

REMINDER

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
SERVICES DEPARTMENT (II)
(Delhi Secretariat, 5th Level, A-Wing, I.P.Estate, New Delhi-02)
(<http://services.delhigovt.nic.in>)**

No.F.4/50/2009/S.II/ 722-731

Dated: 5/3/21

To

The HOD,

Delhi/New Delhi.

Sub.: Regularization to the post of Grade-III (DASS) – regarding.

Sir/Madam,

Kind attention is invited to this department's letters dated 08/09/97, 18/10/97, 02/01/98, 16/02/98, 16/6/98, 06/07/98, 31/07/98, 31/08/98, 20/11/98, 07/10/99, 14/02/02, 15/05/02, 02/09/02, 02/12/02, 30/01/03, 17/07/03, 12/12/03, 27/08/04, 14/12/07, 13/06/08, 17/07/08, 26/09/08, 01/12/08, 16-19/12/08, 20/05/09, 04/02/10, 17/05/10, 16/08/11, 09/04/12, 26/06/12, 27/08/2012, 11/01/2013, 19/03/13, 23/08/13, 28/05/14, 22/10/14, 10/09/15, 10/03/16, 08/11/17, 14/06/19 & 29/07/2020 wherein it was reiterated to forward the service particulars and attested copy of service book in respect of officials mentioned in the list enclosed.

However, even after a lapse of considerable time and even after providing the information available with this branch, the requisite service particulars are still awaited.

In the absence of requisite service particulars and ACRs, it has become a near impossible task for this department to place the regularization cases of these officials before the Review DPC. As a result, this department is being flooded with RTI applications/litigations.

As you are aware, ACR is one of the mandatory documents required for assessing the suitability of an official for appointment on regular basis. In almost all the cases ACRs of the requisite period are not made available.

In case, the requisite ACRs are not available with the previous Department/Present Department, then a non-reporting / not traceable certificate and all available ACRs (preceding/succeeding period) may be provided, so that the matter could be taken up accordingly. Further, the official concerned may also be directed to provide the details of Reporting/Reviewing officer, place of posting/branch during the period under reference.

In view of the position explained above and also to avoid any inconveniences/litigations/contempt proceedings, it is once again requested that all endeavor be made to provide the requisite information in respect of officials (as mentioned in the list) forthwith. Further, it is requested that the contents of this circular may please be brought to the notice of the official concerned.

This may please be treated as **URGENT**.

This issues with the prior approval of the Competent Authority.

Encl: As above.

Yours faithfully,

(BHAIRAB DUTT)
DY. SECRETARY-III (SERVICES)

No.F.4/50/2009/S.II/ 722-731

Dated: 5/3/21

Copy forwarded for information and necessary action to: -

- 1) Official concerned through the Administrative Department.
- 2) The Section Officer, CR Cell, Services Department, Govt. of N.C.T. of Delhi, with the request to provide the ACR Folder, in respect of the Grade-III (DASS) officials mentioned in the list enclosed, to this department at the earliest so as to process the matter further.

(BHAIRAB DUTT)
DY. SECRETARY-III (SERVICES)

Pl upload
on the official
website of
Services Dept.

SO (Co-ord)

93.21

Details of ad-hoc Grade-III (DASS) officials

| S.N o. | Present Deptt. | Previous Deptts. | Snty. No/ Category | Name of Officials/ DOB | Date from which to be regularized | Documents required |
|--------|----------------|------------------|--------------------|------------------------------------|-----------------------------------|---|
| 1. | CEO | | 9456/UR | Rajiv Kumar Sharma/ 11/08/67 | 19/07/97 | TTR/SB/ACR-96-97 |
| 2. | WNK | DCO | 10904/SC | Dinesh Kumar/ 31/03/68 | 19/07/97 | IC/VC/TTR/SB/ACRs- 10/92-03/93, 94-95 & 96-97/complete ACR folder |
| 3. | DSW | | 9044/UR | Ashok Kumar/ 28/06/65 | 19/12/94 | IC/VC/TTR/SB/ACRs- 89-90 to 93-94/ complete ACR folder |
| 4. | WNK | DT&T/ PAO | 9194/UR | V.S. Tiwari / 23/01/62 | 19/12/94 | IC/VC/TTR/SB/ACRs- 89-90, 04/93- 09/93/complete ACR folder |
| 5. | F&S | | 8413/UR | Satish Sethi/ 05/12/61 | 16/06/93 | IC/VC/TTR/SB/ACRs- 89-90, 04/90-10/90, 08/91 -03/92 & 92-93/ complete ACR folder |
| 6. | DCO | | 11492/ST | Narender Kumar/ 24/10/63 | 19/12/94 | IC/VC/TTR/SB/ ACRs- 91-92 to 93-94 / complete ACR folder |
| 7. | PAO | | 7871/UR | Rajesh Kumar/ 12/01/63 | 22/09/92 | IC/VC/TTR/SB/ACRs- 87-88 to 91-92/ complete ACR folder |
| 8. | WNK | DEV/TTE | 8917/UR | Ravinder Singh Bentok/ 10/04/65 | 19/12/94 | IC/VC/TTR/SB/ACRs- 89-90 to 93-94/ complete ACR folder |

- TTR – Type Test Report
- SB - Attested copy of Service Book