

SPEED POST

SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(Government of India: Ministry of Home Affairs)
Hyderabad- 500 052.

No. 19011/1/2009/Estt/SLA/Deptn/P11

Dated: 01.07.2021

To,

Diary No. SAD/2021/17642

1. All Ministries/Departments of Government of India
2. The Chief Secretaries to Government of States/UTs.
3. The Director General/Inspector General of Police of States/UTs
4. The Director General of CBI, CGI Complex, Lodhi Road, New Delhi.
5. The Chief Forensic Scientists, Directorate of Forensic Science
Block No 9, 8th Floor, CGO Complex, Lodhi Road, New Delhi-003
6. The Directors of all Central Forensic Science Laboratories (CFSLS).
7. The Directors of all State Forensic Science Laboratories (SFSLS).
8. The Director, National Institute of Criminology and Forensic Science

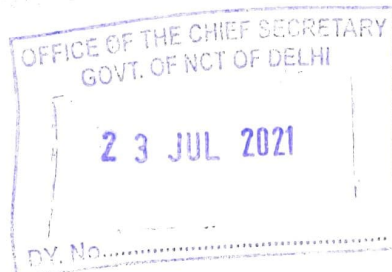
Sub: Inviting nominations for filling up 01 post of Senior Laboratory Assistant in the SVP National Police Academy, Hyderabad - on deputation Basic- Reg.

Sir,

Nominations are invited for 01 post of **Senior Laboratory Assistant** to be filled on deputation basis in this Academy.

2. The details of pay and allowances and eligibility criteria are given in Annexure - I enclosed herewith.
3. It is requested that the above vacancy may kindly be circulated among all Departments/Institutions/Offices under your charge and also for hosting the same on the website. The nominations of eligible officials along with their bio-data in the prescribed proforma (Annexure-II) duly attested and countersigned by the competent authority may please be forwarded to this Academy **through proper channel at the earliest and in any case not later than 42 days from the date of publication of this notice in the Employment News.**

Yours faithfully,



Administrative Officer (Estt.)

Encl: As above

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Sh. Yogesh

S.No		
01	Name of the Post	Senior Laboratory Assistant
02	Classification of the post	General Central Service Group-'C' Non-Gazetted Non-Ministerial
03	Level in the Pay Matrix	Level - 4 in the Pay Matrix Rs.25,500-81,100/
04	DA, HRA & other allowances	As admissible under the Central Government orders from time to time.
05	Training Allowance	Not Applicable
06	Method of Recruitment	Promotion, failing which by deputation, failing both by Direct Recruitment
07	Eligibility Criteria	<p><u>Deputation:</u> Officers from the Central Government or State Governments (a) (i) holding analogous posts; or (ii) Junior Laboratory Assistant (Forensic Science) with five year regular service in level-3 in the pay matrix (Rs. 21,700- 69,100) (b) Possessing B.Sc with Physics and Chemistry as compulsory subjects from a recognized University. (c) Two years experience in handling laboratory equipment and carrying out laboratory experiments in any University or College or Research Institute or State Government or Central Government or Government undertakings or PSUs or Reputed Private Industry or Organisation.</p> <p><u>Desirable:</u> Experience in teaching various techniques relating to forensic skills.</p> <p>Note 1: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation and similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central government shall ordinarily not exceed five years.</p> <p>Note 3: The maximum age limit for appointment for deputation or absorption shall not be exceeding 56 years as on the closing date, of the receipt of applications.</p>
08	Nature of Duties	<ol style="list-style-type: none"> 1. He/She will be responsible for maintenance of lab Equipment, Chemicals, Glassware and other stores. 2. He/She will arrange equipment and other materials for forensic practical. 3. He/She will assist the Scientific Assistants in arranging practical demonstrations. 4. He/She will assist in laying out the practical's in finger prints, foot prints, packing and other practicals. 5. He/She will be responsible for preparation of reagents and chemicals required for Laboratory work. 6. He/She will assist Senior Scientific Assistant/JSO in laying out the crime scene exercises. 7. He/She will assist in maintenance of stores and stock registers of the section. 8. He/She will provide necessary assistance to Senior Scientific Assistant in giving the demonstrations of finger prints/foot prints, packing, blood test etc. 9. He/She will be responsible for maintenance of glassware, chemicals, tools and misc items stock registers of the section. 10. He/She will provide assistance to trainee officers in learning various techniques relating to forensic skills. 11. Any other duties entrusted to him from time to time by Competent Authority.

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Administrative Officer (Estt.)

CURRICULUM VITAE PROFORMA

1. Name of the Candidate :
(in Block Letters)
2. Date of Birth :
(In Christian era)
3. Date of retirement under :
Central/State Government Rules.
4. Educational Qualifications :
5. Whether Educational and other qualifications :
required for the post are satisfied. (If any
qualification has been treated as equivalent to
the one prescribed in the Rules, state the
authority for the same)

	Qualification/ Experience Required	Qualifications/ Experience possessed by the officer
Essential	(1) (2) (3)	
Desired	(1) (2)	

6. Please State clearly whether in the light :
of entries made by you above, you meet
the requirement of the post.
7. Details of Employment, in chronological order. Enclose a separate sheet duly
authenticated by your signature, if the space below is insufficient.

Office / Institution	Post held	From	to	Scale of pay + Grade pay and basic pay (Revised : Level in the Pay matrix)	Nature of duties (in detail)

8. Nature of present employment i.e. :
Ad-hoc or Temporary or Quasi-
Permanent or Permanent.

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9. In case the present employment is held on deputation/contract basis, please state - :
- a) The date of Initial appointment :
 - b) Period of appointment on deputation/contract. :
 - c) Name of the parent office/ Organization to which you belong. :

10. Additional details about present employment

Please state whether working under (indicate the name of your employer against the relevant column)

- a) Central Govt.
- b) State Govt.
- c) Government Undertaking
- d) Universities
- e) Others

11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade. :

12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale. :

13. Total emoluments per month now drawn. :

14. Additional information, if any, which you would like to mention in support of your suitability for the post. :
(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)
(Note: Enclose a separate sheet, if the space is insufficient).

15. Please state whether you are applying for deputation including short term contract / promotion. (Candidates of non-Government Organisations are eligible only for short term Contract) :

16. Whether belongs to SC / ST :

17. Remarks :

(The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional

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Bodies/institutions/societies and (iv) any other information.

NOTE:- Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Station :
Date :

Signature of the Candidate

Address _____

Contact Mobile No. _____

e-mail ID: _____

Certification by the Employer / Cadre Controlling Authority

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He / She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he / she will be relieved immediately.

2 Also certified that;

(i) There is no vigilance or disciplinary case pending / contemplated against Shri / Smt
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(ii) His / Her integrity is certified.

(iii) His / Her CR Dossier in original is enclosed / photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major / minor penalty has been imposed on him / her during the last 10 years Or A list of major / minor penalties imposed on him / her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer / Cadre Controlling Authority with seal)

Note : Annual Confidential Reports in original or their attested copies by the competent authority not below the rank of Under Secretary of Govt. of India or equivalent with rubber stamp on each page for the preceding five years along with Integrity, Vigilance Certificate and details of Major/Minor penalty for the last 10 years should be enclosed.