

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI

SERVICES DEPARTMENT (ACP CELL)

5TH LEVEL 'A' WING, DELHI SACHIVALAYA,

I.P. Estate, New Delhi-110002

(<http://Services.delhigovt.nic.in>)

Phone No. 011-23392238

No.F.13(14)/ACP/Services/Court Case/2025 /8-15

Dated: 28/01/2026

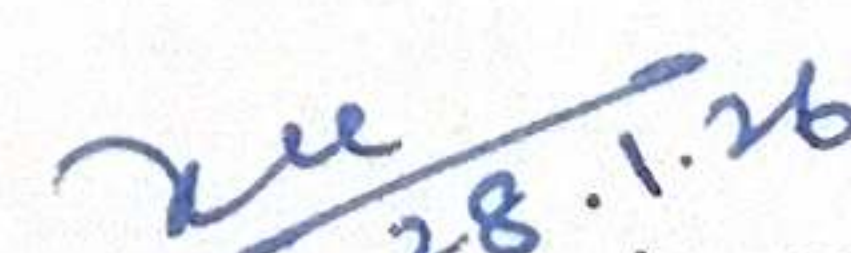
ORDER No. 2

On the recommendations of the Screening Committee constituted for grant of financial upgradation under the Assured Career Progression Scheme to Grade-III (DASS)/Sr. Assistants Official in accordance with the instructions contained on O.M. No. 35034/1/97 Estt. (D) dated 09.08.1999 of the Govt. of India, Ministry of Personnel Public Grievances & Pensions (Deptt. of Personnel & Training), and OM no. 31016/3/99-AdI(B) dated 01.11.2002 issued by MHA, the Secretary (Services) being Cadre Controlling Authority, is pleased to grant 2nd financial upgradation under ACP Scheme to Smt. Rohini Khatri, SO (Retd.) from existing grade pay of Rs. 2400/- to the next higher pay scale in promotional hierarchy i.e. Rs. 4600/- (Pay Level 7 of Pay Matrix table under 7th CPC) on completion of 24 years of regular service.

S. No.	Name of the Official & Designation (Sh./Smt.)	Date of Birth	Date of Initial Appointment.	Eligibility year of ACP (as per OM dt. 01.11.2002)	Eligibility of 2 nd ACP benefits	Deptt.
1.	Smt. Rohini Khatri, SO (Retd.)	24.06.1962	21.09.1984	01.07.1984	01.07.2008	Employment

The grant of ACP is further subject to the condition that:

- 1) The Official concern may be allowed to exercise her options, if any, under FR22 within one month of the issuance of the Order granting the financial upgradation under the Assured Career Progression Scheme.
- 2) The grant of higher pay scale is subject to the undertaking that in the event of over payment, which may be detected at a later stage the same will be recovered from her pay.
- 3) The concerned Head of Department is requested to ensure before issuance of formal order for grant of 2nd financial upgradation under ACP Scheme that the official concerned has not refused regular promotion in accordance with provisions contained in Para 10 of Annexure-1 of DoPT, Govt. of India O.M. dated 09.08.1999.
- 4) It should be ensured by concerned Head of Department that the above mentioned Official is absolutely clear form vigilance angle at all levels and is not under the currency of penalty, at the time of release of financial benefits. Integrity Certificate in prescribed format should also be checked & verified by Head of Department.
- 5) The Concerned Head of Department is requested to issue formal order for grant of the 2nd financial upgradation under ACP Scheme in respect of the above mentioned official after verifying and checking the service particulars with regard to date of appointment etc, as mentioned above are correct and also after ensuring that all the conditions prescribed above have been fulfilled and complied with. Discrepancy, if any be brought to notice of this Department and the orders in respect of such Official may not be implemented till clarification from this Department.


(Jitendra Kumar Arora)
Dy. SECRETARY (SERVICES)

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Copy forwarded for information and necessary action to:

1. Staff Officer to the Chief Secretary, GNCT of Delhi
2. P.S. to the Pr. Secretary (Services), GNCT of Delhi
3. P.A. to the Director (Employment) Department, GNCT of Delhi
4. P.A. to the Spl. Secretary (Services), GNCT of Delhi
5. The Director (Finance Budget), GNCT of Delhi
6. The S.O. (Coordination), Services Department, with the direction to upload the order on the website of Services Department
7. Smt. Rohini Khatri, S.O (Retd.), G-9/3, 1st Floor, Malviya Nagar, New Delhi-110017. Phone no. 7838034508
8. Guard file.


(Jitendra Kumar Arora)
Dy. SECRETARY (SERVICES)