

**GOVT. OF NCT OF DELHI**  
**SERVICES DEPARTMENT: COORDINATION BRANCH**  
**DELHI SECRETARIAT, 5<sup>th</sup> LEVEL, 'A' WING**  
**I.P. ESTATE, NEW DELHI-110002**

To

All ACS/Pr. Secretaries/Secretaries/HODs,  
Govt. of NCT of Delhi

Sub: Uploading of Misc. Training Circular/Misc. Correspondence.

Sir/Madam,

I am directed to upload the following training letter/Misc. Correspondence/office memorandums received from various Ministries/Departments for vide circulations at their end.

S l. No.	Received from Ministry/Department	Letter s No. with D ate	Brief Subject	Date of Train ing/ Cours es	La st da te of re cei vin g o f No mi na tio ns
1.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Receipt No. 1887547/2025	Proactive Disclosure of information under RTI-Act & Third Party Audit by IST M	23 Feb 2026	20 Feb 2026
2.	Vipra Meena Section Officer (IST/IIPA) Training Division, DoPT Room No. 407, Old JNU Campus New Delhi - 110067	e-Receipt No. 1887560/2025	One Week In-Service Training Program on the subject "Improving the Quality of Education in India through Design" at IIT Delhi, Delhi	15 Dec 2025 to 19 Dec 2025	Not Mentioned
3.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Receipt No. 1893240/2025, 189	In-Service Course for Sr. Library Professionals by ISTM	16 Feb 2026 to 20 Feb 2026	30 Jan 2026

		2968/ 2025			
4.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Receipt No. 1902405/2025	Right to Information - Public Information Officers by ISTM	02 Mar 2026 to 03 Mar 2026	28 Feb 2026
5.	MCTP Section, SVP NPA, Hyderabad	e-Receipt No. 1900739/2025	Calling of nominations for 18th Phase-V Mid Career Training Program (MCTP)	02 Feb 2026 to 13 Feb 2026	02 Jan 2026
6.	O/o Shri Abhishek Singh Additional Secretary Ministry of Electronics & Information Technology (MeitY) Electronics Niketan, Room No.4013, 4th floor 6, CGO Complex, New Delhi - 110003	e-Receipt No. 1902409/2025	YUVA AI for ALL Course	Not mentioned	Not mentioned
7.	Soma Saha Programme Manager-- Procurement Programs Centre for Management Education All India Management Association 15, Link Road, Lajpat Nagar- 3, New Delhi: 110024	e-Receipt No. 1898075/2025	Certificate program in Contractual Dispute Resolution by AIMA	Feb 2026	31st Dec 2025

This is for your kind information please.

Yours faithfully

Digitally signed by  
Harish Sharma

Date: 12-12-2025

SECTION OFFICER (CDN)  
17:41:35

Encl: As above.

Copy for information to:-

1. PS to Pr. Secretary (Services), Govt. of NCT of Delhi.
2. PA to Special Secretary (Services), Govt. of NCT of Delhi.
3. PA to Dy. Secretary-I/II/III Services Department, Govt. of NCT of Delhi.
4. Dealing Assistant (CDN), Services Department, GNCTD with the request to upload this letter on the website of Services Department.

request