## NATIONAL CONSUMER DISPUTES REDRESSAL COMMISSION GOVERNMENT OF INDIA

Telephone No. 24608718

Upbhokta Nyay Bhawa: 'F' Block, GPO Complex, INA, New Delhi-110023 08th May, 2023

No.A-2/Recruitment/NCDRC/2022 (Vol.ill)

#### CORRIGENDUM

In partial modification of this Commission's Vacancy Circular No. A-2/Recruitment/NCDRC/17 18 (Vol.II) dated 11.05.2022, the following changes may be read as under:-

 The pay matrix level for the post of Accounts Officer may be read as Level 7: ₹44,900-₹142400/ instead of Level 8: ₹47,600-1,51,100/-.

2. The pay matrix level for the post of Accountant-cum-Cashier may be read as Level 6: ₹35400-₹112400/- instead of Level 7: ₹44,900-₹142400/-

3. The number of posts for the Section Officer may be read as 02 (Two) nos. instead of 01 (One) no.

4. The vacancy for the post of Assistant is hereby cancelled in view of the notified Recruitment Rules of Group 'B' posts and to be filled up by way of direct recruitment.

5. The vacancy for the post of Court Master (Non-Shorthand) is hereby cancelled due to Administrative reasons.

6. The last date of submission of application for the posts of Section Officer in Pay Matrix Level-8: ₹47,600-₹1,51,100/-, Accounts Officer in Pay Matrix Level-7:₹44,900-₹1,42,400/-, Accountantcum-Cashier in Pay Matrix Level-6: ₹35,400-₹1,21,400/- and Personal Assistant in Pay Matrix Level-6: ₹35,400-₹1,21,400/- on deputation basis is extended upto 20.05.2023.

Those who have already applied for the above said posts, will be considered and need not apply again.

Remaining contents of the vacancy circular dated 11.05.2022 shall remain unchanged.

This issues with prior approval of the Hon'ble President, NCDRC.

Deputy Registrar

#### Copy to:

- 1. The Secretary General, Supreme Court of India, Tilak Marg, New Delhi-110201.
- 2. The Registrar General of all the High Courts.
- 3. The Ministries/Departments of Government of India, New Delhi (as per list).
- 4. The Chief Secretaries of States & Union Territories.
- 5. The Director General of Police, CISF, CRPF, ITBP, SSB, BSF, CBI, New Delhi.
- 6. The Principal Registrar, Central Administrative Tribunal, Copernicus Marg, New Delhi.
- 7. The Secretary (Services), Govt. of NCT of Delhi, Secretariat Complex, 7th Level, B-Wing & 5th Level, A-Wing, I.P. Estate, New Delhi-02. Services Department, Govt. of Delhi.
- 8. The Principal Registrar, Armed Forces Tribunal (Principal Bench) West Block-VIII, Opp. Mohan Singh Market, Sector-I, R.K. Puram, New Delhi-110066.
- 9. The Joint Secretary, NHRC, 'C' Block, GPO Complex, INA, New Delhi.
- 10. The District & Sessions Judge, Tis Hazari, New Delhi.
- 11. The District & Sessions Judge, Ghaziabad.
- 12. The District & Sessions Judge, Faridabad.
- 13. The District & Sessions Judge, Gurugram.
- 14. All Registrars, State Consumer Disputes Redressal Commissions/UT(s).

15. Mr. Satyabrata Nanda, SO (IT)- For uploading the circular on this Commission's website ncdrc.nic.in

16. Circular File.

Deputy Registrar

# NATIONAL CONSUMER DISPUTES REDRESSAL COMMISSION GOVERNMENT OF INDIA



Telephone No.011-24608718

Upbhokta Nyay Bhawan 'F' Block, GPO Complex INA, New Delhi-110023

No.A-2/Recruitment/NCDRC/17-18 (Vol.II)

Dt.11.05.2022

#### VACANCY CIRCULAR

Applications are invited for filling up the following posts in the National Consumer Disputes Redressal Commission, on deputation basis for a period of three years from suitable candidates, who fulfil eligibility as shown against the posts below:-

S.No	Post with Scale of Pay	No. of Post	Eligibility
]	Section Officer  Pay in Pay Matrix Level-8  : ₹47,600 - ₹1,51,100/-	01 (One)	Officers of Central Govt. or State Government or Supreme Court or High Courts or PSUs or Tribunal or Quasi-Judicial authority:
	General Central Service Group 'B' Gazetted Non-Ministerial		(i) holding analogous post on regular basis; OR (ii)Assistant Section Officer having 6 years' regular service in Level 7 : ₹44,900-₹1,42,400 or equivalent.
		,	OR (iii) Assistant in Level-6: ₹35,400-₹1,12,400 with 8 years' regular service or equivalent.
			Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years.
			Note 2:The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.
2	Accounts Officer Pay in Pay Matrix Level-8	01 (One)	Officers of Central Govt. or State Government or Supreme Court or High Courts or PSUs or Tribunal or Quasi-Judicial authority:
	: ₹47,600 - ₹1,51,100/- General Central Service Group B' Gazefted		<ul> <li>(i) Holding analogous post on regular basis;</li> <li>OR</li> <li>(ii) Assistant/Accountant having 6 years' regular service in Level 7: ₹44900-₹142400 or equivalent</li> </ul>
Ada ham a teprahaman a tamanan a ta	Non-Ministerial		with Cash & Accounts Training conducted by ISTM, possessing knowledge in Accounts and Establishment.  OR
THE PERSON NAMED IN COLUMN 1			(iii) Assistant/Accountant having 8 years' regular service in Level-6: ₹35400-₹112400 or equivalent with Cash & Accounts Training conducted by ISTM, possessing knowledge in Accounts and Establishment.
			Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years.



				Note 2: The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application:
		Court Master (Non- Shorthand)	01 (One)	Officers of Central Govt. or State Government or Supreme Court or High Courts or PSUs or Tribunal or Quasi-Judicial authority:
HALL	١	Pay in Pay Matrix Level-8 : ₹47,600 - ₹1,51,100/-		(i) holding analogous post on regular basis; OR
THE PERSON NAMED OF THE PE		General Central Service Group B' Gazetted Non-Ministerial	5	(ii)Assistant Section Officer having 6 years' regular service in Level 7: ₹44,900-₹1,42,400 or equivalent.  OR
estimate de la companya de la compan				(iii) In Level-6: ₹35,400-₹1,12,400 with 8 years' regular service or equivalent.
ANALAMA (A STATE FASITION		S		Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years.
				Note 2:The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.
	.4	Accountant  Pay in Pay Matrix Level-7  : ₹44,900 - ₹1,42,400/-	01 (One)	Officers of Central Govt. or State Government or Supreme Court or High Courts or PSUs or Tribunal or Quasi-Judicial authority:  A. (i) Holding analogous post on regular basis;
		General Central Service Group 'B' Non-Gazetted Non-Ministerial		OR  (ii) Senior Secretariat Assistant (Upper Division Clerk) in the scale of pay of Level 4: ₹25500-₹81100 or equivalent with eight years' regular service in the grade; and  B. Possessing knowledge in Cash & Accounts and establishment matters.
				Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years.
				Note 2: The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.
e	5:	Personal Assistant	01 (One)	Officers of Central Govt. or State Government of Supreme Court or High Courts or PSUs or Tribuna
		Pay in Pay Matrix Level-6 : ₹35,400 - ₹1,12,400/-	(Subject to vary)	The contract of the second of
		General Central Service Group B' Non-Gazetted		(ii) Holding the post of Stenographer Grade 'D' in the
61,		Non-Ministerial		scale of pay of Level 4: ₹25500-₹81100 of equivalent with eight years' regular service in the grade and having speed of 100 w.p.m. in shorthand (English).



				Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding in the same or some other Organization/Department of the Central Government shall ordinarily not exceed three years.	
				Note 2: The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.	
	6	Assistant	04 (Four)	Officers of Central Govt. or State Government or	
		D . D	/O 1:	Supreme Court or High Courts or PSUs or Tribunal	
		Pay in Pay Matrix Level-6	(Subject to	or Quasi-Judicial authority:	
		: ₹35,400 - ₹1,12,400/-	vary)	(i) Holding analogous post on regular basis;	
		General Central Service		OR	
		Group 'B' Non-Gazetted			
		Non-Ministerial		(ii) Senior Secretariat Assistant (Upper Division Clerk) in the scale of pay of Level 4: ₹25500-	
			3	₹81100 or equivalent with eight years' regular service in the grade.	
		g - P		Note 1-The period of deputation including the period	
				Note 1:The period of deputation including the period of deputation in another ex-cadre post held	
1		s - 6 - 11,		immediately preceding in the same or some	
				other Organization/Department of the Central Government shall ordinarily not exceed three years.	
	Ē. 1			Note 2: The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.	

The pay of the officials selected will be regulated in accordance with DoP&T's O.M. No. 2/29/91-Estt.(Pay II), dated the 17th June, 2010 (amended from time to time) and the maximum age limit for appointment on deputation shall be 56 years on the date of closing of the applications.

The application(s) of eligible candidates who are desirous of being considered for appointment to the above mentioned posts and who can be spared immediately after selection, may please be forwarded to the Registrar, National Consumer Disputes Redressal Commission, Upbhokta Nyay Bhawan, 'F' Block, GPO Complex, INA, New Delhi-110023 within 60 days from the date of publication of this Vacancy Circular in Employment News (e-version) and two Daily Newspapers (Hindi and English), in the prescribed format as at Annexure-I (Prescribed form alongwith details can also be downloaded from this Commission's Website ncdrc.nic.in) along with certified copies of CR dossiers for the last five years and vigilance/disciplinary clearance certificate. Incomplete application(s) and application(s) not duly forwarded by their office will not be considered. The selected candidate should be released for joining the post on deputation within 15 days of selection.

(Iqbal Ahmed)
Deputy Registrar

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- 16. Circular File

(Iqbal Ahmed) Deputy Registrar yola

### FORMAT OF APPLICATION

# POST APPLIED FOR.....

1. Name of the Applicant	:
2. Father's Name	:
3. Address for correspondence	:
4. Contact No. (Res. & Mob.)	:
5. E-mail ID	:
6. Date of Birth	:
7. Whether SC/ST/OBC	:
8. Educational Qualifications	
9. Professional/Technical Qualifications	·
10. Details of present post held	
a) Designation of the post :	
b) Scale of pay & Present pay drawn :	
c) Date of appointment to the post :	
d) Nature of appointment to the post :	
(ad-hoc/regular)	
11. Experience	
12. Detail of deputation held previously,	
if any, with full particulars	
13. Remarks, if any	
· ·	
	Signature of the Applicant
	Telephone No
	zerephone no
CERTIFICATION BY PAI	RENT OFFICE
<ol> <li>Certified that the information given by the the office record and is found to be correct.</li> <li>The ACR dossiers for the last five years are</li> <li>It is certified that no vigilance case is him/her.</li> <li>In the event of selection, the official will be of communication.</li> </ol>	enclosed. pending or contemplated against
Date	Signature
	Signature Designation
	Office
	Tel. No.