

GOVT. OF NCT OF DELHI
SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002

To

**All ACS/Pr. Secretaries/Secretaries/HODs,
Govt. of NCT of Delhi**

Sub: Uploading of Misc. Training Circular/Misc. Correspondence.

Sir/Madam,

I am directed to upload the following training letter/Misc. Correspondence/office memorandums received from various Ministries/Departments for vide circulations at your end.

S l. No.	Received from Ministry/Department	Letter s No. with Date	Brief Subject	Date of Training/ Courses	La st da te of re cei vin g of No mi na tio ns
1.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Receipt No. 2131382/2026	Workshop on e-Procurement & GeM by ISTM	15 Jun 2026 to 17 Jun 2026	05 June, 2026
2.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Receipt No. 2149541/2026	Direct Trainer Skills Course (RTDP-DTS-01) Direct Trainer Skills Course (RTDP-DTS-02) and Recognized Trainers Develop	01 Jun 2026 to 05 Jun 2026 & 15 Jun 2026 to 19 Jun 2026	22 May, 2026
3.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Receipt No. 2142194/2026	Two days Workshop on Work Life Balance & Anger Management (WLBAM 05) in OFFLINE MODE	04 May 2026 to 05 May 2026	10 April 2026
4.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Receipt No. 2166546/2026	Two Days Workshop on Prevention, Prohibition and Redressal of Sexual Harassment of Women at Work Place (POSH-32) to be conducted at ISTM	22 Jun 2026 to 23 Jun 2026	01st June, 2026

This is for your kind information please.

Yours faithfully

Digitally signed by
Manoj

Encl: As above.

Date: 06-04-2026
SECTION OFFICER (CDN)
16:07:12

Copy for information to:-

1. PS to Secretary (Services), Govt. of NCT of Delhi.
2. PA to Special Secretary(Services), Govt. of NCT of Delhi.
3. PA to Dy. Secretary-I/II/III Services Department, Govt. of NCT of Delhi.
4. Dealing Assistant (CDN), Services Department , GNCTD with the request to upload this letter on the website of Services Department.