

SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002
{http://services.delhigovt.nic.in}

F.10(148)/2015/Coord.Vol. III/081486918/5082-5084

Dated: 06/06/2018

To

All HODs/Pr. Secretaries/Secretaries,
Govt. of NCT of Delhi and Autonomous Bodies of Delhi,

Sir/Madam

I am directed to upload the following letters/vacancy circulars/ Office Memorandums received from Ministries/Departments for circulation on the website of the Services Department, GNCTD of Delhi. This is for your kind information.

S. NO	Departments	Letter No. & Date	Subject
1	South Delhi Municipal Corporation	No.F.11(17)Part-IV/CED/SDMC/ASO-I/2018/4155. date 18/05/2018	Sponsoring names for the post of Additional Deputy Commissioner/Joint Assessor & Collector in SDMC on deputation basis-extension of date for submitting application upto 17.06.2018 regarding.
2	East Delhi Municipal Corporation	NoAC/CED/ASO-I/EDMC/2018/2107, dated 21/05/2018	Sponsoring of names for appointment to the following post chief Law officer, Assessor & Controller in EDMC on deputation basis.
3	National Sugar Institute	F.No.19(29)/2013-ESst. Dated 11.05.2018	Vacancy Circular Nos. A-12025/2/2016-SA, A-12025/3/2015-SA, A-12025/42017-SA advertised in Employment News dated 5-11 th May, 2018
4	The Chief Architect, Deptt. Of Urban Planning, Chandigarh Administration	No.(TP)A-8(ATP)/STP-2018/2590-2698. dated 11/05/2018	Appointment on Deputation for one post of Assistant Town Planner in the Town Planning Wing, Department of Urban Planning Chandigarh Administration.
5	Govt. of India. Ministry of Water Resources, RD & GR	F.No. A.12026/2/2017-E-III/7/1614/2018, dated 09/05/2018	Publishing of advertisement for extension of last date filling up of one post of Chief Engineer (Level-I) in Brahmaputra Board, Guwahati a statutory body of Ministry of Water Resources, River Development & Ganga Rejuvenation on deputation (including short term contract) basis.
6	Govt. of India, Ministry of Commerce and Industry	No.6/5/2018-Plant-C, dated 16/05/2018	Filling up the post of Secretary in the Rubber Board, Kottayam, Kerla on deputation basis-reg.

Yours faithfully

Encls: As above

(ASHWANI KUMAR MEHTA)
DEPUTY SECRETARY (SERVICES)

F.10(148)/2015/Coord.Vol. III/081486918/5082-5084

Date: 06/06/2018

1. PA to Pr. Secretary (Services)/PA to Special Secretary (Services), Govt. of NCT of Delhi.
2. Section Officer (Coordination), Services Department with the direction to upload the letter on the website of the Services Department.

(ASHWANI KUMAR MEHTA)
DEPUTY SECRETARY (SERVICES)

Subject: **Sponsoring names for the post of Additional Deputy Commissioner/Joint.Assessor & Collector in SDMC on deputation basis - extension of date for submitting application upto 17.06.2018 regarding.**

To: secy-agri@nic.in, secyahd@nic.in,
dg.icar@nic.in, chmn@dae.gov.in,
secy-fert@nic.in, secy.moca@nic.in,
secy.moc@nic.in, chandras@nic.in,
secy-dot@nic.in,
secy-fert <secy-posts@nic.in>,
secretary@mit.gov.in, secy-food@nic.in,
secy.mca@nic.in,
secy-culture <secy-culture@nic.in>,
defsecy@nic.in, sdpnf@nic.in,
secy-exservice <secy-exservice@nic.in>,
secy-defres <secy-defres@nic.in>,
secydoner@nic.in, secydivest@nic.in,
secydws@nic.in, secretary@moes.gov.in,
secy_dea@nic.in,
secy-exp <secy-exp@nic.in>,
secy-revenue@nic.in, hshso@nic.in,
secy-health <secy-health@nic.in>,
secydhr <secydhr@icmr.org.in>,
secyol@nic.in,
secy-mhupa <secy-mhupa@nic.in>,
secy.dhe@nic.in, secy.inb@nic.in,
sec-jus@gov.in, secretary-msme@nic.in,
secy-mines <secy-mines@nic.in>,
secy-mnre@nic.in, secy-mopr@nic.in,
secy-road <secy-road@nic.in>,
secyrd@nic.in, dstsec@nic.in,
vijay.dbt@nic.in, tca.anant@nic.in,
secy-steel@nic.in, sectour@nic.in,
secyurban@nic.in, secy-mowr@nic.in,
secy.wcd@nic.in,
secy-sports <secy-sports@nic.in>,
secy-ya <secy-ya@nic.in>, cs@mp.nic.in,
cs@hry.nic.in, cs@punjabmail.gov.in,
cs-bihar@nic.in, csdelhi@nic.in,
csraj@rajasthan.gov.in,
secy-dop@rajasthan.gov.in,
cs-jharkhand@nic.in, cs-chhattisgarh@nic.in,
cs@ap.gov.in, csap@nic.in, cs-go@nic.in,
cs-haryana@nic.in, cs-hp@nic.in,
cs@karnataka.gov.in,
cs-madhva Pradesh@nic.in.

6/20/18/16164

884
29/5/19

30 to LS
22.5.18

Pr secy (Sec)

SS(S)
G
mls

AS
sp (CN) 25/8
28/10/18
Sh. Sayen

Sahdev Singh <shipsomg@gmail.com>,
"dca-central@mcd.gov.incnc" <dca-central@rr
dovsdmc <dovsdmc@gmail.com>,
Co-advtd-sdmc@mcd.gov.in,
"acadvtt.sdmc" <Acadvtt.sdmc@gmail.com>,
dnb74160 <dnb74160@gmail.com>,
"singh.onkar.os1" <singh.onkar.os1@gmail.com>

Date: 05/18/18 09:18 PM
From: Director Personnel <directorpers.sdmc@gmail.com>

Scan_Doc0332.pdf (3.3MB)

Please find attached the subject cited CED, SDMC Circular
No.F.11(17)Part-IV/CED/SDMC/ASO-I/2018/455
dated 18.05.2018 alongwith its enclosures on the subject cited above for
your kind perusal with the request to forward the names of suitable and
willing officers
fulfilling the above criteria to this office,
Central Establishment Department, South Delhi
Municipal Corporation, 22nd Floor, E-1 Wing, Dr.S.P. Mukherjee Civic Centre,
J.L.Nehru Marg, New Delhi-110002 upto 17.06.2018 to enable us to
consider selection for appointment to the subject cited post on
deputation basis.



SOUTH DELHI MUNICIPAL CORPORATION
CENTRAL ESTABLISHMENT DEPARTMENT (22ND FLOOR)
DR. S. P. MUKHERJEE CIVIC CENTER
NEW DELHI-110002

No.F.11(17)Part-IV/CED/SDMC/ASO-I/2018/ 0157

Date: 13/05/2018

CIRCULAR

1. All Secretaries, Government of India.
2. All Chief Secretaries, States/ UTs.
3. The Controller General of Defence Accounts, West Block-V, R. K. Puram, New Delhi.
4. The Assistant Comptroller and Auditor General, O/o the Comptroller & Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
5. The Controller General of Accounts, Ministry of Finance, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
6. The Controller General of Accounts, Posts & Telegraphs Deptt., Patel Chowk, New Delhi.
7. The Secretary (Services), GNCTD, New Sachivalya, I. P. Estate, N. Delhi-2.
8. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt-110010.
9. The Registrar, Delhi High Court, New Delhi.
10. The District Judge, Tis Hazari Courts, Delhi.
11. The Chairman, CBDT, Ministry of Finance, North Block, New Delhi.
12. The Chairman, DDA, Vikas Sadan, INA, New Delhi.
13. The Director General (Works), CPWD, Nirman Bhawan, New Delhi.

Sub:- Sponsoring names for the post of Additional Deputy Commissioner/Joint Assessor & Collector in SDMC on deputation basis- extension of date for submitting application upto 17.06.2018 regarding.

Reference No. No.F.11(17)Part-IV/CED/SDMC/ASO-I/2018/13 Dated:03.04.2018

Sir / Madam

I have been directed to communicate that the following post is required to be filled up urgently in South Delhi Municipal Corporation on deputation basis:-

Additional Deputy Commissioner/Joint Assessor & Collector

Pay in Level-12 of pay matrix

Eligibility conditions: Officers of the I.A.S., Central Services Group 'A' and State Civil Service Class-I, drawing a minimum basic pay of Rs.78,800/- per month under 7th CPC.

2. Since the SDMC follows the Rules/Regulations/Instructions of the Govt. of India, the laid down terms and conditions of deputation of the Govt. of India shall be applicable mutatis mutandis to the officer on deputation basis in South Delhi Municipal Corporation. Further, the maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

3. It is, therefore, requested that the names of suitable and willing officers fulfilling the prescribed conditions, along with their Application, Bio-data, ACRs for the preceding five (5) years, Integrity Certificate, Vigilance Clearance and Cadre Clearance etc. may please be forwarded to this office at Dr. S. P. Mukherjee Civic Centre, J.L. Nehru Marg, New Delhi-110002, within 30 days, to enable us to consider selection for appointment to the above-said post on deputation basis.

4. This may please be given TOP PRIORITY.

(Naveen Kumar)

Administrative Officer (Estt.)

Copy to:- Director (IT), with the request to upload the Circular on SDMC's website.



SOUTH DELHI MUNICIPAL CORPORATION
CENTRAL ESTABLISHMENT DEPARTMENT (22ND FLOOR)
DR. S. P. MUKHERJEE CIVIC CENTER
NEW DELHI-110002.

No.F.11(17)Part-IV/CED/SDMC/ASO-I/2018/13

Date: 03.04.2018

CIRCULAR

1. All Secretaries, Government of India.
2. All Chief Secretaries. States/ UTs.
3. The Controller General of Defence Accounts. West Block-V, R.K. Puram, New Delhi.
4. The Assistant Comptroller and Auditor General, O/o the Comptroller & Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
5. The Controller General of Accounts, Ministry of Finance, 7th Floor, Lok Nayak Bhawan Khan Market, New Delhi.
6. The Controller General of Accounts, Posts & Telegraphs Deptt., Patel Chowk, New Delhi.
7. The Secretary (Services), GNCTD, New Sachivalaya, I. P. Estate, N. Delhi-2.
8. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt-110010.
9. The Registrar, Delhi High Court, New Delhi.
10. The District Judge, Tis Hazari Courts, Delhi.
11. The Chairman. CBDT, Ministry of Finance, North Block, New Delhi.
12. The Chairman, DDA, Vikas Sadan, INA, New Delhi.
13. The Director General (Works), CPWD, Nirman Bhawan, New Delhi.

Sub:- Sponsoring names for the post of Additional Deputy Commissioner/Joint Assessor & Collector in SDMC on deputation basis.

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4. This may please be given TOP PRIORITY.


(Naveen Kumar)

Administrative Officer (Estt.)

Copy to:- Director (IT), with the request to upload the Circular on SDMC's website.

APPLICATION FOR THE POST OF.....IN SOUTH
DELHI MUNICIPAL CORPORATION ON DEPUTATION BASIS.

1. Name and address in Block Letters
2. Date of Birth (in Christian era)
3. Date of retirement under Central/
State Government Rules
4. Educational Qualifications
5. Whether education and other qualifications
required for the post are satisfied
(Details of given qualification)
6. Please state clearly whether in the light
of entries made by you above, you meet
the requirements of the post and you are
eligible as per RRs.
7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your
signature, if the space below is insufficient.

Period		Post held	Pay Scale/Grade Pay	Office	Nature of Duties
From	to				

8. Nature of present employment i.e.
Adhoc or temporary or quasi-
permanent or permanent.
9. In case the present employment is
held on deputation/contract basis,
please state
- (a) The date of initial appointment
- (b) Period of appointment on deputation/contract
- (c) Name of the parent office/organization to which you belong
10. Additional details about present employment.
Please state whether working under:
- (a) Central Government
- (b) State Govt.
- (c) Autonomous Organisation
- (d) Government Undertaking
- (e) Universities
- (f) Others

11. Details of Pay Scale on initial appointment and subsequent promotions.

Sl. No	1st appointment/Promotions	Date	Pay Scale/Grade Pay	Whether held on Regular/ Adhoc/ ACP /MACP basis
1.	Initial appointment in service			
2.	1 st Promotion			
3.	2 nd Promotion			
4.	3 rd Promotion			
5.	4 th Promotion			
6.	5 th Promotion			
7.	6 th Promotion			

*If financial up- gradation on ACP/MACP basis, please give details of regular promotion also.

12. Additional information, if any, which you would like to mention in support of your suitability for the post, Enclose a separate sheet, if the space is insufficient.

13. Remarks:

Date:

Signature of the candidate:-
Address:-

Countersigned
(Employer)

CERTIFICATE

(To be given by Head of Office of the Applicant)

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from vigilance angle.
3. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
4. It is certified that the officer is eligible to hold this post as per the provisions of the Recruitment Rules mentioned in deputation vacancy circular.

NAME OF THE OFFICER/DESIGNATION
WITH OFFICIAL SEAL OF HEAD OF OFFICE

DATE:

NOTE: - Application should be forwarded through proper channel with approval of Competent Authority.

11. Details of Pay Scale on initial appointment and subsequent promotions.

Sl. No.	1st appointment/Promotions	Date	Pay Scale/Grade Pay	Whether held on Regular/ Adhoc/ ACP /MACP basis
1.	Initial appointment in service			
2.	1 st Promotion			
3.	2 nd Promotion			
4.	3 rd Promotion			
5.	4 th Promotion			
6.	5 th Promotion			
7.	6 th Promotion			

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12. Additional information, if any, which you would like to mention in support of your suitability for the post, Enclose a separate sheet, if the space is insufficient.

13. Remarks:

Date:

Signature of the candidate:-
Address:-

Countersigned
(Employer)

CERTIFICATE

(To be given by Head of Office of the Applicant)

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3. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
4. It is certified that the officer is eligible to hold this post as per the provisions of the Recruitment Rules mentioned in deputation vacancy circular.

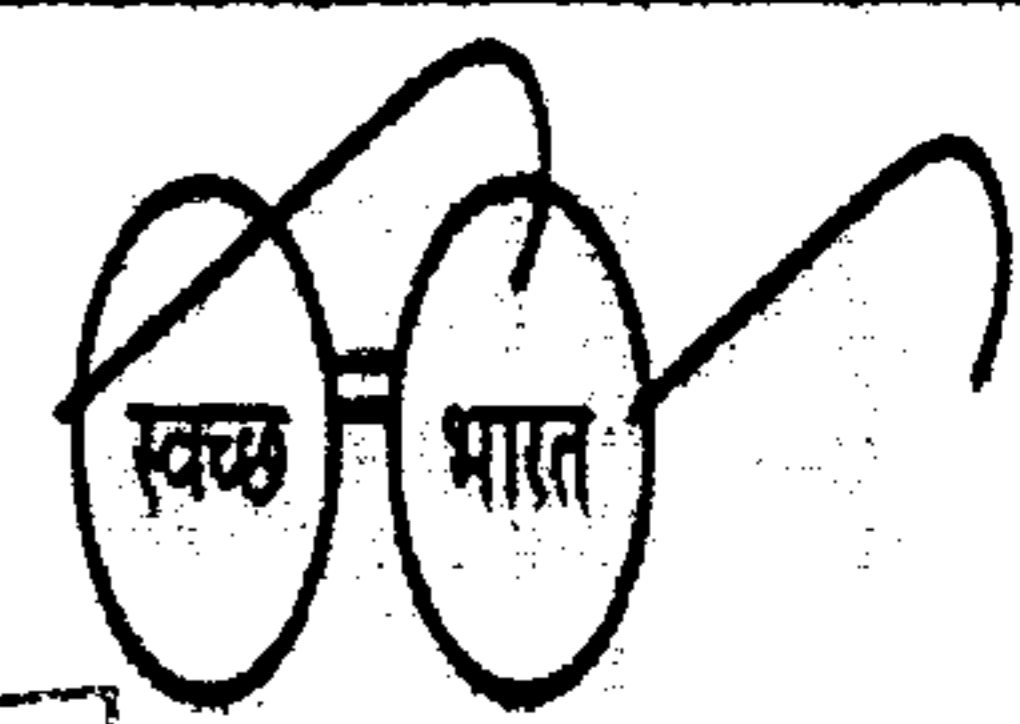
NAME OF THE OFFICER/DESIGNATION
WITH OFFICIAL SEAL OF HEAD OF OFFICE

DATE:

NOTE: - Application should be forwarded through proper channel with approval of Competent Authority.



EAST DELHI MUNICIPAL CORPORATION
Central Establishment Department
Udyog Sadan, 419, Patparganj Indl. Area,
Delhi- 110092



एक कदम स्वच्छता की ओर

No. AC/(CED)/ASO-1/EDMC/2018/ 2107

Date: 21/05/18

Circular

Govt. of NCT of Delhi

24 MAY 2018

447/2018/23944

1. Registrar, Supreme Court of India.
2. The Registrar, Delhi High Court, New Delhi.
3. All Secretaries, Government of India.
4. All Chief Secretaries, State /UTs.
5. The Controller General of Defence Accounts, West Block-V, R.K. Puram, New Delhi.
6. The Assistant Comptroller and Auditor General, O/o the Comptroller & Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
7. The Special Secretary (Services) Service Department, Service-I Branch, Delhi Secretariat, 7th Floor, B- Wing, IP Estate, New Delhi-110002.
8. The Controller General of Accounts, Ministry of Finance, 7th Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
9. The Controller General of Accounts, Posts & Telegraphs, Deptt., Patel Chowk, New Delhi.
10. Secretary (Revenue), Deptt. of Revenue, Govt. of India, North Block, New Delhi-01.
11. The Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt.-110010.
12. The Chairman, Central Board of Direct Tax, Ministry of Finance, North Block, New Delhi.
13. The Chairperson, Central Board of Excise & Customs, Ministry of Finance, North Block, New Delhi.
14. The Chairman, DDA, Vikas Sadan, INA, New Delhi.
15. The Director General (Works), CPWD, Nirman Bhawan, New Delhi-110011.
16. The Secretary, New Delhi Municipal Council, New Delhi.
17. The Director (Local Bodies), GNCTD, Delhi Sachivalaya, I.P. Estate, New Delhi-110002.

Subject:-Sponsoring of names for appointment to the following post Chief Law Officer, Assessor & Controller in EDMC on deputation basis.

Sir/Madam,

Kindly refer to this office Circular No. AC(CED)/ASO-I/EDMC/2018/1629 dated 15.02.2018. In this connection, the Competent Authority has decided to extend the last date of application for following posts upto 15.06.2018.

S. No.	Name Post	Vacant Post	Pay Band	Eligibility Criteria
1.	Assessor & Collector	01	Pay Band -4 (Rs.37400- 67000) + Grade Pay 8900 (Level 13-A under 7 th CPC)	Officer of Indian Administrative Service /Central Government / State Government/ Union Territories / Indian Revenue Service (Income Tax Department) (a)(i)Holding analogous post on regular basis in the parent cadre/department; OR (ii) With 2 years' services in grade rendered after appointment therein on regular basis in PB-4 of Rs.37400-67000/- with Grade Pay 8700/- or equivalent in the parent cadre/department; OR (iii) With 7years' services in the grade rendered after appointment thereto on regular basis in the Pay Band-3, Rs.15600-39100 with Grade Pay 7600 or equivalent in the parent cadre/department; and (b) Possessing 12 years' experience including 5 years in Revenue related work.

Ag. 21/05
B. S. Singh

2.	Chief Law Officer	1	Pay Band-4(Rs.37400-67000) + Grade Pay 8900 (Pre-revised) Revised to level -13 A under 7 th CPC	Officers having the experience of handing legal affairs/ matters and who are working in the Central/State Govt./Union Territories/Public Sector Undertaking/Statutory or Autonomous Organisations under the Central / State Govt., are eligible for appointment to the post of Chief Law Officer in EDMC. The eligibility for appointment to the post are as under:- (i)An officer of the aforesaid category holding analogous posts on regular basis in the parent cadre/ department; or (ii)With 2 years' regular service in the grade rendered after appointment there to on regular basis in the Pay Band-4, Rs.37400-67000+GP Rs.8700/- or equivalent in the parent cadre /department; (iii)With 7 years' service in the grade rendered after appointment there to on regular basis in the Pay Band 3 of Rs.15600-39100+GP 7600/- or equivalent in the parent cadre/department; (iv) Possessing the following educational qualifications and experience ; (a) Degree in Law from a recognized University or equivalent; (b) 15 Years; experience in legal work involving Civic Laws, Labour Law, Taxation, Arbitration and prosecution Matters.
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2. Since the EDMC follows the Rules/Regulations/Instructions of the Govt. of India, the laid down terms and conditions of Govt. of India shall be applicable mutatis mutandis to the officer on deputation basis in East Delhi Municipal Corporation. Further, the maximum age limit for appointment by deputation shall be not exceeding 56 years as on closing date of receipt of application.

3.The above said requirements of RRs are to be supplemented by the normal terms and conditions prescribed by the Govt. of India DoPT's guidelines & instructions for such appointments such as clearance from Departmental proceedings /civilian criminal proceedings, qualified performance assessment report, certified integrity etc.

4. It is, therefore, requested that the names of the suitable and willing officers fulfilling the prescribed conditions, along with their application, bio-data, ACRs for the preceding five (5) years, integrity certificate, vigilance clearance certificate, cadre clearance certificate for three (3) years, Major Minor Penalty (MNP) certificate for the last Ten years etc., may please be forwarded to the Assistant Commissioner (Central Establishment Department), Ground Floor, Auditorium Block, Udyog Sadan, F.I.E.-419, Industrial Area, Patparganj, Delhi-110092. , on or before 15.06.2018, to enable us to consider selection for appointment to the above said posts on deputation basis.

This may please be given **TOP PRIORITY.**


(K.D. VERMA)

Assistant Commissioner (CED)

Copy to:-

1. Scretary, UPSC for information
2. Hon'ble Mayor of East Delhi for kind information.
3. OSD (Admn.) to Cmr. for information to the Commissioner, East DMC.
4. A.O (IT), SDMC, Civic Centre, New Delhi with the request to upload the Circular on East Delhi Municipal Corporation Website.
5. A.O (IT), East DMC with a request to ensure the uploading of the Circular on East Delhi Municipal Corporation Website.
6. Director (P&I) for getting the same published in the Employment News and leading newspapers as per prevailing practice, through a compact notification as enclosed separately.

**APPLICATION FOR THE POST OF _____
IN EAST DELHI MUNICIPAL CORPORATION ON DEPUTATION BASIS.**

1. Name of Address in Black Letters

2. Date of Birth (in Christian era)

3. Date of retirement under Central /
State Government Rules

4. Education Qualification

5. Whether educational and other qualifications
required for the post are satisfied
(Details of given qualification)

6. Please state clearly whether in the light
of entries Made by you above,
You meet the requirements Post and
You are eligible as per RRs.

7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by
your signature, if the space below is insufficient.

Period		Post held	Pay scale/ Grade Pay/Level	Office	Nature of Duties
from	to				

8. Nature of present employment i.e.
adhoc or temporary or quasi-
permanent or permanent.

9. In case the present employment is
Held on deputation/contract basis,
Please state

- (a) The date of initial appointment
(b) Period of appointment on deputation/contract
(c) Name of the parent office/organization to which you belong

10. Additional details about present employment
Please state whether working under:

- (a) Central Government
(b) State Govt.
(c) Autonomous Organization
(d) Government Undertaking
(e) Universities
(f) Other

11. Details of pay Scale on initial appointment and subsequent promotions.

Sl. No.	List appointment /promotion	Date	Pay Scale/Grade Pay	Whether held on Regular/ Adhoc/ACP/MACP basis
1.	Initial appointment in service			
2.	1st promotion			
3.	2 nd promotion			
4.	3 rd promotion			
5.	4 th promotion			
6.	5 th promotion			
7.	6 th promotion			

*If financial up-gradation on ACP/MACP basis, please give details of regular promotion also.

12. Additional information, if any, which you would like to mention in support of your suitability for the post, Enclose a separate sheet, if the space is insufficient.

13. Remarks

Date _____

Signature of the candidate

Address:-

Countersigned
(Employer)

CERTIFICATE

(To be given by Head of Office of the Applicant)

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from vigilance angle.
3. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
4. It is certified that the officer is eligible to hold this post as per the provisions of the Recruitment Rules mentioned in deputation vacancy circular.

NAME OF THE OFFICER/DESIGNATION
WITH OFFICIAL SEAL OF HEAD OF OFFICE

DATE _____

NOTE: - Application should be forwarded through proper channel with approval of Competent Authority.

OFFICE OF THE CHIEF SECRETARY
GOVT. OF NCT OF DELHI

22 MAY 2018

संख्या: F.No. 19(29)/2013-Estt.

राष्ट्रीय शर्करा संस्थान

NATIONAL SUGAR INSTITUTE

आईएसओ 9001-2015 प्रमाणित संस्थान

An ISO 9001:2015 Certified Institute

संयोजक मंत्रालय, खाद्य एवं सार्वजनिक वितरण मंत्रालय,
Ministry of Consumer Affairs, Food & Public Distribution

खाद्य एवं सार्वजनिक वितरण विभाग
Department of Food & Public Distribution

भारत सरकार
Government of India

834/24/04
Dy. No. CAS/2018/23418
22 MAY 2018

कल्यानपुर, कानपुर

Kalyanpur, Kanpur

दिनांक / Dated 11.05.2018

To,

The Head of office/University/Chief Secretary

Sub: Vacancy Circular Nos.A-12025/2/2016-SA, A-12025/3/2015-SA, A-12025/4/2017-SA
advertised in Employment News dated 5-11th May, 2018.

Sir,

I am directed to enclose herewith three numbers advertisement published in Employment News, dated 05-11th May, 2018 along with the 3 numbers vacancy circulars for filling up the posts of Senior Instrument Engineer, Assistant Professor (Physical Chemistry), Assistant Professor (Bio-Chemistry), General Central Service, Group 'A' Gazetted, Non-Ministerial post in the Level-11 of the Pay Matrix (as per 7th CPC) PB-3 Rs. 15,600-39,100 + Grade Pay Rs. 6600/- as per 6th CPC at National Sugar Institute.

It is requested that the vacancy circulars may be circulated in your department and applications received from the eligible interested persons may be forwarded to the address given in the advertisement before the last date for submission of applications as indicated in the advertisement i.e. within sixty days from the date of publication of advertisement.

Encl.: As above.

Yours faithfully

(JITENDRA SINGH)

Asstt. Professor Sugar Technology &
Senior Administrative Officer

AS
25/5
SOCN
28/5

No. A-12025/2/2016-SA

Government of India

Ministry of Consumer Affairs, Food & Public Distribution

Department of Food & Public Distribution

Krishi Bhawan, New Delhi

Dated : 8th May, 2018

VACANCY CIRCULAR

Sub: Filling up one vacant post of **Senior Instrument Engineer** at National Sugar Institute, Kanpur, Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution on Deputation (including short-term contract) basis.

The undersigned is directed to invite applications from eligible and suitable officers for filling up one vacant post of **Senior Instrument Engineer**, a General Central Service, Group 'A' Gazetted, Non-Ministerial post in Level-11 of the Pay Matrix (PB-3: Rs. 15,600-39,100 + Grade Pay Rs. 6,600/-, as per 6th CPC) in National Sugar Institute, Kanpur (UP), a sub-ordinate office of the Department of Food & Public Distribution, on Deputation (including short term contract) basis.

2. Details of the post, eligibility, conditions etc. may be accessed from the Department's website: www.dfpd.nic.in

3. Applications of only such officers/ candidates will be considered as are routed through proper channel and are accompanied by:-

- (i) * Bio-data alongwith Certification by the Employer/ Cadre Controlling Authority.
- (ii) Photocopies of ACR/ APARs for the last five (5) years, duly attested on each page by an officer not below the rank of Under Secretary.

(*) as per prescribed proforma available on the website.

4. It is, therefore, requested that the applications of suitable and eligible officers for the post may please be sent to the Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room No. 258, Krishi Bhawan, New Delhi – 110001, within 60 days from the date of issue of this circular. Unsigned/ incomplete applications, not submitted through proper channel or those received after the last date, shall not be considered.

5. It is requested that wide publicity may be given to this vacancy circular and the circular may please be circulated among all Recognized Research Institutes/ Universities/ Public Sector Undertakings/ Semi-Government/ Autonomous and Statutory Organizations, under your administrative control.

Signature Not Verified
Digitally signed by RAKESH
KUMAR
Date: 2018.05.09 09:33:14 IST

(Rakesh Kumar)

Under Secretary to the Government of India

Tel. No.: 2338 3943

Distribution:-

1. All Ministries/ Departments of the Government of India.
2. The Chief Secretaries/ Administrators of all State Governments/ Union Territories.

For information:-

The Director, National Sugar Institute, Kalyanpur, Kanpur – 208 017.

No. A-12025/3/2015-SA

Government of India

Ministry of Consumer Affairs, Food & Public Distribution

Department of Food & Public Distribution

Krishi Bhawan, New Delhi

Dated : 8th May, 2018

VACANCY CIRCULAR

Sub: Filling up one vacant post of **Physical Chemist[#]** at National Sugar Institute, Kanpur, Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution by Composite Method: Deputation (including short-term contract) plus Promotion.

The undersigned is directed to invite applications from eligible and suitable officers for filling up one vacant post of **Physical Chemist[#]**, a General Central Service, Group 'A' Gazetted, Non-Ministerial post in Level-11 of the Pay Matrix (PB-3: Rs. 15,600-39,100 + Grade Pay Rs. 6,600/-, as per 6th CPC) in National Sugar Institute, Kanpur (UP), a sub-ordinate office of the Department of Food & Public Distribution, by Composite Method: Deputation (including short term contract) plus Promotion.

(#) Re-designated as 'Assistant Professor (Physical Chemistry)'

2. Details of the post, eligibility conditions etc. may be accessed from the Department's website: www.dfpd.nic.in

3. Applications of only such officers/ candidates will be considered as are routed through proper channel and are accompanied by:-

- (i) * Bio-data alongwith Certification by the Employer/ Cadre Controlling Authority.
- (ii) Photocopies of ACR/ APARs for the last five (5) years, duly attested on each page by an officer not below the rank of Under Secretary.

(*) as per prescribed proforma available on the website.

4. It is, therefore, requested that the applications of suitable and eligible officers for the post may please be sent to the Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room No. 258, Krishi Bhawan, New Delhi – 110001, within 60 days from the date of issue of this circular. Unsigned/ incomplete applications, not submitted through proper channel or those received after the last date, shall not be considered.

5. It is requested that wide publicity may be given to this vacancy circular and the circular may please be circulated among all Recognized Research Institutes/ Universities/ Public Sector Undertakings/ Semi-Government/ Autonomous and Statutory Organizations, under your administrative control.

Signature Not Verified
Digitally signed by RAKESH
KUMAR
Date: 2018.05.09 09:30:32
IST

(Rakesh Kumar)

Under Secretary to the Government of India

Tel. No.: 2338 3943

Distribution:-

1. All Ministries/ Departments of the Government of India.
2. The Chief Secretaries/ Administrators of all State Governments/ Union Territories.

For information:-

The Director, National Sugar Institute, Kalyanpur, Kanpur – 208 017.

File No.A-12025/4/2017-SA

No. A-12025/4/2017-SA

Government of India

Ministry of Consumer Affairs, Food & Public Distribution

Department of Food & Public Distribution

Krishi Bhawan, New Delhi

Dated : 8th May, 2018

VACANCY CIRCULAR

Sub: Filling up of an anticipated vacancy of **Assistant Professor (Bio-Chemistry)** at National Sugar Institute, Kanpur, Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution by Composite Method: Deputation (including short-term contract) plus Promotion.

The undersigned is directed to invite applications from eligible and suitable officers for filling up of one anticipated vacancy of **Assistant Professor (Bio-Chemistry)**, a General Central Service, Group 'A' Gazetted, Non-Ministerial post in Level-11 of the Pay Matrix (PB-3: Rs. 15,600-39,100 + Grade Pay Rs. 6,600/-, as per 6th CPC) in National Sugar Institute, Kanpur (UP), a sub-ordinate office of the Department of Food & Public Distribution, by Composite Method: Deputation (including short term contract) plus Promotion.

2. Details of the post, eligibility conditions etc. may be accessed from the Department's website: www.dfpd.nic.in

3. Applications of only such officers/ candidates will be considered as are routed through proper channel and are accompanied by:-

- (i) * Bio-data alongwith Certification by the Employer/ Cadre Controlling Authority.
- (ii) Photocopies of ACR/ APARs for the last five (5) years, duly attested on each page by an officer not below the rank of Under Secretary.

(*) as per prescribed proforma available on the website.

4. It is, therefore, requested that the applications of suitable and eligible officers for the post may please be sent to the Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room No. 258, Krishi Bhawan, New Delhi – 110001, within 60 days from the date of issue of this circular. Unsigned/ incomplete applications, not submitted through proper channel or those received after the last date, shall not be considered.

5. It is requested that wide publicity may be given to this vacancy circular and the circular may please be circulated among all Recognized Research Institutes/ Universities/ Public Sector Undertakings/ Semi-Government/ Autonomous and Statutory Organizations, under your administrative control.

Signature Not Verified
Digitally signed by RAKESH
KUMAR
Date: 2018.05.08 16:00:17 IST

(Rakesh Kumar)

Under Secretary to the Government of India

Tel. No.: 2338 3943

Distribution:-

1. All Ministries/ Departments of the Government of India.
2. The Chief Secretaries/ Administrators of all State Governments/ Union Territories.

For information:-

The Director, National Sugar Institute, Kalyanpur, Kanpur – 208 017.

Department of Food & Public Distribution

VACANCY CIRCULAR

Applications are invited from the eligible officers for filling up one anticipated vacancy of **Assistant Professor (Bio-Chemistry)**, a General Central Service, Group 'A' Gazetted, Non-Ministerial post in Level-11 of the Pay Matrix (PB-3: Rs. 15,600-39,100 + Grade Pay Rs. 6,600/-, as per 6th CPC) at National Sugar Institute, Kanpur, a sub-ordinate office in the Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, by Composite Method: Deputation (including short-term contract) plus Promotion. Details of the post, eligibility conditions etc. may be accessed from the Department's website: www.dfpd.nic.in.

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(i) * Bio-data alongwith Certification by the Employer/ Cadre Controlling Authority.

(ii) Photocopies of ACR/APARs for the last five (5) years duly attested on each page by an officer not below the rank of Under Secretary.

(*) as per prescribed proforma available on the website.

3. Applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent directly to the **Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, (Room No. 258), Krishi Bhawan, New Delhi - 110001** within a period of 60 days from the date of issue/ publication of this advertisement in the **Employment News**.

(Rakesh Kumar)

Under Secretary to the Government of India

Tel. No.: 23383943

EN 5/82

davp 08201/11/0011/1819

Employment News S-11 May, 18

A-12025/2/2016-SA

Department of Food & Public Distribution

VACANCY CIRCULAR

Applications are invited from the eligible officers for filling up one vacant post of **Senior Instrument Engineer**, a General Central Service, Group 'A' Gazetted, Non-Ministerial post in Level-11 of the Pay Matrix (PB-3: Rs. 15,600-39,100 + Grade Pay Rs. 6,600/-, as per 6th CPC) at National Sugar Institute, Kanpur, a subordinate Office in the Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, on deputation (including short-term contract)-basis. Details of the post, eligibility conditions etc. may be accessed from the Department's website: www.dfpd.nic.in.

2. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied by:-

(i) *Bio-data alongwith Certification by the Employer/ Cadre Controlling Authority.

(ii) Photocopies of ACR/APARs for the last five (5) years duly attested on each page by an officer not below the rank of Under Secretary.

(*) as per prescribed proforma available on the website.

3. Applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent directly to the **Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, (Room No.**

258), Krishi Bhawan, New Delhi - 110001 within a period of 60 days from the date of issue/publication of this advertisement in the **Employment News**.

(Rakesh Kumar)

Under Secretary to the

Government of India

Tel. No.: 23383943

davp 08201/11/0007/1819

EN 5/80

Employment News S-11 May, 2018

No. A-12025/3/2015-SA

Government of India

Ministry of Consumer Affairs Food & Public Distribution

Department of Food & Public Distribution

VACANCY CIRCULAR

Applications are invited from the eligible officers for filling up one vacant Post of **Physical Chemist#**, a General Central Service, Group 'A' Gazetted, Non-Ministerial Post in Level-11 of the Pay Matrix (PB-3: Rs. 15,600-39,100 + Grade Pay Rs. 6,600/-, as per 6th CPC) at National Sugar Institute, Kanpur, a sub-ordinate office in the Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, by Composite method: Deputation (including short-term contract) plus Promotion. Details of the post, eligibility conditions etc. may be accessed from the Department's website: www.dfpd.nic.in.

(//) Re-designated as '**Assistant Professor (Physical Chemistry)**'

2. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied by:-

(i) Bio-data alongwith Certification by the Employer/Cadre Controlling Authority.

(ii) Photocopies of ACR/ APARs for the last five (5) years duly attested on each page by an officer not below the rank of Under Secretary.

(*) as per prescribed proforma available on the website.

3. Applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent directly to the **Under Secretary (SA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, (Room No. 258), Krishi Bhawan, New Delhi - 110001** within a period of 60 days from the date of issue/publication of this advertisement in the **Employment News**.

(Rakesh Kumar)

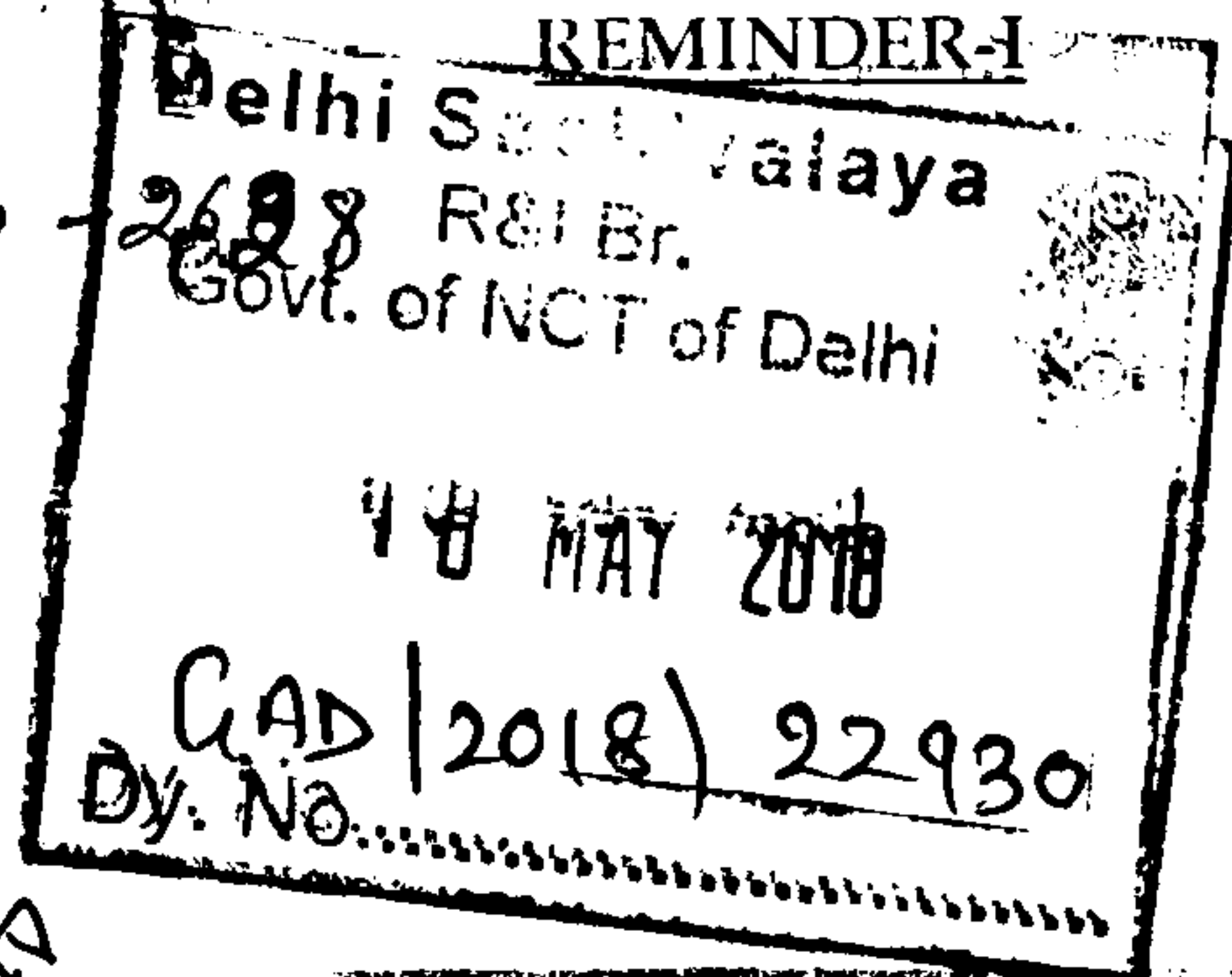
Under Secretary to the Government of India

Tel. No.: 23383943

EN 5/81

davp 08201/11/0008/1819

No. (TP)A-8(ATP)/STP-2018/2590

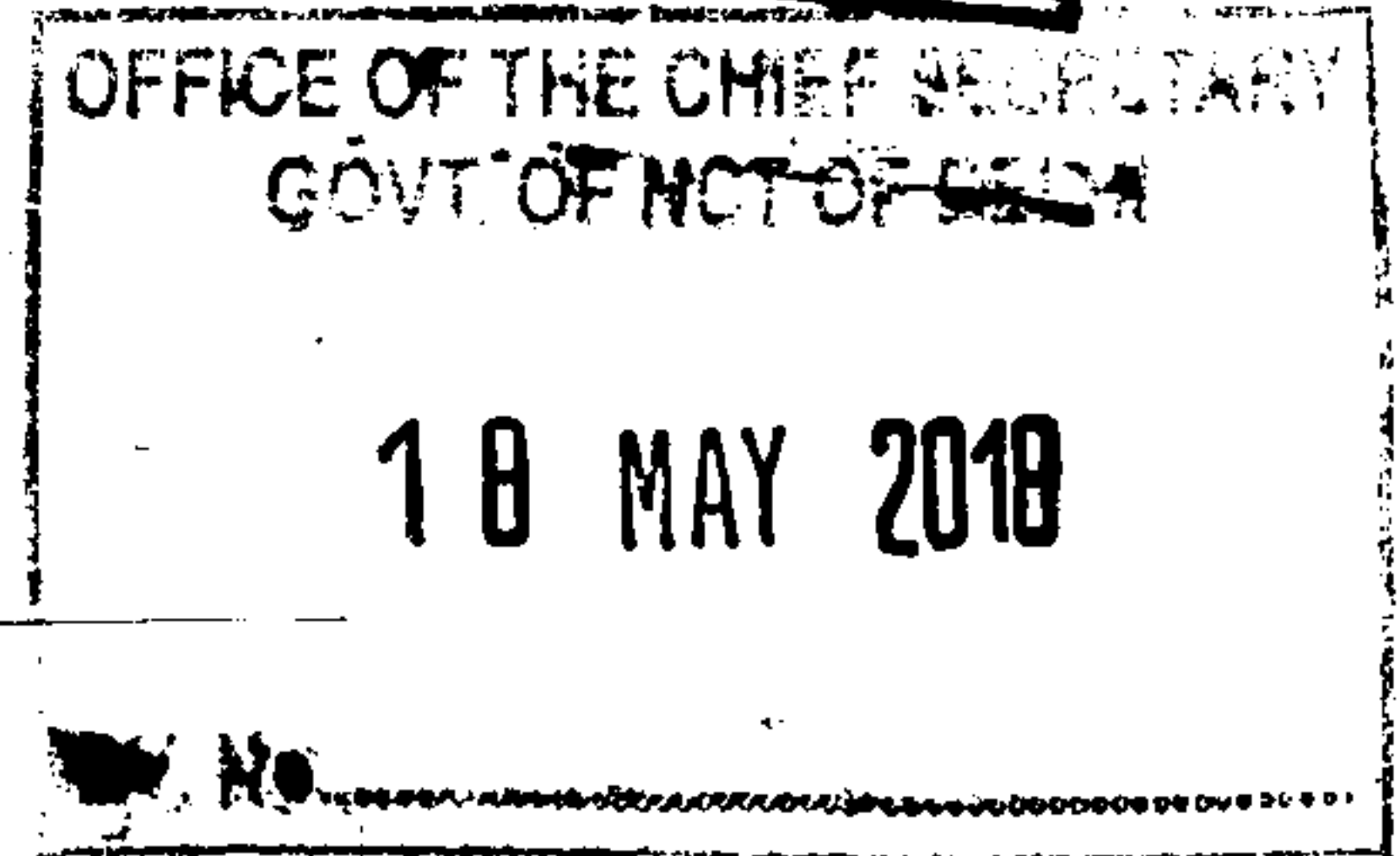


From

The Chief Architect,
Deptt. of Urban Planning,
Chandigarh Administration.

To

24. The Chief Secretary to Govt. of Delhi.
Delhi Civil Secretariat, Delhi.



Dated, Chandigarh the 11-5-18

Subject:- Appointment on Deputation for one post of Assistant Town Planner in the Town Planning Wing, Department of Urban Planning, Chandigarh Administration.

Sir,

Kindly refer to this office letter no. (TP)A-8(STP)/STP-2018/1843-81 dated: 05.04.2018 on the subject cited above.

It is again informed that a post of Assistant Town Planner (Group-'A') in the pay scale of Rs.7880-13500 with initial start of Rs.8000/-(pre-revised)/Rs.15600-39100+5400/-G.P. with initial start of Rs.21000/-(Revised) is to be filled up in the Town Planning Wing, Deptt. of Urban Planning, Chandigarh Administration, on usual terms and conditions of deputation of the Chandigarh Administration.

Officers holding analogous post or eligible to hold the post or equivalent in his/her parent state, and is not more than 56 years of age, is eligible.

You are therefore, again requested to send a panel of willing officers along with original ACR dossiers and certificate that no departmental/vigilance inquiry is pending or contemplated against the officers within 15 days from the date of issue of this letter.

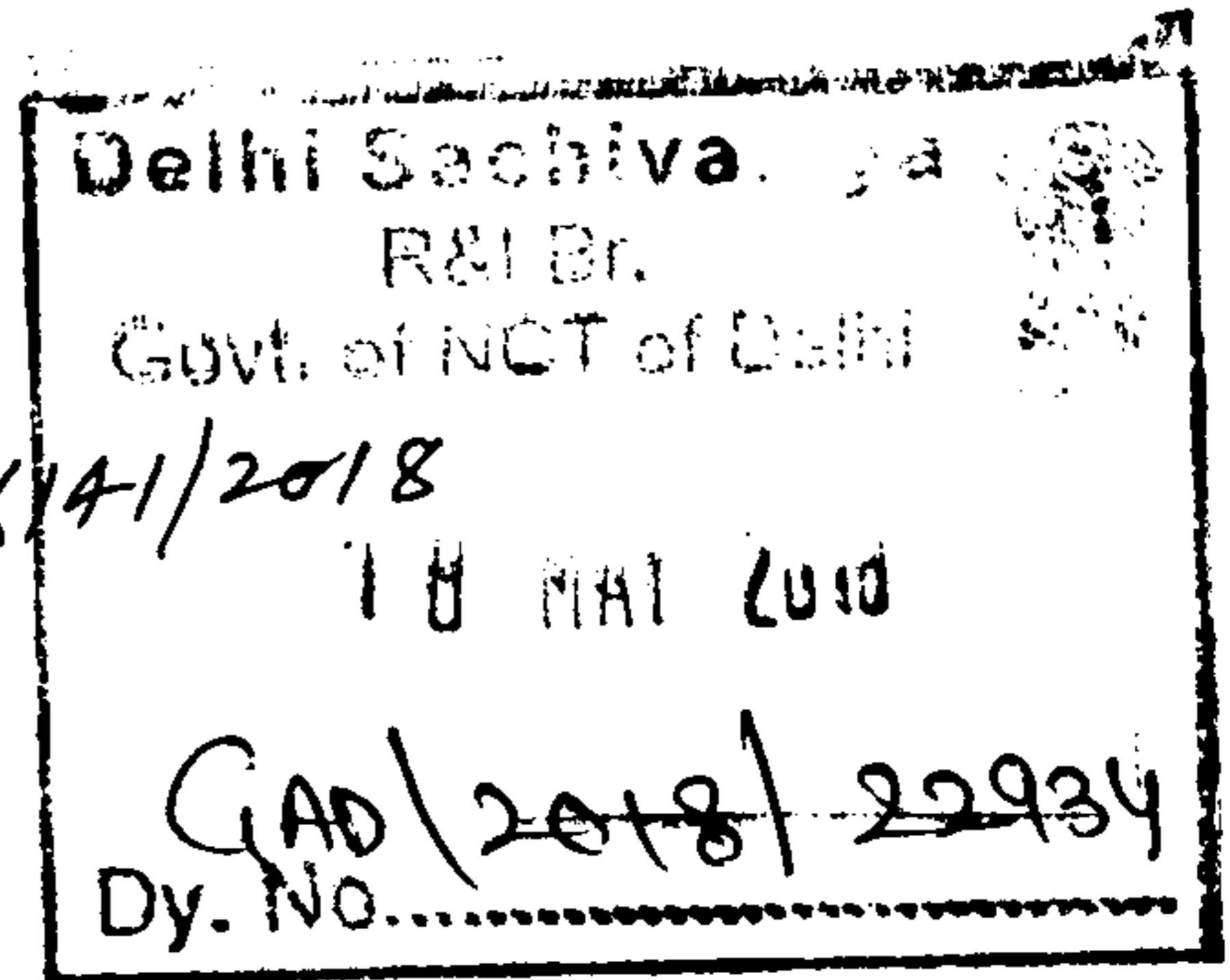
For Senior Town Planner,
Chief Architect,
Deptt. of Urban Planning,
Chandigarh Administration.
Dated:

Endst. No. (TP)A-8(ATP)/STP-2018/

A copy of the above is forwarded to the Deputy Secretary, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi, w.r.t. Endst. No. (TP) A-8(ATP)/STP-2018/1882, dated 05.04.2018 for information and necessary action.

For Senior Town Planner,
Chief Architect,
Deptt. of Urban Planning,
Chandigarh Administration.

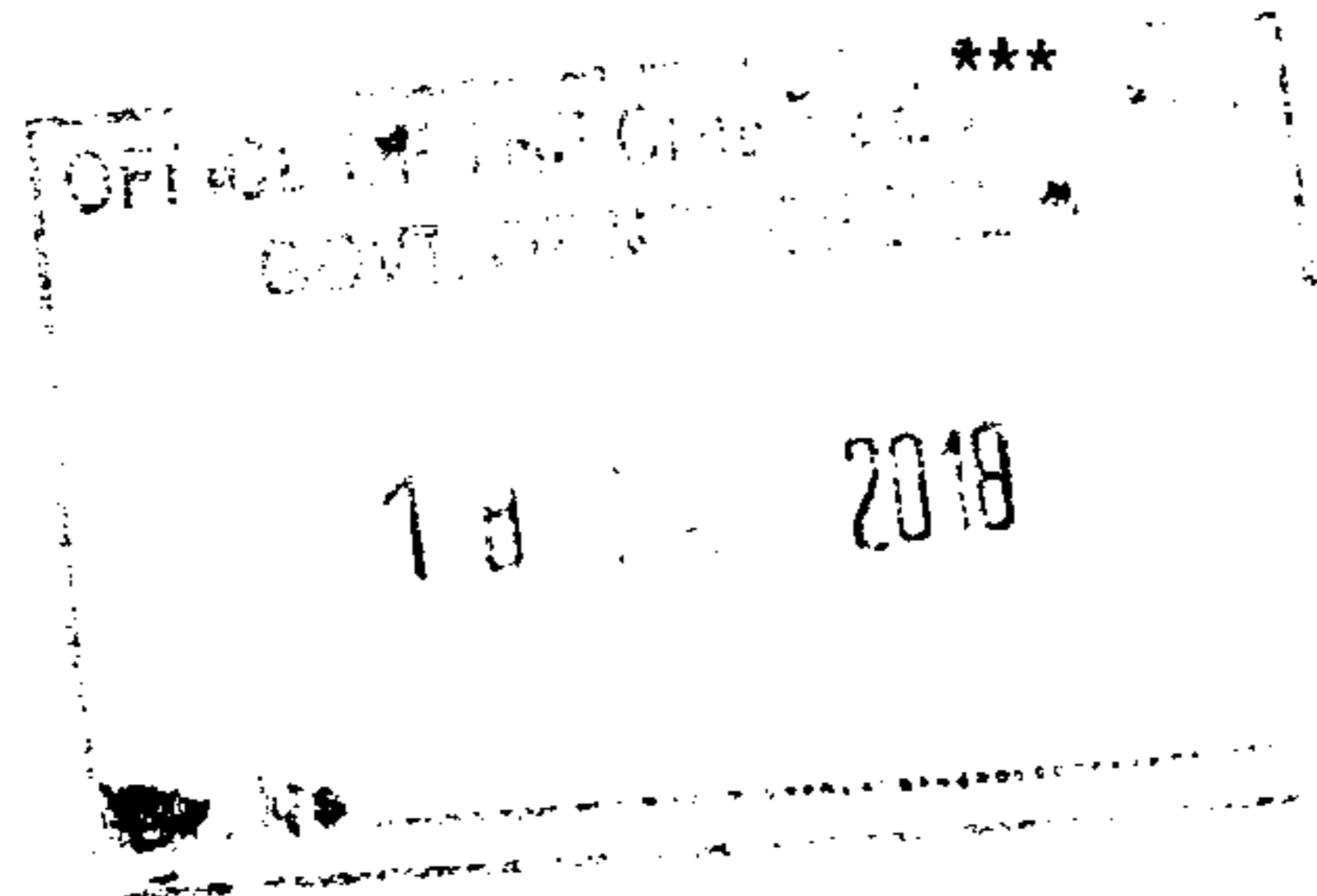
spoken with DS.



File No. A.12026/2/2017- E-III/16141/2018

Government of India

Ministry of Water Resources, RD & G R



Shram Shakti Bhawan, Rafi Marg,

New Delhi, dated 09th May, 2018

To

1. The Secretaries of all Ministries/ Department of Govt. of India.
2. Chief Secretaries of all State Govt./UT Administration including North Eastern States.
3. All Organisations under M/o WR, RD & GR.

Sub: Publishing of advertisement for extension of last date for filling up of one post of Chief Engineer (Level-I) in Brahmaputra Board, Guwahati a statutory body of Ministry of Water Resources, River Development & Ganga Rejuvenation on deputation (including short term contract) basis.

Sir,

I am directed to refer to this Ministry's letter of even number dated 24.01.2018 on the above subject and to say that the last date of receipt of applications for filling up of one post of Chief Engineer (Level- I) in the pay band- 4 of Rs. 37400- 67,000 plus grade pay of Rs. 10000/- (6th CPC Scale) in Brahmaputra Board, Guwahati, a statutory body of this Ministry on deputation (including short term contract) basis is **extended further for a period of 30 days** from the date of publication in Employment News (Vacancy circular attached). The detailed vacancy circular is available on this **Ministry's website** – <http://mowr.gov.in>. The candidates applied earlier need not to apply again.

2. This may please be given wide circulation in the various units of your organization.

Encl: As above.

DS/s
23/5
23/5
24/5
DGM. Sengupta

Yours faithfully,

Signature valid

Digitally signed by SHALINI
JUNEJA
Date: 2018.05.10 09:22:59 IST

(Shalini Juneja)

Under Secretary to the Government of India

Tel: 23714350

Copy to:

1. Vice Chairman, Brahmaputra Board, with request for uploading the enclosed advertisement on their website immediately.
2. NIC with request for uploading the enclosed advertisement on the Ministry's website.



(Shalini Juneja)

Under Secretary to the Government of India

File No.A.12026/2/2017-E-III

Government of India

Ministry of Water Resources, RD & GR

Refer Vacancy Circular published in Employment News dated 17-23 February, 2018 the last date of receipt of applications for filling up of one post of Chief Engineer (Level-I) in the pay band-4 of Rs. 37400-67,000 plus grade pay of Rs. 10000/- (6th CPC Scale) in Brahmaputra Board, Guwahati, a statutory body of this Ministry on deputation

(including short term contract) basis is extended for a period of 30 days from the date of publication in Employment News. The detailed vacancy circular is available on this Ministry's website – <http://mowr.gov.in>. The candidates applied earlier need not to apply again.

फाइल सं. ए. 12026/2/2017-ई-III

भारत सरकार

जल संसाधन, नदी विकास और गंगा संरक्षण मंत्रालय

श्रम शक्ति भवन, रफी मार्ग,

नई दिल्ली, दिनांक 09th मई, 2018

सेवा में,

1. सरकार के सभी मंत्रालयों/ विभागों के सचिव!
2. उत्तर-पूर्व राज्यों सहित, सभी राज्य सरकारों/ संघ राज्य क्षेत्र प्रशासन के मुख्य सचिव!
3. जल संसाधन, नदी विकास और गंगा संरक्षण मंत्रालय के नियंत्रणाधीन सभी संगठन!

विषय: जल संसाधन, नदी विकास और गंगा संरक्षण मंत्रालय के प्रशासनिक नियंत्रण में सांवधिक निकाय - ब्रह्मपुत्र बोर्ड, गुवाहाटी में प्रतिनियुक्ति (अल्पकालीन संविदा सहित) पर मुख्य इंजीनियर (स्तर-I) का 01 (एक) पद भरने के लिए अंतिम तिथि के विस्तार के लिए विज्ञापन का प्रकाशन के संबंध में!

महोदय,

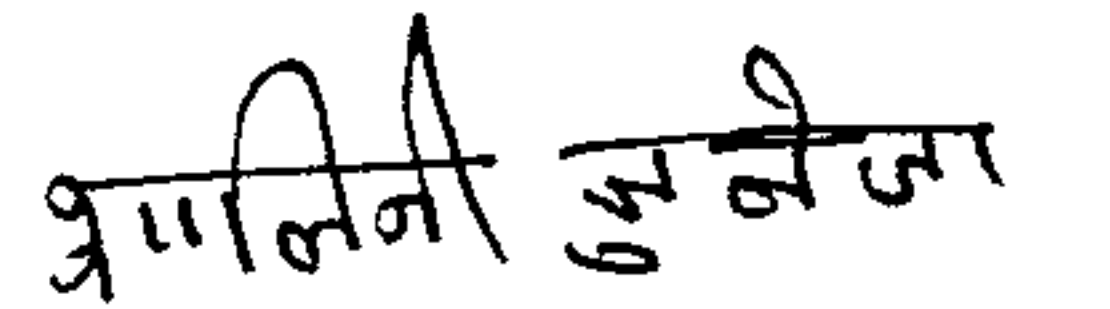
मुझे उपरोक्त विषय पर इस मंत्रालय के दिनांक 24.01.2018 के समसंख्यक पत्र के सन्दर्भ में यह कहने का निदेश हुआ है कि जल संसाधन, नदी विकास और गंगा संरक्षण

मंत्रालय के प्रशासनिक नियंत्रण में सांवधिक निकाय - ब्रह्मपुत्र बोर्ड, गुवाहाटी में प्रतिनियुक्ति (अल्पकालीन संविदा सहित) पर पे-बैंड-4, 37400- 67000/- रुपये + ग्रेड वेतन 10000/- रुपये (छठे वेतन आयोग का वेतनमान) में मुख्य इंजीनियर (स्तर-I) का 01 (एक) पद भरने के लिए आवेदन प्राप्त करने की अंतिम तिथि को इस पत्र के रोजगार समाचार में प्रकाशन होने के तारीख से 30 दिनों की अवधि के लिए बढ़ाया जाता है (रिक्ति परिपत्र संलग्न)! विस्तृत रिक्ति परिपत्र इस मंत्रालय की वेबसाइट- <http://mowr.gov.in> पर उपलब्ध है! पहले आवेदन करने वाले अभ्यर्थियों को पुनः आवेदन करने की आवश्यकता नहीं है!

2. कृपया इसका अपने संगठन की विभिन्न इकाइयों में व्यापक प्रचार-प्रसार करें!

संलग्न: उपरोक्तानुसार

भवदीय

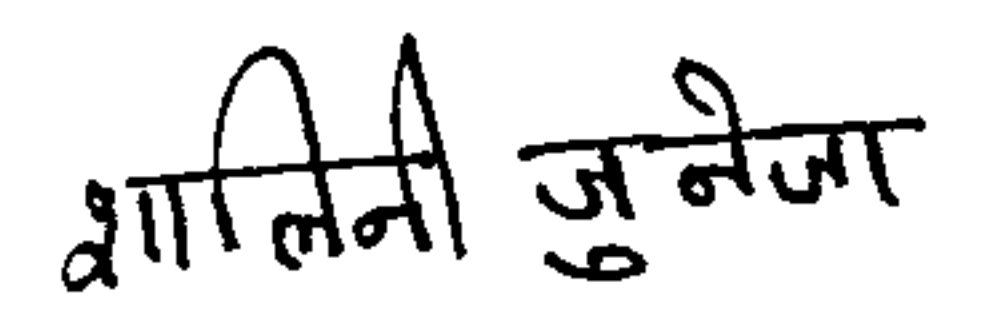

(शालिनी जुनेजा)

अवर सचिव, भारत सरकार

दूरभाष: 23714350

प्रतिलिपि:

1. उपाध्यक्ष, ब्रह्मपुत्र बोर्ड, गुवाहाटी - अनुरोध है कि संलग्न विज्ञापन को अपने संगठन की वेबसाइट पर तत्काल अपलोड करें!
2. एन.आई.सी., जल संसाधन, नदी विकास और गंगा संरक्षण मंत्रालय - अनुरोध है कि संलग्न विज्ञापन को मंत्रालय की वेबसाइट पर अपलोड करें!


(शालिनी जुनेजा)

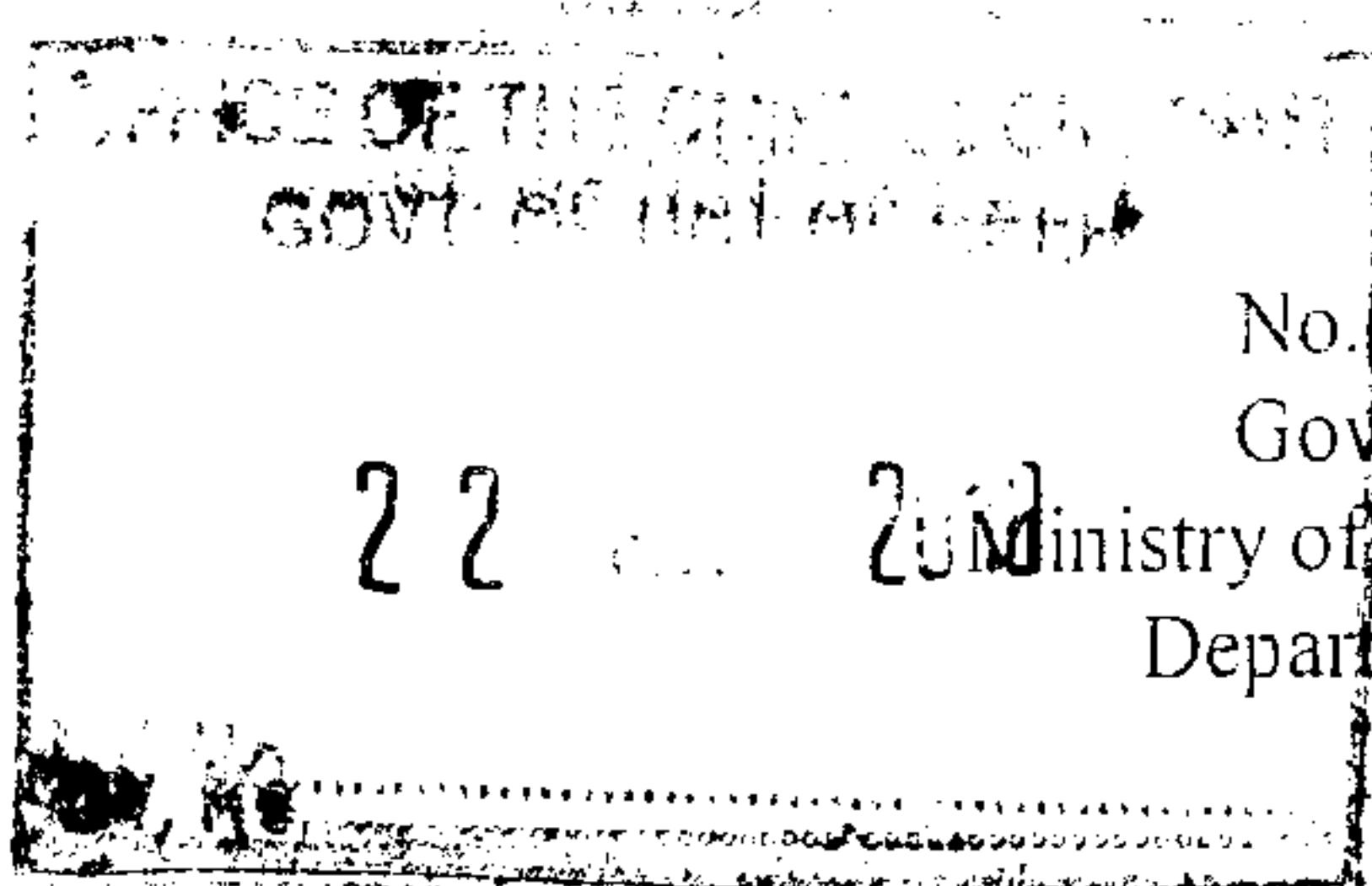
अवर सचिव, भारत सरकार

फाइल सं. ए. 12026/2/2017-ई-III

भारत सरकार

जल संसाधन, नदी विकास और गंगा संरक्षण मंत्रालय

दिनांक 17-23 फरवरी, 2018 के रोजगार समाचार में प्रकाशित रिक्ति परिपत्र के सन्दर्भ में जल संसाधन, नदी विकास और गंगा संरक्षण मंत्रालय के प्रशासनिक नियंत्रण में संसद के अधिनियम (1980 का 46) के तहत स्थापित सांविधिक निकाय-ब्रह्मपुत्र बोर्ड, गुवाहाटी में प्रतिनियुक्ति (अल्पकालीन संविदा सहित) पर पे-बैंड-4, 37400- 67000/- रुपये + ग्रेड वेतन 10000/- रुपये (छठे वेतन आयोग का वेतनमान) में मुख्य इंजीनियर (स्तर-I) का 01 (एक) पद भरने के लिए आवेदन प्राप्त करने की अंतिम तिथि को इस विज्ञापन के रोजगार समाचार में प्रकाशन से 30 दिनों की अवधि के लिए बढ़ाया जाता है! विस्तृत रिक्ति परिपत्र इस मंत्रालय की वेबसाइट- <http://mowr.gov.in> पर उपलब्ध है! पहले आवेदन करने वाले अभ्यर्थियों को पुनः आवेदन करने की आवश्यकता नहीं है!



No. 5/5/2018-Plant-C

Government of India

Ministry of Commerce and Industry
Department of Commerce

Udyog Bhavan, New Delhi

Dated: 16 May, 2018.

OFFICE MEMORANDUM

GAD/2018/23242

Subject: Filling up the post of Secretary in the Rubber Board, Kottayam, Kerala on deputation basis – regarding.

Rubber Board, a statutory autonomous organization under the Department of Commerce, Ministry of Commerce & Industry, Government of India, requires services of eligible and willing officers for appointment to the post of **Secretary** in its office at Kottayam, Kerala.

2. The scale of pay, number of posts, classification, mode of recruitment, age, eligibility conditions, qualifications and experience and the period of deputation etc. are given in **Annexure-I** attached to the Office Memorandum.

3. The pay of the officer selected for appointment on deputation basis will be regulated in accordance with extant orders of Government of India on the subject in force from time to time.

4. It is, therefore, requested that the above vacancy may be circulated to all the Organisations of the Central/State Governments and addresses of the OM noted below including University, Recognised Research Institutions, PSUs, Semi-Government/Statutory or Autonomous Organisations under their administrative control and the applications of suitable Officers, who can be released in the event of their selection, may be forwarded through proper channel in the prescribed proforma in triplicate (as per the specimen given in **Annexure-II** attached to this O.M.), along with (i) photo copies of the Annual Confidential Reports (ACRs) of the applications for the last five years duly attested by an officer not below the rank of Under Secretary or equivalent; (ii) a certificate from the employer that no disciplinary/vigilance case is either pending or being contemplated against the Officer; (iii) a statement indicating the details of major/minor penalties, if any, imposed on the officer during the last 10 years; (iv) Integrity Certificate duly signed by the competent authority; and (v) Cadre clearance, by name to Shri M.S Banerjee, Under Secretary, Plantation-C Section, Department of Commerce, Ministry of Commerce & Industry, Room No. 250-A, Udyog Bhawan, New Delhi-110011 within sixty days from the date of publication of the advertisement in the Employment News. It may also be made clear that the officer, who volunteers for the post, will not be allowed to withdraw his/her candidature subsequently. Applications received after the last date or without confidential reports and other requisite documents or otherwise found incomplete will not be considered.

Encl: As above.

(M.S. Banerjee)

Under Secretary to the Government of India

Tel: 011-23061732

To

1. All Ministries/Departments of Government of India
2. Comptroller and Auditor General of India, I.P. Estate, New Delhi
3. Election Commission of India, Nirvachan Sadan, New Delhi
4. Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi
5. Central Vigilance Commission, Starkata Bhawan, New Delhi
6. All Chief Secretaries of State Government/Union Territory Administration
7. All Attached /Subordinate Offices of the Department of Commerce
8. Technical Director, NIC, Computer Cell, Department of Commerce, New Delhi for uploading the vacancy circular in the website for wider circulation.
9. Technical Director, NIC, Computer Cell, Department of Personnel and Training, North Block, New Delhi with the request to upload the enclosed vacancy circular on DoPT's website.

Copy to:

Executive Director, Rubber Board.

(M.S. Banerjee)

Under Secretary to the Government of India

Tel: 011-23061732

24/05
Sh. Sangam

Annexure-I

Name of the post	Secretary, Rubber Board, Kottayam, Kerala
Number of post	One (1)
Classification	General Central Services, Group 'A' Gazetted Non -ministerial
Scale of Pay	Rs. 12,000 – 375 – 16,500 (pre-revised)
Method of Recruitment	By deputation.
Eligibility Criteria	<p>Essential: Officers under the Central/State Governments/Union Territory:- (a)(i) holding analogous post on regular basis in the parent cadre or department; or (ii) with five years/ service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.10,000 – 15,200 (pre-revised) or equivalent in the parent cadre or department.</p> <p>(b) possessing the following educational qualifications and experience:- a) Degree from a recognized University or institution or equivalent; b) Ten years' experience in establishment and general administration.</p> <p>Desirable: Post Graduate degree in any discipline or Degree in Law from a recognized University;</p> <p>(Period of deputation including period of deputation in another excadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed four years).</p> <p>The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of the receipt of application.</p>
Job Description	<p>The Secretary is appointed by the Central Government under clause 2 of Section 6(A) of the Rubber Act 1947. He shall exercise such powers and perform duties under the direction of the Executive Director as may be prescribed.</p> <p>He shall be responsible for the following:</p> <ol style="list-style-type: none">Convene meeting of the Board and its Committees and such other meetings as required by the Board and the Executive Director from time to time.Assisting the Executive Director in implementing the decisions of the Board.He shall function as the head of the Administration Department of the Board and to look after all the administrative functions.

CURRICULUM VITAE PROFORM

(To be submitted in triplicates)

1.	Name and Address (in Block Letters)				
2.	Date of Birth (in Christian era)				
3.	Date of retirement under Central/State Government Rules				
4.	Educational Qualifications				
5.	Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		Qualifications/ Experience Required		Qualifications/ Experience possessed by the officer
	Essential		1) 2) 3)		
	Desired		1) 2)		
6.	Please state clearly whether in the light of entries made by you above, you meet the requirement of the post.				
7.	If employed, details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.				
	Organisation and Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-permanent or Permanent.				
9.	In case the <u>present employment</u> is held on deputation/contract basis, please state:				
	a) The date of initial appointment				
	b) Period of appointment on deputation/contract				
	c) Name of the parent office/organization to which you belong				
10.	Additional details about <u>present employment</u> .				
	Please state whether working under (indicate the name of your employer against the relevant column)				
	a) Central Government				
	b) State Government				
	c) Autonomous Organization				
	d) Government Undertaking				
	e) Universities				
	f) Others (please specify)				

11	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
12	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13	Total emoluments per month now drawn	
14	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement).	
15	Whether belongs to SC/ST	
16	Remarks (The candidates may indicate information with regard to (i) Research Publications and reports and special projects (ii) Awards /Scholarship/Official Appreciation (iii) Affiliation with the professional bodies /institutions/societies and (iv) any other information (Note: Enclose a separate sheet if the space is insufficient).	

I have carefully gone through the vacancy circular /advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection of the post.

Signature of the Candidate

Date: _____

Tel: _____

Countersigned

No. _____

Date:-

(Employer with seal)

सं0 6/5/2018-बागान-ग
भारत सरकार
वाणिज्य एवं उद्योग मंत्रालय
(वाणिज्य विभाग)

....

उद्योग भवन, नई दिल्ली
दिनांक: ११ मई, 2018

कार्यालय ज्ञापन

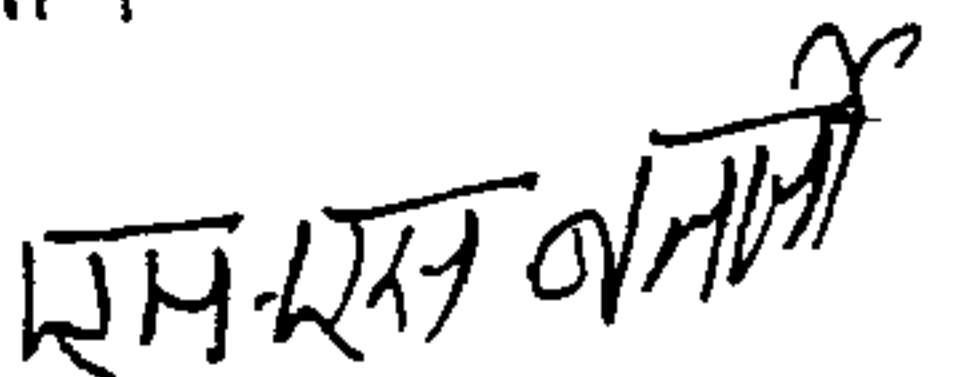
विषय:- रबड़ बोर्ड, कोट्टायम, केरल में सचिव के पद को प्रतिनियुक्ति आधार पर भरने संबंधी

रबड़ बोर्ड, जो वाणिज्य विभाग, वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार के अंतर्गत एक सांविधिक स्वायत्तशासी संगठन है, को कोट्टायम, केरल स्थित अपने कार्यालय में सचिव के पद पर नियुक्ति हेतु पात्र और इच्छुक अधिकारियों की जरूरत है।

2. वेतनमान, पदों की संख्या, वर्गीकरण, भर्ती की पद्धति, आयु, पात्रता संबंधी शर्तें, योग्यताएँ और अनुभव तथा प्रतिनियुक्ति की अवधि आदि इस कार्यालय ज्ञापन के अनुबंध-1 में दी गई हैं।

3. प्रतिनियुक्ति आधार पर नियुक्ति हेतु चयनित अधिकारी का वेतन इस विषय के संबंध में समय-समय पर प्रवृत्त भारत सरकार के विद्यमान आदेशों के अनुसार विनियमित होगा।

4. अतः यह अनुरोध किया जाता है कि उपर्युक्त रिक्तियाँ अपने प्रशासनिक नियंत्रणाधीन विश्वविद्यालयों, मान्यता प्राप्त अनुसंधान संस्थानों, पीएसयू, अर्द्ध-सरकारी/सांविधिक या स्वायत्त संगठनों सहित सभी संगठनों को परिचालित की जाए और उपर्युक्त अधिकारियों, जिनका चयन होने की स्थिति में उन्हें कार्यमुक्त किया जा सके, के आवेदन निर्धारित प्रपत्र (इस कार्यालय ज्ञापन के साथ संलग्न अनुबंध-11 में दिए गए नमूने के अनुसार) में तीन प्रतियों में (i) आवेदकों की पिछले पाँच वर्षों की वार्षिक गोपनीय रिपोर्ट (एसीआर) की प्रतियाँ जो अवर सचिव या उसके समकक्ष अधिकारी अथवा इससे ऊपर के अधिकारी द्वारा विधिवत रूप से सत्यापित हों, (ii) नियोक्ता से इस आशय का एक प्रमाण-पत्र कि उस अधिकारी के विरुद्ध कोई अनुशासनात्मक/सतर्कता का मामला लम्बित अथवा नहीं चल रहा है (iii) पिछले 10 वर्षों के दौरान अधिकारी पर अधिरोपित बड़ी/छोटी शास्तियाँ, यदि कोई हों, के ब्यौरे को दर्शाने वाला एक विवरण, (iv) सक्षम प्राधिकारी द्वारा विधिवत रूप से हस्ताक्षरित सत्यनिष्ठा प्रमाण-पत्र; और (v) संवर्ग निकासी के साथ श्री एम.एस.बनर्जी, अवर सचिव (बागान-ग अनुभाग), वाणिज्य विभाग, वाणिज्य एवं उद्योग मंत्रालय, कमरा सं0 250-ए, उद्योग भवन, नई दिल्ली-110011 के पते पर रोजगार समाचार में संबंधित विज्ञापन के प्रकाशन की तारीख से साठ दिनों के भीतर उचित माध्यम से अग्रेषित किए जाएं। यह भी स्पष्ट किया जाए कि इस पद हेतु स्वेच्छा से आवेदन करने वाले अधिकारी को बाद में अपनी उम्मीदवारी वापस लेने की अनुमति नहीं होगी। अंतिम तारीख के बाद प्राप्त या गोपनीय रिपोर्ट और अन्य अपेक्षित दस्तावेजों के बिना आवेदनों अथवा अन्यथा अपूर्ण पाये गए आवेदनों पर विचार नहीं किया जाएगा।


(एम.एस.बनर्जी)

अवर सचिव, भारत सरकार
दूरभाष: 011- 23061732

संलग्नक : यथोक्त

सेवा में,

1. भारत सरकार के सभी मंत्रालय/विभाग

2. भारत के नियंत्रक एवं महालेखा परीक्षक, आई.पी.इस्टेट, नई दिल्ली

3. भारतीय चुनाव आयोग, निर्वाचन सदन, नई दिल्ली
4. संघ लोक सेवा आयोग, धौलपुर हाउस, शाहजहाँ रोड, नई दिल्ली
5. केन्द्रीय सतर्कता आयोग, सतर्कता भवन, नई दिल्ली
6. राज्य सरकार/ संघ राज्य क्षेत्र प्रशासन के सभी मुख्य सचिव
7. वाणिज्य विभाग के सभी संलग्न/अधीनस्थ कार्यालय
8. व्यापक प्रचार के लिए वेबसाइट में रिक्ति परिपत्र अपलोड करने के लिए, तकनीकी निदेशक, एनआईसी, कम्प्यूटर सेल, वाणिज्य विभाग, नई दिल्ली
9. संलग्न रिक्ति परिपत्र डीओपीटी की वेबसाइट पर अपलोड करने के अनुरोध के साथ तकनीकी निदेशक, नॉर्थ ब्लॉक, नई दिल्ली

प्रतिलिपि:

कार्यकारी निदेशक, रबड़ बोर्ड

एम.एस. बनर्जी
16/5/18
(एम.एस.बनर्जी)

अवर सचिव, भारत सरकार

दूरभाष: 011-23061732

पद का नाम	सचिव, रबड़ बोर्ड, कोट्टायम, केरल
पदों की संख्या	एक (1)
वर्गीकरण	साधारण केन्द्रीय सेवा, समूह "क" राजपत्रित, गैर-मंत्रालयी
वेतनमान	12,000 - 375-16500 रूपए (संशोधन-पूर्व)
भर्ती की पद्धति	प्रतिनियुक्ति द्वारा
पात्रता मानदण्ड	<p><u>अनिवार्य</u> केन्द्रीय/राज्य सरकारों/संघ शासित क्षेत्रों के अधिकारी जो (क)(i) मूल संवर्ग अथवा विभाग में नियमित आधार पर सदृश पदधारी हो अथवा (ii) मूल संवर्ग या विभाग में 10,000-15,200/-रूपए के वेतनमान (संशोधन-पूर्व) अथवा समकक्ष वेतनमान में नियमित आधार पर नियुक्ति के बाद उस ग्रेड में पाँच वर्षों की सेवा कर चुके हो; और (ख) जिनके पास निम्नलिखित शैक्षणिक अर्हताएँ एवं अनुभव हों :- (क) किसी मान्यता प्राप्त विश्वविद्यालय या संस्थान की डिग्री अथवा उसके समकक्ष (ख) स्थापना और सामान्य प्रशासन में 10 वर्षों का अनुभव हो ।</p> <p><u>वांछनीय:</u> किसी मान्यता प्राप्त विश्वविद्यालय से किसी विषय में स्नातकोत्तर उपाधि अथवा विधि में डिग्री: (उसी या किसी अन्य संगठन में अथवा केन्द्र सरकार के विभाग में इस नियुक्ति के ठीक पूर्व धारित अन्य संवर्ग-बाह्य पद पर प्रतिनियुक्ति की अवधि सहित प्रतिनियुक्ति की अवधि सामान्य रूप से चार वर्ष से अनधिक होगी ।)</p> <p>प्रतिनियुक्ति द्वारा नियुक्ति हेतु अधिकतम आयु सीमा (लघु अवधि संविदा सहित आवेदन) आवेदन प्राप्ति की अंतिम तारीख पर 56 वर्ष से अनधिक होगी ।</p>
कार्य का विवरण	<p>केन्द्रीय सरकार द्वारा सचिव की नियुक्ति रबड़ अधिनियम, 1947 की धारा 6)क) के खण्ड 2 के अंतर्गत की जाती है । बोर्ड के निर्देशों के तहत यथानिर्धारित अधिकारों का प्रयोग तथा कर्तव्यों का निर्वाह करेंगे ।</p> <p>वह निम्नलिखित कार्यों के लिए उत्तरदायी होंगे :-</p> <p>(i) बोर्ड और उसकी समितियों तथा अन्य ऐसी बैठकों जैसा कि समय - समय पर बोर्ड और उसके कार्यकारी निदेशक द्वारा आवश्यक हो, का आयोजन करवाना ।</p> <p>(ii) बोर्ड के निर्णय का कार्यान्वयन करने के लिए कार्यकारी निदेशक की सहायता करना</p> <p>(iii) वह बोर्ड के प्रशासन अनुभाग के प्रमुख के रूप में कार्य करेंगे तथा प्रशासनिक कार्यों का निर्वाह करेंगे ।</p>

जीवन-वृत्त प्रपत्र
(तीन प्रतियों में प्रस्तुत किया जाए)

1.	नाम व पता (स्पष्ट अक्षरों में)			
2.	जन्मतिथि (ईसवी सन् में)			
3.	केन्द्र/राज्य सरकार के नियमों के अनुसार सेवानिवृत्ति की तारीख			
4.	शैक्षणिक योग्यताएँ			
5.	<p>क्या पद के लिए अपेक्षित शैक्षणिक तथा अन्य योग्यताएँ पूरी हैं (यदि किसी योग्यता को नियमों में निर्धारित योग्यता के समकक्ष माना गया है तो उसके लिए प्राधिकरण का उल्लेख करें)</p> <p>अनिवार्य</p> <p>वांछनीय</p>	<p>अपेक्षित योग्यताएं/अनुभव</p> <p>(1)</p> <p>(2)</p> <p>(3)</p> <p>(1)</p> <p>(2)</p>	<p>अधिकारी की योग्यताएँ/ अनुभव</p>	
6.	कृपया स्पष्ट करें कि आपके द्वारा ऊपर की गई प्रविष्टियों के आलोक में, आप पद की अपेक्षाओं को पूरा करते हैं			
7.	यदि सेवारत हैं, तो पिछली नियुक्ति का क्रमानुसार विवरण दें। यदि नीचे दिया गया स्थान अपर्याप्त हो तो अपने हस्ताक्षर द्वारा विधिवत रूप से अधिप्रमाणित, पृथक पृष्ठ संलग्न करें।			
	संगठन एवं धारित पद	से	तक	<p>वेतनमान तथा मूल वेतन</p> <p>कार्य की प्रकृति (विस्तृत रूप में)</p>
8.	वर्तमान नियुक्ति का स्वरूप अर्थात् तदर्थ अथवा अस्थायी या अर्ध स्थायी अथवा स्थायी			

9.	<p>यदि <u>वर्तमान नियुक्ति</u> प्रतिनियुक्ति/संविदा आधार पर हो तो कृपया निम्नलिखित सूचना दें :-</p> <p>(क) प्रारंभिक नियुक्ति की तारीख (ख) प्रतिनियुक्ति/संविदा पर नियुक्ति की अवधि (ग) मूल कार्यालय/संगठन का नाम जिससे आप संबंधित हैं ।</p>	
10.	<p><u>वर्तमान नियुक्ति</u> के संबंध में अतिरिक्त विवरण कृपया बताएं कि क्या आप निम्नलिखित के अंतर्गत कार्यरत हैं (संगत कॉलम के सामने अपने नियोक्ता का नाम दें)</p> <p>(क) केन्द्र सरकार (ख) राज्य सरकार (ग) स्वायत्तशासी संगठन (घ) सरकारी उपक्रम (ड.) विश्वविद्यालय (च) अन्य (कृपया विनिर्दिष्ट करें)</p>	
11.	<p>कृपया स्पष्ट करें कि क्या आप इसी विभाग में कार्यरत हैं तथा फीडर ग्रेड में अथवा फीडर से फीडर ग्रेड में हैं ।</p>	
12.	<p>क्या आप संशोधित वेतनमान प्राप्त कर रहे हैं ? यदि हां, तो संशोधन की तारीख तथा संशोधन-पूर्व वेतनमान का उल्लेख करें ।</p>	
13.	<p>वर्तमान में प्रति माह प्राप्त होने वाली कुल परिलब्धियाँ</p>	
14.	<p>अतिरिक्त जानकारी, यदि कोई हो, जिसका आप पद हेतु अपनी उपयुक्तता के समर्थन में उल्लेख करना चाहें ।</p> <p>(इससे, अन्य बातों के साथ-साथ (i) अतिरिक्त शैक्षणिक योग्यताओं (ii) व्यावसायिक प्रशिक्षण तथा (iii) रिक्त पद संबंधी परिपत्र/विज्ञापन में निर्धारित से अधिक कार्य अनुभव के विषय में जानकारी प्राप्त हो सकेगी)</p>	
15.	<p>क्या अनुसूचित जाति/अनुसूचित जनजाति के हैं</p>	

16.	टिप्पणियाँ (प्रत्याशी (i) शोध प्रकाशनों तथा रिपोर्टों एवं विशेष परियोजनाओं (ii) पुरस्कारों/ छात्रवृत्तियों/ कार्यालयी अनुशंसाओं (iii) व्यावसायिक निकायों/ संस्थाओं/सोसायटियों से संबंध (iv) कोई अन्य सूचना; के संबंध में सूचना का उल्लेख कर सकते हैं) (नोट: यदि स्थान अपर्याप्त हो तो एक पृथक शीट संलग्न करें।)	
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मैंने रिक्त पद संबंधी परिपत्र/विज्ञापन को ध्यानपूर्वक पढ़ लिया है तथा मैं इस बात से भली-भांति अवगत हूँ कि पद के चयन के समय, चयन समिति मेरे द्वारा प्रस्तुत दस्तावेजों से समर्थित कार्य-वृत्त का भी मूल्यांकन करेगी।

प्रत्याशी के हस्ताक्षर.....

दिनांक

दूरभाष

प्रतिहस्ताक्षरित

सं.....

दिनांक

(मोहर सहित नियोक्ता)