

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**ACP CELL (SERVICES DEPARTMENT)**  
**5<sup>TH</sup> LEVEL, A-WING, DELHI SECRETARIAT,**  
**I.P. ESTATE, NEW DELHI-110002**  
( <http://services.delhigovt.nic.in>)

No.F.5(1)/2015/MACP/30/Services/504-506

Dated : 31/05/2024

To,

The All Concerned Head of Departments  
Govt. of NCT of Delhi  
Delhi/New Delhi

**Subject: Requirement of ACRs/APARs and IC/VC for MACP benefits**

Madam/Sir,

I am directed to inform that MACP cases in respect of following Grade-I(DASS),Gr.II (DASS)/A.S.O and Gr.III(DASS)/S.A officials are required for placing their cases before designated Screening Committee:-

| S. No. | Name of the official         | DOB      | Department     | Documents   |
|--------|------------------------------|----------|----------------|---|
| 1      | SIDDH GOPAL, Gr.I            | 08.10.63 | F & S          | Fresh IC/VC from Adminstrative Department and Directorate of Vigilance (DOV), GNCTD   |
| 2      | JASWANT KUMAR ANAND, Gr.I    | 15.04.62 | Tibbia College | Fresh IC/VC from Adminstrative Department and Directorate of Vigilance (DOV)  |
| 3      | RAJ KUMARI, Gr.I             | 26.01.62 | EDN            | Fresh IC/VC from Adminstrative Department and Directorate of Vigilance (DOV)  |
| 4      | NAVEEN KUMAR SHARMA, Gr.II   | 26.01.66 | F & S          | Fresh IC/VC   |
| 5      | JAVED ALI, Gr.II             | 25.07.61 | EDN            | Fresh IC/VC   |
| 6      | SUBHAS CHANDRA PANDEY, Gr.II | 10.06.65 | SER            | Fresh IC/VC   |
| 7      | SUNIL KUMAR SHARMA, Gr.II    | 16.08.69 | C.JAIL         | ACRs/APARs for 2001-02 to 2005-06   |
| 8      | ASHOK KUMAR, GR.III          | 10.06.67 | EDN            | ACRs/APARs for 2001-02 to 2005-06   |
| 9      | SANT KUMAR KAUSHIK, Gr.III   | 07.10.58 | EDN            | ACRs/APARs for 2007-08 to 2011-12   |
| 10     | RAM PRAKASH, Gr.III          | 17.11.59 | F & S          | ACRs/APARs for 2007-08 to 2011-12   |
| 11     | JAGDISH CHANDRA, Gr.III      | 16.04.49 | LAB            | ACRs/APARs for 2001-02 to 2005-06/avilable ACRs/APARs, Copy of treatment of of suspension period W.e.f. 27.02.02 to 23.09.08.Copy of suspension/revocation/ exoneration order |
| 12     | ANIL KUMAR SHARMA, Gr.III    | 23.07.60 | W & CD         | ACRs/APARs/NAC/NRC for the period 2007-08 to 2010-11  |
| 13     | K. G. NAGAR, Gr.III          | 28.03.53 | EDN            | ACRs/APARs/NAC/NRC for the period 2001-02 and 2003-04 to 2005-06  |
| 14     | CHANDER KANT, Gr.III         | 20.03.65 | PAO            | Fresh IC/VC   |
| 15     | JAIPAL SINGH, Gr.III         | 04.04.65 | PAO            | Fresh IC/VC   |
| 16     | JAGDEEP DAHIYA, Gr.III       | 31.03.64 | CEO            | Fresh IC/VC   |
| 17     | SURESH KUMAR, Gr.III         | 16.05.67 | NCC            | Fresh IC/VC   |
| 18     | KARAN SINGH, Gr.III          | 13.05.65 | EDN            | Fresh IC/VC   |
| 19     | ROSHAN LAL, Gr.III           | 10.03.63 | EDN            | Fresh IC/VC   |
| 20     | INDER SINGH, Gr.III          | 15.04.65 | AUDIT          | Fresh IC/VC   |
| 21     | VIRENDER KUMAR, Gr.III       | 10.06.68 | DHS            | Fresh IC/VC   |

It is, therefore, requested that the aforesaid documents may kindly be provided to this department immediately for processing cases of above-mentioned officials for grant of the financial upgradation under MACP Scheme. IC/VC in respect of the officials may be provided in prescribed proforma (Copy enclosed).

Yours faithfully,

Enclosure: Proforma for IC/VC

  
(Amitabh Joshi)

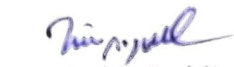
Dy. Secretary (Services)

No. F.5(1)/2015/MACP/30/Services/ 504-506

Dated: 31/05/2021

Copy to:

- (1) Section Officer (Co-ordination), Services Department, Govt. of NCT of Delhi with the direction to upload the letter on the website of Services Department.
- (2) Section officer(S-IV), Services Department, Govt. of NCT of Delhi with request to send the ACRs folder in respect of above mentioned officials.

  
(Amitabh Joshi)

Dy. Secretary (Services)

### INTEGRITY CERTIFICATE

The records of service of Sh./Ms./Smt. ....(Designation)..... who is to be considered for grant of upgradation under ACP/MACP Scheme, have been carefully scrutinized and it is certified that there is no doubt about his / her integrity.

Signature of H.O.O./  
Controlling Authority

### VIGILANCE CLEARANCE CERTIFICATE

On the basis of the records of service of Sh./Ms./Smt. ...., Designation ..... who is to be considered for grant of financial upgradation under ACP/MACP Scheme, it is certified that no vigilance case or disciplinary proceeding or criminal proceeding is pending against the said Sh./Ms./ Smt. .... and he /she is clear\* from vigilance angle in terms of the instructions issued by the DoPT, GOI vide their OM No. 22011/4/91-Estt.(A), dated 14.09.1992 and instructions issued in this regard from time to time.

Signature of H.O.O./  
Controlling Authority

\*In case the official is not clear from vigilance angle, then the details of the case shall be provided.

[In case of DANIC 5/Author: DANIC 5 / Grade-4 (DA55) / 50, P.A.]

Name of the Department:

| S.No. | Name &<br>Designation of the<br>Officer<br>(Sh./Smt./Ms.) | Date of<br>Birth | Details of any Vigilance<br>matter/disciplinary<br>proceedings pending or<br>contemplated against the<br>Officer | Details of<br>Penalties<br>Imposed, if any | of | Details of the<br>previous posting(s)<br>on Gazetted posts<br>(As per service book<br>& duration record) | Duration | Any other<br>relevant<br>information |
|-------|---|------------------|--|--|----|--|----------|--------------------------------------|
|-------|---|------------------|--|--|----|--|----------|--------------------------------------|

It is certified that above information is as per Service Book and personal file(s) and is true and correct.

**Name & Signature of the Authorised Officer  
with Seal & Date**