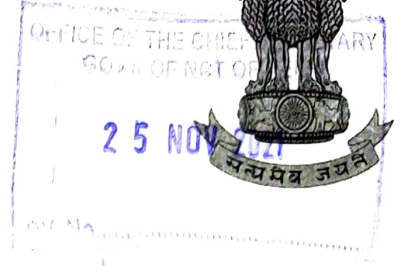




भारतीय राजमार्ग अभियन्ता अकादमी
(सड़क परिवहन एवं राजमार्ग मंत्रालय, भारत सरकार)
Indian Academy of Highway Engineers
(Ministry of Road Transport and Highways, Govt. of India)



F. No. IAHE/Admin./40/Recruitments AM (Admin.) & (F&A)/2019-20

Dated: 22.11.2021

To,

The Chief Secretary,
Government of NCT of Delhi,
General Administration Department,
Delhi Secretariate, IP Estate,
New Delhi- 110 002
Email ID:- csdelhi@nic.in

Diary No. 549/2021/31385

Subject:- Advertisement for the post of Deputy Director (Administration & Finance) in Indian Academy of Highway Engineers (IAHE), Noida on deputation basis -reg.

Sir/ Madam,

Indian Academy of Highway Engineers (IAHE), is the premium National Training Institute for training of highway professionals and registered society under the administrative control of the Ministry of Road Transport and Highways, Government of India.

2. One post of Deputy Director (Administration & Finance) in the IAHE is vacant. The post is in Level-11 of 7th Pay Commission Pay Matrix. A detailed advertisement for filling up the post on deputation is attached and same is also available on IAHE website (www.iahe.org.in).

3. It is, therefore, requested that this notice may kindly be given vide circulation and may be placed on your website. Willing officers may submit their applications through proper channel with copy of relevant documents on or before **28.01.2022**.

Yours faithfully,

Encl: as above

(Anil Kumar Meena)
Deputy Director, IAHE
For Director, IAHE

कृपया ध्यान दें: सभी पत्राचार केवल निदेशक को पदनाम द्वारा संबोधित किए जाएं / Please note: All correspondence should be addressed to the Director by designation only

ए-5, इंस्टीट्यूशनल एरिया, सेक्टर-62, नोएडा (पुणे) - 201 301 (भारत) / A-5, Institutional Area, Sector-62, Noida (UP) - 201 301 (India)

दूरभाष / Telephone/ 0120-2975331/2

ईमेल/ Email: director-iahe@gov.in / Website/ वेबसाइट: iahe.org.in

F.No.IAHE/Admin./40/Recruitments AM (Admin.) & (F&A)/2019-20

Dated:- 22.11.2021

Subject:- Filling up of one post of Deputy Director (Administration & Finance) in Indian Academy of Highway Engineers (IAHE) on deputation basis in Level-11 of 7th CPC Matrix (pre-revised scale Rs. 15600-39100+ Grade Pay Rs. 6600/-)-reg.

Indian Academy of Highway Engineers (IAHE), is the premium National Training Institute for training of highway professionals and registered society under the administrative control of the Ministry of Road Transport and Highways, Government of India. IAHE proposes to invite applications from employees under the Central Government or State Government or Central Public Sector Undertaking for filling up of following Group 'A' Post on Deputation basis:

Sl. No	Post	***Pay Band and Grade Pay/Pay Scale	Age limit	No. of Post	Period of Deputation
1.	Deputy Director (Administration & Finance)	(PB-3) Rs. 15600-39100+ Rs. 6600 Grade Pay (Level-11)+ Training Allowance	56 years	01 (one)	Initially 3 years and extendable up to max. period of 5 years.

CRITERIA:

S. No	Name of post	Classification	Education and other qualification	Grade from which recruitment by deputation is to be made
	(1)	(2)	(3)	(4)
1	Deputy Director (Administration & Finance)	Group 'A'	(i) Educational qualification (a) Essential Educational qualification: Bachelors degree in any discipline (Science/ Commerce/ Arts/ Engineering) from a	(a) Officers already on the panel of Under Secretary in the Govt. of India. Or Officers holding analogous posts carrying similar pay

कृपया ध्यान दें: सभी पत्राचार केवल निदेशक को पदनाम द्वारा संबोधित किए जाएं / Please note: All correspondence should be addressed to the Director by designation only

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Indian Academy of Highway Engineers
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	(one post)	<p>recognized university/ Institute.</p> <p>(b) Desirable Educational qualification: Master's Degree in Commerce/CA/ICWA/MBA (Finance) from a recognized University/ Institute.</p> <p>Or</p> <p>PG Diploma/ Degree in Business administration (MBA)/ Human Resources Development or a Degree in Law from a recognized University/ Institute.</p> <p>Or</p> <p>Member of any Organized Accounts Services of the Central Government.</p> <p>(ii) Essential Experience**: 4 years experience in Administration/ Finance/ Accounts Department of Govt. of India/ State Government/ Central Govt. undertaking/ Autonomous Body.</p>	<p>scale (PB-3, Rs. 15600-39100 & Grade Pay of Rs. 6600) in CDA pattern in the Central/ State Government/ Central Public Sector Undertaking on regular basis.</p> <p>Or</p> <p>Amongst the officers working in pay scale (PB-3, Rs. 15600-39100 + Grade Pay of Rs. 5400) (CDA pattern) for a period of 4 years on regular basis.</p> <p>Or</p> <p>8 years experience in PB-2, Rs. 9300-34800+ Grade Pay of Rs. 4800 or above) (CDA pattern) on regular basis.</p> <p>And</p> <p>(b) Fulfilling the essential educational qualification and essential experience as prescribed in column 3.</p>
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Note:** (1) Essential Experience shall only be considered after obtaining of Essential Qualification as mentioned above.

General Conditions:-

1. Candidates should apply in the prescribed format enclosed at Annexure-I through their Cadre Controlling Authority in the Parent Department/Organization in the format enclosed herewith.
2. Application has to be made in the prescribed format which can also be downloaded from website: www.iahe.org.in
3. While forwarding the application, Cadre Controlling Authority in the Parent Department must certify the details furnished by the candidates and application must be recommended and forwarded by the Cadre Controlling Authority in the parent Department along with certified copies of APARS for the last 5 years and the latest Vigilance Clearance Report in format enclosed at Annexure-II. The

कृपया ध्यान दें: सभी पत्राचार केवल निदेशक को पदनाम द्वारा संबोधित किए जाएं। / Please note: All correspondence should be addressed to the Director by designation only

ए-5, इंस्टीट्यूशनल एरिया, सेक्टर-62, नोएडा (उत्तर) - 201 301 (भारत) / A-5, Institutional Area, Sector-62, Noida (UP) - 201 301 (India)

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भारतीय राजमार्ग अभियन्ता अकादमी
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Indian Academy of Highway Engineers
(Ministry of Road Transport and Highways, Govt. of India)

application should reach the Director, IAHE, A-5, Institutional Area, Sector-62, Noida (UP)- 201 301. Application received after the last date or otherwise found incomplete will not be considered and will stand rejected. The last date of submission of application will be **28.01.2022**.

4. The applicant must mention in substantive post in Parent Department and the substantive pay of the post held by them corresponding to the pay scales of Central Government both as per 6th and 7th CPC.
5. The "Certificate by the Employer/Cadre Controlling Authority" forming part of the prescribed application format should be signed by the concerned authority while forwarding the application to IAHE.
6. The officers will be posted purely on transfer on Deputation basis. No absorption shall be allowed.
7. The maximum age limit for appointment on deputation shall not be exceeded 56 years as on the last date of receipt of an application.
8. The cover containing the application should be super scribed "Application for the Post of Deputy Director (Administration & Finance), IAHE".

Director, IAHE

संजीव कुमारSanjeev Kumar

डिप्टी डायरेक्टर

भारतीय राजमार्ग अभियन्ता अकादमी

Indian Academy of Highway Engineers

(सड़क परिवहन एवं राजमार्ग मंत्रालय, भारत सरकार)

(Ministry of Road Transport & Highways, Govt. of India)

ए-5, सेक्टर-62, नोएडा-201309 उ.प्र.

A-5, Sector-62, Noida-201309 U.P.

धुपचा ध्यान है: सभी पत्राचार केवल निदेशक को पत्राचार द्वारा संबोधित किए जाएं / Please note: All correspondence should be addressed to the Director by designation only

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Annexure-I

**APPLICATION FOR THE POST OF DEPUTY DIRECTOR (ADMINISTRATION &
FINANCE) ON DEPUTATION AT INDIAN ACADEMY
OF HIGHWAY ENGINEERS (IAHE), NOIDA
(UNDER THE MINISTRY OF ROAD TRANSPORT AND HIGHWAYS)**

Recent passport
size photograph

1.	Full Name (in Block Letters)			
2.	Father's/Husband's Name			
3.	Date of Birth in Christian era (in dd/mm/yyyy format)			
4.	Contact details (office, Residence & Mobile) along with Fax Number, if any	Mobile/Tel. Office:		
5.		E-mail		
		Fax No.		
6.	Permanent Address (with Pin code)			
7.	Address for communication			
8.	(a) Religion			
	(b) Whether belonging to Minority Community, if yes, please specify			
	(c) Whether belonging to SC/ST/OBC, if yes, please specify			
	(d) Whether physically disabled, if yes, please specify			
	(e) Gender: Male/Female			
9.	Details of Educational Qualifications from Matriculation, onward (enclose a separate sheet, duly authenticated by self signatures and enclosed a copy of certificates/mark-sheets)			
10.	Details of experience (in chronological order). Enclose a separate sheet, duly authenticated by self signature, if the space below is insufficient.			
	Sl. No.	(1)	(2)	(3)
	a. Name of organization			
	b. Post held with dates (in dd/mm/yyyy format)			
	c. whether working on			

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ad hoc, temporary, quasi-permanent or deputation or contract			
d. If worked on deputation basis, please indicate the post and pay scale held on regular/substantive basis in the parent department			
e. Period of tenure with dates (in dd/mm/yyyy format)			
f. Brief description of duties			
g. Scale of pay and current basic pay (in case the pay scale under CDA pattern has been revised after the 6th CPC recommendations, please clearly indicate the Pay Band and the Grade Pay)			
h. Details of experience in the relevant field (with dates in dd/mm/yyyy format)			
11.	Last Pay Drawn (Please enclose copy)		
12.	Education/Technical Qualification (Please enclose copy of certificate/marksheet)		
13.	P.P.O. No. (Please enclose copy)		
14.	Details of Computer Knowledge		
15.	Brief particulars of experience (A separate sheet may be annexed)		

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete or ineligibility being detected at any time before OR after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Indian Academy of Highway Engineers (IAHE). I have read this circular and ready to accept all the terms and conditions for engagement of Consultants.

Signature : _____

Place:

Date:

(Certificate to be furnished by the employer/Head of Office/Forwarding Authority)

Certified that the particulars furnished by Shri/Ms/Smt. _____ are correct and he/she possesses qualifications and experience mentioned in the vacancy circular.

Also certified that:

- (a) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt/Ms. _____.
- (b) His/Her integrity is certified.
- (c) The photocopies of the APARs for the last 5 years i.e. for the year from..... to duly attested are enclosed.
- (d) That no major/minor penalty has been imposed on the applicant in last 10 years.
- (e) The cadre controlling authority of the applicant has given its clearance for his applying for the above post.

(Signature with seal of the authorized signatory on behalf of the employer)