

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ACP CELL (SERVICES DEPARTMENT)
5TH LEVEL, A-WING, DELHI SECRETARIAT,
I.P. ESTATE, NEW DELHI-110002
(<http://services.delhigovt.nic.in>)

No. F.1(25)/2015 /NFSG/Services/Gr.III(Steno)/Vol.2/337-339

Dated : 07/07/2025

To,

All the concerned Head of Departments,
Govt. of NCT of Delhi,
Delhi/New Delhi

Sub: Preparation of panel of eligible Grade III Stenographer for considering grant of Non-Functional Selection Grade (NFSG) - seeking requisite documents in respect of eligible officials for consideration by Internal Screening Committee reg.

Sir,


Please refer to this office letter No.F.1(25)/2015 /NFSG/Services/Gr.III(Steno)/Vol.2/187-190 dated 03-04-2025 and subsequent reminder dated 03/06/2025 vide which it was requested to provide the APARs of preceding 05 years alongwith duly filled prescribed proforma for grant of NFSG in respect of the eligible Grade III Stenographers so that their NFSG case may be placed before Internal Screening Committee (Copy enclosed).

In this connection, it is informed that the requisite Proforma and APARs in respect of the officials as per the attached deficiency list is still awaited (Copy enclosed).

You are, therefore, requested to send the requisite proforma and APARs as per the attached deficiency list to this office within 7 days so that their cases may be placed before the Internal Committee for grant of NFSG.

Yours faithfully,

Encl: As above.


(Jitendra Kumar Arora)


Deputy Secretary (Services)

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Copy to:

- ✓ 1. Section Officer (Coordination), Services Department, Govt. of NCT of Delhi with request to upload the Letter/Annexure on the website of Services Department, Govt. of NCT of Delhi.
2. Section Officer(S-IV) , Services Department, Govt. of NCT of Delhi with the request to forward the remaining APARs as per the list enclosed to SO(ACP Cell).


(Jitendra Kumar Arora)
Deputy Secretary (Services)

DEFICIENCY LIST IN R/O STENOGRAPHER GRADE-III REGARDING GRANT OF NFSG

S.No	Name of the official	D.O.B.	Department	Date of Eligibility	Deficiency
1	Anjali	09-04-1990	BMH	01-01-2025	APAR 2021-22

LEFT OUT/DEFERRED CASES

S.No	Name of the official	D.O.B.	Department	Date of Eligibility	Deficiency
1	Jitender Singh	25-06-1985	I&FC	01.01.2022	Proforma
2	Anita Meena	28-02-1992	DSW	01.01.2022	Proforma
3	Hemant Kumar	06-07-1989	PROSE	01.07.2022	Proforma, APAR 04.12.2021 to 31.03.2022
4	Swati Rawat	08-08-1991	AUD (DIV. FROM T&T)	01.07.2022	15.07.2021 to 31.03.2022