

104/K

Fwd: Handling Parliamentary Matters by ISTM



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Wed, 18 Jun 2025 10:33:11 AM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>

From: "Institute of Secretariat Training and Management (ISTM)" <istm@nic.in>

To: cs@karnataka.gov.in

Sent: Wednesday, June 18, 2025 4:03:54 AM

Subject: Handling Parliamentary Matters by ISTM



Sir/Madam,

The Institute of Secretariat Training & Management (ISTM) is pleased to announce a two-day Blended Mode Training Course/Workshop on "Handling Parliamentary Matters (HPM-09)" from August 6th to 7th, 2025. This crucial program is designed to equip officers and staff with essential knowledge and skills for efficiently managing parliamentary affairs.

This workshop will provide participants with comprehensive insights into:

- Parliamentary Terminology with a special focus on Parliamentary Assurances.
- Effective handling of Parliament Questions.
- Distinguishing between Parliamentary Resolutions and Motions.
- The functions of various Parliamentary Committees.
- The intricacies of the Legislative Process.

Sanjay Datta
18/06/25

Sp. Secy (H)
on leave
18/6/25

The HPM-09 course adopts a blended learning approach, combining a mandatory online e-content module (5 hours 41 minutes) available on the i.GoT portal with two days of intensive physical/classroom sessions at ISTM. This ensures a holistic and interactive learning experience through lecture discussions, group discussions, and case studies, including discussions on real-world problems.

DS - II (S)

Highlights of the workshop is as under:

Course Name : Handling Parliamentary Matters

Course Code : HPM-09

Date : 06 Aug 2025 to 07 Aug 2025

SO (CDN)
18/6/25
on leave
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on leave
18/6/25

103/C Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

For any queries, please feel free to contact the undersigned.

We look forward to receiving nominations from your organization and collectively enhancing the capabilities of our officials in handling parliamentary matters.

Yours faithfully,

Hanuman Prasad Nishad

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

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Regards

O/o The Chief Secretary, Delhi