

GOVERNMENT OF NCT OF DELHI
SERVICES DEPARTMENT (ACP CELL)
5TH LEVEL, A - WING, DELHI SECRETARIAT
I.P. ESTATE, NEW DELHI
(<http://services.delhi.gov.in>)

No.F.9 (5)/2003/ACP Cell/Services/ 474

Dated:- 11/6/19

To

All Head of Departments,
Govt. of N.C.T. of Delhi,
New Delhi.

Sub: - Implementation of ACP/MACP Scheme to DASS/Steno Cadre.

Madam/Sir,

I am directed to inform that this Department is in the process of convening meeting of the Screening Committee for the purpose of grant of ACP/MACP benefits to DASS/STENO Cadre as per the time-schedule prescribed at Para 6 of Annexure-I of DoPT, GOI OM dated 09/08/1999 and 19/05/2009.

In some of the ACP/MACP cases received in this Department, it has been noticed that there has been inordinate delay on the part of the concerned Administrative Department in forwarding the ACP/MACP cases of the officials, resulting in undue complaint/litigation, that could have been avoided. This has been viewed seriously by the Competent Authority.

As per DoPT, Govt. of India guidelines, the financial upgradation under ACP/MACP Scheme becomes due as under:

Financial Upgradation	Eligibility Criteria
1 st ACP/MACP	On completion of 12 years of regular service on or before 31.08.08 without any promotion/financial upgradation OR On completion of 10 years of regular service on or after 01.09.2008 without any promotion/financial upgradation.
2 nd ACP/ MACP	On completion of 24 years of regular service on or before 31.08.08 with one promotion/financial upgradation OR On completion of 20 years of regular service on or after 01.09.2008 with one promotion/financial upgradation.
3 rd MACP	On completion of 30 years of regular service on or after 01.09.2008 with two promotion/financial upgradation.

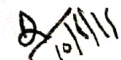
It is hereby requested once again in continuation of this Office letter dated 22.09.2018 to identify the Officers/officials of DASS/STENO Cadre whose ACP/MACP benefits have already been accrued and to forward their service particulars to this Department in the enclosed proforma within ten days. The advance cases in which the MACP benefits are to be accrued by December 2019 may also be forwarded as per instructions at Para 6 of DoPT, GOI, OM dated 19.05.2009.

It may be noted that in the eventuality of any complaint/litigation from the official regarding delay in grant of ACP/MACP benefits due to non-furnishing of documents in time, the Administrative Department concerned would solely be held responsible.

This issues with the approval of Competent Authority.

Encl : As above.

Yours faithfully,



(Ajay Kumar Chawla)
Dy. Secretary (Services)

1. Name of the Officer/Official :
2. Date of Birth :
3. Date of initial appointment with Post and pay scale :
4. Mode of Recruitment(SSC/Compassionate/Redeployed/Absorption/Promotion) and Date of entry in service in Govt. of Delhi :
5. Present Grade Pay/Pay Level :
6. Date of Grant of NFS/NFSG :
7. Date of 1st/2nd regular promotion (Including in-situ promotion) with Post and Pay scale : 1st 2nd
8. (a) Details of 1st Financial upgradation ACP/MACP Scheme : Date of Order _____ w.e.f _____ under Pay Scale _____
(b) Details of 2nd Financial upgradation under ACP/MACP Scheme : Date of Order _____ w.e.f _____ Pay Scale _____
9. Vigilance Report (At HQ level) :
10. Vigilance Report from Directorate of Vigilance: in case of Grade-I (DASS)/Sr. PA & above
11. Whether the official was/is under Suspension/ Departmental/Vigilance Case being contemplated/pending. If so, attach a brief note and copy of Charge-Sheet. :
12. Whether any penalty was/ is imposed on the official. If so, details thereof along-with a copy of relevant order. :
13. E.O.L. on private affairs, if any (enclose relevant copies thereof) :
14. Whether Integrity Certified (Yes/No) :
15. Type Test Report (Passed/Exempted), along with relevant copy of order, If exempted date w.e.f. Exemption granted. :
16. Whether promotion denied by the Official. If yes, reason thereof. :
17. Contact Number: : Office _____ Mobile _____
18. Other details, if any, relevant as per the ACP Scheme. :

Certified that the above particulars are verified from the Service Book of the Officer/official concerned.

(Signature of the Competent Authority) with seal