

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT- (ACP CELL)
A WING, 5TH LEVEL, DELHI SECRETARIAT,
NEW DELHI 110002
(<http://services.delhigovt.nic.in>)

No.F.1(25)/2015/NFSG/Services/Gr.III(Steno)/Vol.2/ 187-190

Dated: 02/04/2025

To

All the concerned Head of Departments,
Govt. of NCT of Delhi,
Delhi/New Delhi.

Sub: Preparation of panel of eligible Gr.III Stenographers for considering grant of Non-Functional Selection Grade (NFSG) - seeking requisite documents in respect of eligible officials for consideration by Internal Committee reg.

Madam/Sir,

In continuation of this office letter No.F.1(25)/2015/NFSG/Services/Steno/363 dated 30.04.2015 and subsequent letters including latest letter dated 22.10.2024, I am directed to inform that this department is in receipt of Tentative Eligibility List in respect of 42 Gr.III Stenographers with eligibility date 01.01.2025 from Cadre Controlling Authority i.e. Services-III Department for considering grant of Non-Functional Selection Grade(NFSG) in Level 6 of Pay Matrix Table under 7th CPC i.e Rs.35400-1,12,400 (Pre- Revised PB-2 Rs.9300-34800 with Grade Pay of Rs. 4200/-) with reference to this department Order No. 58 issued vide No. F.2/37/2008/S.I/Lit./Vol.II dated 03.02.2015 and OM issued vide no. F.3(5)/(1)/NFSG/S.II/2015 /987-992 dated 29.04.2015.

It is, therefore, requested to furnish the requisite information in the enclosed format in respect of all the eligible officials as per Annexure to facilitate assessment of their suitability for grant of Non Functional Selection Grade (NFSG) in Level 6 of Pay Matrix Table under 7th CPC.

If the officials, as per the Annexure, has expired/resigned/removed from service or promoted/appointed to higher grade/post or transferred/sent on deputation to other department, then the necessary information may be provided to this department. If whereabouts of any of these officials are not known, then the action being taken/already taken in such cases and orders, if any, passed in this regard by the Competent Authority may also be provided to this department. Service particulars of such officials may also be sent to this department so that further correspondence can be made as and when required.

Further, it is requested that APARs of these officials, pertaining to the preceding 05 years with reference to the eligibility date 01.01.2025 (i.e., the ACRs/APARs pertaining to the period 2019-20 to 2023-24), along with duly filled enclosed proforma, signed and stamped by concerned Head of Office, may be forwarded to ACP Cell, Services Department, Govt. of NCT Delhi immediately. In case APARs of the above mentioned 5 year period are not available, APARs for the immediately preceding years may be sent alongwith reasons as to the non-availability of ACRs/APARs during the period under consideration.

The eligibility date mentioned in the Annexures for considering cases for grant of NFSG is tentative as seniority of some of the official is yet to be finalized. The list of the eligible Gr.III Stenographers officials is also available on the website of Services Department, GNCTD.

It may also please be noted that only those Gr.III Stenographers, will be considered by the Internal Screening Committee, whose requisite information/documents are made available and in case any official is not considered due to non-furnishing of information by the concerned department, the onus shall rest with the department only.

This may be given PRIORITY and necessary documents may be furnished to this department within 10 days of receipt of this letter.

Encls: As above.

Yours faithfully,



(Bhairab Dutt)

Dy.Secretary (Services)

Copy to:

1. Section Officer (Coordination), Services Department, Govt. of NCT of Delhi with request to upload the Letter/Annexure on the website of Services Department, Govt. of NCT of Delhi.
2. Section Officer(S-IV), Services Department, Govt. of NCT of Delhi with the request to forward the ACRs grading in r/o the officials named in the list enclosed to SO (ACP Cell).
3. Section Officer (S-III) , Services Department, Govt. of NCT of Delhi with the request to forward the ACRs grading in r/o the officials named in the list enclosed to SO(ACP Cell).



(Bhairab Dutt)
Dy.Secretary (Services)

1161/ACB
18/03/2025

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT- (III)
B WING, 5TH LEVEL, DELHI SECRETARIAT,
NEW DELHI 110002

Subject: Grant of Non Functional Selection Grade (NFSG) to Grade-III Stenographers of Govt. of NCT of Delhi in OB-2, Rs.9300-34800 with Grade Pay Rs.4200/- - reg.

With reference to O.M. dated 29.04.2015 of Services (III) Department on the subject mentioned above, the list of eligible Grade III Stenographers, is forwarded herewith for further necessary action.


Encl: Eligibility list


(PRAVEEN KUMAR)
SECTION OFFICER (S-III)

U.O. No. F.3(5)/(1)/NFSG/S.III/2015/ 260

dated: 17.03.2025

The Superintendent, ACP Cell, Services Department, 5th Floor, Delhi Sectt., New Delhi.


18/03/2025
Sh. Rakesh (SA)

78/c

PROFORMA FOR VIGILANCE/INTEGRITY REPORT
FOR GRANT OF NON FUNCTIONAL SELECTION GRADE (NMSG)

1. Name of the official (in capital letters) :
2. Date of Birth :
3. Date of initial appointment on regular basis with Post and pay scale :
4. Date of promotion as Sr.Asstt./Gr.-III (DASS) :
5. Category (UR/SC/ST/OBC/PH) :
6. Whether integrity certified (YES/NO) :
7. Date of completion of 05 years approved service as Sr. Asstt./Gr. III (DASS) :
8. Period of non qualifying service, if any. (i.e. EOL on private affairs/Dies Non etc.) :
9. Whether MACP/ACP benefits is granted, if so, details thereof along with copy of relevant orders. :
10. **VIGILANCE STATUS AS ON DATE OF ELIGIBILITY** :
 - (i) Whether any vigilance case is pending/ contemplated against the official? (YES/NO). If yes, details thereof along with copy of relevant orders. :
 - (ii) Whether any charge sheet is issued under CCS(CCA) Rules 1965 ? (YES/NO). If yes, details thereof along with copy of relevant orders. :
 - (iii) Whether any penalty in operation/ imposed? (YES/NO). If yes, details thereof along with copy of relevant orders. :
 - (iv) Whether any criminal case is pending against the official? (YES/NO). If yes, details thereof along with copy of relevant orders. :
11. Any other information :
12. Office Phone No. & Mobile No. of official :

Signature of Head of Office:

Name of HOO with seal:

Department: