

GOVT. OF NCT OF DELHI
SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002

To

**All ACS/Pr. Secretaries/Secretaries/HODs,
Govt. of NCT of Delhi**

Sub: Uploading of Misc. Training Circular/Misc. Correspondence.

Sir/Madam,

I am directed to upload the following training letter/Misc. Correspondence/office memorandums received from various Ministries/Departments for vide circulations at their end.

Sl. No.	Received from Ministry/Department	Letters No. with Date	Brief Subject	Date of Training/Courses	Last date of receiving of Nominations
1.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, NU Campus, New Delhi-110067.	e-Receipt No. 2055910/2026	Three Days Workshop on Financial Management in Government (W FM-15) in ISTM	11 May 2026 to 13 May 2026	27 April 2026
2.	Asheesh Kumar Singhal Course Director National Water Academy, Pune, Govt. of India	e-Receipt No. 2070713/2026	Training Program on "Urban Flooding" at NW A, Pune during 09 - 20 March 2026 - call of Nominations	09 March 2026 to 20 March 2026	04 March 2026
3.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, NU Campus, New Delhi-110067.	e-Receipt No. 2070713/2026	Workshop on Preparation of Expenditure Finance Committee/Standing Finance Committee by ISTM	11 May 2026 to 12 May 2026	04 May 2026
4.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, NU Campus, New Delhi-110067.	e-Receipt No. 2061576/2026	Creative and Positive Thinking by ISTM	08 Jun 2026 to 09 Jun 2026	29 May 2026
5.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, NU Campus, New Delhi-110067.	e-Receipt No. 2040337/2026	Responsible use of AI in Workplace by ISTM	06 Apr 2026 to 07 Apr 2026	30 March 2026

6.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, NU Campus, New Delhi-110067.	e-Receipt No. 204594 0/2026	Proactive Disclosure of information under RTI-Act & Third Party Audit by ISTM	13 Apr 2026 to 13 Apr 2026	06 Apr 2026
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This is for your kind information please.

Yours faithfully

Digitally signed by
Manoj

Encl: As above.

Date: 23-02-2026
SECTION OFFICER (CDN)
16:19:29

Copy for information to:-

1. PS to Secretary (Services), Govt. of NCT of Delhi.
2. PA to Special Secretary(Services), Govt. of NCT of Delhi.
3. PA to Dy. Secretary-I/II/III Services Department, Govt. of NCT of Delhi.
4. Dealing Assistant (CDN), Services Department , GNCTD with the request to upload this letter on the website of Services Department.