

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
SERVICES DEPARTMENT (SERVICES-I BRANCH)  
DELHI SECRETARIAT, 7<sup>TH</sup> LEVEL, 'B' WING  
I.P. ESTATE, NEW DELHI- 110002  
<http://services.delhigovt.nic.in>  
Tele: 23392038

(amf)

Dated: 19-01-2021

C/Misc/17/IPR-DANICS/2020/S-I/ 189-190

To,

All Principal Secretaries/Secretaries/  
Special Secretaries/ HODs/  
Local/Autonomous Bodies,  
Government of NCT of Delhi,  
New Delhi/Delhi.

Sub: Submission of IPR for the year 2020 under CCS (Conduct) Rules, 1964  
in respect of Adhoc DANICS officers.

Sir/Madam,

Attention is invited to Rule 18(1)(ii) of CCS (Conduct) Rules, 1964 which provides that "every Government servant belonging to any service or holding any post included in Group 'A' and Group 'B' shall submit an Annual Return in such form as may be prescribed by the Govt. in this regard, giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage, either in his own name or in the name of the any member of his family or in the name of any other person".

It is therefore, requested to direct the concerned Ad-hoc DANICS officers to submit the Statement of Immovable Property Return for the year ending 2020 to this office, giving complete details in every column of the prescribed proforma (copy enclosed) **by 31<sup>st</sup> January, 2021 positively.**

Yours faithfully,



(ANJU MANGLA)

DEPUTY SECRETARY(SERVICES)

Encls: As above.

C/Misc/17/IPR-DANICS/2020/S-I/ 189-190

Dated: 19-01-2021

Copy to Section officer (Co-ordination Branch), Services Department,  
Govt. of NCT of Delhi with the request to upload this order on website of  
Services Department.



(ANJU MANGLA)

DEPUTY SECRETARY(SERVICES)

**STATEMENT OF IMMOVABLE PROPERTY FOR THE YEAR ENDING 2020**

1. Name of Officer (in full) .....  
 and Service to which  
 the officer belongs. ....

2. Present post  
 Held.....

3. Date of Birth .....

4. Present Pay: .....

Name of districts, sub- Division, Taluk and village in which property is situated	Name and details of Property			@Present Value	If not in own name, state in whose name held and his/her relationship to the members of the Service	How acquired whether by purchase, lease, mortgage, inheritance, gift or of otherwise with date of acquisition and name with details of person/ persons from whom acquired.	Annual income from property	Remarks
	1. Housing and other buildings	2. Lands	3.					
1.	2.	3.	4.	5.	6.	7.	8.	

Signature .....

Date .....

**In-applicable clause to be struck out.**

In cases where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicated. Include short term lease also.

**Note**—The declaration form is required to be filled in and submitted by every member of the Class-I and II (Group 'A' and 'B') Services under rule 18(1) of the CCS (Conduct) Rules, 1964, on first appointment to the Service, and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own or in the name of any member of his family or in the name of any other person.