

Sponsoring names for the post of Assistant Commissioner/Deputy Assessor & Collector in South Delhi Municipal Corporation on deputation basis

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1 attachment

From : Hemant Kumar Fauzdar <director-ced-sdmc@mcd.nic.in>

Subject : Sponsoring names for the post of Assistant Commissioner/Deputy Assessor & Collector in South Delhi Municipal Corporation on deputation basis

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16/12/21

16/12/21

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Please find attached a circular no. F.11(59)CED/SDMC/DA-1/2021/1831 dated 14.12.2021 regarding Sponsoring names for the post of Assistant Commissioner/Deputy Assessor & Collector in South Delhi Municipal Corporation on deputation basis along with application proforma for your kind perusal and with the request to forward the names of suitable and willing officers fulfilling the eligibility criteria to the Administrative Officer (CED) South Delhi Municipal Corporation, 22nd Floor, E-1 Wing, Dr.S.P. Mukherjee Civic Centre, J.L.Nehru Marg, New Delhi-110002 within 30 days from the date of issue of Circular to enable us to consider selection for appointment to the subject cited post on deputation basis in South DMC

AO/CED/SDMC

— Circular Assistant Commissoenr 14.12.2021.pdf
993 KB



SOUTH DELHI MUNICIPAL CORPORATION
CENTRAL ESTABLISHMENT DEPARTMENT
(22ND FLOOR), DR. S.P. MUKHERJEE CIVIC CENTER
NEW DELHI-110002

7371c

No. 159, CED, SDMC/DA-I/2021/1831

Date: 14-12-2021

CIRCULAR

1. Secretaries, Government of India.
2. Chief Secretaries, States/UTs.
3. The Controller General of Defence Accounts, West Block-V, R.K. Puram, New Delhi.
4. The Assistant Comptroller and Auditor General, O/o the Comptroller & Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
5. The Controller General of Accounts, Ministry of Finance, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
6. The Controller General of Accounts, Posts & Telegraphs Deptt., Patel Chowk, New Delhi.
7. The Secretary (Services), GNCTD, New Sachivalya, I. P. Estate, N. Delhi-2.
8. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt-110010.
9. The Registrar, Delhi High Court, New Delhi.
10. The District Judge, Tis Hazari Courts, Delhi.
11. The Chairman, CBDT, Ministry of Finance, North Block, New Delhi.
12. The Chairman, DDA, Vikas Sadan, INA, New Delhi.
13. The Director General (Works), CPWD, Nirman Bhawan, New Delhi-11.

Sub-Sponsoring names for the post of Assistant Commissioner/Dy. Assessor & Collector in South Delhi Municipal Corporation on deputation basis.

Sir/Madam,

I am directed to refer to the subject mentioned above and to say that the following post is required to be filled up in South Delhi Municipal Corporation on deputation basis:-

Name of Post:- Assistant Commissioner/Deputy Assessor & Collector

Pay Scale:- Level-11 of pay matrix

Eligibility conditions:-

Suitable officers of the Central Services Class-I and of State Civil Services.

2. Since the SDMC follows the Rules/Regulations/Instructions of the Govt. of India, the laid down rules and conditions of deputation of the Govt. of India shall be applicable mutatis mutandis to the officer on deputation basis in South Delhi Municipal Corporation. Further, the maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

3. Therefore, requested that the names of suitable/eligible and willing officers, fulfilling the prescribed conditions, may please be forwarded to this office alongwith following documents **within 30 days, to enable us to consider selection for appointment to the above-said post on deputation basis:-**

1. Police Clearance
2. Vigilance Clearance
3. Copy of APARS/ACRs for the preceding five (5) years
4. Application, Bio-data duly verified in attached proforma

4. The request may please be given **TOP PRIORITY**.

Encl. Bio-data proforma


14/12/2021
(Administrative Officer)

Copy to Director (IT), with the request to get it uploaded on SDMC's

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APPLICATION FOR THE POST OF IN
..... MUNICIPAL CORPORATION ON DEPUTATION BASIS.

Name and address in Block Letters

Date of Birth (in Christian era)

Period of retirement under Central/
State Government Rules

Educational Qualifications

Whether education and other qualifications
required for the post are satisfied
(Details of given qualification)

Please state clearly whether in the light
of entries made by you above, you meet
the requirements of the post and you are
eligible as per RRs.

History of employment, in chronological order. Enclose a separate sheet, duly authenticated
by your signature, if the space below is insufficient.

Period	Post held	Pay Scale/Grade Pay	Office	Nature of Duties
From	To			

Nature of present employment i.e.
Adhoc or temporary or quasi-
permanent or permanent

In case the present employment is
on deputation/contract basis,
please state

- (a) The date of initial appointment
- (b) Period of appointment on deputation/contract
- (c) Name of the parent office/organization to which you belong

Table of Pay Scale on initial appointment and subsequent promotions.			
	Date	Pay Scale/Grade	Wh

1. Appointment/Promotions	Date	Pay Scale/Grade Pay	Whether held on Regular/ Adhoc/ ACP /MACP basis
Initial appointment in service			
1 st Promotion			
2 nd Promotion			
3 rd Promotion			
4 th Promotion			
5 th Promotion			
6 th Promotion			

If on ACP/MACP basis, please give details of regular promotion also.

Financial up-gradation on ACP/MACP basis, please give details of regular promotion also.

Additional information, if any, which you wish to mention in support of your application for the post, enclose a separate sheet, if the space is insufficient.

Signature of the candidate:-
Address:-

CERTIFICATE

(To be given by Head of Office of the Applicant)

3. It is certified that the particulars furnished by the official are correct.
4. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from vigilance angle.
5. Record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
6. It is certified that the officer is eligible to hold this post as per the provisions of the Department Rules mentioned in deputation vacancy circular.

NAME OF THE OFFICER/DESIGNATION:
WITH OFFICIAL SEAL OF HEAD OF OFFICE

1. *Abstract* — 2. *Introduction* — 3. *Methods* — 4. *Results* — 5. *Discussion* — 6. *Conclusion* — 7. *References*