

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT (II)
(Delhi Secretariat, 5th Level, A-Wing, I.P.Estate, New Delhi-02)
(<http://services.delhigovt.nic.in>)

No.F.4/50/2009/S.II/1691-1700

Dated: 14/6/19

To

The HOD,

Delhi/New Delhi.

Sub.: Regularization to the post of Grade-III (DASS) – regarding.

Sir/Madam,

Kind attention is invited to this department's letters dated 08/09/97, 18/10/97, 02/01/98, 16/02/98, 16/6/98, 06/07/98, 31/07/98, 31/08/98, 20/11/98, 07/10/99, 14/02/02, 15/05/02, 02/09/02, 02/12/02, 30/01/03, 17/07/03, 12/12/03, 27/08/04, 14/12/07, 13/06/08, 17/07/08, 26/09/08, 01/12/08, 16-19/12/08, 20/05/09, 04/02/10, 17/05/10, 16/08/11, 09/04/12, 26/06/12, 27/08/2012, 11/01/2013, 19/03/13, 23/08/13, 28/05/14, 22/10/14, 10/09/15 and 10/03/16 & 08/11/17 wherein it was reiterated to forward the service particulars and attested copy of service book in respect of officials mentioned in the list enclosed.

However, even after a lapse of considerable time and even after providing the information available with this branch, the requisite service particulars are still awaited.

In the absence of requisite service particulars and ACRs, it has become a near impossible task for this department to place the regularization cases of these officials before the Review DPC. As a result, this department is being flooded with RTI applications/litigations.

As you are aware, ACR is one of the mandatory documents required for assessing the suitability of an official for appointment on regular basis. In almost all the cases ACRs of the requisite period are not made available.

In case, the requisite ACRs are not available with the previous Department/Present Department, then a non-reporting / not traceable certificate and all available ACRs (preceding/succeeding period) may be provided, so that the matter could be taken up accordingly. Further, the official concerned may also be directed to provide the details of Reporting/Reviewing officer, place of posting/branch during the period under reference.

In view of the position explained above and also to avoid any inconveniences/litigations/contempt proceedings, it is once again requested that all endeavor be made to provide the requisite information in respect of officials (as mentioned in the list) forthwith. Further, it is requested that the contents of this circular may please be brought to the notice of the official concerned.

This may please be treated as **URGENT**.

This issues with the prior approval of the Competent Authority.

Encl: As above.

Yours faithfully,

17/6/19
DY. SECRETARY-III (SERVICES)

No.F.4/50/2009/S.II/1691-1700

Dated: 14/6/19

Copy forwarded for information and necessary action to: -

Official concerned through the administrative department with the directions to provide the details of Reporting/Reviewing officer, Place of posting/Branch during the period under reference.

17/6/19
DY. SECRETARY-III (SERVICES)

May pl upload
on Services
website.

So (Co-ord)

Details of ad-hoc Grade-III (DASS) officials (07/06/19)

S. No.	Deptt.	Snty. No/ Category	Name of Officials DOB	Date from which to be regularized	Documents required
1.	WNK	6846/UR	Susil Ahluwalia/ 25/06/59	25/04/90	IC/VC/TTR/SB/ACRs-86-87 to 90-91/ complete ACR folder
2.	CEO	9456/UR	Rajiv Kumar Sharma/ 11/08/67	19/07/97	IC/VC/TTR/SB/ACR-96-97
3.	CEO/ WNK	8642/UR	Shruti Deshpandey/ 05/12/59	31/12/93	IC/VC/TTR/SB/ACRs-88-89 to 92-93/ complete ACR folder
4.	DCO/ WNK	8634/UR	Shashi Bala/ 24/11/60	31/12/93	IC/VC/TTR/SB/ACRs-88-89 to 92-93/ complete ACR folder
5.	DCO/ WNK	10904/SC	Dinesh Kumar/ 31/03/68	19/07/97	IC/VC/TTR/SB/ACRs-10/92-03/93, 94-95 & 96-97/complete ACR folder
6.	DSW	9044/UR	Ashok Kumar/ 28/06/65	19/12/94	IC/VC/TTR/SB/ACRs-89-90 to 93-94/ complete ACR folder
7.	EDN/ PAO/ WNK	9194/UR	V.S. Tiwari / 23/01/62	19/12/94	IC/VC/TTR/SB/ACRs-89-90, 04/93-09/93/complete ACR folder
8.	F&S	8413/UR	Satish Sethi/ 05/12/61	16/06/93	IC/VC/TTR/SB/ACRs-89-90, 04/90-10/90, 08/91 -03/92 & 92-93/ complete ACR folder
9.	F&S/ TTE/ WNK	9293/SC	Manabendra Roy/ 11/11/59	22/09/92	IC/VC/TTR/SB
10.	GAD/ WNK	7804/UR	Rakesh Kumar Thakur/ 29/08/59	22/09/92	IC/VC/TTR/SB/ACRs-87-88 to 91-92/ complete ACR folder
11.	DCO	11492/ST	Narender Kumar/ 24/10/63	19/12/94	IC/VC/TTR/SB/complete ACR folder
12.	PAO	7871/UR	Rajesh Kumar/ 12/01/63	22/09/92	IC/VC/TTR/SB/ACRs-87-88 to 91-92/ complete ACR folder
13.	TTE/ WNK	8917/UR	Ravinder Singh Bentok/ 10/04/65	19/12/94	IC/VC/TTR/SB/ACRs-89-90 to 93-94/ complete ACR folder

- TTR – Type Test Report
- SB - Attested copy of Service Book