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Government of India
Ministry of Jal Shakti
Department of Water Resources, River Development & Ganga Rejuvenation
Upper Yamuna River Board

Filling up of Group 'A', 'B' & 'C' posts on deputation basis

Upper Yamuna River Board invites applications from eligible employees of Central and State Governments or Union Territories Administration for filling up of following Group 'A', 'B' & 'C' posts on deputation basis:

Sl. No.	Name of the post	Group	Pay Scale (Rs.)	No. of posts
1.	Superintending Engineer	A	Level-12 (Rs. 78800-209200)	1
2.	Executive Engineer	A	Level-11 (Rs. 67700-208700)	2
3.	Specialist(Ground Water)	A	Level-11 (Rs. 67700-208700)	1
4.	Assistant Executive Engineer	A	Level-10 (Rs. 56100-177500)	3
5.	Accounts Officer	A	Level-10 (Rs. 56100-177500)	1
6.	Design Assistant	B	Level-7 (Rs. 44900-142400)	4
7.	Private Secretary	B	Level-7 (Rs. 44900-142400)	1
8.	Section Officer	B	Level-7 (Rs. 44900-142400)	1
9.	Draftsman	C	Level-6 (Rs. 35400-112400)	3
Total				17

The vacancy shown above is subjected to change. Applicant fulfilling the eligibility criteria and other conditions may submit their application **through proper channel** within 60 (sixty) days of the publication of this advertisement. The details of eligibility criteria, application form and other conditions can be seen at the website of Upper Yamuna River Board www.uymb.nic.in and Ministry of Jal Shakti, DoWR, RD & GR website of <http://www.mowr.gov.in>.

It is requested that wide publicity may please be given to this circular in the department/offices under your control and applications of the willing and eligible officers, who can be spared in the event of their selection, may please be forwarded in the prescribed Performa, through proper channel along with documents/certificates specified on website. The application (through proper channel) should reach the undersigned within 60 (sixty) days of the publication of this vacancy circular in the Employment News/Rozgar Samachar.

Yours faithfully,



(Ekta Sharma)

Astt. Executive Engineer

Eligibility and other Terms & Conditions:

Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government or Union Territories Administration shall ordinarily not exceed three years. The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date for receipt of applications.

Post No. 1: Superintending Engineer-One posts

Officers from Central Governments or State Governments or Union territories Administration: -

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; or
(ii) with five years' service in the grade rendered after appointment thereto on regular basis in the post in Level-11 in pay matrix or equivalent in the parent cadre or department; and
- (b) Possessing the following educational qualifications and experience: -
 - (i) Bachelor's Degree in Civil Engineering from a recognized University or institute;
 - (ii) Ten Years' experience in the field of irrigation and water utilization or in surveys, investigation, design, construction, operation and maintenance and monitoring of water resources Projects or Works in the Central Government or State Governments or Union territories Administration or Government recognized Institute;.

Note 1: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Government shall ordinarily not exceed four years.

Note 2: The maximum age limit for appointment on deputation shall not be exceeding fifty-six years as on the closing date for receipt of applications.

Post No. 2. Executive Engineer-Two posts

Officers from Central Governments or State Governments or Union territories Administration: -

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; or
(ii) with five years' service in the grade rendered after appointment thereto on regular basis in the post in Level-10 in pay matrix or equivalent in the parent cadre or department; and
- (b) Possessing the following educational qualifications and experience: -

(i) Bachelor's Degree in Civil Engineering from a recognized University or institute;

(ii) Five Years' experience in applied Engineering in the field of irrigation and water utilization or in surveys, investigation, design, construction, operation and maintenance and monitoring of water resources Projects or Works in the Central Government or State Governments or Union territories Administration or Government recognized Institute;

Note 1: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Government shall ordinarily not exceed five years.

Note 2: The maximum age limit for appointment on deputation shall not be exceeding fifty six years as on the closing date for receipt of applications.

Post No. 3. Specialist (Ground Water) – One post

Officers from Central Governments or State Governments or Union territories Administration or autonomous or statutory organization or recognized university or Research Institutions or Public sector undertaking: -

(a) (i) holding analogous posts on regular basis in the parent cadre or department; or
(ii) with five years' service in the grade rendered after appointment thereto on the post a regular basis in the Level-10 (Rs. 56100-177500/-) in pay matrix or equivalent in the parent cadre or department; and

(b) Possessing the following educational qualifications and experience :-

(i) Master's Degree in Geology or applied Geology or Hydrology or Bachelor's Degree in Civil Engineering from a recognized University or institute; or

(ii) Five Years' experience in the field of Ground Water Planning and Management or in the Surveys, Investigations, estimation for re-charge, withdrawals and Utilization of Ground Water, Ground Water balance and Ground Water Monitoring including Water Quality.

Note 1: Period of deputation (including short term contract) including the period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed four years.

Note 2: The maximum age limit for appointment on deputation shall not be exceeding fifty six years as on the closing date for receipt of applications.

Post No. 4. Assistant Executive Engineer – Three posts

Officers from Central Governments or State Governments or Union territories Administration: -

(a) (i) holding analogous posts on regular basis in the parent cadre or department; or
(ii) with two years' service in the grade rendered after appointment thereto on regular basis in posts Level-8 in the pay matrix or equivalent in the parent cadre or department; and

Possessing the following educational qualifications and experience :-

- (i) Bachelor's Degree in Civil Engineering from a recognized University or institute;
- (ii) Three Years' experience in the field of irrigation and water utilization or in surveys, investigation, design, maintenance of irrigation Projects or Works in the Central Government or State Governments or Union territories Administration or Government recognized Institute.

Note 1: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Government shall ordinarily not exceed three years.

Note 2: The maximum age limit for appointment on deputation shall not be exceeding fifty six years as on the closing date for receipt of applications.

Post No. 5. Design Assistant -Four Posts

Officers from Central Governments or State Governments or Union territories Administration: -

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; or
(ii) with five years' service in the grade rendered after appointment thereto on regular basis in posts Level-6 in pay matrix or equivalent in the parent cadre or department; and
- (b) Possessing the following educational qualifications and experience :-
 - (i) Bachelor's Degree in Civil Engineering from a recognized University or Institute;
 - (ii) Two Years' experience in field of irrigation and water utilization or in survey, investigation, design, maintenance of irrigation Projects or Works in the Central Government or State Government or Union territory Administration or Government recognized Institute.

Note 1: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Government shall ordinarily not exceed three years.

Note 2: The maximum age limit for appointment on deputation shall not be exceeding fifty six years as on the closing date for receipt of applications.

Post No. 6. Private Secretary - One Post

Officers from Central/State Governments or Union territories Administration: -

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; or
(ii) with five years' regular service in the stenographer grade in Level-6 (Rs. 35400-112400/-) in pay matrix or equivalent in the parent cadre or department; and

Note 1: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Government shall ordinarily not exceed three years.

Note 2: The maximum age limit for appointment on deputation shall not be exceed 56 years as on the closing date for receipt of applications.

Post No. 7. Accounts Officer - One Post

Officers under the Central Government or State Governments or Union territories Administration: -

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; or
(ii) with two years' service in the grade rendered after appointment thereto on regular basis in the posts in Level-8 (Rs.47600-151100/-) in the pay matrix or equivalent in the parent cadre or department; and
- (b) possessing the following educational qualifications and experience:-
 - (i) Bachelor's Degree from a recognized University or Institute and;
 - (ii) Any one of the following qualifications;
 - (A) Qualified the subordinate Accounts Services or equitant examination conducted by any of the Organized Accounts Departments of the Central Government; or
 - (B) Successful completion of training in the cash and Accounts Work in the Institute of Secretariat training, and Management or equivalent and three years' experience in cash, Accounts and Budget works.

Note 1: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Government shall ordinarily not exceed three years.

Note 2: The maximum age limit for appointment on deputation shall not be exceeding fifty-six years as on the closing date for receipt of applications.

Post No. 8. Section Officer - One Post

Officers under the Central Government or State Governments or Union territories Administration: -

- (a) (i) holding analogous posts on regular basis in the parent cadre or department; or
(ii) with five years' service in the grade rendered after appointment thereto on regular basis in the post in Level-6 (RS. 35400-112400/-) in the pay matrix or equivalent in the parent cadre or department; and
- (b) possessing the following educational qualifications and experience:-
 - (i) Bachelor's Degree from a recognized University or institute;
 - (ii) Three Years' experience in Administration or Establishment;

Note 1: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Government shall ordinarily not exceed three years.

Note 2: The maximum age limit for appointment on deputation shall not be exceeding 56 years as on the closing date for receipt of applications.

Post No. 9. Draftsman- Three Posts

Officers under the Central Government or State Governments: -

- (a) (i) holding analogous posts on regular basis; or
- (ii) posts in the level -5 in pay matrix or equivalent with not less than six years of regular service in the grade; or
- (iii) posts in the level -4 in the pay matrix or equivalent with not less than ten years of regular service in the grade; or
- (b) possessing the following educational qualifications and experience:-
- (i) Matriculation from a recognized board.
- (ii) Certificate or Diploma in Draftsmanship from a recognized institute of not less than two years duration, including practical training for six months; and
- (iii) Working experience of one year in the line in the recognised organisation after getting the diploma.

Note 1: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Government shall ordinarily not exceed three years.

Note 2: The maximum age limit for appointment on deputation shall not be exceeding fifty-six years as on the closing date for receipt of applications.

Terms & Conditions:

All the above posts are to be filled on deputation basis only. The maximum age limit for appointment on deputation shall not be exceeding fifty-six years as on closing date for receipt of applications.

The deputation shall be governed by the terms and conditions contained in the Ministry of Personnel, Public Grievances and Pension, Department of Personnel & Training, New Delhi's O.M. No.6/8/2009-Estt. (Pay-II) dated 17th June, 2010 as amended from time to time.

It may be mentioned here that General Pool Residential Government Accommodation is not available to the employee of Upper Yamuna River Board.

Applications with full particulars of the interested and eligible officials, who can be relieved at short notice, may be sent in the following Performa **(Annexure-I)** duly signed by them (with an advance copy) to: Member Secretary, Upper Yamuna River Board, West Block-1, Wing-4, Ground Floor, R.K. Puram, New Delhi - 110066, through proper channel, to reach within forty five days from the date of publication of the advertisement in the Employment News.

The Cadre controlling/ Administrative Authority of the official concerned, while forwarding the application are also requested to send:

1. Original application duly verified/attested;
2. Cadre Clearance Certificate;
3. Photocopies of up-to-date ACR/APAR dossiers for the last 5 years duly attested (by an officer of status not below the rank of Under Secretary on each page);
4. Integrity Certificate;
5. Vigilance Clearance Certificate; and
6. Statements of major/minor penalties, if any, imposed on the candidate during the last ten years OR No Penalty Certificate, as the case may be; and certify that the particulars furnished by the official are correct. The original ACR/APAR dossiers of the empaneled official shall be sent by the parent department as and when asked for.

BIO-DATA/ CURRICULUM VITAE PROFORMA

Applied post	
1.Name and Address (in Block Letters)	
2.Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.	
5.2 In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Biodata) with reference to the post applied.	

7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay , Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization

9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.

9.2 Note: Information under Column **9(c) & (d)** above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation

10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Government
b) State Government
c) Autonomous Organization
d) Government Undertaking
e) Universities
f) Others

12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale

14. Total emoluments per month now drawn

Basis Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness pay/interim relief/other allowances etc., (with breakup details)	Total Emoluments

16.A Additional information, if any; relevant to the post you applied for in support of your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient)

16.B Achievements:

The candidates are requested to indicate information with regard to;

- (i) Research publications and reports and special projects
(ii) Awards/Scholarships/Official Appreciation
(iii) Affiliation with the professional bodies/institutions/societies and;
(iv) Patents registered in own name or achieved for the organization
(v) Any research/ innovative measure involving official recognition
vi) any other information.

(Note: Enclose a separate sheet if the space is insufficient)

17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.

(Officers under Central Government or State Governments are

only eligible for "Absorption". Candidates of non- Government Organizations are eligible only for Short Term Contract)	
# (The option of 'STC' / 'Absorption'/Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address-----

Date-----

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt.-----
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)