

SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002
{<http://services.delhigovt.nic.in>}

F.10(306)/Coord/2018/Vol-IV/081568659/ 2204-2209

Dated: 28/08/2020

To

All HODs/Pr. Secretaries/Secretaries,
Govt. of NCT of Delhi and
Autonomous Bodies of Delhi

Sir/Madam

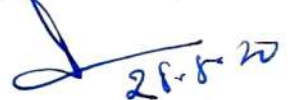
I am directed to upload the following letters/vacancy circulars/ Office Memorandums received from Ministries/Departments for circulation. This is for your kind information:

S No	Departments	Letter No. & Date	Subject	Last date
1	National Water Development Agency	No.5/3/2019-Admn/1213 dated 21.07.2020	Appointment to the post of Director (Finance) in National Water Development Agency on deputation basis	Within 45 days from date of publication of the advertisement in in Employment News
2	Morarji Desai Ntional Insitute of Yoga, Ministry of Ayush, GOI	No. 16-19/2020-Estt./311 dated 31/07/2020	Filling up of one post of Dy. Director (Finance & Admn.) on deputation/ short terms contract basis	24/09/2020
3	MHA, GOI, CTCR Division	No. A-35014/12/2020-Ad.V dated 05/08/2020	Filling up of one post of Investigator (Communal Harmony Cell) on deputation/absorption, failing which by direct recruitment	Within 60 days from date of publication of this circular in the Employment News
4	Department of Water Resources, M/o Jal Shakti, GOI	No. A-60015/3/2019-E-III Section-MOWR Dated 29/07/2020	Filling up of one post of Vice-Chairman in Brahmaputra Board, Guwahati on deputation (including short terms contract) basis	Last date has been extended upto 30/09/2020
5	Ministry of Finance, Department of Financial Services, GOI	No. 8/9/2020-DRT dated 17/08/2020	Filling up of existing, anticipated and unforeseen vacancies of Assistant Registrar and Recovery Officer on deputation basis	20/10/2020

6	Ministry of Information & Broadcasting, GOI	No. M-14011/1/2020-DO(FA) dated 07/08/2020	Filling up of one post of Director General In Films Division, Mumbai by deputation (including short term contract)	Within 60 days from the date of publication in Employment News
7	Delhi Urban Shelter Improvement Board (DUSIB)	GA/1190/2/Ad min./2020/D-491 dated 07.08.2020	Posting of Tehsildar on Deputation basis, as per the RR's of the post (As informed by the department)	---
8	North Delhi Municipal Corporation	No.F.11(3)/CED (II)/86/Pt.VI/RK/2020/542 dated 13.08.2020	Regarding sponsoring the names for appointment to the post of Addl. Commissioner, Dy. Commissioner, Addl. Dy. Commissioner/Jt. Assessor & Collector, Asst. Commissioner/ Dy. Assessor & Collector And Administrative Officer/ AA&C on deputation basis in the North DMC.	Extension of last date i.e. 31.08.2020 regarding

Encl: As above.

yours faithfully



(PRADEEP KUMAR)
SECTION OFFICER (COORD.)

F.10(306)/Coord/2018/Vol-IV/081568659/2204-2209

Dated: 28/08/2020

Copy for information to:

1. PS to. Addl. Chief Secretary (Services), Govt. of NCT of Delhi.
2. PA to Special Secretary-I/II, Govt. of NCT of Delhi
3. DS-I/II/III/IV, Services Department, Govt. of NCT of Delhi



(PRADEEP KUMAR)
SECTION OFFICER (COORD.)

F11(3) 99/c

**NORTH DELHI MUNICIPAL CORPORATION
CENTRAL ESTABLISHMENT DEPARTMENT
13TH FLOOR, DR. SP MUKHERJEE CIVIC CENTRE
J.L NEHRU MARG, DELHI-110002**

No. F.11 (3)/CED (II)/86/Pt.VI/RK/2020/542

Dated: 13/08/2020

CIRCULAR

SER/2020/13157
20/08/2020

- 1.) The Chief Secretary,
Govt. of NCT of Delhi.
- 2.) All the Secretaries,
Govt. of India.
- 3.) All the Chief Secretaries,
States/ Union Territories.

SUB: **Regarding sponsoring the names for appointment to the post of Addl. Commissioner, Deputy Commissioner, Addl. Dy. Commissioner/Jt. Assessor & Collector, Asst. Commissioner/Dy. Assessor & Collector And Administrative Officer/AA&C on deputation basis in the North DMC.**

Sir/Madam,

Kindly refer to this Office Circular No. F.11(3)/CED (II)/86/Pt.VI/RK/2019/4837 dated 06.02.2019 (copy enclosed), No. F.11 (3)/CED (II)/86/Pt.VI/RK/2019/503 dated 29.05.2019, No. F.11(3)/CED(II)/86/Pt.VI/RK/2019/916 dated 12.07.2019, No. F.11 (3)/CED (II)/86/Pt.VI/RK/2019/1084 dated 31.07.2019, No. F.11 (3)/CED (II)/86/Pt.VI/RK/2019/1395 dated 30.08.2019, No. F.11 (3)/CED(II)/86.Pt.VI/RK/2019/1712 dated 14.10.2019, No. F.11 (3)/CED(II)/86/Pt.VI/RK/2019/2034 dated 06.11.2019, No. F.11 (3)/CED (II)/86/Pt.VI/RK/2019/2295 dated 29.11.2019, No. F.11 (3)/CED (II)/86/Pt.VI/RK/2020/2645 dated 01.01.2020, No. F.11 (3)/CED (II)/86/Pt.VI/RK/2020/2870 dated 31.01.2020 and corrigendum of Circular No. F.11 (3)/CED (II)/86/Pt.VI/RK/2020/2870 dated 31.01.2020 issued vide No. F.11 (3)/CED (II)/86/Pt.VI/RK/2020/2916 dated 06.02.2020 and No. F.11 (3)/CED (II)/86/Pt.VI/RK/2020/128 dated 30.06.2020 on the subject cited above.

I am directed to say that the last date for receipt of applications from suitable officers for the above mentioned post(s) has been extended up to 31.08.2020. All the willing officers/officials must send their applications along with ACRs for the preceding 05 years, Integrity Certificate, Vigilance Clearance & Cadre Clearance latest by 31.08.2020 in this office to scrutinize their applications. An Advance copy may also be emailed at director-p-ndmc@mcd.gov.in & admnofficer2mcd@gmail.com.


This may kindly be given **PRIORITY**.

Encl:- As above

Copy to:

1. S.O.-I (CED) with the request to upload the same on the website of North DMC.
2. Addl. Director (IT) with the request to upload the same under the head 'Vacancies on deputation' on the website of North DMC.


(Gopal)
Director (Personnel)


(Gopal)
Director (Personnel)

Mr. Yogesh
25/8/20

NORTH DELHI MUNICIPAL CORPORATION
Central Establishment Department
13th Floor, Dr. S.P. Mukherjee Civic Centre,
New Delhi - 110 002.

No. F.11(3)/CED(II)/86/Pt.VI/RK/2019/4837

Dated: 06.02.2019

C I R C U L A R

- 1) **Chief Secretary,**
Govt. of NCT of Delhi.
- 2) **All the Secretaries**
Govt. of India
- 3) **All the Chief Secretaries**
States/Union Territories.

Sub: Regarding sponsoring the names for appointment to the post of Addl. Commissioner, Deputy Commissioner, Addl. Dy. Commissioner/Jt. Assessor & Collector, Asstt. Commissioner/Dy. Assessor & Collector and Administrative Officer/AA&C on deputation basis in the North DMC.

Sir/Madam,

I am directed to say that few posts of Addl. Commissioner in PB-4, Rs. 37400-67000+ G.P. 10,000, Deputy Commissioner in PB-4, Rs. 37400-67000+G.P. 8700/-, Addl. Dy. Commissioner/Jt. Assessor & Collector in PB-3, Rs. 15600-39100+ G.P. 7600, Assistant Commissioner/Dy. Assessor & Collector in PB-3, Rs. 15600-39100+ G.P. 6600 and Administrative Officer/ Asstt. Assessor & Collector in PB-2, Rs. 9300-34800+ G.P. 5400 are vacant/likely to fall vacant in near future and required to be filled up on deputation basis in North Delhi Municipal Corporation. Therefore, fresh applications are invited for the above mentioned post meeting the following eligibility criteria.

1. As per provisions to the post of **Addl. Commissioner**, Officers of the Indian Administrative Service or other All India Service or Central Services (Group 'A') holding the analogous post in PB-4 Rs. 37400 - 67000 + GP 10,000/- or 3 years service in the Grade Pay of 8700/- or equivalent are eligible for the post.
2. As per provisions to the post of **Deputy Commissioner**, Officers holding the analogous post in PB-4 Rs. 37400 - 67000 + GP 8700/- or Officers of the IAS with 11 years' service as such or officers of Central Services Group 'A' with 5 years' service in posts in the scale of Rs.12000-16500/- (pre-revised) (revised PB-III- 15600 - 39100 + GP 7600) or equivalent are eligible for the post.
3. As per provisions to the post of **Addl. Dy. Commissioner/Jt. Assessor & Collector**, officers holding the analogous post in PB-III Rs. 37400 - 67000 + GP 7600/- or 3 years service in the Grade Pay of 6600/- are eligible for the post.
4. As per provision to the post of **Asstt. Commissioner/Dy. Assessor & Collector**:
 Suitable officers of the Central Services Class-I or State Civil Services holding analogous posts or with 5 years regular service in the Pay Band 3 of Rs. 9300-34800 + G.P. of Rs. 5400/-.

OM

P.T.O

5. As per notified RRs to the post of **Administrative Officer /Assistant Assessor & Collector**:

Officers under the Central Govt./State Govts :

- (a) (i) Holding analogous posts on regular basis in the parent cadre or department; or
- (ii) With 2 years' service in the grade rendered after appointment thereto on a regular basis in the Pay Band-2 Rs. 9300-34800 + G.P. Rs. 4800/- or equivalent in the parent cadre/ department; or
- (iii) With 3 years' service in the grade rendered after appointment thereto on a regular basis in the Pay Band-2 Rs. 9300-34800 + Grade Pay Rs. 4600/- or equivalent in the parent cadre/ department; and
- (b) Possessing qualifications and experience prescribed for direct recruits i.e. Degree from a recognized University and 3 year experience of Assessment and Valuation of properties or administrative experience in a responsible position.

Since, the North Delhi Municipal Corporation follows the **Rules/ Regulations/** Instructions issued by the Govt. of India from time to time, the laid down terms and conditions of deputation of the Govt. of India shall be applicable *mutatis mutandis* to the officer on deputation basis.

6. It is, therefore, requested that the names of suitable and willing officers along with their Application (Specimen enclosed), Bio-data, ACRs for the preceding five (5) years, Integrity Certificate, Vigilance Clearance and Cadre Clearance etc. may kindly be forwarded, within a period of 30 days so as to reach in the office of :-

**Assistant Commissioner (Estt.),
North Delhi Municipal Corporation,
13th Floor, Dr. Shyama Prasad Mukherjee Civic Centre,
New Delhi-110002**

An advance copy of the application may be delivered at the given address and also by e-mail at director-p-ndmc@mcd.gov.in.

7. All the Officials/Officers who had earlier applied for the **abovementioned** post(s) in response to this office Circular No. F. 11(3)/CED(II)/86/**Pl.VI/RK/ 2018/ 2059** dated 20.11.2018 need not to apply again.

8. This may kindly be given **PRIORITY**.



**(Pankaj Kumar Sharma)
Asstt. Commissioner/Estt.**

Encl: - As above

Copy to:

1. S.O-I/ (CED) with the request to upload the same on the website of North DMC.
2. Addl. Director (IT) with the request to upload the same under the head 'Vacancies on deputation' on the website of North DMC.



**(Pankaj Kumar Sharma)
Asstt. Commissioner (Estt.)**

APPLICATION

F.11(3)

PHOTO

Post applied for: Addl. Commissioner, Deputy Commissioner Addl. Dy. Commissioner /Jt. Assessor & Collector, Asstt. Commissioner/Dy. Assessor & Collector and Admn. Officer /Assistant Assessor & Collector

1.	Name in Block Letters	
2.	Father's/Husband's Name	
3.	Date of Birth (in Christian era)	
4.	Date of Retirement under Central/State Govt. Rule	
5.	Nationality	
6.	Male/Female	
7.	Marital Status	
8.	Whether belongs to SC/ST/OBC	
9.	(i) Present/Correspondence Address Phone No. (ii) Permanent Address Phone No.	
10.	Post held on regular basis (a) Name of the post (b) Date from which held (c) Pay Scale (Pay Level)	

11. Educational Qualification

SN	Qualification	Subject	Year of passing/Division	Institute

12. Experience & Employment Details (attach extra sheet, if required)

SN	Post Held	Organisation/ Deptt.	Period		Pay Scale Emoluments	Nature of Duties

UNDERTAKING

I solemnly affirm that the above information submitted by me is correct to the best of my knowledge & belief. I also undertake that in the event of my selection to the above post, I will not withdraw my candidature or decline the post when offered.

Signature of the candidate
Phone/Contact No. _____

Dated: _____

List of enclosures

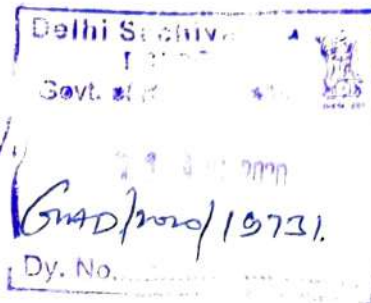
96/c 125/c

DELHI URBAN SHELTER IMPROVEMENT BOARD
PUNERVAS BHAWAN, I.P. ESTATE,
NEW DELHI-110002

No. F. GA/1190/2/Admin./2020/D-491

Dated: 07/8/2020

To,
The Addl. Chief Secretary,
Services Department,
Government of NCT of Delhi
7th Level, 'C' Wing, Delhi Sachivalya
I.P Estate, New Delhi-110002.



SUBJECT - Posting of Tehsildar on Deputation basis in DUSIB

Sir,

Delhi Urban Shelter Improvement Board functions under the control of Govt. of NCT of Delhi and is primarily functioning under the purview of the DUSIB Act, 2010. The Delhi Urban Shelter Improvement Board is a statutory authority constituted under the provisions of the DUSIB Act 2010.

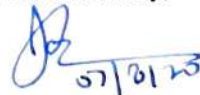
2. DUSIB has a cadre of Revenue staff to manage and monitor its large assets in the form of land and built up property. The posts include Tehsildar, Naib Tehsildar, Kanungo and Patwari. At present DUSIB has three sanctioned posts of Tehsildar which are lying vacant and there is none in the line of promotion available to fill these posts. The posts are in the pay scale of Pay Band-2 i.e. Rs. 9300-34800/- with Grade Pay 4800/-. These posts can be filled on deputation basis as per the RR's of the post.

3. Since there are no officer in the feeder cadre to fill these posts and important matters including court matters are pending in absence of officers in these posts as such you are requested to post suitable officers in DUSIB as Tehsildar on urgent basis.

Enc: Bio-Data proforma

Action on the instant POC is required to be taken by Coordination Branch for wide circulation after examining the matter. As such, the POC may be sent to Coordination Branch. (26/08/2020)

Yours faithfully,



(Abdul Dayyan)

DIRECTOR (Admn.)

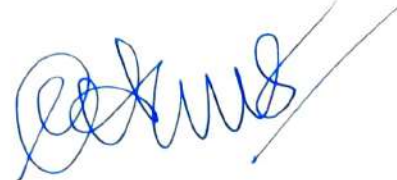
subduty

S.O. Coordination 13/8

14/8/2020

S.O. (SI)

SS-D
DS-IL
13/8
Mr Yogesh
27/8



990 ✓ 12412

ANNEXURE-A
CURRICULUM VITAE PROFORMA

1. Name & Address (in Block letters) -
2. Date of Birth (in Christian era) -
3. Date of retirement under Central/State Government rules-
4. Educational Qualifications-
5. Whether Educational Qualification & other qualifications required for the post are satisfied. (if any qualifications has been treated as equivalent to the one prescribed in the rules, state the authority for the same.-

	Qualifications/ Experience required	Qualifications/ Experience possessed by the officer
Essential (1)		
(2)		
(3)		
Desired (1)		
(2)		

6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post-
7. Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient -

Office/ Institution	Post held	From	To	Scale of Pay and basic pay	Nature of duties (in detail)

8. Nature of present employment, i.e. ad hoc or temporary or Quasi-Permanent-.....
9. In case the present employment is held on deputation/ contract basis, please state-----
 - (a) The date of initial appointment-
 - (b) Period of appointment on deputation/ contract.
 - (c) Name of the parent office/ organization to which you belong-
10. Additional details about present employment: ... Please state whether working under (indicate the name of your employer against the relevant column)----
 - (a) Central Government-
 - (b) State Government
 - (c) Autonomous Organization
 - (d) Govt. Undertaking
 - (e) Universities
 - (f) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.....

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.....

13. Total emoluments per month now drawn.....

14. Additional information, if any, which you would like to mention in support of your suitability for the post.....

(This among other thing may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement).

(Note—enclose a separate sheet, if the space is insufficient).

15. Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis. (Officers under Central/ State Governments are only eligible for "Absorption". Candidates of non- Government organization are eligible only for Short Term Contract.)

16. Whether belongs to SC/ST.....

17. Remarks

(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/ Scholarship/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information.

(Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Date:

Address:.....

.....

Countersigned
(Employer with Seal)

.....2/-

Note-1: The Departmental candidate, holding the post of Additional Director General in Pay Band-4 with Grade Pay of Rs.10000/- (Level 14 as per 7th CPC Pay Matrix) with three years regular service, shall also be considered along with deputationists and if the departmental candidate is selected, the post shall be deemed to have been filled by promotion.

Note-2: Period of deputation (Including Short-Term Contract) in another ex-cadre post held immediately preceding this appointment shall ordinarily not exceed 5 years. The maximum age limit for appointment by deputation (Including Short-Term Contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.

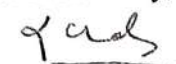
Note-3: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 01.01.2006 the date from which the revised pay structure based on the 6th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding pay/pay scale extended based on the recommendations of the Pay Commission.

Note-4 : For the purpose of appointment on deputation (Including Short-Term Contract) basis, the service rendered on a regular basis by an officer prior to 01.01.2006 (The date from which the revised pay structure based on the 6th CPC recommendations has been extended) shall be deemed to be service rendered in the corresponding grade pay/pay scale extended based on the recommendations of the commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.

3. The pay and allowances of the officers selected will be regulated in accordance with the Department of Personnel and Training's O.M. No. 6/8/2009-Estt. (Pay II) dated the 17th June, 2010 as amended from time to time.

4. It is requested that the applications of the Officers, who are eligible and can be spared immediately in the event of their selection, may be sent to this Ministry (in duplicate) 'through proper channel' in the proforma at Annexure, addressed to **Director (Films), Ministry of Information & Broadcasting, Room No. 122-C, A-Wing, Shastri Bhawan, New Delhi-110001** along with their bio-data and up-to-date Confidential Reports/APARs of last five years within 60 days from the date of publication of this advertisement in the Employment News. While forwarding the applications, it is requested also to furnish a cadre clearance certificate, an Integrity Certificate in respect of the Officers in addition to Vigilance Clearance and also a certificate to the effect that no major/minor penalty was imposed on the officer during last 10 years (all in ORIGINAL). No application will be entertained which is found incomplete or received after the last date of submission and / or which has been forwarded without complete and up-to-date character rolls, vigilance clearance and other documents duly verified by an officer not below the rank of Under Secretary to the Government of India.

Yours faithfully,



(S.R. Yadav)

Deputy Secretary to the Government of India

Tele: 011-23386678

Encl.: Annexure

Copy to:

83/e 91/c

1. All Ministries/Departments of the Government of India, with the request that the vacancies may be circulated among the eligible officers in the Ministry / Department including Public Sector Undertakings, Statutory or Autonomous Organizations, etc. under their control.
2. University Grants Commission, Bahadurshah Zafar Marg, New Delhi with the request to circulate the vacancies among the eligible officers.
3. All Media Units of the Ministry of Information & Broadcasting with the request that the vacancies may be circulated among the eligible officers.
4. Department of Public Enterprises, Block No.14, CGO Complex, Lodhi Road, New Delhi-3 with the request to circulate the vacancies among the eligible officers in the Public Sector Undertakings.
5. The Director General, Films Division, 24-Dr.G.Deshmukh Marg, Mumbai-26.
6. The Director General, DAVP, Sookhana Bhawan, CGO Complex, New Delhi for publication in the Employment News (English and Hindi version). Six (6) copies of the Employment News in which the advertisement is published may be sent to this Ministry.
7. The Chief Editor, Employment News, East Block IV, Level 5-7, R.K.Puram, New Delhi-110066 with the request that this may be published in the Employment News at the earliest.
8. The Secretary, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi
9. All Under Secretaries in the Ministry of I & B.



(S.R. Yadav)

Deputy Secretary to the Government of India

PROFORMA

90/c

**APPLICATION FOR THE POST OF DIRECTOR GENERAL IN THE
HIGHER ADMINISTRATIVE GRADE Rs.67000-79000 (Level-15 as per 7th CPC)
ON DEPUTATION (INCLUDING SHORT TERM CONTRACT)
IN FILMS DIVISION, MUMBAI,
UNDER
MINISTRY OF INFORMATION AND BROADCASTING.**

1. Name and address in block letters :
2. Date of Birth (in Christian Era) :
3. Date of retirement under Central/State Govt. Rules
4. Educational Qualifications :
5. Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules; state the authority for the same)

Qualifications/ Experience required

Qualifications/ Experience
possessed by the officer

Essential (1)

(2)

(3)

Desirable (1)

(2)

-
6. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post :

7. Det
auth

Sr.No.	Office/Instt./Orgn.	Post held	From	To	Scale of Pay & Basic Pay	Nature of Duties (in detail)
(1)	(2)	(3)	(4)	(5)	(6)	(7)

8. Nature of present employment, i.e., Ad-hoc or :
Temporary or Quasi-Permanent or Permanent.
9. In case the present employment is held on deputa-
tion / contract basis, please state:-
 - (a) The date of initial appointment.
 - (b) Period of appointment on deputation/contract.
 - (c) Name of the parent office/organization to which
you belong.
10. Additional details about present employment.
(Please state whether working under (indicate the name of
your employer against the relevant entry)
 - (a) Central Government
 - (b) State Government
 - (c) Autonomous Organization
 - (d) Government Undertakings
 - (e) Universities
 - (f) Others

88/c

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
12. Are you in Revised Scale of Pay ? If yes, give the :
date from which the revision took place and also
indicate the pre-revised scale.
13. Total emoluments per month now drawn :
14. Additional information, if any, which
you would like to mention in support of
your suitability for the post.
(This among other things may provide information
with regard to (i) Additional academic qualifications
(ii) Professional training and (iii) Work Experience
over and above prescribed in the Vacancy
Circular/Advertisement)
(Note: Enclose a separate sheet, if the space is insufficient)
15. Please state whether you are applying for deputation
(ISTC)/Absorption/Re-employment Basis. (Officers under
Central/State Governments are only eligible for "Absorption".
Candidates of non-Government organizations are eligible only
for Short-Term Contract)
16. Whether you belong to SC/ST ? :
17. Remarks. :
(The candidates may indicate information with
regard to (i) Research publications and reports and
special projects (ii) Awards/Scholarship/Official Appreciation
(iii) Affiliation with the professional bodies/ institutions/
societies and (iv) any other information.
(Note: Enclose a separate sheet, if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate
Address

Date

Countersigned _____
(Employer with Seal)

Email

csdelhi@nic.in

Filling up of existing, anticipated and unforeseen vacancies of Assistant Registrar and Recovery Officer upto 31.12.2020 in DRTs under DFS, MoF on deputation basis.

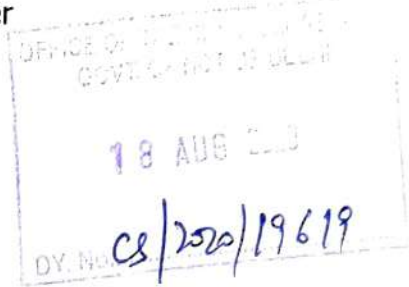
From : DRT <drt@nic.in>

Tue, Aug 18, 2020 02:40 PM

Subject : Filling up of existing, anticipated and unforeseen vacancies of Assistant Registrar and Recovery Officer upto 31.12.2020 in DRTs under DFS, MoF on deputation basis.

1 attachment

To : CS AP <cs@ap.gov.in>, Naresh Kumar <cs-arunachal@nic.in>, Kumar Sanjay Krishna IAS <cs-assam@nic.in>, Chief Secretary Bihar <cs-bihar@nic.in>, Chief Secretary Office <csoffice.cg@gov.in>, Chief Secretary <cs-go@nic.in>, chiefsecretary@gujarat.gov.in, KESHNI ANAND ARORA <cs@hry.nic.in>, Anil Khachi <cs-hp@nic.in>, cs-jandk <cs-jandk@nic.in>, bharatbhushanvyasias@gmail.com, Shri Sukhdev Singh <cs-jharkhand@nic.in>, cs@karnataka.gov.in, officeofcs@gmail.com, Dr(Mr) Dr. Vishwas Mehta <chiefsecy@kerala.gov.in>, Iqbal Singh Bains <cs@mp.nic.in>, cs@maharashtra.gov.in, cs-manipur <cs-manipur@nic.in>, cso-meg <cso-meg@nic.in>, cs miz <cs_miz@rediffmail.com>, Mr TALI TOY <csnigl@nic.in>, Asit Kumar Tripathy <csori@ori.nic.in>, Asit Kumar Tripathy <csori@nic.in>, Chief Secretary Punjab <cs@punjab.gov.in>, csraj@rajasthan.gov.in, Prakash <cs-skm@hub.nic.in>, cs@tn.gov.in, tnstateeoc@gmail.com, Somesh Kumar IAS <cs@telangana.gov.in>, cs-tripura <cs-tripura@nic.in>, cstripura@gmail.com, CHIEF SECRETARY GoUP <csup@nic.in>, chiefsecyuk@gmail.com, chief secretary <cs-uttarakhand@nic.in>, cs-westbengal <cs-westbengal@nic.in>, Chief Secretary Andamans <cs-andaman@nic.in>, Shri Vijay Kumar Dev <csdelhi@nic.in>, Chief Secretary CS, Puducherry <cs.pon@nic.in>



PP
Snoots
18.08.2020

ACS (Ser)

SS(II)
on leave
SS-I

Mr Yogesh
21.8

DS(II)
21/8

महोदय,
कृपया, उपर्युक्त विषय के संदर्भ में, संलग्नक देख लें।

17/8

28/8/20
86/c

सादर,

Section Officer (DRT)/ अनुभाग अधिकारी (डी.आर.टी)

Tel: 011-23748741

Mail ID: drt@nic.in

Ministry of Finance/ वित्त मंत्रालय

Department of Financial Services/ वित्तीय सेवाएं विभाग

Jeevan Deep Building

Parliament Street,

New Delhi-110001

हम हिंदी में पत्राचार का स्वागत करते हैं



27/8 8TLc

F N 8/9/2020-DRT
Government of India
Ministry of Finance
Department of Financial Services

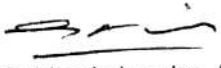
3rd floor, Jeevan Deep Building,
10, Sansad Marg, New Delhi,
Dated 17th August, 2020

Office Memorandum

Subject: Filling up of existing, anticipated and unforeseen vacancies of Assistant Registrar and Recovery Officer upto 31.12.2020 in Debts Recovery Tribunals (DRTs) under Department of Financial Services, Ministry of Finance on deputation basis.

The undersigned is directed to forward herewith a vacancy circular inviting applications for filling up vacancies of Assistant Registrar and Recovery Officer both in Pay Level 11 (Rs. 67700-208700) of the pay matrix in various Debts Recovery Tribunals (DRTs) under Department of Financial Services on deputation basis.

2. The enclosed vacancy circular may be uploaded on the official website of Department of Personnel and Training for wide publicity. It is further requested that applications of eligible and willing officers of Ministries/Departments, who can be spared, may be forwarded so as to reach this Department within the stipulated date i.e. by 20th October, 2020.


(Subhashchandra Amin)
Under Secretary to the Govt. of India
Tel: 23748763

To,

The Director, CS-I (D).
Department of Personnel & Training,
Lok Nayak Bhawan,
New Delhi.

Copy to:

1. The Joint Secretary (Establishment) of all Ministries/Departments of Government of India.
2. The Chief Secretaries of State Governments and Administrators of UTs.
3. The Controller General of Accounts, Mahalekha Niyantak Bhawan, Ministry of Finance, GPO Complex, Block E, Aviation Colony, INA Colony, New Delhi, Delhi-110023
4. The Chairman/MD & CEO of all PSBs.
5. Registrars of all High Courts.
6. The NIC Cell, 2nd Floor, Jeevan Deep Building, New Delhi- with a request to upload the vacancy circular immediately on the official website of DFS.

With a request to kindly forward the application of eligible and willing officers, who can be spared immediately, so as to reach this Department before the last date.

7/6/20 84/c

1. Details of vacancies

(A) Assistant Registrar : :- 12 (7+5)

Existing:- 7 vacancies in DRTs at Chandigarh (2), Delhi, Dehradun, Lucknow, Patna and Ranchi.

Anticipated:- 05 vacancies in DRTs at Ahmedabad, Chennai, Ernakulam, Madurai, Mumbai and any unforeseen vacancies.

(B) Recovery Officer :- 16 (7+9)

Existing:- 7 vacancies in DRTs at Ahmedabad (2), Chandigarh (2), Coimbatore, Mumbai, Ranchi.

Anticipated:- 9 vacancies in DRTs at Allahabad, Chandigarh (2), Cuttack, Delhi, Ernakulam, Guwahati, Jabalpur and Siliguri and any unforeseen vacancies.

2. Willing and eligible officers may submit their applications, duly filled, in the prescribed proforma **through proper channel only** (i.e. through their Cadre Controlling Authority) **so as to reach the undersigned on or before 20th October, 2020.**

3. No applicant will be permitted to withdraw his/her candidature after selection. Doing so will attract one year debarment of such candidates for deputation in DRATs/DRTs.

4. The Cadre Controlling Authority of all Ministries/Departments/Attached and Subordinate offices of the Central Government, State Governments, High Courts, Public Sector Banks are requested to forward the applications of eligible and willing officers, whose services can be spared, by duly filling up Annexure-II of the application form, along with vigilance clearance, integrity certificate, major/minor penalty certificate and attested/certified copies of Annual Confidential Reports (ACRs)/Annual Performance Appraisal Reports (APARs)/Grading of the officer for five years i.e. from 2014-15 to 2018-19. It may be noted that, if any ACR/APAR/Grading for a period of more than 3 months is not recorded, then ACR/APAR/Grading prior to 2014-15 for the matching period may be forwarded along with 'No Report Certificate' (NRC) for such period(s). If no report is available for an Assessment year, a report for the year prior to 2014-15 is to be provided.

5. The crucial date for determining the eligibility in respect of existing vacancies will be the last date for receipt of application.

6. The eligibility for the post (Annexure I) and the application form (Annexure-II) are enclosed and are also available on this Department's website at: <http://financialservices.gov.in/ncapp/Vacancycircularsindex.aspx>:

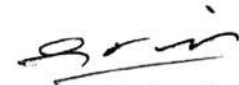
7. The Department reserves the right to relax the conditions in the interest of administrative exigencies for any class or category of persons applying for the aforesaid post.

27/8/10 83/c

8. The applications received after the last date or received with incomplete documents or not received through proper channel will not be considered.

9. The selected candidates will be appointed on deputation basis for a period of four years, which may be curtailed or extended further in the interest of administrative exigencies. The pay and other terms and conditions of deputation will be governed by the Department of Personnel and Training Office Memorandum No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.

10. The period of deputation, including the period of deputation to another post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed four years.



(Subhashchandra Amin)
Under Secretary to the Govt. of India
Department of Financial Services
Ministry of Finance
3rd Floor, Jeevan Deep Building
10, Parliament Street, New
Delhi
Ph. Tel: 011- 23748763

Eligibility for the post of Assistant Registrar

- (a) Officers under the Central Government or State Governments or Courts or Tribunals;
 - (i) holding analogous post on regular basis in the parent cadre or Department; or
 - (ii) with five years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in level 9 in the pay matrix (Rs. 53100-167800) or equivalent in the parent cadre or Department; or
 - (iii) with six years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in level 8 in the pay matrix (Rs. 47600-151100) or equivalent; and
 - (iv) with seven years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in level 7 in the pay matrix (Rs. 44900-142400) or equivalent;
- (b) Officers of the public sector banks –
 - (i) Scale IV Officers holding analogous post on regular basis in the parent cadre or Department; or
 - (ii) Scale-III Officers with five years regular service in the post.

Desirable qualifications

Experience in legal or judicial work

Note 1 : The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed four years.

Note 3: The maximum age limit for appointment on deputation shall be not exceeding fifty-six years as on the closing last date of receipt of applications.

Eligibility for the post of Recovery Officer

- (a) Officers under the Central Government or State Governments or Courts or Tribunals;
 - (i) holding analogous post on regular basis in the parent cadre or department; or
 - (ii) with five years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in Level 9 in the pay matrix (Rs. 53100-167800) or equivalent in the parent cadre or department; or
 - (iii) with six years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in level 8 in the pay matrix (Rs. 47600-151100) or equivalent in the parent cadre or department; or
 - (iv) with seven years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in level 7 in the pay matrix (Rs. 44900-142400) or equivalent in the parent cadre or department;
- (b) Officers of the public sector banks –
 - (i) Scale IV Officers holding analogous post on regular basis in the parent cadre or department; or
 - (ii) Scale-III Officers with five years service in the grade rendered after appointment thereto on a regular basis in the post.

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BTE

Desirable qualifications

Degree in law or having legal experience.

Note 1 : The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed four years.

Note 2 : The maximum age limit for appointment on deputation shall not be exceeding fifty-six years as on the closing last date of receipt of application.



No. A. 60015/3/2019-E-III

भारत सरकार

Government of India

जल शक्ति मंत्रालय

जल संसाधन नदी विकास और गंगा संरक्षण विभाग

Department of Water Resources, River Development and Ganga Rejuvenation

Shram Shakti Bhawan, Rafi Marg,
New Delhi, Dated 29 July, 2020

To:

1. The Secretaries of all Ministries/ Department of Government of India.
2. Chief Secretaries of All State Governments/UT Administration.
3. Chairman, Central Water Commission, Sewa Bhawan, RK Puram, New Delhi.
4. Heads of all organisations under D/o WR, RD & GR.

Subject: Advertisement of vacancy circular for filling up the one post of Vice-Chairman in Brahmaputra Board, Guwahati on deputation (including short term contract) basis - extension of last date of receipt of applications regarding.

Sir,

I am directed to refer to this Department's letter of even number dated 20.12.2019 followed by letter dated 29.05.2020 on the above subject and to say that the last date of receipt of applications for filling up of one post of Vice-Chairman in the Level-14 (Rs.1,44,200-2,18,200/-) in Brahmaputra Board, Guwahati, a statutory body of this Department on deputation (including short-term contract) basis is extended upto 30.09.2020 from the date of publication of the advertisement in the Employment News. The detailed vacancy circular is available on this Ministry's website – <http://mowr.gov.in>. The candidates applied earlier need not apply again.

2. This may be given wide publicity in various Offices/units of your organization.

Yours faithfully,


(S.B. Pandey)

Under Secretary to the Government of India

Tel. 23714350

Email: use3-mowr@nic.in

I/37611/2020,

2020



No. A. 60015/3/2019-E-III

भारत सरकार

Government of India

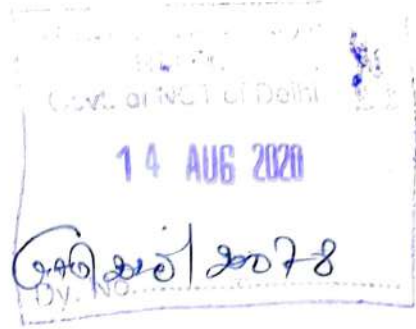
जल शक्ति मंत्रालय

जल संसाधन नदी विकास और गंगा संरक्षण विभाग

Department of Water Resources, River Development and Ganga Rejuvenation

Refer to vacancy circular published in Employment News dated 11-17, January, 2020 and the last date was extended of that circular which published in Employment News dated 06-12 June, 2020, the last date of receipt of applications for filling up of one post of Vice-Chairman in the Level-14 (Rs.1,44,200-2,18,200/-) in Brahmaputra Board, Guwahati, a statutory body of this Department, on deputation (including short term contract) basis is further extended up to 30.09.2020 from the date of publication of this advertisement in the Employment News. The detailed vacancy circular is available on this Ministry's website – <http://mowr.gov.in>. The candidates applied earlier need not apply again.

11/2020



फाइल सं. ए.60015/3/2019-ई.-III अनुभाग- ज सं में

भारत सरकार

जल शक्ति मंत्रालय

जल संसाधन, नदी विकास और गंगा संरक्षण विभाग



श्रम शक्ति भवन, रफी मार्ग,

नई दिल्ली, दिनांक 30 जुलाई, 2020

सेवा में,

1. भारत सरकार के सभी मंत्रालयों/विभागों के सचिव।
2. सभी राज्य सरकारों/संघ शासित प्रशासन के मुख्य सचिव।
3. अध्यक्ष, राष्ट्रीय जल आयोग, सेवा भवन, आर.के. पुरम, नई दिल्ली।
4. जल संसाधन, नदी विकास और गंगा संरक्षण विभाग के अंतर्गत सभी संगठनों के प्रमुख।

विषय: ब्रह्मपुत्र बोर्ड, गुवाहटी में उपाध्यक्ष का एक पद प्रतिनियुक्ति (अल्पावधि संविदा सहित) आधार पर भरने के लिए रिक्ति परिपत्र का विज्ञापन-आवेदन की प्राप्ति की अंतिम तिथि बढ़ाने के संबंध में।

महोदय,

इस विभाग के उपर्युक्त विषय के संबंध में दिनांक 20.12.2019 के समसंख्यक पत्र के अनुसरण में दिनांक 29.05.2020 के पत्र के संदर्भ में गुड़ी यह कहने का निदेश हुआ है कि ब्रह्मपुत्र बोर्ड, गुवाहटी, इस विभाग का एक सांविधिक निकाय, जें लेवल-14(र.1,44,200-2,18,200)में उपाध्यक्ष का एक पद प्रतिनियुक्ति (अल्पावधि संविदा सहित) आधार पर भरने के लिए आवेदन प्राप्ति की अंतिम तारीख रोजगार समाचार में विज्ञापन के प्रकाशन की तारीख से 30.09.2020 तक बढ़ा दी गई है। विस्तृत रिक्ति परिपत्र इस मंत्रालय की वेबसाइट-<http://mowr.gov.in> पर उपलब्ध है। इसके लिए पहले आवेदन करने वाले उम्मीदवारों को दोबारा आवेदन करने की आवश्यकता नहीं है।

So(coord)

Mr. Yogendra

21-8

1/2020

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2. इसका अपने संगठन के विभिन्न कार्यालयों/यूनिटों में व्यापक प्रचार करें।

भवदीय,

(एस.बी. पाण्डेय)

अवर सचिव, भारत सरकार

दूरभाष-23714350

ई-मेल- use3-mowr@nic.in



फाइल सं. ए.60015/3/2019-ई.-III अनुभाग - ज सं मं

भारत सरकार

जल शक्ति मंत्रालय

जल संसाधन, नदी विकास और गंगा संरक्षण विभाग

रोजगार समाचार दिनांक 11-17 जनवरी, 2020 में प्रकाशित रिक्ति परिपत्र और रोजगार समाचार दिनांक 6-12 जून, 2020 में प्रकाशित उस परिपत्र की बढ़ाई गई अंतिम तारीख का संदर्भ लें, ब्रह्मपुत्र बोर्ड, गुवाहाटी, इस विभाग के एक सांविधिक निकाय, में लेवल-14(रु.1,44,200-2,18,200/-)में उपाध्यक्ष का एक पद प्रतिनियुक्ति (अल्पावधि संविदा सहित) आधार पर भरने के लिए आवेदन प्राप्तिकी अंतिम तारीख, रोजगार समाचार में इसविज्ञापन के प्रकाशन की तारीख से 30.09.2020 तक आगे बढ़ा दी गई है। विस्तृत रिक्ति परिपत्र इस मंत्रालय की वेबसाइट-<http://mowr.gov.in> पर उपलब्ध है। इसके लिए पहले आवेदन कर चुके उम्मीदवारों को दोबारा आवेदन करने की आवश्यकता नहीं है।

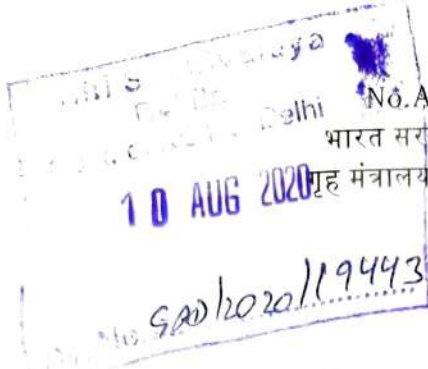
भवदीय,

(एस.बी. पाण्डेय)

अवर सचिव, भारत सरकार

दूरभाष-23714350

ई-मेल-use3-mowr@nic.in



No.A-35014/12/2020-Ad.V

भारत सरकार / Government of India

गृह मंत्रालय / Ministry of Home Affairs

OFFICE OF THE CHIEF SECRETARY
GOVT. OF NCT OF DELHI

North Block, New Delhi,
Dated: the 4th August, 2020

17 AUG 2020

05 AUG 2020

To,

1. The Secretary General,
Lok Sabha Secretariat/ Rajya Sabha Secretariat, New Delhi.
2. The Secretary, President's Secretariat/Vice-President's Secretariat/ Planning
Commission/ Election Commission of India/ Union Public Service Commission/
Central Vigilance Commission.
3. The Registrar (Administration), Supreme Court of India.
4. The Chairman, University Grants Commission.
5. All State Governments/Union Territories/Resident Commissioners in New Delhi.

Subject: Filling up of one (01) post of Investigator (Communal Harmony Cell) in Counter
Terrorism and Counter Radicalization (CTCR) Division of Ministry of Home Affairs on
'Deputation or Absorption, failing which by direct recruitment' basis-reg.

Sir,
10.08.2020
A.C.S (Ser)

I am directed to say that it is proposed to fill up one post of Investigator (Communal
Harmony Cell) in Counter Terrorism and Counter Radicalization (CTCR) Division of Ministry of
Home Affairs on 'Deputation or Absorption, failing which by direct recruitment' basis. The
particulars of the post, eligibility conditions etc. are given in Annexure-I.

2. The pay of the selected officer will be regulated in accordance with the Department of
Personnel & Training O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 as amended from time
to time.

3. The maximum age limit for appointment on deputation (including short-term contract)
shall be 56 years. Accordingly, the persons who will be crossing the age of 56 years, on the last
date of receiving of applications as indicated in para-5 need not apply.

4. Officers who volunteer for the post will not be permitted to withdraw their names later.
Only such recommendations as are accompanied by the requisite personal data as in Annexure-
II will be considered.

5. It is requested that wide publicity may be given to the vacancy circular amongst staff
under your administrative control and, applications, in duplicate, in the enclosed pro-forma
(Annexure-II) **along with vigilance & cadre clearance and attested copies of complete and
up-to-date ACRs of last five years (with rubber stamp on each page)** of the officers who can
be spared in the event of their selection, may be sent to **Under Secretary (Ad-V), Ministry of
Home Affairs, Room No.-81-D, North Block, New Delhi-110001, within a period of 60 days
from the date of publication of this circular in the Employment News. Applications received
after the last date or without the copies of ACRs or otherwise found incomplete will not
be considered.** While forwarding the applications, it may also be verified and certified that the
particulars furnished by the officers are correct and no disciplinary case is either pending or
contemplated against him/her. The integrity of the Officer may also please be certified and it
may be confirmed that no major/minor penalties have been imposed on him/her during the last
ten years.

Yours faithfully,

(N.R. Sekar Raju)

Under Secretary to the Government of India
Tel. No. 2309 3666

Mr. Yogesh/ Mr. Sahni
20.8

SS-II
SS-I (H)

SS-II in
an lead
13/8/20

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CN/18/20

No.A-35014/12/2020-Ad.V

New Delhi, dated 4th August

Copy to:-

1. All Ministries / Departments of the Central Government with the request that wide publicity may be given to the vacancy circular in their Ministry / Department and in their attached / subordinate offices. Applications of the eligible candidates may be forwarded to this Ministry in the prescribed pro-forma within a period of **60 days** from the date of publication of the circular in Employment News.
2. All Sections / Desks in the Ministry of Home Affairs (including Department of Official Language and Department of Justice).
3. Leader and all Members of the office Council (Staff side), Ministry of Home Affairs.
4. SO (IT), Ministry of Home Affairs for uploading on the Ministry's Website (under Vacancies) and on e-office portal.


04/08/2020
(N.R. Sekar Raju)
Under Secretary to the Government of India
Tel. No. 2309 3666

- Name of the Post : Investigator (Communal Harmony Cell)
2. No. of post : 01 (One)
3. Pay Scale : Level-6 in the Pay Matrix (₹35400-112400/-).
(Pre-revised: Pay Band-2, ₹9300-34800 and Grade Pay of ₹4200/-).
4. Mode of Recruitment : By Deputation or Absorption, failing which by Direct Recruitment.
5. Duties and Responsibilities of the post:
- (i) Collection, compilation and analysis of data relating to servicing the National Level Committee of Communal Harmony.
 - (ii) Monitoring the implementation of the recommendation of the Committee.
 - (iii) Collection, compilation and analysis of data relating to activities of religious fundamentalist organizations including field visits.
 - (iv) Preparation of Cabinet Note regarding activities of religious fundamentalist organizations and other matters.
 - (v) Setting up of Unlawful Activities (Prevention) Tribunal.
 - (vi) Assisting the Unlawful Activities (Prevention) Tribunal in its sittings at Delhi and outstation with protocol & liaison with State Governments/UTs.
 - (vii) Gazette Notification of orders of Tribunal and executive orders.
 - (viii) Administrative & establishment matters pertaining to autonomous organization.
 - (ix) Regular updation of database on the above.
 - (x) Action against Government Servants and Public Sector employees for participation in political and subversive activities of a communal nature.

6. Eligibility:

1. Officers under Central Government:

- (a) (i) Holding analogous posts on regular basis; OR
- (ii) With six years' regular service in Level-5 in the Pay Matrix (pre-revised: PB-1, ₹5200-20200/- and Grade Pay of ₹2800) or equivalent; OR
- (iii) With ten years' regular service in Level-4 in the Pay Matrix (pre-revised: PB-1, ₹5200-20200/- and Grade Pay of ₹2400) or equivalent; AND
- (b) Possessing the following educational qualifications and experience:

ESSENTIAL:

Bachelor's Degree with one of the Social Sciences as a subject, viz. Sociology/ Social work/ Anthropology/ Economics/ Geography/ Mathematics with Statistics.

DESIRABLE:

- (i) (a) A Post Graduate Degree in any of the subject mentioned in 'Essential' qualifications, OR
- (b) Post Graduate Diploma in Social Service or Science from a recognized University or any other Institute like Tata Institute of Social Science.
- (ii) Two years' experience in processing and analysing Statistical data in Government Departments or two years' experience in conducting Socio-economic Surveys/studies.
- (iii) General acquaintance of problems relating to Communal Harmony in the Country.

(The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other department/organization shall ordinarily not exceed 3 years. The maximum age limit for appointment by deputation/transfer shall be not exceeding 56 years as on the closing date of receipt of applications.)

BIO-DATA/ CURRICULUM VITAE PROFORMA

NAME OF THE POST APPLIED FOR:

Investigator (Communal Harmony Cell)

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. Date of retirement under Central / State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualification/Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
<p>5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.</p>	
6. Please State clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
<p>6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>	

7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/ Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent.			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation / contract.	c) Name of the parent office / organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
<p>9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department alongwith Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organisation.</p>			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details			
<p>11. Additional details about present employment:</p> <p>Please state whether working under (indicate the name of your employer against the relevant column.)</p> <p>a) Central Government b) State Government c) Autonomous Organisation d) Government Undertaking e) Universities f) Others</p>			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			

74k (7)

14. Total emoluments per month now drawn

Basic Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)	Total Emoluments

16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post.
(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience and above prescribed in the Vacancy Circular/Advertisement)

(Note: Enclose a separate sheet, if the space is insufficient)

16.B Achievements:

The candidates are requested to indicate information with regard to;

- Research publications and reports and special projects
- Awards/Scholarships/Official Appreciation
- Affiliation with the professional bodies/institutions /societies and;
- Patents registered in own name or achieved for the organisation
- Any research/innovative measure involving official recognition
- Any other information.

(Note: Enclose a separate sheet if the space is insufficient)

17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.
(Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract)

(The option of 'STC'/'Absorption'/Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").

18. Whether belongs to SC/ST

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Date: _____

(Signature of the candidate)
Address _____

Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the Vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____.
- ii) His/her integrity is certified.
- iii) His/her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

(200)

Countersigned

(Employer/Cadre Controlling Authority with Seal)



MORARJI DESAI NATIONAL INSTITUTE OF YOGA

(Ministry of AYUSH, Govt. of India)

68, Ashok Road, Near Gole Dak Khana, New Delhi - 110 001

Phone: 23730417-18, 23351099, 23721472. Fax - 23711657

E-Mail: mdniy@yahoo.co.in Website: www.yogamdnny.nic.in

File No. 16-19/2020-Estt.

11 AUG 2020 July, 2020

CIRCULAR

Applications are invited for filling up of **one post of Deputy Director (Finance & Administrative) (Group-A) on deputation /short term contract basis** in the Morarji Desai National Institute of Yoga, Ministry of AYUSH, Govt. of India, New Delhi. The advertisement of the same has already been released in Employment News on 25.07.2020. The terms and conditions of the same are also available on MDNIY website **www.yogamdnny.nic.in**:

2. The details of qualifications, experience, age etc. and other terms and conditions to fill up the post is given at **Annexure 'A'**. The prescribed application form is attached at **Annexure 'B'**.

3. It is requested to kindly give wide publicity of these vacancies among employees of your Ministry/Department and other Institutions under your control/jurisdiction so as to ensure that applications should reach MDNIY **before 24th September, 2020** the closing date of receipt of hard copy of application and for candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Jammu & Kashmir, Lahul & Spiti District and Pangi Sub Division of Chamba, Distt of Himachal Pradesh, A&N Island or Lakshdweep or abroad the last date is also **24th September, 2020**.

(Prakash Chandra Joshi)
Administrative Officer
For Director

Encl. As above.

Forwarded with compliments to:

1. The Director (VS), Ministry of AYUSH, Govt. of India, AYUSH Bhawan, B-Block, GPO Complex, INA Colony, New Delhi-110023
2. The Under Secretary (KBS), Office Block-III, 2nd Floor, NBCC Complex, East Kidwai Nagar, New Delhi-110023
3. All the Ministries / Departments of Govt. of India.
4. All National Institutes/Councils under Ministry of AYUSH.
5. All Chief Secretary States/UTs.
6. All University.

[As per list attached]



MORARJI DESAI NATIONAL INSTITUTE OF YOGA

Ministry of AYUSH, Govt. of India

68, Ashoka Road, New Delhi-110 001

Ph: 23721472, 23351099 Telefax: 23718301, 23711657

E-Mail: mdniy@yahoo.co.in Website: www.yogamdniy.nic.in

VACANCY NOTICE

Applications are invited on **deputation / short term contract basis** for filling up of **one post of Deputy Director (Finance & Administration) (Group-A)**, in the Morarji Desai National Institute of Yoga, Ministry of AYUSH, Govt. of India, New Delhi as per eligibility criteria given below:

S. No.	Name of Post	Pay Scale	Eligibility Criteria
1.	Deputy Director (Finance & Administration)	Level-11 (Rs.67700-Rs.208700/-) [6 th CPC Scale; PB-3 (Rs.15600-39100) + GP Rs.6600/-]	By Deputation including short Term Contract: Officers, holding analogues/ equivalent post on regular basis, of Central Govt./State Govt./Statutory Organization/Autonomous Bodies/ PSUs/University or Research Institution. OR Section Officers/equivalent post with 8 years experience in Administration/Finance/Vigilance in PB-3 (Rs.15600-39100) with GP of Rs.5400/- (Level-10 under 7 th CPC).

The pay & allowances and other terms will be regulated in accordance with the instructions issued by Department of Personals & Training from time to time. The willing and eligible Officers should send their applications for the post in the enclosed format (proforma) through the cadre controlling authority addressed to the **Director, Morarji Desai National Institute of Yoga, 68 Ashok Road, New Delhi-110001, within 60 days from the date of publication of this circular in the Employment News i.e. 25.07.2020.** The vacancy circular and Proforma can also be downloaded from Institute's website <http://www.yogamdniy.nic.in>.

The Cadre Controlling Authority, while forwarding the application must enclose vigilance clearance including whether disciplinary case is pending or being contemplated against the officer Major/Minor Penalty statement for the last 10 years. Integrity Certificate & photocopies of Annual Confidential Reports (ACRs)/Annual Performance Appraisal Reports (APARs) for the last five years duly attested on each page by a Gazetted Officer Cadre Controlling Authority may ensure that the applicant fulfills all the eligibility.

Director

[Signature]
21/7



ANNEXURE-B
71/c 63/e

मोरारजी देसाई राष्ट्रीय योग संस्थान (मो.दे.रा.यो.सं.)
MORARJI DESAI NATIONAL INSTITUTE OF YOGA (MDNIY)

आयुष मंत्रालय, भारत सरकार
(Ministry of AYUSH, Govt. of India)
68, अशोक रोड़, नई दिल्ली -110001
68, Ashok Road, New Delhi-110001

PROFORMA

1.	Name																										
2.	Post applied for																										
3.	a) Present post held (whether regular, ad-hoc or on deputation basis).																										
	b) If presently on deputation, please indicate designation of the post held in the parent office/cadre and scale of pay of that post along with the present basic pay in that grade.																										
4.	Present Pay Band and Grade Pay (also mention Basic Pay)																										
5.	Date of getting the present scale on regular basis.																										
6.	Date of Birth																										
7.	Date of entry into service (including service & batch)																										
8.	Date of retirement																										
9.	Office Address																										
10.	Phone & FAX Number with STD code																										
11.	E-mail address																										
12.	Education Qualifications																										
13.	Position held since entry into service (in chronological order)																										
	<table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 25%;">Designation & Place of posting</th><th style="width: 20%;">Scale of Pay (pre-revised)</th><th style="width: 10%;">From</th><th style="width: 10%;">To</th><th style="width: 35%;">Whether post held on regular or ad-hoc basis</th></tr></thead><tbody><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></tbody></table>	Designation & Place of posting	Scale of Pay (pre-revised)	From	To	Whether post held on regular or ad-hoc basis																					
Designation & Place of posting	Scale of Pay (pre-revised)	From	To	Whether post held on regular or ad-hoc basis																							

14.	Applicant must indicate how the eligibility criteria like number of years of service rendered in the relevant pay scale, educational qualification, experience in the relevant filed, age on closing date of applications and period are fulfilled.	
15.	Name and address, telephone number of concerned officer in the office of the Cadre Controlling Authority.	

Note: Column 14 & 15 must be filled.

Date:

Signature of the candidate

Particulars of the applicant verified

Signature of Cadre Controlling Authority
Along with stamp

(Cadre clearance and Vigilance clearance) FOR THE USE OF CADRE CONTROLLING AUTHORITY/DEPARTMENT ONLY

1.	Whether the officer meets eligibility requirement as on the closing date of application	
2.(i)	Whether the officer has been placed on the Agreed List or List of Officers of Doubtful Integrity (If Yes the details to be given)	
2.(ii)	Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result	
2.(iii)	Whether any punishment was awarded to the officer during last 10 years and if so that date of imposition and details of the penalty	
2.(iv)	Is any disciplinary/criminal proceedings or charge sheet pending against the officer as on date [If so details to be furnished including reference no., if any of the Commission]	
2.(v)	If any action contemplated against the officer as on date [If so details to be furnished]	
2.(vi)	Date of filing of latest IPR	
3	Whether cadre clearance for the officer by the Competent Authority has been granted.	
4	Whether integrity of the officer is certified.	

It is certified that the information/entries furnished by the officer has been verified from the service records of the Officer.

Date

Signature.....

Name

Designation (with stamp).....



राष्ट्रीय जल विकास अभिकरण

जल शक्ति मंत्रालय, भारत सरकार

(जल संसाधन, नदी विकास और गंगा संरक्षण विभाग)

National Water Development Agency

Ministry of Jal Shakti, Government of India

(Department of Water Resources, River Development and Ganga Rejuvenation)



IMMEDIATE

No. 5/3/2019-Admn/ 1218

5 AUG 2020

Govt. of NCT of Delhi

Dated 21/07/2020

5 AUG 2020

CIRCULAR

Advt. No. 04/2020

Dy. No.

Dy. No.

Sub: Appointment to the post of Director (Finance) in National Water Development Agency on deputation basis.

It is proposed to fill up one post of Director (Finance) in Level-12 (Rs.78800-209200/-) of Pay Matrix as per CCS (Revised) Pay Rules, 2016 in the National Water Development Agency, an Autonomous Organisation under Ministry of Jal Shakti, Department of Water Resources, River Development and Ganga Rejuvenation, on deputation (Including short term contract) basis from amongst the suitable and willing officers under the Departments of Central/ State Govt./Union Territories/ Public Sector Undertakings / Semi Govt. / Statutory / Autonomous Organizations; holding analogous post on regular basis in the parent cadre / department; or having 5 years of regular service in the grade rendered after appointment thereto on regular basis in Level-11 (Rs.67700-208700/-) of Pay Matrix or equivalent in the parent cadre / department and possessing at least 10 years experience in administration, finance, accounts, audit, budget and other financial matters. The officer selected, will be posted at New Delhi. The maximum age limit for appointment on deputation (including short term contract) shall not exceed 56 years as on the closing date for receipt of applications. Appointment on deputation of the official will be on Foreign Service terms and conditions for a period of 03 years. The Organizational setup and other details can be seen on website <http://www.nwda.gov.in>.

The pay and other terms and conditions of deputation of the officer selected, will be regulated in accordance with the provisions contained in DOPT O.M. No.6/08/2009-Estt (Pay-II) dated 17.6.2010, and as amended from time to time. The officer selected will not be eligible for General Pool Accommodation allotted by the Government. Officer selected for appointment to the post will be exempted from the condition of permanent absorption.

...2/-



राष्ट्रीय जल विकास अभिकरण
जल शक्ति मंत्रालय, भारत सरकार
(जल संसाधन, नदी विकास और गंगा संरक्षण विभाग)
National Water Development Agency
Ministry of Jal Shakti, Government of India
(Department of Water Resources, River Development and Ganga Rejuvenation)



संख्या: 5/3/2019-प्रशा./ 1216

दिनांक: 21/07/2020

परिपत्र
विज्ञापन स. 04/2020

विषय:- राष्ट्रीय जल विकास अभिकरण में प्रतिनियुक्ति पर निदेशक (वित्त) का पद भरने के संबंध में ।

राष्ट्रीय जल विकास अभिकरण, जल शक्ति मंत्रालय (जल संसाधन नदी विकास और गंगा संरक्षण विभाग, भारत सरकार) के अधीन स्वायत्त निकाय में प्रतिनियुक्ति आधार पर (लघु अवधि अनुबन्ध सहित) वेतनमान लेवल-12 (रूपये 78800-209200/-) वेतन मैट्रिक्स सी.सी.एस. (संशोधित) वेतन नियम, 2016 के अंतर्गत निदेशक (वित्त) का एक पद केन्द्र/राज्य सरकार/केन्द्र शासित प्रदेशों /सार्वजनिक क्षेत्र के निकायों/ सांविधिक संगठनों /अर्धसरकारी तथा स्वायत्त निकायों संगठनों में कार्यरत अधिकारियों में से भरने का प्रस्ताव है। ऐसे अधिकारी जो नियमित रूप से अपने मूल कैडर/विभाग में सदृश पद पर हैं या वेतनमान लेवल-11 (रूपये 67700-208700/-) में कम से कम पांच वर्ष की नियमित सेवा पूरी कर ली है या अपने मूल कैडर/विभाग में सदृश पद पर हो; तथा प्रशासनिक, वित्त, लेखा, लेखापरीक्षा, बजट तथा अन्य वित्तीय विषयों के बारे में कम से कम 10 वर्ष का अनुभव रखते हों, इस पद पर नियुक्ति के पात्र हैं। प्रतिनियुक्ति (लघु अवधि अनुबन्ध सहित) द्वारा नियुक्ति हेतु अधिकतम आयु सीमा आवेदन पत्र प्राप्ति की अंतिम तिथि को 56 वर्ष से अधिक न हो। प्रतिनियुक्ति विदेश सेवा शर्त के आधार पर नियुक्ति 3 वर्ष की अवधि पर होगी। इस पद पर नियुक्त अधिकारी को नई दिल्ली में तैनात किया जायेगा। रा.ज.वि.अ. का संगठनात्मक ढांचा एवं अन्य जानकारी वैबसाइट <http://www.nwda.gov.in> पर उपलब्ध है।

प्रतिनियुक्ति पर चयनित अधिकारी का वेतन कार्मिक एवं प्रशिक्षण विभाग के कार्यालय ज्ञापन संख्या 06/08/2009-स्था. (वेतन-1।) दिनांक 17.06.2010 के प्रावधानों तथा इसमें समय-समय पर किये गये बदलाव के प्रावधानों के अनुसार समायोजित किया जायेगा। चयनित अधिकारी सामान्य आवास पूल के हकदार नहीं होंगे। पद पर नियुक्ति हेतु चुने गए अधिकारी को स्थाई आमेलन की स्थिति से मुक्त रखा जाएगा।

..2/-

Complete Bio-data of only suitable and willing officers, who fulfill the requisite qualifications and experience for the post, may be forwarded in the enclosed format through proper channel with their up to date Annual Performance Appraisal Report Dossiers (last 5 years) and vigilance clearance to the Dy. Director (Admn.), National Water Development Agency, 18-20 Community Centre, Saket, New Delhi-110017 so as to reach within a period of **45 days** from the date of publication of the advertisement in the Employment News. The candidates, once selected for the post, will not be allowed to withdraw their candidature subsequently. It may please be noted that the incomplete applications will not be entertained.

Encl: As above

Yours faithfully,


21/7/20

(Rajesh Kumar)

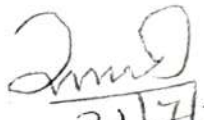
Deputy Director (Admn.)

Copy to :-

1. All Ministries of Government of India (as per list enclosed).
2. All State/Union Territory Governments (as per list enclosed).
3. Chief Engineer (South) / (North), NWDA, Hyderabad / Lucknow.
4. Director (MDU), NWDA, Saket, New Delhi for display on NWDA web site.
5. Technical Director ,NIC, MoWR, RD & GR, Shram Shakti Bhawan, New Delhi with the request to upload the above circular on the website of MoWR, RD & GR.
6. Notice Board, NWDA, Saket/Palika Bhawan, New Delhi.

उक्त पद के लिए आवश्यक शैक्षणिक अर्हताएं एवं अनुभव रखने वाले योग्य एवं इच्छुक अधिकारी उचित माध्यम द्वारा पूर्ण बायोडाटा अपनी वार्षिक निष्पादन मूल्यांकन रिपोर्ट डोजियर (पिछले पांच वर्षों की) एवं इस प्रमाण पत्र के साथ कि उनके विरुद्ध कोई सतर्कता मामला विचाराधीन नहीं है संलग्न प्रोफार्मा में उनके सक्षम प्राधिकारी द्वारा सत्यापित करवा कर आवेदन करें। यह आवेदन रोजगार समाचार में प्रकाशन के 45 दिन के भीतर उप निदेशक (प्रशासन), राष्ट्रीय जल विकास अभिकरण, 18-20, सामुदायिक केन्द्र, साकेत, नई दिल्ली-110017 को आगे की कार्यवाही के लिए पहुंच जाना चाहिए। चयनित अधिकारी को बाद में अपना आवेदन वापस लेने की अनुमति नहीं होगी। आवेदन पत्र पूर्ण न होने की दशा में उस पर विचार नहीं किया जाएगा।

संलग्न : यथोपरि।


21/7/20
(राजेश कुमार)
उप निदेशक (प्रशा)

प्रतिलिपि :

1. भारत सरकार के सभी मंत्रालय (सूची संलग्न के अनुसार) ।
2. सभी राज्य / केंद्र शासित सरकार (सूची संलग्न के अनुसार) ।
3. मुख्य अभियंता (दक्षिण / उत्तर), रा.ज.वि.अ., हैदराबाद / लखनऊ ।
4. निदेशक (एम.डी.यू.), रा.ज.वि.अ., साकेत, नई दिल्ली को वेबसाइट पर परिपत्र अपलोड करने के लिए ।
5. तकनीकी निदेशक, एन.आई.सी., जल संसाधन, नदी विकास और गंगा संरक्षण मंत्रालय, श्रम शक्ति भवन, नई दिल्ली को इस अनुरोध के साथ की उपरोक्त परिपत्र मंत्रालय की वेबसाइट पर अपलोड करने का श्रम करें।
6. सूचना पट्ट, रा.ज.वि.अ., साकेत/पालिका भवन, नई दिल्ली

67/K S979

BIO-DATA

Name of the post applied for :-					
1.	Name and Address (in Block Letters)	:			
2.	Date of Birth (in Christian era)	:			
3.	(i) Date of entry into service	:			
	(ii) Date of retirement under Central/State Government Rules	:			
4.	Educational Qualifications	:			
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	:			
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular			Qualifications/ experience possessed by the officer		
Essential			Essential		
(A) Qualification			(A) Qualification		
(B) Experience			(B) Experience		
Desirable			Desirable		
(A) Qualification			(A) Qualification		
(B) Experience			(B) Experience		
5.1	Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.				
5.2	In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.				
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	:			
6.1	Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Biodata) with reference to the post applied.				
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.				
Office/ Institution		Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular
					Nature of Duties (in detail) highlighting experience required

जीवन-युक्त

आवेदन किए गए पद का नाम :-			
1.	नाम और पता (स्पष्ट अक्षरों में)	:	
2.	जन्म की तारीख (ईस्वी सन में)	:	
3.	(i) सेवा में आने की तारीख	:	
	(ii) केन्द्र/ राज्य सरकार के नियमों के तहत सेवानिवृत्ति की तारीख	:	
4.	शैक्षिक योग्यता	:	
5.	क्या आप इस पद के लिए अपेक्षित शैक्षिक तथा अन्य योग्यताएं रखते हैं। (यदि किसी योग्यता को नियमों में निर्धारित किसी योग्यता के समतुल्य माना गया है तो इसके लिए प्राधिकरण का उल्लेख करें)	:	
विज्ञापन/ रिक्ति परिपत्र में उल्लिखित अपेक्षित योग्यताएं/ अनुभव		अधिकारी की योग्यताएं/ अनुभव	
अनिवार्य		अनिवार्य	
(क) योग्यता		(क) योग्यता	
(ख) अनुभव		(ख) अनुभव	
वांछनीय		वांछनीय	
(क) योग्यता		(क) योग्यता	
(ख) अनुभव		(ख) अनुभव	
5.1	टिप्पणी: इस कॉलम में परिपत्र जारी होने अथवा रोजगार समाचार में विज्ञापन जारी होने के समय प्रशासनिक मंत्रालय/ विभाग/ कार्यालय द्वारा भर्ती नियमों में किए गए उल्लेख के अनुसार अनिवार्य और वांछनीय योग्यताएं को दर्शाने के लिए विस्तार से सूचना दी जानी है।		
5.2	डिग्री और स्नातकोत्तर अर्हता के मामले में अभ्यर्थी द्वारा चयनित/ मुख्य विषयों तथा सहायक विषयों की जानकारी दर्शाई जानी चाहिए।		

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				basis	for the post applied for
<p>• Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;</p>					
Office/ Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme			From	To
8.	Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent		:		
9.	In case the present employment is held on deputation/contract basis, please state		:		
(a) The date of initial appointment	(b) Period of appointment on deputation/ contract	(c) Name of the parent office/organization to which the applicant belongs.	(d) Name of the post and Pay of the post held in Substantive capacity in the Parent organisation		
9.1	<p>Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p>				
9.2	<p>Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation</p>				
10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.		:		
11.	<p>Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)</p>		:		
(a)	Central Government	:			
(b)	State Government	:			
(c)	Autonomous Organization	:			
(d)	Government Undertaking	:			
(e)	Universities	:			
(f)	Others	:			

6.	कृपया आप स्वयं द्वारा की गई प्रविष्टियों के संदर्भ में स्पष्ट रूप से उल्लेख करें कि क्या आप पद की अपेक्षा पूरी करते हैं।				
6.1	टिप्पणी: अधिकारियों को मांगने वाले विभागों को आवेदित पद के संदर्भ में अभ्यर्थी की संबंधित अनिवार्य योग्यता/ कार्य अनुभव (जीवन-वृत्त में दर्शाए अनुसार) की पुष्टि करते हुए उनकी विशिष्ट टिप्पणियां/ विचार बताने होंगे।				
7.	कालक्रमानुसार रोजगार के ब्यौरे। यदि नीचे दिया गया स्थान अपर्याप्त हो तो अपने हस्ताक्षर द्वारा मनी-आंति अधिप्रमाणित अलग से एक शीट संलग्न करें।				
कार्यालय/ संस्थान	नियमित आधार पर धारित पद	से	तक	*नियमित आधार पर धारित पद का वेतन बैंड और ग्रेड वेतन/ वेतनमान	आवेदित पद के लिए अनुभव को रेखांकित करते हुए किए जाने वाले कार्य की प्रकृति (विस्तार में)
<p>• महत्वपूर्ण: एसीपी/ एमएसीपी के तहत दिया गया वेतन-बैंड और ग्रेड वेतन अधिकारी की व्यक्तिगत जानकारी है, इसलिए दर्शाई नहीं जानी चाहिए। केवल नियमित आधार पर धारित पद का वेतन बैंड और ग्रेड वेतन/ वेतनमान दर्शाया जाना चाहिए। अभ्यर्थी द्वारा लिए गए एसीपी/ एमएसीपी के लाभों के संबंध में वर्तमान वेतन-बैंड और ग्रेड वेतन का ब्यौरा निम्नानुसार शामिल किया जाए:</p>					
कार्यालय/ संस्थान	एसीपी/ एमएसीपी स्कीम के तहत आहरित वेतन, वेतन बैंड और ग्रेड वेतन	से	तक		
8.	वर्तमान नियुक्ति का स्वरूप अर्थात तदर्थ अथवा अस्थायी अथवा अर्द्ध-स्थायी अथवा स्थायी				
9.	वर्तमान पद प्रतिनियुक्ति/ अनुबंध आधार पर धारित होने के मामले में कृपया उल्लेख करें				
(क) प्रारंभिक नियुक्ति की	(ख) प्रतिनियुक्ति/ अनुबंध	(ग) अभ्यर्थी जिस मूल	(घ) मूल संगठन में		

12. Please stay in same Dept. grade or feed
13. Are you in R... yes, give too

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12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14.	Total emoluments per month now drawn		
	Basic Pay in the PB	Grade Pay	Total Emoluments
15.	In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)	Total Emoluments
16.A	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)		
16.B	Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/ Scholarships/ Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition (vi) any other information (Note: Enclose a separate sheet if the space is insufficient)		

तारीख	पर नियुक्ति की अवधि	कार्यालय/ संगठन से संबंधित है उसका नाम	धारित उल्लेखनीय पद का पदनाम और वेतन
9.1	टिप्पणी: अधिकारी के पहले से ही प्रतिनियुक्ति पर होने पर ऐसे अधिकारियों के आवेदन मूल संवर्ग/ विभाग द्वारा संवर्ग स्वीकृति, सतर्कता निकासी और सत्यनिष्ठा प्रमाण-पत्र के साथ अद्योषित किए जाने चाहिए।		
9.2	टिप्पणी: ऊपर कॉलम 9 (ग) तथा (घ) में ऐसे सभी मामलों के संबंध में सूचना दी जानी चाहिए जहां अभ्यर्थी संवर्ग/ संगठन के बाहर प्रतिनियुक्ति पर है परंतु अपने मूल संवर्ग/ संगठन में लियन पर है		
10.	यदि अभ्यर्थी पूर्व में किसी पद पर प्रतिनियुक्ति पर रहा हो तो अंतिम प्रतिनियुक्ति से वापस आने की तारीख और अन्य विवरण।	:	
11.	वर्तमान रोजगार के विषय में अतिरिक्त विवरण:	:	
	कृपया बताएं कि आप किसके अंतर्गत कार्य कर रहे हैं - (संगत कॉलम के सामने अपने नियोक्ता का नाम दर्शाएं)	:	
	(क) केंद्र सरकार	:	
	(ख) राज्य सरकार	:	
	(ग) स्वायत्त संगठन	:	
	(घ) सरकारी उपक्रम	:	
	(ड.) विश्वविद्यालय	:	
	(च) अन्य	:	
12.	कृपया बताएं कि क्या आप इसी विभाग में कार्य कर रहे हैं और फीडर ग्रेड में हैं अथवा	:	

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17.	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis # (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract) # (The option of 'STC' / 'Absorption' / 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	
18.	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address _____

Date _____

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- (i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt.....
- (ii) His/ Her integrity is certified.
- (iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed..
- (iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)

	फीडर ग्रेड के फीडर ग्रेड में हैं।		
13.	क्या आप संशोधित वेतनमान में हैं? यदि हाँ, तो संशोधन की तारीख बताएं तथा संशोधन पूर्व वेतनमान भी उल्लेख करें	:	
14.	वर्तमान में आहरित कुल परिलब्धियां		
	वेतन बैंड में मूल वेतन	ग्रेड वेतन	कुल परिलब्धियां
15.	ऐसे मामले में जहां आवेदक एक ऐसे संगठन से संबंधित है जो केन्द्र सरकार के वेतन मान का पालन नहीं करते हैं, निम्नलिखित विवरण को दर्शाते हुए संगठन द्वारा जारी अद्यतन वेतन पर्ची संलग्न की जा सकती है।		
	वेतन मान सहित मूल वेतन और वेतन वृद्धि का दर	महंगाई वेतन/अंतरिम राहत/अन्य भत्ता आदि (पूर्ण विवरण सहित)	कुल परिलब्धियां
16.क	अतिरिक्त सूचना, यदि कोई हो, जिसे आप इस पद के लिए अपनी उपयुक्तता के समर्थन में उल्लिखित करना चाहते हैं। (इसमें अन्य बातों के साथ साथ निम्न के संबंध में सूचना दी जा सकती है :-	:	
	(i) अतिरिक्त शैक्षिक योग्यताएं	:	
	(ii) व्यावसायिक प्रशिक्षण और	:	
	(iii) रिक्ति परिपत्र/ विज्ञापन में निर्धारित अनुभव के अतिरिक्त कार्य अनुभव) (टिप्पणी : यदि स्थान अपर्याप्त हो तो अलग से एक शीट लगाएं)	:	
16.ख	उपलब्धियाँ: अभ्यर्थी से निम्न के संबंध में सूचना उपलब्ध कराने हेतु अनुरोध किया जाता है:-		
	(i) शोध प्रकाशनों और रिपोर्टों तथा विशेष परियोजनाओं,	:	
	(ii) पुरस्कार/ स्कॉलरशिप/ अधिकारिक प्रशंसा	:	
	(iii) पेशेवर निकायों/ संस्थाओं/ सोसाइटियों के साथ संबद्धता और	:	
	(iv) अपने नाम पर अथवा संगठन के लिए प्राप्त पंजीकृत पेटेंट	:	

	(v) अधिकारिक मान्यता सहित अन्य अनुसंधान/ नवीन उपाय	
	(vi) कोई और सूचना दे सकते हैं (टिप्पणी : यदि स्थान अपर्याप्त हो तो अलग से एक शीट संलग्न करें)	
17.	कृपया बताएं कि क्या आप प्रतिनियुक्ति (आईएसटीसी)/ आमेलन/ पुनर्नियुक्ति आधार के लिए आवेदन कर रहे हैं। # (केन्द्र/ राज्य सरकारों के तहत आने वाले अधिकारी केवल "आमेलन" के पात्र हैं। गैर-सरकारी संगठनों के उम्मीदवार केवल अल्पकालिक अनुबंध के पात्र हैं।) # ('एसटीसी' / 'आमेलन' / 'पुनर्नियुक्ति' का विकल्प तभी उपलब्ध होता है यदि रिक्ति परिपत्र में खासतौर पर 'एसटीसी' / 'आमेलन' / 'पुनर्नियुक्ति' द्वारा भर्ती का उल्लेख किया जाता है।)	
18.	क्या अनुसूचित जाति/ अनुसूचित जनजाति से संबंधित हैं।	

मैंने रिक्ति परिपत्र/ विज्ञापन को ध्यानपूर्वक पढ़ लिया है और मैं इस बात से भली-भांति अवगत हूँ कि चयन के समय चयन समिति द्वारा मेरे द्वारा दस्तावेजों के साथ प्रस्तुत जीवन-वृत्त का आकलन भी किया जाएगा। मेरे द्वारा दी गई सूचना/ विवरण मेरी जानकारी और विश्वास के अनुसार सत्य है तथा मेरे चयन से संबंधित कोई भी खास तथ्य को छुपाया/ रोका नहीं गया है।

(अभ्यर्थी के हस्ताक्षर)

पता _____

तिथि

नियोक्ता/ संवर्ग नियंत्रण प्राधिकारी द्वारा प्रमाणन

आवेदक द्वारा उपर्युक्त आवेदन में उपलब्ध कराई गई सूचना और विवरण रिकार्ड में उपलब्ध तथ्यों के अनुसार सत्य एवं सही हैं। वह रिक्ति परिपत्र में उल्लिखित शैक्षिक योग्यताएं और अनुभव रखते/ रखती हैं। यदि चयनित होते हैं तो उन्हें तत्काल कार्य मुक्त कर दिया जाएगा।

2. यह भी प्रमाणित किया जाता है कि

(i) श्री/श्रीमती..... के विरुद्ध कोई सतर्कता अथवा अनुशासनात्मक मामला लंबित/ विचाराधीन नहीं है।

62/c

(ii) वे सत्यनिष्ठ हैं।

(iii) उनका/ उनकी मूल सीआर डोजीयर संलग्न है/ भारत सरकार के अवर सचिव अथवा इससे ऊपर के रैंक के अधिकारी द्वारा विधिवत सत्यापित विगत 5 वर्षों की एसीआर की प्रतिलिपि संलग्न है।

(iv) विगत 10 वर्षों के दौरान उन पर कोई बड़ी/ छोटी शास्ती नहीं लगाई गई है अथवा विगत 10 वर्षों के दौरान उन पर लगाई गई बड़ी/ छोटी शास्ती की सूची संलग्न है। (जैसा भी मामला हो)

प्रतिहस्ताक्षरित

(नियोक्ता/ संवर्ग नियंत्रण प्राधिकारी मोहर सहित)