union Public Service Commission.</p> <p>Chairman</p> <p>Member</p> <p>Member</p> <p>Chairman</p> <p>Member</p> <p>Member</p>

NOTE : The proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held.

		177500](revised as per 7 th CPC) or equivalent or (iii) with 8 years regular service in posts in the scale of Rs. 650-1200 (pre revised) now in L-7 (44900-142400) and b. Possessing the experience in Administration and Accounts matters.	
05.	Period of Deputation	The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment by Promotion. (Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)	
06.	Place of Posting and No of Vacancy	Coal Controller Organisation at Delhi:- 01	

The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelopes superscribed “**Applications for the post of Secretary to Coal Controller**”, addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal

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positively on or before 30.09.2024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE ‘A’

BIO DATA PROFORMA

1	Name and address in block letters	
2	Date of Birth (in Christian era)	
3	Date of retirement under Central/State Govt. Rules	
4	Educational Qualifications	
5	Whether educational and other qualification required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	
	Qualification/experience Required	Qualification/experience Possessed by the officer

Essential	(i)	
	(ii)	
Desired	(i)	

	working under	
(a)	Central Government	
(b)	State government	
11.	Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale.	
12	Total emoluments per month now drawn	
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient.	
14.	Whether belong to SC/ST	
15.	Remarks	

Signature of the Candidate

Address:

Date:

Countersigned-----
(Employer)

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**DUTIES AND RESPONSIBILITIES OF THE SECRETARY TO COAL CONTROLLER
IN THE OFFICE OF THE COAL CONTROLLER, DELHI.**

Generally, the following work are to be looked after/performed by the Secy to Coal Controller of this Organisation -

- Overall incharge of Administration and Accounts section of CCO
- All type of Administrative and Establishment matters
- Residual work
- Overall work of Budget & Accounts & DDO
- CPIO(RTI Matters)
- Hindi Liaison Officer
- Liaison Officer for SC/ST/OBC/PWD
- Pension Matter
- Legal Works
- Purchase stationary items through GEM
- All Vigilance clearance matter.
- Any other works to be assigned as desired by Competent Authority.
- To act as Officer of overall Administrative and Accounts In charge in CCO.

Besides the above work, the Secy to Coal Controller may also be looked after the statutory work viz. (a) Collection of Coal data under the Statistics Act, 2008
(b) Coal Mines (Conservation & Development) Act, 1974 and Coal

available to fill up the vacancies reserved for them.

12	13	14
PROMOTION : Assistant Coal Superintendent Grade-II with 5 years' regular service in the grade. Transfer on deputation (including short-term contract): Officers under Central/State Governments/Semi Governments/Public Undertaking/Autonomous Bodies, Statutory Organizations;	Group 'A' Departmental Promotion Committee (for considering Promotion): 1. Chairman/Member, Union Public Service Commission 2. Joint Secretary, Department of Coal 3. Coal Controller	Commission shall be consulted while making direct recruitment and selecting an officer for appointment, transfer on deputation (including short-term contract).
(a) (i) holding analogous posts on regular basis; or (ii) with 5 years regular service in posts in the scale of Rs. 700-1300 or equivalent; or (iii) 8 years' regular service in posts in the scale of Rs. 650-1200 or equivalent; and (b) possessing the stipulated qualifications and experience prescribed for direct recruit under Column 8. The departmental officers in the foregoing category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputants shall not be eligible for consideration for appointment by promotion. (Period of deputation including the period of deputation in another ex-cadre post held immediately preceding his appointment in the same organisation/departments shall ordinarily not exceed 3 years).	Group 'A' Departmental Promotion Committee (for confirmation): 1. Joint Secretary, Department of Coal 2. Director, Department of Coal 3. Coal Controller Note: The Proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval if, however these are not approved by the Commission, a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held.	

1	2	3	4	5	6	7
6. Secretary to Coal Controller	1* (1986) *Subject to variation dependent on work-load.	General Central Service Group 'A' Non-Ministerial. Gazetted.	Rs. 1100-50-1600	Selection	Not Applicable	No
8	9	10	11			
Not Applicable	Not Applicable	Not Applicable	By promotion failing which by transfer on deputation.			
12	13	14				
Promotion : Deputy Assistant Coal Controller with 5 years' regular service in the grade. Transfer on deputation :	Group 'A' Departmental Promotion Committee (for considering Promotion) : 1. Chairman/Member, Union Public Service	Selection for appointment by transfer on deputation shall be made in consultation with the Commission.				

भारत का राजपत्र . नवम्बर 15, 1936/प्रातिभा 24, 1900

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Commission—Chairman.

2. Joint Secretary, Department of Coal.
--Member.

(ii) with 5 years' regular service in posts in the scale of Rs. 700-1300 or equivalent; or

(iii) with 8 years' regular service in posts in the scale of Rs. 650-1200 or equivalent; and

(b) Possessing experience in Administration, Establishment and Accounts matters.

The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for appointment on deputation. Similarly, deputationalists shall not be eligible for consideration for appointment by promotion.

(Period of deputation including period of deputation in another cadre post held immediately preceding this appointment in the same organisation/department shall ordinarily not exceed 3 years).

(for considering confirmation) :

1. Joint Secretary, Department of Coal
—Chairman.

2. Director, Department of Coal—Member.

3. Coal Controller—Member.

Note :—The Proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If, however, there are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held.

Note : The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (other than those in Andaman and Nicobar Island and Lakshadweep).

8	9	10	11	12	13	14
ESSENTIAL :	Not Applicable.	1 year	By direct recruitment	Not Applicable	Group 'A' Departmental Promotion Committee (for confirmation) :	Selection shall be made in consultation with the Union Public Service Commission.
(i) Degree or equivalent diploma in Mining Engineering or equivalent from a recognised university or equivalent.					1. Joint Secretary, Department of Coal—Chairman.	
(ii) First Class Colliery Manager's Certificate of competency under the Mines Act, 1952.					2. Director, Department of Coal—Member.	
					3. Coal Controller—Member.	

Note :—Qualifications are required to be possessed by the candidates.

Note :—Qualifications are re-

04.	Method of recruitment	<p>Transfer on Deputation (including short term contract):- Officers under the Central /State Government, /Semi Government/Public Undertaking/Autonomous Bodies/Statutory Organisation</p> <p>a. (i) holding analogous posts on regular basis or (ii)with 5 years regular service in posts in scale of Rs. 700-1300 (Pre revised) now in Level L-10 [56100-177500](revised as per 7th CPC) or equivalent or (iii) with 8 years regular service in posts in the scale of Rs. 650-1200 (pre revised) now in L-7 (44900-142400)</p> <p>and</p> <p>(a) Possessing the following education qualifications and experience:-</p> <p>(vii) Degree or equivalent diploma in mining Engineering or equivalent from a recognized University or equivalent</p> <p>(viii) First Cass Colliery Manager Certificate of competency under the Mines Act, 1952</p> <p>(ix) 3years experience in Coal Mines</p>	
05.	Period of Deputation	<p>The department Officers in the feeder category who are in the direct line of promotion will not be eligible to consideration for appointment on deputation. Similarlydeputationists shall not be eligible for consideration for appointment by Promotion.</p> <p>(Period of deputation including period of deputation in another Ex cadre posts hold immediately proceeding this appointment in the same organisations/department shall not ordinarily exceed 3 years)</p>	
06.	Place of Posting and	Coal Controller Organisation at Delhi:-05	

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	No of Vacancy	Dhanbad-01 Kolkata-01 Kothegudem-01	
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The selected Officer will be entitled to deputation duty allowances at the rate prescribed by Government of India as amended from time to time.

Last date of receipt of applications – The applications routed through proper channel on plain paper in the proforma enclosed and envelopes superscribed “**Applications for the post of Assistant Coal Superintendent (Grade-I)**”, addressed to Ms. Aarti Mahawar, Dy. Director, O/o Coal Controller, Scope Minar, 5th Floor, Core-II, Laxmi Nagar, Delhi-110092, under Registered cover, along with duly attested copies of the upto date ACR/APAR for last five years (5) and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively on or before 30.09.2024. Applications incomplete or received after the stipulated time shall not be considered.

Note 1 – The selection will be made in consultation with Ministry of Coal.

Note 2 – The period of deputation would initially be for one year but to be extended further maximum period of three (3) years..

ANNEXURE ‘A’

BIO DATA PROFORMA

1	Name and address in block letters	
2	Date of Birth (in Christian era)	
3	Date of retirement under Central/State Govt. Rules	
4	Educational Qualifications	

Contd.....2/-

8	Nature of present employment i.e. ad-hoc or temporary or quasi permanent or permanent	
9.	In case the present employment is held on deputation basis please state:	
(a)	The date of initial appointment	
(b)	Period of appointment on deputation	
(c)	Name of the parent office/organization to which you belong	
10.	Additional details about present employment. Please state whether working under	
(a)	Central Government	
(b)	State government	
11.	Are you in revised Scale of Pay? If yes, give date from which the revision took place and also indicate the pre revised scale.	
12	Total emoluments per month now drawn	
13.	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the above space is insufficient.	
14.	Whether belong to SC/ST	
15.	Remarks	

599/c

DUTIES AND RESPONSIBILITIES OF THE DEPUTY COAL CONTROLLER IN THE OFFICE OF THE COAL CONTROLLER, DELHI.

Generally, the following works under statutory acts and Rules are to be looked after/performed by the Dy. Coal Controller of this Organisation –

Statutory Act & Rules: -

- a) Colliery Control Order- 2000 and subsequent Colliery Control Rule 2004 and subsequent amended to Colliery Control Rule, 2021
- b) Coal Conservation and Development Amendment Rule, 2011
- c) Collection of Statistical Act, 2008 and Rule thereunder.
- d) Coal Bearing (Areas and Acquisition) Act, 1957
- e) Coal Mines (Special Provision) Act, 2015 and rules there under.

In addition to this, there are some guidelines/Notifications under which CCO functions which are as follows: -

- a) Guidelines issued by Ministry of Coal dated 29th May, 2020 for Scrutiny and Approval of Mining Plan and Mine Closure Plan of Coal & Lignite Mines.
- b) Guidelines for preparation of Mine Closure Plan and Opening of Escrow Accounts.
- c) Functions of Coal Controller as erstwhile Commissioner of Payments.
- d) Assistance given to Ministry of Coal in various Court case matters.
- e) Quantification of Bridge/Tapering Linkage of coal as per recommendation of Standard Linkage Committee (LT).
- f) Regulation and disposal of Coal Washery and allied products
- g) Determination of Star Rating of Coal and Lignite Mines of India.
- h) Monitoring of Coal Production from captive coal blocks as per approved Mining Plan.
- i) Any other technical works as entrusted to CCO by MOC.
- j) Acts as over allincharge of Technical Officer in CCO and to act as coordinator with officers posted at field office of CCO in discharge of technical duties assigned to CCO.
- k) Advisory roles to Coal Controller in dealing with Technicalmatter including operative and policy matters.

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II—अनु 3(i)] भारत का राजपत्र : अक्टूबर 15, 1949/मार्च 24, 1903 3345

8	9	10	11	12
Not applicable	Not applicable	Not applicable	By promotion failing which by transfer on deputation including short-term contract.	<p>Promotion : Assistant Coal Superintendent Grade-I with 5 years regular service in the grade and possessing the educational qualifications as mentioned at (b) (i) and (ii) below.</p> <p>Transfer on deputation (including short-term contract) : Officers under Central/State Governments Public Sector Undertakings Autonomous Bodies Statutory Organisations:—</p> <p>(a) (i) holding analogous posts on regular basis; or (ii) with 5 years' regular service in posts in the scale of Rs. 1100-1600 or equivalent and</p> <p>(b) Possessing the following educational qualifications and experience:—</p> <p>(i) Degree or equivalent diploma in Mining Engineering or equivalent from a recognised University or equivalent.</p> <p>(ii) First Class Colliery Manager's certificate of competency under the Mines Act, 1952.</p> <p>(iii) 5 years' experience in Coal Mines.</p> <p>The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same organisation/department shall ordinarily not exceed 3 years).</p>

13	14
<p>Group 'A' Departmental Promotion Committee (for promotion) :</p> <p>1. Chairman/Member, Union Public Service Commission</p> <p>2. Joint Secretary, Department of Coal</p> <p>3. Coal Controller</p> <p>Group 'A' Departmental Promotion Committee (for confirmation) :</p> <p>1. Joint Secretary, Department of Coal</p> <p>2. Director, Department of Coal</p> <p>3. Coal Controller</p>	<p>Selection for appointment by transfer on deputation (including short-term contract) shall be made in consultation with the Union Public Service Commission.</p> <p>— Chairman</p> <p>— Member</p> <p>— Member</p>

NOTE : The proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union

to be kept up the vacancies reserved for them.

12	13	14
PROMOTION: Assistant Coal Superintendent Grade-II with 5 years' regular service in the grade. Transfer on deputation (including short-term contracts): Officers under Central/State Governments/Semi Governments/Public Undertaking/Autonomous Bodies, Statutory Organizations.	Group 'A' Departmental Promotion Committee (for considering Promotion): 1. Chairman/Member, Union Public Service Commission — Chairman 2. Joint Secretary, Department of Coal — Member 3. Coal Controller — Member	Consultation shall be consulted while making direct recruitment and selecting an officer for appointment, transfer on deputation (including short-term contracts).
(a) (i) holding analogous posts on regular basis; or (ii) with 5 years regular service in posts in the scale of Rs. 700-1300 or equivalent; or (iii) 8 years' regular service in posts in the scale of Rs. 650-1200 or equivalent; and (b) possessing the educational qualifications and experience prescribed for direct recruit under Column 8.	Group 'A' Departmental Promotion Committee (for confirmation): 1. Joint Secretary Department of Coal — Chairman 2. Director Department of Coal — Member 3. Coal Controller — Member	
The departmental officers in the fee-for-category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. (Period of deputation including the period of deputation in another ex-cadre post held immediately preceding his appointment in the same organization/departments shall ordinarily not exceed 3 years).	Note: The Proceedings of the Departmental Promotion Committee relating to confirmation shall be sent to the Commission for approval if however these are not approved by the Commission a fresh meeting of the Departmental Promotion Committee to be presided over by the Chairman or a Member of the Union Public Service Commission shall be held.	

1	2	3	4	5	6	7
6. Secretary to Coal Controller	1* (1986)	General Central Service Group 'A' Non-Ministerial	Rs. 1100-50-1600	Selection	Not Applicable	No
	*Subject to variation dependent on work-load.	Gazetted.				
8	9	10	11			
Not Applicable	Not Applicable	Not Applicable	By promotion falling which by transfer on deputation.			
12	13	14				
Promotion : Deputy Assistant Coal Controller with 5 years' regular service in the grade. Transfer on deputation :	Group 'A' Departmental Promotion Committee (for considering Promotion) : 1. Chairman/Member, Union Public Service	Selection for appointment by transfer on deputation shall be made in consultation with the Commission.				