

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
ACP CELL (SERVICES DEPARTMENT)
5TH LEVEL, A-WING, DELHI SECRETARIAT,
I.P. ESTATE, NEW DELHI-110002
(<http://services.delhigovt.nic.in>)

F.12(1)/09/ Services/ACP Cell / 1083-85

Dated : 22/11/19

To,
The All Concerned Head of Departments
Govt. of NCT of Delhi
Delhi/New Delhi.

Sub: Requirement of ACRs/APARs and IC/WC/VC for ACP/MACP benefits to Gr.III(Steno) and Gr.II (Steno) officials

Madam/Sir,

With reference to the subject cited above, I am directed to inform that following service particulars, ACRs/APARs/NAC/NRC, IC/VC in respect of under-mentioned Gr.III (Steno) & Gr. II(Steno) officials are required for processing their cases for ACP/MACP benefits:

S.N.	Name of the Official(Sh./Ms./Smt.)	DOB	Deptt.	Documents Required/Remarks
1.	Reena Sapra (Steno Gr.II)	01.03.1973	FSL	ACRs/APARs for the period of 01-02 to 05-06,09-10 to 13-14, Completion of Penalty certificate, and Fresh IC/WC&VC
2.	Jagat Singh (Steno Gr.II)	04-05-1972	Education	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
3.	Rama Rani Taneja (Steno Gr.II)	29-06-1974	Social Welfare	ACRs/APARs for the period 12-13 to 16-17 and Fresh IC/WC&VC
4.	Sunil Kumar Punhani (Sr. PA/PS)	20.10.58	MAMC	ACRs/APARs for the period 03-04 to 07-08 and Fresh IC/WC&VC
5.	Abha Mishra (Steno Gr.II)	18.03.71	Industries	Fresh IC/WC&VC
6.	Amar Wati, Steno Gr.III(Now Gr.I/DASS)	06.04.1960	T&T	ACRs/APARs for the period 03-04 to 07-08 and Fresh IC/WC&VC
7.	Sarita, Gr.II(Steno)	07.09.1967	Lok Nayak Hospital	ACRs/APARs for the period 11-12 to 15-16 and Fresh IC/WC&VC
8.	Sanjeev Kumar, Steno Gr.II	15.12.1976	GTBH	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
9.	Krishan Chandra Singh, Steno Gr.III Now Gr.II(DASS)	01.02.1957	Education	Proforma, ACRs/APARs for the period 96-97 to 00-01, 03-04 to 07-08 and Fresh IC/WC&VC
10.	Suman Lata, PA	02.01.1965	MAMC	ACRs/APARs for the period 14-15 to 18-19
11.	Rajkumari, Steno Gr.II	09.08.1965	Planning	ACRs/APARs for the period 12-13 to 16-17 and Fresh IC/WC&VC

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12.	Anju Singh, (Steno Gr.II)	21.01.1975	PAO	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
13.	Rohit Bhardwaj, Steno Gr.II	01.09.71	Education	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
14.	Hans Raj, Steno Gr.II	15.07.1973	Education	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
15.	Neelam Rehan, Steno Gr.II	30.03.1976	Education	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
16.	Geeta Monga, Steno Gr.II	17.03.1974	T&T	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
17.	Rekha Gera, Steno Gr.II	26.03.1974	Labour	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
18.	S. Latha, Steno Gr.II	10.03.1974	A&U Tibia College	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
19.	Debatosh Mondal, Steno Gr.II	29.03.1972	Education	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
20.	Nisha Sharma, Steno Gr.II	26.09.1975	Lokayukta	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
21.	Padam Singh, Steno Gr.II	23.10.1969	L&B	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
22.	P.Aparna, Steno Gr.II	17.04.1975	Dte. Of Prohibition	Proforma, ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
23.	Rishi Kapoor, Steno Gr.II	10.05.1974	CEO	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
24.	Susanta Kumar Sahoo, Steno Gr.II	08.07.1969	O/o DG(Prision)	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
25.	Manish Batra , Steno Gr.II	10.08.1976	O/o DG(Prision)	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
26.	Rakesh Kumar Singh, Steno Gr.II	15.10.1974	LAS	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
27.	Sanjay Sah, Steno Gr.II	05.01.1971	LAS	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
28.	Suman Kumar Singh, Steno Gr.III	01-12-1974	GTBH	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
29.	Sunita Mangain, Steno Gr.II	05.02.1975	Education	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC
30.	Rajeev Ranjan Kumar, Steno Gr.II	04.03.1975	L& B Department	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC

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31.	Rema Sundarajan, Steno Gr.II	31.05.1967	Education	ACRs/APARs for the period 14-15 to 18-19 and Fresh IC/WC&VC
32.	Amarnath ,Steno Gr.II	09.10.1968	DSW	ACRs/APARs for the period 13-14 to 17-18 and IC/WC/VC
33.	Kanwal Bala Saneja, Steno Gr.II	21.09.1971	DSW	ACRs/APARs for the period 13-14 to 17-18 and IC/WC/VC
34.	Anil Kumar ,Steno Gr.II	29.07.1972	DSW	ACRs/APARs for the period 13-14 to 17-18 and IC/WC/VC
35.	Harish Chandra, Steno Gr.II	01.04.1974	DOV	ACRs/APARs for the period 13-14 to 17-18 and Fresh IC/WC&VC

It is, therefore, requested that the aforesaid documents/information may kindly be provided to this department so that their cases may be placed before designated Screening Committee for consideration of ACP/MACP benefits.

Yours faithfully

[Signature]
22/11/19

(Ajay Kumar Chawla)

Dy. Secretary (Services)

Dated : 22/11/19

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Copy to:

1. Section Officer (Co-ordination), Services Department, Govt. of NCT of Delhi with the direction to upload the letter on the website of Services Department.
2. Section Officer(S-IV), Services Department, Govt. of NCT of Delhi with the request to send the ACRs folder in respect of above mentioned officials.

[Signature]
22/11/19

(Ajay Kumar Chawla)

Dy. Secretary (Services)