

Government of National Capital Territory of Delhi

Services Department- Branch-IV/Confidential Cell

B-Wing : 7th Level : Delhi Secretariat

I.P.Estate : New Delhi

F.1/7/2020/S.IV/CC/835

Dated: 17/05/2021

To

All Addl. Chief Secretaries / Pr. Secretaries / Secretaries/
Heads of Departments/ Local & Autonomous Bodies,
Govt. of NCT of Delhi
Delhi / New Delhi.

Sub: Extension of timelines for generation, recording of PARs for the year 2020-21 in respect of AIS officers by the reporting/reviewing/accepting authorities.

Sir/Madam,

I am directed to forward herewith copy of the communication bearing No.F.11059/01/2014-AIS-III dated 29th April, 2021 of Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions, Govt. of India on the above subject (copy enclosed).

DoP&T, vide the above referred letter has informed that in view of the pandemic caused by spread of COVID-19, AIS officers are involved in various activities relating to management and control of the pandemic, continuance of essential services and maintenance of law & order etc. Further, most of the government offices, except those involved in essential services and law order, are either closed or working with skeletal strength. In light of the exigent situation, the timelines for online generation of PAR and subsequent reporting, reviewing and accepting of PAR is revised for the year 2020-21, in relaxation of rule 5(1) read with Schedule 2 of AIS (PAR) Rules so as to give sufficient time to each authority. The revised cut off dates for completion of PARs is given below:

Activity	Cut-off dates	
	Existing	Revised
Blank PAR form to be given to the officer reported upon by the Administration Division/ Personnel Department specifying the reporting officer and reviewing authority	1 st April, 2021	1 st June, 2021
Self-Appraisal for current year	31 st May, 2021	30 th June, 2021
Appraisal by Reporting Authority	31 st July, 2021	31 st August, 2021
Appraisal by Reviewing Authority	30 th September, 2021	15 th October, 2021
Appraisal by Accepting Authority	31 st December, 2021	31 st December, 2021

The extended timelines specified above shall also apply to the reporting, reviewing and accepting authorities, who have demitted office or retired from the service on or after 28.02.2021. They shall be allowed to record their remarks till the respective extended cut-off dates.

The aforesaid relaxation is one-time measure only.

Yours faithfully,

(Bhairab Dutt)

Deputy Secretary (Services)

Encl: As above.

F.1/7/2020/S.IV/CC/835

Dated: 17/05/2021

Copy for information to:

1. Secretary to Lt. Governor, Govt. of NCT of Delhi, Raj Niwas, Delhi-110054.
2. Secretary to Hon'ble Chief Minister, Govt. of NCT of Delhi, Delhi Sectt., New Delhi.
3. Staff Officer to Chief Secretary, Govt. of NCT of Delhi, Delhi Secretariat, New Delhi.

(Bhairab Dutt)

Deputy Secretary (Services)

F.No. 11059/01/2014-AIS-III
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

10 MAY 2021

North Block, New Delhi-110001
Dated 29th April 2021
OFFICE OF THE CHIEF SECRETARY
GOVT. OF INDIA

To,

The Chief Secretaries of States / UTs

Subject: Extension of timelines for generation, recording of PAR for the year 2020-21 in respect of AIS officers by the reporting / reviewing / accepting authorities - reg.

Sir / Madam,

I am directed to refer to the relevant provisions for recording of PAR under AIS (PAR) Rules, 2007 as amended including also the provisions regarding the reporting / reviewing / accepting authorities to record PAR not after one month of their retirement.

2. In view of the pandemic caused by spread of COVID-19, AIS officers are involved in various activities relating to management and control of the pandemic, continuance of essential services and maintenance of law & order etc. Further, most of the government offices, except those involved in essential services and law order, are either closed or working with skeletal strength.

3. In light of the exigent situation, the timelines for online generation of PAR and subsequent reporting, reviewing and accepting of PAR is revised for the year 2020-21, in relaxation of rule 5(1) read with Schedule 2 of AIS (PAR) Rules so as to give sufficient time to each authority, as indicated below:-

Activity	Cut off dates	
	Existing	Revised
Blank PAR form to be given to the officer upon by the Administration Division/ Personnel Department specifying the reporting officer and reviewing Authority	1 st April, 2021	1 st June, 2021
Self Appraisal for current year	31 st May, 2021	30 th June, 2021
Appraisal by Reporting Authority	31 st July, 2021	31 st August, 2021
Appraisal by Reviewing Authority	30 th September, 2021	15 th October, 2021
Appraisal by Accepting Authority	31 st December, 2021	31 st December, 2021

4. Further, it has also been decided with the approval of competent authority that the extended timelines specified above shall also apply to the reporting, reviewing and accepting authorities, who have demitted office or retired from the service on or after 28.02.2021. They shall be allowed to record their remarks till the respective extended cut-off dates.

Contd...2/-

SS-I
DS-I

Sanjay

10/5/21
@ 11/5

San. Puroh

5. Notwithstanding anything contained herein, no remarks may be recorded after 31st December, 2021 in the PAR of AIS officers for the PAR year 2020-21, in accordance with the 2nd proviso of the AIS (PAR) rules, 2007, as amended.

6. The aforesaid relaxation is accorded as one-time measure only.

7. This issues with the approval of competent authority.


(Chintan Puri)
Section Officer (AIS.II)
Tel: 011-23040268

Copy for information and necessary action to:

1. All the Ministries / Department of Government of India
2. The Ministry of Home Affairs, being cadre controlling authority for IPS, North Block, New Delhi.
3. The Ministry of Environment, Forest & CC, being cadre controlling authority for IFoS, Lodhi Road, Jor Bagh, New Delhi.
4. Under Secretary (EO/PR), DoPT, North Block, New Delhi.
5. NIC, DoPT- for uploading on the website of DoPT.
6. ADG Media, Ministry of Home Affairs, New Delhi - for wide circulation.