

REMINDER-I

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT: SERVICES-I BRANCH
DELHI SECRETARIAT: 7TH LEVEL: 'B' WING
I.P. ESTATE: NEW DELHI - 110 002
<http://services.delhi.govt.nic.in> : Phone: 011-23222038

No.F.55/07/2020/S-I/

Dated : ___/07/2020

To

All Principal Secretaries/Secretaries/HODs,
Government of NCT of Delhi,
Delhi/New Delhi.

Sub: Consideration of deferred/sealed cover cases of Grade-II (DASS) officials for promotion to the post of Grade-I (DASS).

Sir/Madam,

In continuation to this department's letter No.F.55/07/2020/S-I/554-558 dated 21.02.2020, I am directed to inform you that the fresh service particulars viz. Integrity Certificate, Vigilance Status Report, ACRs/APARs are required for consideration of the deferred/sealed cover cases of Grade-II (DASS) officials which were earlier considered by the different DPCs for their promotion to Grade-I (DASS), however, due to non-availability of requisite service particulars or due to the fact that the vigilance of the official was contemplated, their cases were deferred / placed in sealed cover by the DPC. The list of the Grade-II (DASS) officials is enclosed herewith as 'Annexure-A'.

The requisite documents/information may also be provided strictly in the prescribed proforma as per Annexure-'B' in respect of the officials mentioned in Annexure-'A' at the earliest to facilitate assessment of their suitability for promotion to the post of Grade-I(DASS).

The requisite APARs in respect of the officials as per Annexure-'A' be made available to the Deputy Secretary (Services), Services-IV Branch, Services Department, 7th Level, B-Wing, Delhi Secretariat, New Delhi. In case the requisite APARs has not been written, a non-reporting certificate / non-availability certificate along-with all the available APARs may kindly be sent to this department.

If any of the official(s) (as per list enclosed as Annexure-A) has expired/resigned/removed from service, promoted/appointed to higher grade/post or transferred/sent on deputation to other department, then the necessary information may be provided to this department. Service particulars of the officials, with regard to the above, may also be sent to this department so that further correspondence can be made as and when required.

It may be noted that only those officials will be considered whose record is made available and in case any official does not get considered due to non-furnishing of requisite documents/papers/information by the concerned Department, the responsibility shall rest with the concerned Department.

This may be treated as **MOST URGENT** and necessary documents may be furnished to this department at the earliest.

Yours faithfully,

Encls: Annexure-A & B.

(ANJU MANGLA)
DEPUTY SECRETARY-IV (SERVICES)

No.F.55/07/2020/S-I/ 1517

Dated : 14/07/2020

Copy forwarded to the following for information & necessary action:-

1. The Deputy Secretary (Services-IV), Services Department, GNCTD, Delhi.
2. The Section Officer (Services-II), Services Department, GNCTD, Delhi.
3. The Section Officer (Services-IV), with the request to provide the detailed grading chart of the ACRs/APARs in respect of the officials mentioned in Annexure 'A', to Services-I Branch.
4. The Section Officer (Coordination), Services Department, Govt. of NCT of Delhi, Delhi with the request to upload this letter alongwith "Annexure: A & B" on the website of Services Department for vide circulation.

(ANJU MANGLA)
DEPUTY SECRETARY-IV (SERVICES)

List of Deferred/Sealed Cover cases in r/o Grade-II (DASS) officials

Sl. No.	SNTY	NAME OF THE OFFICIAL	DOB	CAT	Present Deptt.	Required Documents
1	H3400	DEEPAK PRABHAKAR	22-09-60	UR	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
2	H4437	SHIV CHARAN MEENA	12-08-67	ST	WNK	ACRs/APARS , Integrity Certificate & Vigilance Status Report
3	H4491	RAJESHWAR SINGH	25-12-62	UR	WNK	ACRs/APARS , Integrity Certificate & Vigilance Status Report
4	H4584	VIKAS	05-04-69	UR	WNK	ACRs/APARS , Integrity Certificate & Vigilance Status Report
5	H5939	KUMAR MANOJ	05-09-72	UR	WNK	ACRs/APARS , Integrity Certificate & Vigilance Status Report
6	H5972A	PUSHU ORAON	15-01-62	ST	PAO	ACRs/APARS , Integrity Certificate & Vigilance Status Report
7	H6006	RUBEN XESS	04-06-62	ST	DCO/WNK	ACRs/APARS , Integrity Certificate & Vigilance Status Report
8	H6008	R.K. MEENA	15-01-68	ST	F&S	ACRs/APARS , Integrity Certificate & Vigilance Status Report
9	H6555A	PRAVEEN SHARMA	13-01-74	UR	DMC	ACRs/APARS , Integrity Certificate & Vigilance Status Report
10	H7563	RAVINDER	18-05-81	UR	EMP/EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
11	H7566	RAKESH KUMAR	05-01-82	UR	DSSSB/DCO	ACRs/APARS , Integrity Certificate & Vigilance Status Report
12	H7710	PANKAJ	02-05-81	UR	DMC	ACRs/APARS , Integrity Certificate & Vigilance Status Report
13	H7851	MACCHITA MALIK	15-08-82	UR	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
14	H7934	JAVED ALI	25-07-61	UR	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
15	H8091	SUNIL KUMAR	27-06-63	SC	DEV	ACRs/APARS , Integrity Certificate & Vigilance Status Report
16	H8092	ZILE SINGH RANGA	26-01-61	SC	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
17	H8114	MUNISH KUMAR	15-02-68	UR	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
18	H8125	AMRIT PAL SINGH	15-03-70	UR	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
19	H8235	MANJU BHATIA	30-10-60	UR	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
20	H8243	F. S. NEGI	14-06-61	UR	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
21	H8260	JAI BHAGWAN	06-06-64	SC	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
22	H8261	BEG RAJ.	31-03-65	SC	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
23	H8339	NEERAJ KUMAR	16-04-64	UR	F&S	ACRs/APARS , Integrity Certificate & Vigilance Status Report
24	H8361	JUNAID RAUF	15-03-62	UR	F&S	ACRs/APARS , Integrity Certificate & Vigilance Status Report
25	H8371	SUNITA SHARMA / TYAGI	10-07-63	UR	DT&T	ACRs/APARS , Integrity Certificate & Vigilance Status Report
26	H8429	REKHA KAUSHIK	12-04-62	UR	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
27	H8468	RAJNI KUMARI	07-06-61	SC	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
28	H8470	RAMESH CHAND KATARIA	06-04-62	SC	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report
29	H8476	BHARAT SINGH	04-04-65	SC	F&S	ACRs/APARS , Integrity Certificate & Vigilance Status Report
30	H8477	ANIL KUMAR	14-06-68	SC	EDN	ACRs/APARS , Integrity Certificate & Vigilance Status Report

PROFORMA**ANNEXURE - B**

Name of the official (Sh/Smt/Miss)				
Date of birth				
3	Seniority No. in Grade-II (DASS)	:		
4	Category (UR/SC/ST)	:		
5	Educational Qualification	:		
6	Present Department (with date of joining)	:		
7	Whether Integrity Certified (Yes/No)	:		
8	Whether any vigilance case is pending/contemplated against the official (Yes/No), if yes, details thereof.	:		
9	Whether any Chargesheet is issued under CCS (CCA) Rules, 1965 (Yes/No), if yes, details thereof.	:		
10	Whether any penalty is an operation/imposed (Yes/No), if yes, details thereof.	:		
11	(i) Whether any criminal case is pending. (ii) Whether Chargesheet submitted in the court against the official (Yes/No)	:		
12	Details of previous Departments since entry in to Government Service:-			
	Sl No.	Department	Post Held	From To
	1.			
	2.			
	3.			
	4.			
	5.			
	6.			
	7.			
	8.			
13	Present Residential Address		:	
14	Contact Number/Mobile Number/		:	
15	Any other information		:	

(Signature of Head of Office with seal)