

Fwd: Big Data Analytics in Government - Basic by ISTM



Shri Dharmendra < csdelhi@nic.in >

Tue, 24 Jun 2025 10:54:22 AM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>,"Secretary (IT)"<secyit@nic.in>

From: "Institute of Secretariat Training and Management (ISTM)" <istm@nic.in>

To: "csoffice cg" <csoffice.cg@gov.in>

Sent: Tuesday, June 24, 2025 10:14:19 AM

Subject: Big Data Analytics in Government - Basic by ISTM



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Big Data Analytics in Government - Basic

Course Code : BDAB-09

Date : 27 Oct 2025 to 29 Oct 2025

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Kishore .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

Regards

Sent to Dharmendra
PS
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Sh. Brij 24/6
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Fwd: e-Record Management by ISTM



Shri Dharmendra <csdelhi@nic.in>

Mon, 23 Jun 2025 3:43:01 PM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>

From: "Institute of Secretariat Training and Management (ISTM)" <istm@nic.in>

To: "csoffice cg" <csoffice.cg@gov.in>

Sent: Monday, June 23, 2025 1:12:30 PM

Subject: e-Record Management by ISTM



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : e-Record Management

Course Code : e-RM-23

Date : 04 Aug 2025 to 04 Aug 2025

Mode : Online

For more details, click here for "[COURSE CIRCULAR](#)" and please visit our website at www.istm.gov.in.

Regards

Kishore .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

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Regards

Sh. Brij
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Fwd: Five Days Offline Course on Management of Training (MOT) to be conducted from 15th September to 19th September, 2025.

Shri Dharmendra <csdelhi@nic.in>

Fri, 20 Jun 2025 5:37:05 PM +0530

To "Sh Anil Kumar Singh"<secservices@nic.in>



From: "Institute of Secretariat Training and Management (ISTM)" <istm@nic.in>

To: jsns@ddpmod.gov.in

Sent: Friday, June 20, 2025 3:20:35 PM

Subject: Five Days Offline Course on Management of Training (MOT) to be conducted from 15th September to 19th September, 2025.



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Management of Training

Course Code : MOT

Date : 15 Sep 2025 to 19 Sep 2025

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Namita Malik

Joint Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

Santosh Singh
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Sp. Secy (Sec)
DS JKS

Fwd: Handling RTI Matters by ISTM

23/C

Shri Dharmendra <csdelhi@nic.in>

Mon, 23 Jun 2025 1:37:44 PM +0530

To "Sh Anil Kumar Singh" <secservices@nic.in>



From: "Institute of Secretariat Training and Management (ISTM)" <istm@nic.in>

To: "csoffice cg" <csoffice.cg@gov.in>

Sent: Monday, June 23, 2025 10:06:22 AM

Subject: Handling RTI Matters by ISTM



Sir/Madam,

We are pleased to inform you that Institute of Secretariat Training & Management (ISTM) will be conducting a Training Programme, highlights of which is as under:

Course Name : Handling RTI Matters

Course Code : H-RTIM-03

Date : 14 Jul 2025 to 15 Jul 2025

Mode : Offline

For more details, click here for "COURSE CIRCULAR" and please visit our website at www.istm.gov.in.

Regards

Kishore .

Assistant Director

Institute of Secretariat Training & Management

Department of Personnel and Training (DoP&T)

JNU Campus (OLD), Olof Palme Marg,

New Delhi - 110067

Sampriti Singh
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Sh. Brij
25.6.25
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SO (CDN)
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Regards