

GOVT. OF NCT OF DELHI
SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002

To

All ACS/Pr. Secretaries/Secretaries/HODs,
Govt. of NCT of Delhi

Sub: Uploading of Misc. Training Circular/Misc. Correspondence.

Sir/Madam,

I am directed to upload the following training letter/Misc. Correspondence/office memorandums received from various Ministries/Departments for vide circulations at their end.

S I. N o.	Received from Ministry/Department	Letters No. with Date	Brief Subject	Date of Training/ Courses	Last date of receiving of No min ati ons
1.	Anil Kumar Chourasia, ASO, BPC&T Section, Bilateral Cooperation Division, Department of Economic Affairs, Ministry of Finance, Kartavya Bhavan -1. Telephone no. : 24012886	e-Receipt No. 248178 7/2026	Online and In-person Knowledge Co-Creation Program on "Strengthening of Community Health System for Infectious Diseases Control" in Japan	07 Dec 2026 to 18 Dec 2026 (Online) 11 Jan 2026 to 06 Feb 2026 (In person)	16 Oct 2026
2.	Jitender Bhatti Deputy Director Institute of Secretariat Training & Management Department of Personnel and Training (DoP&T) JNU Campus (OLD), Olof Palme Marg, New Delhi - 110067	e-Receipt No. 247511 3/2026	Workshop on Team Building and Leadership by ISTM	21 Dec 2026 to 22 Dec 2026	20 Nov 2026
3.	Rooshan Kumar Mishra Assistant Director Institute of Secretariat Training & Management Department of Personnel and Training (DoP&T) JNU Campus (OLD), Olof Palme Marg, New Delhi - 110067	e-Receipt No. 247516 5/2026	Administrative Vigilance - Role of IO/PO by ISTM	07 Dec 2026 to 10 Dec 2026	01 Dec 2026
	Rooshan Kumar Mishra Assistant Director Institute of Secretariat				

4.	Training & Management Department of Personnel and Training (DoP&T) JNU Campus (OLD), Olof Palme Marg, New Delhi - 110067	e-Receipt No. 247520 1/2026	Workshop on Income Tax by ISTM	30 Nov 2026 to 30 Nov 2026	25 Nov 2026
5.	S.P. Singh, Group Head, Director ABG, National Productivity Council, DP IIT	e-Receipt No. 248609 0/2026	Residential Training Programme on "Improving Leadership, Managerial and Administrative Skills for enhancing Organizational at Goa	23 Nov 2026 to 27 Nov 2026	18 Nov 2026

This issues with the approval of Competent Authority.

This is for your kind information please.

Yours faithfully

Digitally signed by
Manoj
Date: 05-10-2026
16:24:26

Encl: As above.

SECTION OFFICER (CDN)

Copy for information to:-

1. PS to Secretary (Services), Govt. of NCT of Delhi.
2. PA to Special Secretary(Services), Govt. of NCT of Delhi.
3. PA to Dy. Secretary-I/II/III Services Department, Govt. of NCT of Delhi.
4. Dealing Assistant (CDN), Services Department , GNCTD with the request to upload this letter on the website of Services Department.