

GOVT. OF NCT OF DELHI
SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002

To

**All ACS/Pr. Secretaries/Secretaries/HODs,
Govt. of NCT of Delhi**

Sub: Uploading of Misc. Training Circular/Misc. Correspondence.

Sir/Madam,

I am directed to upload the following training letter/Misc. Correspondence/office memorandums received from various Ministries/Departments for vide circulations at their end.

S I. N o	Received from Ministry/Department	Letter s No. with D ate	Brief Subject	Date o f Trainin g/ Course s	Las t d ate of rec eivi ng of No mi nat ion s
1.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Recei pt No. 20184 16/202 6	Workshop on Conduct of Inquiry on Complaints relating to Sexual Harassment of Women at Work Place by IST M	20 Apr 2026 to 21 Apr 2026	05 Apr 202 6
2.	Rajesh Batra Head - Centre for MSME Indian Institute of Corporate Affairs, Ministry of Corporate Affairs (Govt. of India)	e-Recei pt No. 20207 03/202 6	Department of Expenditure, Govt. of India Endorsed Five Day Familiarization Capacity Building Program on "Public Procurement (Policy and Procedures)" during at Ibis, Pune, Hinjewadi	16 to 2 0 Marc h 2026	Not me ntio ned
3.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Recei pt No. 20221 00/202 6	Orientation Course for Deputy Secretaries/Directors by IST M	25 Feb 2026-2 7 Feb 2 026	Not me ntio ned
4.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Recei pt No. 20278 56/202 6	Litigation Management by IST M	24 Mar 2026 to 25 Mar 2026	16 Mar 202 6
	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Recei pt	Workshop on Conduct of Inquiry on Complaints relating to Sexual Harassment of Women at Work Place by IST M	09 Mar	02

5.	gement (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	No. 20437 43/202 6	ry on Complaints relating to Sexual Harassment of Women at Work Place by IST M	2026 to 10 Mar 2026	Mar 202 6
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This is for your kind information please.

Yours faithfully

Encl: As above.

Digitally signed by
Manoj
SECTION OFFICER (CDN)
Date: 23-02-2026
16:24:34

Copy for information to:-

1. PS to Secretary (Services), Govt. of NCT of Delhi.
2. PA to Special Secretary(Services), Govt. of NCT of Delhi.
3. PA to Dy. Secretary-I/II/III Services Department, Govt. of NCT of Delhi.
4. Dealing Assistant (CDN), Services Department , GNCTD with the request to upload this letter on the website of Services Department.