

Most Immediate

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SERVICES DEPARTMENT- (ACP CELL)  
A WING, 5<sup>TH</sup> LEVEL, DELHI SECRETARIAT,  
NEW DELHI 110002

(<http://services.delhigovt.nic.in>)

No. F.13(3)/2021/NFSG/Gr.III(DASS)/Services/ACP Cell /Vol.3/932-934 Dated: 30/11/2021

To

All the concerned Head of Departments,  
Govt. of NCT of Delhi,  
Delhi/New Delhi.

Sub: Preparation of panel of eligible Sr. Assistant/Grade III (DASS) for considering grant of Non-Functional Selection Grade (NFSG) - seeking requisite documents in respect of eligible Officials for consideration by Internal Screening Committee reg.

Madam/Sir,

In continuation of this office letter No.F.13(3)/2015/NFSG/Services/Gr.III(DASS)/391-92 dated 12.05.2015 and subsequent letters including latest letter dated 22.06.2021, I am directed to inform that this department is in receipt of Tentative Eligibility List in respect of Sr. Assistant/Grade III(DASS) with eligibility w.e.f 01.07.20 (25 Officials), 01.01.20(01 Official), 01.01.19(02 Official), 01.01.2013(01 Official) and 22.06.2011 (01 Official) (Total:30) from Cadre Controlling Authority i.e. Services-II Department for considering grant of Non-Functional Selection Grade(NFSG) in Level 6 of Pay Matrix Table under 7<sup>th</sup> CPC i.e Rs.35400-1,12,400 ( Pre- Revised PB-2 Rs.9300-34800 with Grade Pay of Rs.4200/-) with reference to this department Order No. 58 (F.2/37/2008/S.I/Lit./Vol.II) dated 03.02.2015 and OM no.F.3(5)/(1)/NFSG/S.II/2015/987-992 dated 29.04.2015.

It is, therefore, requested to furnish the requisite information in the enclosed format in respect of all the eligible Officials as per Annexure to facilitate assessment of their suitability for grant of Non Functional Selection Grade (NFSG) in Level 6 of Pay Matrix Table under 7<sup>th</sup> CPC.

If the Officials, as per the Annexure, has expired/resigned/removed from service or promoted/appointed to higher grade/post or transferred/sent on deputation to other department, then the necessary information may be provided to this department. If whereabouts of any of these Officials are not known, then the action being taken/already taken in such cases and orders, if any, passed in this regard by the Competent Authority may also be provided to this department. Service particulars of such Officials may also be sent to this department so that further correspondence can be made as and when required.

Further, it is requested that APARs of the Officials, pertaining to the preceding 05 years with reference to the eligibility date as mentioned in the annexure (eg. in case the eligibility date is 01.07.2020, then ACRs/APARs pertaining to the period 2015-16 to 2019-20), along with duly filled enclosed proforma, signed and stamped by concerned Head of Office, may be forwarded to ACP Cell, Services Department, Govt. of NCT Delhi immediately. In case APARs of the above mentioned 5 year period are not available, APARs for the immediately preceding years may be sent alongwith reasons as to the non-availability of ACRs/APARs during the period under consideration.

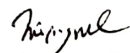
The eligibility date mentioned in the Annexures for considering cases for grant of NFSG is tentative as seniority of some of the Official is yet to be finalized. The list of the eligible Sr. Assistant/Gr.III (DASS) Officials is also available on the website of Services Department, GNCTD.

It may also please be noted that only those Sr. Assistant/Grade III(DASS), will be considered by the Internal Screening Committee, whose requisite information/documents are made available and in case any Official is not considered due to non-furnishing of information by the concerned department, the onus shall rest with the department only.

This may be given PRIORITY and necessary documents may be furnished to this department within 10 days of receipt of this letter.

Yours faithfully,

Encls: As above



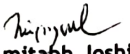
(Amitabh Joshi)

Dy. Secretary (Services)

No. F.13(3)/2021/NFSG/Gr.III(DASS)/Services/ACP Cell/Vol.3/932-934 Dated: 30/11/2021

Copy to:

1. Section Officer (Coordination), Services Department, Govt. of NCT of Delhi with request to upload the Letter/Annexure on the website of Services Department, Govt. of NCT of Delhi
2. Section Officer(S-IV), Services Department, Govt. of NCT of Delhi with the request to forward the ACRs grading in r/o the Officials named in the list enclosed to SO(ACP Cell)



(Amitabh Joshi)

Dy. Secretary (Services)

28/11

**PROFORMA FOR VIGILANCE/INTEGRITY REPORT**  
**FOR GRANT OF NON FUNCTIONAL SELECTION GRADE (NMSG)**

1. Name of the official (in capital letters) :
2. Date of Birth :
3. Date of initial appointment on regular basis with Post and pay scale :
4. Date of promotion as Sr.Asstt./Gr.-III (DASS) :
5. Category (UR/SC/ST/OBC/PH) :
6. Whether integrity certified (YES/NO) :
7. Date of completion of 05 years approved service as Sr. Asstt./Gr. III (DASS) :
8. Period of non qualifying service, if any. (i.e. EOL on private affairs/Dies Non etc.) :
9. Whether MACP/ACP benefits is granted, if so, details thereof along with copy of relevant orders. :
10. **VIGILANCE STATUS AS ON DATE OF ELIGIBILITY** :
- (i) Whether any vigilance case is pending/ contemplated against the official? (YES/NO). If yes, details thereof along with copy of relevant orders. :
- (ii) Whether any charge sheet is issued under CCS(CCA) Rules 1965 ? (YES/NO). If yes, details thereof along with copy of relevant orders. :
- (iii) Whether any penalty in operation/ imposed? (YES/NO). If yes, details thereof along with copy of relevant orders. :
- (iv) Whether any criminal case is pending against the official? (YES/NO). If yes, details thereof along with copy of relevant orders. :
11. Any other information :

**Signature of Head of Office:** .....

**Name of HOO with seal:** .....

**Department:** .....

## Annexure

S N	Name (Sh./Smt./Ms)	Date of Birth	Present Department	Categor y	Date of Entry	Date of Promotion	USNTY	LSNSTY	Date Eligibility	of
1	ROSHAN LAL	06-02-1979	FSL	UR	02-06-2004	01-06-2015	U10607	L15422	01.07.2020	
2	JASPAL	03-04-1980	GAD	SC	27-12-2004	01-06-2015	U10608	L15457	01.07.2020	
3	RANI SINGH	19-11-1978	EDN	UR	18-05-2005	01-06-2015	U10609	L15478	01.07.2020	
4	SHYAM PRAKASH BAJPAI	09-12-1960	PAO	UR	03-08-2006	01-06-2015	U10610	L15722	01.07.2020	
5	PRAKASH CHAND	20-07-1971	DSSSB	UR	04-01-2006	01-06-2015	U10611	L15794 A	01.07.2020	
6	PUSHPA SHARMA	11-12-1963	EDN	UR	06-03-2006	01-06-2015	U10612	L15795	01.07.2020	
7	MANJU GAUTAM	03-07-1976	GAD	UR	06-03-2006	01-06-2015	U10613	L15796	01.07.2020	
8	RASHMI SINGH	05-07-1972	ARCHE	UR	20-03-2006	01-06-2015	U10614	L15797	01.07.2020	
9	SHIPALI GUPTA	07-02-1986	PAO	UR	04-04-2006	01-06-2015	U10615	L15798	01.07.2020	
10	KAMLESH KUMARI	15-08-1968	FSL	SC	10-04-2006	01-06-2015	U10616	L15799	01.07.2020	
11	SHEETAL DEVI	20-02-1977	DES	UR	20-04-2006	01-06-2015	U10617	L15800	01.07.2020	
12	KUSUM	22-02-1965	NCC	UR	24-04-2006	01-06-2015	U10618	L15801	01.07.2020	
13	SNEH LATA ANAND	05-11-1971	CJAIL	UR	24-04-2006	01-06-2015	U10619	L15802	01.07.2020	
14	MEENA MADHOK	27-11-1964	EDN	UR	15-05-2006	01-06-2015	U10620	L15804	01.07.2020	
15	ARADHANA SRIVASTAVA	01-03-1982	GAD	UR	25-05-2006	01-06-2015	U10621	L15805	01.07.2020	
16	NIRMALA DEVI	01-04-1966	TTE	UR	28-05-2006	01-06-2015	U10622	L15806	01.07.2020	
17	NAGA KUMARI	19-04-1969	EDN	UR	02-06-2006	01-06-2015	U10623	L15807	01.07.2020	
18	SHEELA KUMARI	08-07-1979	EDN	UR	02-06-2006	01-06-2015	U10624	L15808	01.07.2020	
19	KIRAN KUMARI	02-03-1983	DEV	UR	27-06-2006	01-06-2015	U10625	L15810	01.07.2020	
20	AMIT KUMAR GUPTA	26-09-1982	EDN	UR	31-07-2006	01-06-2015	U10627	L15812	01.07.2020	
21	RAJ RANI	01-07-1973	EDN	UR	01-08-2006	01-06-2015	U10628	L15813	01.07.2020	
22	NISHI SHARMA	07-07-1967	EDN	UR	21-08-2006	01-06-2015	U10629	L15813 A	01.07.2020	
23	VEENA KUMARI	06-02-1962	SRHCH	UR	06-09-2006	01-06-2015	U10630	L15814	01.07.2020	
24	RAJWANTI	01-04-1970	EDN	UR	07-09-2006	01-06-2015	U10631	L15816	01.07.2020	
25	MANOJ KUMAR	13-06-1973	EDN	SC	02-03-2006	22-09-2014	10519A	15659	01.01.2020	
26	OMBIR SINGH	02-03-1968	CEO	UR	28-11-1988	03-10-2013	10237A	10424	01.01.2019	

27	ANIL KUMAR	13-01-1970	L&B	UR	06-05-1998	01-06-2015	10606A	13772	01.07.2020
28	RAM NARESH SHARMA	01-11-1967	DHS	UR		03.10.2013	10241A	14821	01.01.2019
29	MADAN LAL	04-02-1958	DAMB	SC	01-06-1994	19-09-2005	U8678 Sr.E	L13158	01.01.2013  (Prev 01.01.2014)
30	ASHOK KUMAR	10-06-1968	EDN	SC	15-09-1989	27-05-1998	U7383	L10951	22.06.2011