

SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002
{<http://services.delhigovt.nic.in>}

F.10(306)/Coord/2018/Vol-IV/081568659/1783-1789
To

Dated: 16/07/2020

All HODs/Pr. Secretaries/Secretaries
Govt. of NCT of Delhi and
Autonomous Bodies of Delhi,

Sir/Madam

I am directed to upload the following letters/vacancy circulars/ Office Memorandums received from Ministries/Departments for circulation. This is for your kind information

S. No	Department	Letter No. & Date	Subject
1	National Dairy Development Board, Anand, Gujarat	No.CDB-158/7/2 dated 01/07/2020	Filling up of 01 (one) post of Managing Director through advertisement/on deputation basis at Anand.
2	Department of Water Resources, M/o Jal Shakti, Govt. of India	No.A-12025/14/2019-E-II dated 30/06/2020	Filling up the post of Asstt. Director (Official Language), Central Water & Power Research Station, Pune by composite method (Deputation plus promotion).

Yours faithfully

Encl: As above.


16/07/2020

SECTION OFFICER (COORD.)

F.10(306)/Coord/2018/Vol-IV/081568659/1783-1789

Dated: 16/07/2020

Copy for information to:

1. PS to. Addl. Chief Secretary (Services), Services Department, GNCT of Delhi.
2. PA to Special Secretary-I/II, Services Department, Govt. of NCT of Delhi
3. DS-I/II/III/IV, Services Department, Govt. of NCT of Delhi


16/07/2020

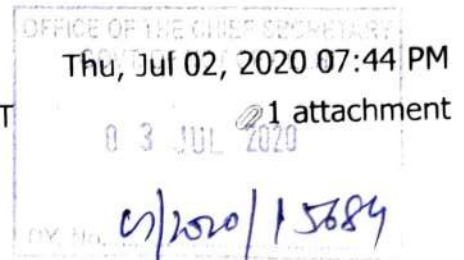
SECTION OFFICER (COORD.)

Letter from Chairman, NDDDB to Chief Secretary, NCT of Delhi_recruitment of Managing Director, NDDB

From : tvb@nddb.coop

Subject : Letter from Chairman, NDDDB to Chief Secretary, NCT of Delhi_recruitment of Managing Director, NDDB

To : Shri Vijay Kumar Dev <csdelhi@nic.in>



Dear Sir,

Attached please find a letter from the Chairman, National Dairy Development Board (NDDDB) on the subject.

Request you to arrange for putting-it up to the Chief Secretary for his kind perusal.

With kind regards,

T V Bala Subramanyam
Senior Manager
Chairman's Office
National Dairy Development Board (NDDDB)
Anand 388 001
Gujarat

Tel: 02692 226103/260145

[Handwritten signature]
So to CS
03.7.20
ACS (Sec)

S.S-I

Letter_CS_Delhi_Recruitment_MD_NDDB.pdf
833 KB

[Handwritten signatures and notes]
317
DS-II
SO (CN)
Sh. Joshi
09/07/2020



राष्ट्रीय डेरी विकास बोर्ड
National Dairy Development Board

Ref:CDB-158/7/2

CHAIRMAN

1st July 2020

Dear Chief Secretary,

NDDB is a Statutory Body Corporate and an institution of national importance created by an Act of Parliament i.e. NDDB Act, 1987. NDDB is engaged in providing financial support and technical consultancy to Dairy Co-operatives across the country. Since its inception in 1965, NDDB has implemented three major programmes i.e. the Operation Flood (in three phases), the Perspective plan and the National Dairy Plan Phase I, keeping the farmers at the core of all its development activities/initiatives.


To strengthen the efforts of the organisation, we have initiated a process for recruitment of Managing Director through advertisement on our website. We are also exploring the possibility of deputation of an IAS Officer from State IAS Cadres (Level 15 or above) having requisite experience in working with the Dairy Coops. The deputation of the officer to NDDB may be initially for a period of 3 years, extendable for another 2 years, subject to Superannuation policy of NDDB. Copy of the advertisement is enclosed herewith for kind perusal.

In case there are any candidates in the State IAS cadre (and meeting the requisite job requirements) interested in the assignment, they may apply against the advertisement on our website or send their resume at recruit_md@nddb.coop upto 31st July 2020 as per the applicable rules.

As per recruitment process, the candidates meeting the job specifications shall be invited to NDDB for interviews by a panel constituted by the Chairman, NDDB for the purpose.

With regards,

Yours sincerely,


(Dilip Rath)

Shri Vijay Kumar Dev
Chief Secretary
National Capital Territory of Delhi
Old Secretariat
New Delhi - 110054

Encl: as above

558/c

JOB DETAILS	
Job Name	Managing Director
Description	Applications are invited for the post of Managing Director at its Head Quarters at Anand, Gujarat.
Job Category	Managing Director-NDDB
Designation	Managing Director
Profile Summary	The Managing Director would be required to work closely with various State Cooperative Dairy Federations and Unions, Producer owned institutions and the Central Government and State Governments.
Key roles and Responsibility	The incumbent will be responsible for ensuring that the various technical and administrative groups in NDDB achieve their respective goals. The incumbent will also play an important role in the implementation of flagship programmes of NDDB which encompasses increasing milk productivity, enhancing the coverage of milk producers through producer centric institutional structures and capacity building. This includes the roll out and implementation of the various Government Schemes.
Qualification & Experiences	A degree in Agriculture/Veterinary Science/Engineering or Post Graduate in Basic Sciences/ Humanities/ Economics/ Management/Commerce etc. with at least 25 years of work experience, including experience of working in dairy co-operatives/producer owned institutions. The candidate should be a senior management professional who has experience in conceptualizing, implementing and monitoring Animal Husbandry, Agriculture and Dairy/ Rural Development programmes and/ or working closely with Cooperatives/Producers' Institutions and/or various Government Departments/PSUs. Candidates interested to come on deputation may apply as per rules applicable to them.
Location	Anand
Other Essential attributes and skills	<p>The basic salary of the Managing Director, NDDB would be fixed appropriately in the pay scale - Rs.2,05,400/- to Rs.2,24,400/- per month, with allowances and other benefits as applicable. The incumbent who is coming on deputation will have choice to opt for his existing salary plus deputation allowance, as per rules.</p> <p>Age: Candidate should be below 55 years of age (as on 31st July 2020). For deserving candidates, age relaxation of upto 2 years shall be considered.</p>
Remarks	<p>Last date for receiving the applications is 31 July 2020.</p> <p>Interested candidates should forward their application along with their updated bio-data by e-mail to recruit_md@nddb.coop or by post to The General Manager (HRD), Post Box 40, National Dairy Development Board, Anand - 388 001, Gujarat, clearly mentioning the post applied for on the envelope.</p>

Fwd: Filling up the post of Assistant Director (Official Language), Central Water & Power Research Station, Pune, under the Ministry Of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation -Reg.

From : Shri Vijay Kumar Dev <csdelhi@nic.in>

Wed, Jul 01, 2020 03:52 PM

Subject : Fwd: Filling up the post of Assistant Director (Official Language), Central Water & Power Research Station, Pune, under the Ministry Of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation -Reg.

1 attachment

To : SATYA GOPAL <secservices@nic.in>

From: "etwo-mowr" <etwo-mowr@nic.in>

To: "CS AP" <cs@ap.gov.in>, "Naresh Kumar" <cs-arunachal@nic.in>, "Kumar Sanjay Krishna IAS" <cs-assam@nic.in>, "Chief Secretary Bihar" <cs-bihar@nic.in>, "Chief Secretary Office" <csoffice.cg@gov.in>, chiefsecretary@gujarat.gov.in, "Chief Secretary" <cs-go@nic.in>, "KESHNI ANAND ARORA" <cs@hry.nic.in>, "Anil Khachi" <cs-hp@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "Shri Sukhdev Singh" <cs-jharkhand@nic.in>, cs@karnataka.gov.in, "Chief Secretary, Government of Kerala" <chiefsecy@kerala.gov.in>, "Iqbal Singh Bains" <cs@mp.nic.in>, cs@maharashtra.gov.in, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, "cs-mizoram" <cs-mizoram@nic.in>, "Mr TALI TOY" <csn@nic.in>, "Asit Kumar Tripathy" <csori@nic.in>, cs-ori@nic.in, "Chief Secretary Punjab" <cs@punjab.gov.in>, csraj@rajasthan.gov.in, "Prakash" <cs-skm@hub.nic.in>, chiefsecyuk@gmail.com, cs@tn.gov.in, "Somesh Kumar IAS" <cs@telangana.gov.in>, "cs-tripura" <cs-tripura@nic.in>, cstripura@gmail.com, "CHIEF SECRETARY GoUP" <csup@nic.in>, "cs-westbengal" <cs-westbengal@nic.in>, "Shri Vijay Kumar Dev" <csdelhi@nic.in>, "Shri. Dineshwar Sharma IPS" <lk-admin@nic.in>, "Praful Patel" <administrator-dd@gov.in>, "Chief Secretary Andamans" <cs-andaman@nic.in>, "Chief Secretary CS, Puducherry" <cs.pon@nic.in>, "cs pondicherry" <cs.pondicherry@nic.in>

Sent: Wednesday, July 1, 2020 3:36:55 PM

Subject: Filling up the post of Assistant Director (Official Language), Central Water & Power Research Station, Pune, under the Ministry Of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation -Reg.

Sir/ Madam,

Please find attached letter on the subject mentioned above. It is requested that wide circulation may be given to the post and applications of eligible and willing officers (in triplicate) duly signed by the officer concerned in the enclosed proforma (Annexure A) duly countersigned by the sponsoring authority along with requisite certificate/documents may be forwarded to Under Secretary (E-II), Ministry of Jal Shakti, Department of Water Resources, River Development and Ganga Rejuvenation, Room No.424, Shram Shakti Bhavan, Rafi Marg, New Delhi-110001 within 60 days from the date of publication of this circular in the Employment News.

Regards,

Parveen Kumar
Section Officer
Establishment-II Section
D\oWR, RD & GR
Tel No.: 011-23718620



Filling up the post of Assistant Director (Official Language), CWPRS.pdf

sof (cn)
8/1/2020

Sh. Joshi

[Handwritten signature]

554/c

No. A-12025/14/2019-E-II
Government of India
Ministry of Jal Shakti,
Department of Water Resources,
River Development & Ganga Rejuvenation,

Shram Shakti Bhawan, Rafi
Marg,
New Delhi - 110 001.
Date: 30 June, 2020

To,

1. The Chief Secretaries of all State Government / Union Territories
2. The Secretaries of all the Ministries/Departments of Government of India
3. Recognized Research Institutions or Semi Government or Autonomous or Statutory Organisations.

Subject: Filling up the post of Assistant Director (Official Language), Central Water & Power Research Station, Pune, under the Ministry Of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, by composite method (Deputation plus promotion) -Reg.

Sir,

I am directed to say that the one post of Assistant Director (OL), Central Water & Power Research Station, Pune, in the Ministry of Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation New Delhi, in Pay level of 10 of Pay Matrix (Rs. 56100-177500) (Rs. 15600-39100 + Rs. 5400 GP Pre-Revised) is proposed to be filled by composite method (deputation plus promotion) from amongst officers under the Central or State Governments :

- (A) (i) holding analogous post on a regular basis in the parent cadre or Department, OR
(ii) with two years service in the grade rendered after appointment thereto on regular basis in the Pay Level- 8 (Rs. 47600-151100 -Revised) (PB-2- Rs. 9300-34800 + GP 4800/- Pre-Revised) in the parent cadre or Department;
OR
(iii) with three years service in the grade rendered after appointment thereto on regular basis in the Pay Level- 7 (Rs. 44900 -142400-Revised) (PB-2- Rs. 9300-34800 + GP 4600/- Pre-Revised) in the parent cadre or Department;
OR
(iv) with eight years of service in the grade rendered after appointment thereto on regular basis in the Pay Level-6 (Rs. 35400-112400-Revised) (PB-2- Rs. 9300-34800 + GP 4200/- Pre-Revised) in the parent cadre or Department;
and

(B) Possessing the following educational qualifications and experience:

- (I) Masters degree of a recognized University in Hindi with English as a subject at the Bachelor Degree level;
OR

Masters degree of a recognized University in any subject with Hindi and English as a subject at the Bachelor Degree level;

OR

Masters degree of a recognized University in any subject with Hindi medium and English as a subject at the Bachelor Degree level;

OR

Masters degree of a recognized University in any subject with English medium and Hindi as a subject at the Bachelor Degree level; and

(II) Five years experience of terminological work in Hindi and/or translation work from English to Hindi or vice-versa, preferably of technical or scientific literature in the Central Government Organisation ;

OR

Five years experience of teaching, research, writing or journalism in Hindi in Central Government Organization.

2. The Departmental Senior Hindi Translator in the scale of Pay Level- 7 (Rs. 44900 - 142400-Revised) (PB-2- Rs. 9300-34800 + GP 46001- Pre-Revised) with three years regular service in the grade shall also be considered along with outsiders and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

Note-1 : The Departmental Officers in the feeder category who are in the direct line of promotion will not be eligible for consideration of appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

Note-2: The Period of deputation including period of deputation in another cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed three years.

Note-3 : The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

3. The officer selected will have the option to draw his Pay in Pay Level plus deputation (duty) allowance or his pay fixed in the scale of pay of the deputation post subject to the restrictions contained in the Department of Personnel & Training O.M.No.2/29/91-(Pay-II), dated 05.01.1994 as amended from time to time.

4 . It is requested that wide circulation may be given to the post and applications of eligible and willing officers (in triplicate) duly signed by the officer concerned in the enclosed proforma (Annexure A) duly countersigned by the sponsoring authority along with requisite certificate/documents may be forwarded to Under Secretary (E-II), Ministry of Jal Shakti; Department of Water Resources, River Development and Ganga Rejuvenation, Room No.424, Shram Shakti Bhavan, Rafi Marg, New Delhi-110001 within 60 days from the date of publication of this circular in the Employment News. While forwarding the applications the sponsoring authority may certify that (i) particulars given by the applicant are correct (ii) integrity certificate/no penalty statement/no vigilance/disciplinary case is either pending or contemplated against the applicant (iii) in case of selection, the officer will be relieved for taking up the new assignment and (iv) attested photocopies of up to date APAR dossiers be sent

555/c

along with applications. Applications received after the prescribed date or without the desired certificate/documents or not received through proper channel will not be considered.

Yours faithfully,

(Santanu Rakshit)
Under Secretary to the Govt. of India

Encl. as above.

Copy forwarded for similar action to :

1. All Organizations of the Ministry of Water Resources.
2. NIC Cell for uploading the vacancy circular on the official website of this Ministry.

Signature Not Verified

Digitally signed by SANTANU
RAKSHIT
Date: 2020.06.30 17:07:48 IST

Annexure-A**CURRICULAM VITAE PROFORMA**

1.	Name and Address (in Block Letters)			
2.	Date of Birth (in Christian era)			
3.	Date of retirement under Central/State Government Rules			
4.	Educational Qualifications			
5.	Whether Educational and other qualifications required for the post are satisfied, (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	Qualification/ Experience Required	Qualification/ Experience possessed by the officer	
		(1) (2) (3)		
	Essential	(1) (2)		
	Desired			
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post			
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient			
	Office/ Institution	Post held	From	To
				Scale of Pay and Basic Pay
				Nature of duties (in detail)
8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent			
9.	In case the present employment is held on deputation/contract basis, please state:- (a) The date of initial appointment (b) Period of appointment on deputation/contract (c) Name of the parent office/organization to which you belong			
10.	Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column) (a) Central Government, (b) State Government (c) Autonomous Organization (d) Government Undertaking (e) Universities (f) Others			

1 5541c

11.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
12.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
13.	Total emoluments per month now drawn	
14.	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).	
15.	Please state whether you are applying for deputation (ISTC)/ Absorption/ reemployment Basis. (Officers under Central/ State Governments are only eligible for Absorption ? Candidates of non- Government Organizations are eligible only for Short Term Contract.)	
16.	Whether belongs to SC/ST	
17.	Remarks (The candidates may indicate information with regard to (i) Research Publications and reports and special projects (ii) Awards/ Scholarship/Official Appreciation(iii) Affiliation with professional bodies/ institutions/ societies and (iv) any other information (Note: Enclose a separate sheet if the space is insufficient)	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Address-----

Date_____

Countersigned

(Employer with Seal)