

**Fwd: Appointment on deputation basis for the three posts namely (i) Chairman, Damodar Valley Corporation (DVC) (ii) Member-Secretary, DVC and (iii) Member (Finance), DVC through Search-cum-Selection Committee (SCSC) mode- reg.**

**Shri Dharmendra** <csdelhi@nic.in>

Wed, 16 Jul 2025 4:31:13 PM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>,"Secretary Power"  
<pspower@nic.in>,"ACS Finance & Planning"<psfin@nic.in>



**From:** "DVC Desk" <dvc-power@gov.in>

**To:** "Devesh Chaturvedi" <secy-agri@gov.in>, secy-agri-research@nic.in, "RAJESH KOTTECHA" <secy-ayush@nic.in>, secy-chem@nic.in, "Samir Kumar Sinha" <secy.moca@nic.in>, secy-coal@nic.in, "Esther Lalruatkimi" <secy-commerce@nic.in>, secy-piitrade@nic.in, secy-posts@nic.in, "Dr. Neeraj Mittal" <secy-dot@nic.in>, "Nidhi Khare" <secy-ca@nic.in>, "Shri Sanjeev Chopra" <secy-food@nic.in>, "Dr. Ashish Kumar Bhutani" <secy-coop@nic.in>, secy-mca@nic.in, "Vivek Aggarwal" <secy-culture@nic.in>, "Shri Rajesh Kumar Singh" <defsecy@nic.in>, secy-defprod@nic.in, secy-esw@nic.in, secy-doner@nic.in, secy-dws@nic.in, secy-earth@nic.in, secy-highered@nic.in, secy-sel@nic.in, "Secretary Meity" <secretary@meity.gov.in>, secy-efcc@nic.in, "Rohit Mishra" <dirfs@mea.gov.in>, "Shri V. Vualnam" <secyexp@nic.in>, secy-ea@nic.in, secy-pib@nic.in, "Revenue Department" <secy-revenue@nic.in>, secy-ipam@nic.in, secy-fins@nic.in, secy-ahd@nic.in, "Dr. Abhilaksh Likhii" <secy-fisheries@nic.in>, secy-foodpro@nic.in, secy-hfw@nic.in, secy-hlthres@icmr.nic.in, secy-heavy@nic.in, "Shashank Mani Tripathi" <secy-home@nic.in>, secy-lang@nic.in, secy-border@nic.in, secy-isc@nic.in, secy-hua@nic.in, "Debashree Mukherjee" <secy-mowr@nic.in>, "Secy Labour Employment" <secy-labour@nic.in>, secy-justice@nic.in, secy-legal@nic.in, secy-legalleg@nic.in, "Shri S. C. L. Das (Secy-MSME)" <secretary-msme@nic.in>, "V. L. Kantha Rao" <secy-mines@nic.in>, secy-minority@nic.in, "Santosh Kumar Sarangi" <secy-mnre@nic.in>, "Vivek Bharadwaj" <secy-mopr@nic.in>, secy-parl@nic.in, secy-dopt@nic.in, "SECRETARY MORTH" <secy-road@nic.in>, "Rajit Punhani" <secy-msde@nic.in>, secy-wel@nic.in, secy-space@nic.in, "Neelam Rao" <secy-textiles@nic.in>, "Secretary Tribal Affairs" <secy-tribal@nic.in>, secy-wcd@nic.in, steel@nic.in, "DELHI TRAFFIC POLICE" <info@nic.in>, pet@nic.in, ports@nic.in, "Dr Saurabh Garg" <secretary@mospi.gov.in>, tourism@nic.in, chair@rb.railnet.gov.in, rural@nic.in, dst@nic.in, youth@nic.in, "Dr. Chandra Bhushan Kumar IAS" <cs-andaman@nic.in>, "K. Vijayanand, IAS" <cs@ap.gov.in>, "Manish Kumar Gupta" <cs-arunachal@nic.in>, "Dr. Ravi Kota" <cs-assam@nic.in>, "Chief Secretary, Bihar" <cs-bihar@nic.in>, "Chief Secretary Office Chhattisgarh" <csoffice.cg@gov.in>, "Rajeev Verma" <cs-chd@chd.gov.in>, "Shri Dharmendra" <csdelhi@nic.in>, "Dr. V Candavelou IAS" <cs-go@nic.in>, chiefsecretary@gujarat.gov.in, "Sh. Anurag Rastogi, IAS" <cs@hry.nic.in>, "Prabodh Saxena" <cs-hp@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "Alka Tiwari" <cs-jharkhand@nic.in>, cs@karnataka.gov.in, "Dr. A Jayathilak IAS" <chiefsecy@kerala.gov.in>, "Anurag jain" <cs@mp.nic.in>, cs@maharashtra.gov.in, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, "cs-mizoram" <cs-mizoram@nic.in>, "Jan e Alam, Chief Secretary Nagaland" <csngl@nic.in>, "Shri Manoj

*Santosh Datta*  
18/7/25

*Spl. Secy (Sec)*

*M*  
21/7

*DS-III(S)*



Ahuja" <csori@nic.in>, "Dr Sharat Chauhan, I.A.S , Chief Secretary to Government, Government of Puducherry" <cs.pon@nic.in>, "Chief Secretary, Punjab" <cs@punjabmail.gov.in>, "Chief Secretary Punjab" <cs@punjab.gov.in>, csraj@rajasthan.gov.in, "Shri Ravindra Telang, IAS" <cs-skm@hub.nic.in>, cs@tn.gov.in, "CS Telangana" <cs@telangana.gov.in>, "cs-tripura" <cs-tripura@nic.in>, "CHIEF SECRETARY OFFICE GOVT OF UP" <csup@nic.in>, cs-uttarakhand@nic.in, "Dr. Manoj Pant" <cs-westbengal@nic.in>, "Shri Amit Singla" <devcom-dd@nic.in>, "Deepak Sajwan" <deepak.sajwan@gov.in>, "GHANSHYAM PRASAD" <chair@nic.in>, cmd@nhpc.nic.in, cmd@ntpc.co.in, cmd@powergrid.in, cp@powergrid.in, "CMD Secretariat" <sectt.cmd@sjvn.nic.in>, "CMD Secretariate THDCIL" <cmd@thdc.co.in>, "CMD REC Limited" <cmd@recl.in>, cmd@recindia.com, cmd@pfcindia.com, "CMDoffice neepco" <cmdneepco@neepco.co.in>, cmd@grid-india.in, "Shri S. Suresh Kumar" <chairman@dvc.gov.in>, "Manoj Tripathi" <cman@bbmb.nic.in>, "Sh. Akash Tripathi" <dg-bee@nic.in>, "DG CPRI" <dgcpri@cpri.in>, "Dr. Tripta Thakur" <dg.npti@gov.in>, "Harpreet Singh Pruthi" <secy@cercind.gov.in>, "Swapna Singh" <registrar-aptel@nic.in>, ceo@eesl.co.in, cp@eesl.co.in, "S. Mahalingam" <mahalingam@gov.in>  
**Cc:** "Pankaj Agarwal" <secy-power@nic.in>, "singhp7" <singhp7@nic.in>, "SATISH KUMAR" <satish.kumar.74@gov.in>, "JITENDRAMISRA UnderSecretary" <jitendramisra.dare@nic.in>, "Vishal Kumar Singh" <vishalkr.singh@gov.in>, "Vinay Kumar" <vinay.kr26@gov.in>

**Sent:** Wednesday, July 16, 2025 4:07:17 PM

**Subject:** Appointment on deputation basis for the three posts namely (i) Chairman, Damodar Valley Corporation (DVC) (ii) Member-Secretary, DVC and (iii) Member (Finance), DVC through Search-cum-Selection Committee (SCSC) mode- reg.

Respected Sir / Madam,

Please find the attachment for necessary action.

Regards / सादर

DVC Section / डीवीसी अनुभाग  
 Ministry of Power / विद्युत मंत्रालय  
 Ph: 23063746 / दूर. न. 23063746

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Regards  
 O/o The Chief Secretary, Delhi

## 1 Attachment(s)

Vacancy Circular.pdf  
 5.2 MB



**F. No. 10/10/2025-DVC  
Government of India  
Ministry of Power**

Shram Shakti Bhawan, Rafi Marg,  
New Delhi, Dated the 14<sup>th</sup> July, 2025

**VACANCY CIRCULAR**

**Subject: Appointment on deputation basis for the three posts namely (i) Chairman, Damodar Valley Corporation (DVC) (ii) Member-Secretary, DVC and (iii) Member (Finance), DVC through Search-cum-Selection Committee (SCSC) mode- reg.**

Applications are invited for filling up three posts of **Damodar Valley Corporation (DVC)** viz. **(i) Chairman, DVC (ii) Member-Secretary, DVC and (iii) Member (Finance), DVC on deputation basis** from the officers working in Central Government/ State Government/ Union Territories/ All India Services including Armed Forces Personnel / Central Public Sector Enterprises (CPSEs) for a period of five (5) years from the date of assumption of the charge of the post or until the date of superannuation, whichever is earlier. DVC is a statutory body established under the Damodar Valley Corporation Act, 1948.

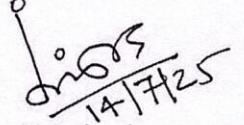
2. The Company profile, job description, eligibility criteria and other details for the appointment to the said posts of **Chairman, Member-Secretary and Member (Finance) in Damodar Valley Corporation (DVC)** are enclosed at **ANNEXURE-I, ANNEXURE-II and ANNEXURE-III respectively**. Applicant, if willing to apply for more than one post, has to apply for each post separately along with all requisite documents.

3. The Cadre Controlling Authorities are requested to circulate this vacancy circular amongst the officers working under their control and forward the duly filled in applications of the eligible and willing candidates, who can be spared immediately, if selected, in the proforma at **APPENDIX** to this Circular, along with their ACR/ APARs for the last ten (10) years (hard copies duly authenticated in duplicate), to the **Additional Secretary (Thermal), Ministry of Power, Room No. 415, A Wing, Shram Shakti Bhawan, Rafi Marg, New Delhi - 110001** and also by email at [singhp7@gov.in](mailto:singhp7@gov.in). An applicant may submit a brief note indicating his/ her major achievements in the last 10 years and his / her vision for the development of DVC/Power sector in India in not more than 2 pages of A-4 size. The Search-cum-Selection Committee (SCSC) reserves the right to shortlist the candidates for the interview/ personal talk. Incomplete applications or applications received after the due date of receipt will be summarily rejected.

2...../-



4. The last date of receipt of applications in the Ministry of Power is thirty (30) days from the date of publication of this advertisement in the 'Employment News' which will also be the cut-off date for determining the eligibility of a candidate with regard to age and experience in the relevant grade/ pay scale.



(J. Misra)

US (DVC/ State Thermal)

Tel. No. 23063746

Email: jitendramisra.dare@gov.in

**Encl:** As above

To

1. Secretaries to all Ministries/ Departments of the Government of India;
2. Chief Secretaries of all State Governments/ Union Territories with the request to circulate this vacancy circular amongst the eligible officers;
3. CMDs of all CPSEs under administrative control of Government of India;
4. Chairperson, CEA/ Chairman, DVC/ Chairman, BBMB;
5. Director General, CPRI/ Director General, NPTI/ Director General, BEE;
6. Deputy Secretary, PESB – with the request to host this vacancy circular on PESB website for wider publicity;
7. Technical Director, NIC, MoP – with a request to upload this vacancy circular on the website of Ministry of Power;

Copy to: Member-Secretary, DVC – with the request to upload this vacancy circular on the website of DVC for publicity.



**ANNEXURE-I****Government of India  
Ministry of Power****Subject: Appointment to the post of Chairman in Damodar Valley Corporation (DVC)  
on deputation basis through Search-cum-Selection Committee (SCSC) mode.****Name of the Organisation : Damodar Valley Corporation (DVC)****Name of the Post : Chairman****Pay Scale : Rs 2,00,000-3,70,000 + admissible allowances (IDA  
pattern)****Place of Posting : Kolkata****1. COMPANY PROFILE**

The Damodar Valley Corporation (DVC) is a Statutory Body established under the Damodar Valley Corporation Act, 1948. It is a major power utility in the Eastern Region of the country, playing a key role in the unified development of the Damodar Valley basin in the States of West Bengal and Jharkhand. Main functions of DVC are generation, transmission and distribution of electricity. Its subsidiary activities are flood control, irrigation, soil conservation & afforestation, industrial, economic and other development of Damodar Valley area. DVC provides power supply to the core sector industries like coal, steel and railway in its command area. The present employee strength of the Corporation is around 5077 belonging to various disciplines. The installed Thermal, Hydel and Solar capacity of the Corporation is 6540 MW, 147.2 MW & 27.923 MW respectively, making a total capacity of 6715.123 MW. The primary stakeholders of the Corporation are (i) the Central Government, (ii) the Government of Jharkhand and (iii) the Government of West Bengal. The capital fund of the Corporation as on 31.03.2025 is Rs. 5196.2 crore (Central Government: Rs. 1820.67 crore, Government of West Bengal: Rs. 1593.98 crore and Government of Jharkhand: Rs. 1781.55 crore.). The Headquarters of DVC are located at Kolkata, West Bengal.

**2. JOB DESCRIPTION AND RESPONSIBILITIES**

Chairman shall be the Chief Executive Officer and Head of the Corporation and accountable to its Board of Directors and Government. Chairman will be primarily responsible for conceptual thinking, policy formulation and issuing directions in relation to its multi-pronged activities. Detailed functions of the Chairman entail long range planning, organizing, coordination and control over the administrative activities of the various departments (including Thermal Power Stations and Dams) to ensure optimal achievement of the objectives of Damodar Valley Corporation. He will be responsible for the efficient functioning of the Corporation for achieving its corporate objectives and performance parameters. He will maintain close liaison with Government of India, Government of Jharkhand, Government of West Bengal and other Public/ Private Companies. He will keep close interface with administrative, technical and financial matters with the advice and assistance of other Members.



**3. ELIGIBILITY CRITERIA:****I. AGE LIMIT** (as on the last date of receipt of applications in the Ministry of Power):

| Minimum  | Maximum                |
|----------|------------------------|
| 45 years | Not more than 58 years |

**II. EMPLOYMENT STATUS:**

The applicant, on the date of application, as well as on the date of interview, must be employed in a regular capacity, and not in a contractual/ad-hoc capacity, as one of the followings:

- (a) An officer of a Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);
- (b) An officer of the Central/ a State Government/ a UT Administration including the Indian Armed Forces;
- (c) An officer of DVC.

**III. QUALIFICATION AND EXPERIENCE:**

- (a) Government Officers holding post in level-15 (Rs. 182200 - 224100/-) in the pay matrix in the Government of India or officers in equivalent level in the pay matrix; or
- (b) Central Public Sector Executive holding post in the scale of Rs. 1,50,000-3,00,000 with Industrial Dearness Allowance or level-15 (Rs. 182200 - 224100/-) in the pay matrix with Central Dearness Allowance with **one year of service**; or
- (c) Officers of Damodar Valley Corporation holding post in level-15 (Rs. 182200-224100/-) in the pay matrix with **one year of service**.
- (d) The officer having experience in power sector, management and finance with qualification of Master of Business Administration is desirable.

**IV. METHOD OF RECRUITMENT:**

The post shall be filled on deputation basis through the Search-cum-Selection Committee (SCSC) with the approval of Appointments Committee of the Cabinet (ACC).

**4. DURATION OF APPOINTMENT**

The appointment shall be for a period of (05) five years or till the incumbent attains the age of superannuation, whichever is earlier.



## **5. SUBMISSION OF APPLICATIONS**

Candidates who are willing and interested to apply for the post may submit their applications in the proforma at **APPENDIX** through proper channel within **30 days from the date of publication** of advertisement in the 'Employment News'. An applicant may submit a brief note indicating his/ her major achievements in the last (10) ten years and his/her vision for the development of DVC/ Power Sector in India in not more than 2 pages of A4 size. The Search-cum-Selection Committee reserves the right to shortlist the candidates for the interview. Incomplete applications or applications received after the due date will be summarily rejected.

**The application along with all prescribed enclosures should be addressed to:**

“Additional Secretary (Thermal),  
Ministry of Power, Room No 415, 4<sup>th</sup> Floor,  
'A' Wing, Shram Shakti Bhawan, Rafi Marg,  
New Delhi-110001”



**ANNEXURE-II****Government of India  
Ministry of Power**

**Subject: Appointment to the post of Member-Secretary in Damodar Valley Corporation (DVC) on deputation basis through Search-cum-Selection Committee (SCSC) mode.**

**Name of the Organisation : Damodar Valley Corporation (DVC)**

**Name of the Post : Member-Secretary**

**Pay Scale : Rs. 1,80,000-3,40,000 + admissible allowances (IDA pattern)**

**Place of Posting : Kolkata**

**1. COMPANY PROFILE**

The Damodar Valley Corporation (DVC) is a Statutory Body established under the Damodar Valley Corporation Act, 1948. It is a major power utility in the Eastern Region of the country, playing a key role in the unified development of the Damodar Valley basin in the States of West Bengal and Jharkhand. Main functions of DVC are generation, transmission and distribution of electricity. Its subsidiary activities are flood control, irrigation, soil conservation & afforestation, industrial, economic and other development of Damodar Valley area. DVC provides power supply to the core sector industries like coal, steel and railway in its command area. The present employee strength of the Corporation is around **5077** belonging to various disciplines. The installed Thermal, Hydel and Solar capacity of the Corporation is **6540 MW, 147.2 MW & 27.923 MW** respectively, making a total capacity of **6715.123 MW**. The primary stakeholders of the Corporation are (i) the Central Government, (ii) the Government of Jharkhand and (iii) the Government of West Bengal. The capital fund of the Corporation as on **31.03.2025** is Rs. **5196.2** crore (Central Government: Rs. **1820.67** crore, Government of West Bengal: Rs. **1593.98** crore and Government of Jharkhand: Rs. **1781.55** crore.). The Headquarters of DVC are located at Kolkata, West Bengal.

**2. JOB DESCRIPTION AND RESPONSIBILITIES**

Member-Secretary will be a member of the corporation and report to Chairman. He shall be overall in charge of Administration such as coordinating and implementing personnel policies, management functions, administrative control etc. He shall be in charge of development including industrial relation policies of the corporation and activities related to international cooperation. Responsibility for land acquisition, liaison, Rehabilitation and Resettlement (R&R), Corporate Social Responsibility (CSR), Raj Bhasha, Social Development, Management Information System (MIS) & Information Technology (IT) and activities connected with Joint Ventures. He will be conducting the Board meetings and will be minuting the proceedings. He will be responsible for conduct of Board proceedings as per the provisions of the Act.



### 3. **ELIGIBILITY CRITERIA:**

#### I. **AGE LIMIT** (as on the last date of receipt of applications in the Ministry of Power):

| Minimum  | Maximum  |
|----------|----------|
| 45 years | 55 years |

#### II. **EMPLOYMENT STATUS:**

The applicant, on the date of application, as well as on the date of interview, must be employed in a regular capacity, and not in a contractual/ ad-hoc capacity, as one of the followings:

- (a) An officer of a Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);
- (b) An officer of the Central/ a State Government/ a UT Administration including the Indian Armed Forces;
- (c) An officer of DVC.

#### III. **QUALIFICATION AND EXPERIENCE:**

- (a) Government Officers holding post in level-14 (Rs. 144200 - 218200/-) in the pay matrix in the Government of India or officers in equivalent level in the pay matrix; or
- (b) Central Public Sector Executive holding post in the scale of Rs. 1,20,000-2,80,000 with Industrial Dearness Allowance or level-14 (Rs. 144200-218200/-) in the pay matrix with Central Dearness Allowance with **two years of service**; or
- (c) Officers of Damodar Valley Corporation holding post in level-14 (Rs. 144200-218200/-) in the pay matrix with **one year of service**.
- (d) The applicant shall be a post graduate, preferably with specialization in Human Resources (HR) or Industrial Relation (IR). The applicant should have knowledge of Behavioural Science, Organization Structural, Material Management and knowledge of the Financial Planning and its control as well as general administration. He should also have experience of working at a senior level in a large organization.

#### IV. **METHOD OF RECRUITMENT:**

The post shall be filled on deputation basis through the Search-cum-Selection Committee (SCSC) with the approval of Appointments Committee of the Cabinet (ACC).

### 4. **DURATION OF APPOINTMENT**

The appointment shall be for a period of (05) five years or till the incumbent attains the age of superannuation, whichever is earlier.



## **5. SUBMISSION OF APPLICATIONS**

Candidates who are willing and interested to apply for the post may submit their applications in the proforma at **APPENDIX** through proper channel within **30 days from the date of publication** of advertisement in the 'Employment News'. An applicant may submit a brief note indicating his/ her major achievements in the last (10) ten years and his/her vision for the development of DVC/ Power Sector in India in not more than 2 pages of A4 size. The Search-cum-Selection Committee reserves the right to shortlist the candidates for the interview. Incomplete applications or applications received after the due date will be summarily rejected.

**The application along with all prescribed enclosures should be addressed to:**

“Additional Secretary (Thermal),  
Ministry of Power, Room No 415, 4<sup>th</sup> Floor,  
'A' Wing, Shram Shakti Bhawan, Rafi Marg,  
New Delhi-110001”



**ANNEXURE-III****Government of India  
Ministry of Power**

**Subject: Appointment to the post of Member (Finance) in Damodar Valley Corporation (DVC) on deputation basis through Search-cum-Selection Committee (SCSC) mode.**

**Name of the Organisation : Damodar Valley Corporation (DVC)**

**Name of the Post : Member (Finance)**

**Pay Scale : Rs. 1,80,000-3,40,000 + admissible allowances (IDA pattern)**

**Place of Posting : Kolkata**

**1. COMPANY PROFILE**

The Damodar Valley Corporation (DVC) is a Statutory Body established under the Damodar Valley Corporation Act, 1948. It is a major power utility in the Eastern Region of the country, playing a key role in the unified development of the Damodar Valley basin in the States of West Bengal and Jharkhand. Main functions of DVC are generation, transmission and distribution of electricity. Its subsidiary activities are flood control, irrigation, soil conservation & afforestation, industrial, economic and other development of Damodar Valley area. DVC provides power supply to the core sector industries like coal, steel and railway in its command area. The present employee strength of the Corporation is around 5077 belonging to various disciplines. The installed Thermal, Hydel and Solar capacity of the Corporation is 6540 MW, 147.2 MW & 27.923 MW respectively, making a total capacity of 6715.123 MW. The primary stakeholders of the Corporation are (i) the Central Government, (ii) the Government of Jharkhand and (iii) the Government of West Bengal. The capital fund of the Corporation as on 31.03.2025 is Rs. 5196.2 crore (Central Government: Rs. 1820.67 crore, Government of West Bengal: Rs. 1593.98 crore and Government of Jharkhand: Rs. 1781.55 crore.). The Headquarters of DVC are located at Kolkata, West Bengal.

**2. JOB DESCRIPTION AND RESPONSIBILITIES**

Member (Finance) will be a member of Board of Directors and report to the Chairman, DVC. He will be the overall in charge of all financial/ commercial/ accounts/ audit functions of the organization and responsible for evolving and formulating financial policies. He will be responsible for arranging finance, advising in matters of contracts, Capacity utilization, marketing of electric power, realization of power sold and expansion of markets through formulation and implementation of sound corporate market policies including PPA, commercial strategies and guidelines in line with corporate objectives and goals and promote healthy relationship with customers and other stake holders.



**3. ELIGIBILITY CRITERIA:****I. AGE LIMIT** (as on the last date of receipt of applications in the Ministry of Power):

| Minimum  | Maximum                |
|----------|------------------------|
| 45 years | Not more than 58 years |

**II. EMPLOYMENT STATUS:**

The applicant, on the date of application, as well as on the date of interview, must be employed in a regular capacity, and not in a contractual/ad-hoc capacity, as one of the followings:

- (a) An officer of a Central Public Sector Enterprise (CPSE) (including a full-time functional Director in the Board of a CPSE);
- (b) An officer of the Central/ a State Government/ a UT Administration including the Indian Armed Forces;
- (c) An officer of DVC.

**III. QUALIFICATION AND EXPERIENCE:**

- (a) Government Officers holding post in level-14 (Rs. 144200 - 218200/-) in the pay matrix in the Government of India or officers in equivalent level in the pay matrix; or
- (b) Central Public Sector Executive holding post in the scale of Rs. 1,20,000-2,80,000 with Industrial Dearness Allowance or level-14 (Rs. 144200-218200/-) in the pay matrix with Central Dearness Allowance with **two years of service**; or
- (c) Officers of Damodar Valley Corporation holding post in level-14 (Rs. 144200-218200/-) in the pay matrix with **one year of service**.
- (d) The applicant shall be a Cost Accountant or Chartered Accountant or Master of Business Administration with specialisation in Finance from a recognised University or Institution having experience of working at a senior level in Corporate Financial Management and Accounts including Costs and Budgetary Control, Institutional Finance, Working Capital Management in an organisation of repute.

**IV. METHOD OF RECRUITMENT:**

The post shall be filled on deputation basis through the Search-cum-Selection Committee (SCSC) with the approval of Appointments Committee of the Cabinet (ACC).

**4. DURATION OF APPOINTMENT**

The appointment shall be for a period of (05) five years or till the incumbent attains the age of superannuation, whichever is earlier.



## **5. SUBMISSION OF APPLICATIONS**

Candidates who are willing and interested to apply for the post may submit their applications in the proforma at **APPENDIX** through proper channel within **30 days from the date of publication** of advertisement in the 'Employment News'. An applicant may submit a brief note indicating his/ her major achievements in the last (10) ten years and his/ her vision for the development of DVC/ Power Sector in India in not more than 2 pages of A4 size. The Search-cum-Selection Committee reserves the right to shortlist the candidates for the interview. Incomplete applications or applications received after the due date will be summarily rejected.

**The application along with all prescribed enclosures should be addressed to:**

“Additional Secretary (Thermal),  
Ministry of Power, Room No 415, 4<sup>th</sup> Floor,  
'A' Wing, Shram Shakti Bhawan, Rafi Marg,  
New Delhi-110001”



**APPENDIX****APPLICATION PROFORMA FOR THE POST OF CHAIRMAN/ MEMBER-SECRETARY/ MEMBER (FINANCE) IN DAMODAR VALLEY CORPORATION (DVC)**

(Through Proper Channel)

1. (a) Post applied for :
2. (a) Name of the Applicant (as per the official records) :
- (b) Identification No. (For Defence Service Personnel) :
- (c) Designation of the Applicant (in full) :
- (d) Category as per Employment Status (Please tick as applicable) : Officer of Central Govt./ State Govt./ UTs/ CPSE/ Indian Armed Forces/ All India Services
- (e) Office Address :
3. Address for communication :
4. Telephone No. : Office :  
Residence :  
Fax No. :  
Mobile No. :  
Email :
5. Date of Birth (DD/MM/YY) & Place of Birth :
6. Age (as on last date of receipt of applications, i.e. \_\_\_\_\_) :
7. Qualifications :

| Eligibility Particulars   | As per eligibility criteria | Possessed by the Officer | Whether eligible or not |
|---|-----------------------------|--------------------------|-------------------------|
| Education/Professional Qualification (along with the name of Institution) |                             |                          |                         |
| Present Pay Scale   |                             |                          |                         |
| Length of service in eligible pay scale as on _____                       |                             |                          |                         |



**8. Details of the posts held during the last (10) ten years:**

| S. No. | Designation & Place of Posting | Organisation | From | To | Pay scale |
|--------|--------------------------------|--------------|------|----|-----------|
|        |                                |              |      |    |           |
|        |                                |              |      |    |           |

**8 (a). Details of experience relevant for the advertised post for the last 15 years\***

| S No | Designation and place of posting | Organization | From | To | Pay-scale | Nature of Duties |
|------|----------------------------------|--------------|------|----|-----------|------------------|
|      |                                  |              |      |    |           |                  |

\* The details should be indicated in order of the most recent assignments.

9. (A) Does the applicant hold lien in any other organization other than one where working presently?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

If Yes,

(a) Name of the Organization in which the lien is held:

(b) The date from which lien is held.

- (B) Is the applicant on deputation?

|     |    |
|-----|----|
| Yes | No |
|-----|----|

If Yes; the date from which the candidate is on deputation and name of the Organization/Department:

10. (a) whether any punishment awarded to the applicant during the last 10 years,

|     |    |
|-----|----|
| Yes | No |
|-----|----|

If Yes, give the details:

- (b) whether any inquiry (criminal/departmental) is pending against the applicant

|     |    |
|-----|----|
| Yes | No |
|-----|----|

If Yes, the details thereof:

**CERTIFICATE**

I certify that the details furnished by me at Sl. No. 1 to 10 above, are true to the best of my knowledge and belief.

Dated:

(Signature with Name)



**UNDERTAKING**

I hereby undertake to join the post, if selected. Further, I understand that in case, I fail to join the post after selection or I convey my unwillingness to join after the interview by the SCSC, but before the selection for the post, I may be debarred for a period of two years for being considered for Board level posts in any CPSE other than the one to which I belong.

Dated:

(Signature with Name)

**(To be filled by the Ministry/Department/CPSUs concerned)**

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records. It is also certified that the officer is clear from vigilance angle.

Signature and Designation of  
the Competent Authority with  
Telephone No. & Office Seal