

GOVT. OF NCT OF DELHI
SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002

To

All ACS/Pr. Secretaries/Secretaries/HODs,
Govt. of NCT of Delhi

Sub: Uploading of Misc. Training Circular/Misc. Correspondence.

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Sir/Madam,

I am directed to upload the following training letter/Misc. Correspondence/office memorandums received from various Ministries/Departments for vide circulations for taking necessary action at their end.

S l. No.	Received from Ministry/Department	Letters No. with Date	Brief Subject	Date of Training/ Courses	Last date of receiving of Nominations
1.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Receipt No. 1931565, 1932742/2025	Workshop for Liaison Officers (SC/ST) by ISTM	27 Jan 2026 to 28 Jan 2026	31 Dec 2025
2.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Receipt No. 1932714/2025	Workshop on Team Building and Leadership by ISTM	23 Feb 2026 to 24 Feb 2026	06 Feb 2026
3.	Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training (DOPT), GOI, JNU Campus, New Delhi-110067.	e-Receipt No. 19322696/2025	Administrative Vigilance Role of IO/PO by ISTM	09 Mar 2026 to 13 Mar 2026	20 Feb 2026
4.	Director Central Detective Training Institute (CDTI), BPR&D, Govt of India, MHA, CFI Complex, Chandigarh	e-Receipt No. 1925757/2025	Delhi-Invitation of nominations of Officers of State Administrative Services for ONLINE course on "Cyber Awareness about Safe Use of Smart Devices and Cyber Security"	28 Jan 2026 to 30 Jan 2026	Not mentioned
5.	NAHRD A-456, Defence Colony, New Delhi- 110024	e-Receipt No. 1937892/2025	Workshop on Disciplinary Rules & Procedures by NAHRD at Jim Corbett National Park & Nainital, Uttarakhand	18 Jan 2026 to 21 Jan 2026	05 Jan 2026
	Shri. Somveer Director (Training)	e-Receipt	The Chief Secretary: Call	08 Dec 2025 to 12	

6.	India Institute of Secretariat Training & Development L-29/26, Jai Prakash Nagar, G-8, Delhi-110 053	No. 19 25500/2025	for Nominations - Executive Development Program / International Study Tour	March 2026 & 12 Dec 2025 to 27 Nov 2026	Not mentioned
7.	Akash Choudhary Manager (TRG), Delhi State Institute Of Secretariat Training & Development, Plot No 15, Pratap Nagar, Above KBM Electro, Pocket 1, Mayur Vihar, Delhi, 110091	e-Receipt No. 19 25768/2025	Knowledge Co-creation Programme (International Study Tour), Executive Development Programme & Onsite Training Program -Call for Nominations	22 Dec 2025 to 24 Feb 2026	First come first serve basis

This is for your kind information please.

Yours faithfully

Encl: As above.

SECTION OFFICER (CDN)
Digitally signed by
Praveen Kumar
Date: 24-12-2025
13:00:28

Copy for information to:-

1. PS to ACS (Services)/ Secretary (Services), Govt. of NCT of Delhi.
2. PA to Special Secretary(Services), Govt. of NCT of Delhi.
3. PA to Dy. Secretary-I/II/III Services Department, Govt. of NCT of Delhi.
4. Dealing Assistant (CDN), Services Department , GNCTD with the request to upload this letter on the website of Services Department.