

**GOVERNMENT OF NCT OF DELHI
SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5TH LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002**

No. F.10(543)/CDN/2023/081754768/2550-2556

Dated: 20-11-23

To

All HODs
Govt. of NCT of Delhi/New Delhi.

Sub: Regarding furnishing of information in respect of Staff Car Drivers working in various departments under Govt. of NCT of Delhi.

Sir/Madam,

On the subject cited above, I am directed to request you to kindly arrange to furnish the requisite information strictly in the prescribed proforma attached as Annexure-A, Latest by 24.11.2023 in respect of staff car drivers working in you department through e-mail on monitoringcellservices@gmail.com as well as hard copy to the Services Department (Monitoring Cell) for kind perusal of the Competent Authority. This may please be accorded 'TOP PRIORITY'.

This issue with the approval of the Competent Authority.

Yours faithfully,


(AMITABH JOSHI)
DY. SECRETARY

Encl: As above.

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Copy forwarded to the following for information & necessary action to:-

1. SO to Chief Secretary, GNCTD.
2. PA to Pr. Secretary (Services), GNCTD.
3. PA to Special Secretary-I, Services Department, GNCTD.
4. Section Officer (Monitoring Cell), Services Department, Govt. of NCT of Delhi with the directions to compile and maintain the above data.
5. Section Officer (Coordination Branch), Services Department, Govt. of NCT of Delhi with the request to upload the order on the website of Services Department.
6. Sh. Narender Singh, Pradhan, Delhi Sarkar Vahan Chalak Kalyan Samiti, K-Block, Ground Floor, Vikas Bhawan, I.P. Estate, New Delhi-110002.


(AMITABH JOSHI)
DY. SECRETARY

FURNISHING OF INFORMATION IN RESPECT OF STAFF CAR DRIVERS WORKING IN VARIOUS DEPARTMENTS UNDER GOVT. OF NCT OF DELHI.**NAME OF DEPARTMENT:****E-MAIL ADDRESS:****NAME OF POST: STAFF CAR DRIVER**

1. Details of posts of Staff Car Driver:

NOMENCLATURE	SANCTIONED	FILLED	VACANT	Contractual driver posted against sanctioned posts, if any
Staff Car Driver Ordinary Grade				
Staff Car Driver Grade-II				
Staff Car Driver Grade-I				
Special Grade				

- Whether the promotion of the drivers have been carried out in the light of DoPT O.M. F.No.43019/ 54/ 96-Estt.(D) dated 15/02/2001, 22/08/2001 & 13/02/2002. Yes or no, if no reasons thereof.
- Whether the RR has been modified as per DoPT O.M. No.AB-14017/10/2014-Estt(RR) dated 04/07/2014 regarding change in qualifying services for promotion in different Grades of Staff Car Driver, yes or no, if no reasons for delay.
- Whether Overtime allowances are being paid to the drivers presently or not. Also provide the rates of such allowances if they are being paid.
- Details of action taken by the department for filling up the vacant posts of driver in their departments.
- Details of vehicle outsourced by the department, if any. If so, whether the vehicle outsourced is bearing either commercial number or private number.

(SIGNATURE OF HOO)
NAME & DESIGNATION WITH SEAL