

**DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002
{<http://services.delhigovt.nic.in>}**

F.10(442)/Vacancy/Circulars/Coord/2020/081618400/953-955 Dated: 08/04/2021

To

All HODs/Pr. Secretaries/Secretaries,
Govt. of NCT of Delhi and
Autonomous Bodies of Delhi

Madam/Sir,

I am directed to upload the following letters/vacancy circulars/ Office Memorandums received from Ministries/Departments for circulation. This is for your kind information:

S No	Departments	Letter No. & Date	Subject	Last date
1	M/o Consumer Affairs, Food & Public Distribution, Department of Food & Public Distribution, Govt. of India	A-32013/2/2013-SRA dated 22.03.2021 (e-mail dated 23.03.2021, CS/2021/8055)	Filling up 11 (eleven) posts of Deputy Director (S&R) in M/o Consumer Affairs, Food & Public Distribution, Department of Food & Public Distribution, S & R Division by transfer on deputation including (short term contract) basis.	Within 60 days from the date of issue of circular dated 22.03.2021.
2	Chandigarh Housing Board (A Chandigarh Administration Undertaking)	No. HB(S)/Admn. Officer/2021/338 dated 16.03.21 (GAD/2021/9194)	Appointment on Deputation for two posts of Executive Engineer (Civil) & one post of Architect in Chandigarh Housing Board, Chandigarh.	Within 30 days from the date of issue of letter dated 16.03.2021
3	Employees State Insurance Corporation, Head Quarters Office, CIG Marg, New Delhi-2	No.A-37/14/4/2020-E.I dated 23.02.2021 (GAD/2021/9160)	Recruitment of Executive Engineer (Civil) on deputation (ISTC)/absorption, Executive Engineer (Electrical) on deputation (ISTC) and Assistant Executive Engineer (Electrical) on deputation (ISTC) basis in ESIC Corporation.	Within 60 days from its publication in Employment News.

4	Guru Gobind Singh Indraprastha University, Delhi	F.1(4)(9)/2010/P-III/14254 dt. 23.03.2021 (SER/2021/7142)	Recruitment to the post of Controller of Finance on deputation basis.	20.04.2021 (Tuesday) by 5.00 p.m.
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Yours faithfully

Encl: As above.

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8.4.21
SECTION OFFICER/L.O

F.10(442)/Vacancy/Circulars/Coord/2020/081618400/953-955 Dated: 08/04/2021

Copy for information to:

1. All Dy. Secy. Services Department, Govt. of NCT of Delhi
2. PS to. Pr. Secretary (Services), Govt. of NCT of Delhi.
3. PA to Special Secretary-I/II, Govt. of NCT of Delhi

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SECTION OFFICER/L.O



5ER/2021/7142
25/03/21

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23rd

Dated the March, 2021

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR -16C, DWARKA, NEW DELHI-110078
Website :www.ipu.ac.in

F.1(4)(9)/2010/P-III/14254

To,

- (i) The Comptroller & Auditor General of India, Pocket-9, Deen Dayal Upadhyaya Marg, New Delhi, Delhi 110124 Tel: 011-23509600.
- (ii) The Pr. Secy. (Finance), Govt. of NCT of Delhi, 4th Level, A-Wing, Delhi Secretariat, IP Estate, New Delhi Tel: 011-23392131, Fax: 011-23392070.
- (iii) The Secretary (Services), Services Department, Govt. of NCT of Delhi, 7th Level, -Wing, Delhi Secretariat, I.P. Estate, New Delhi.
- (iv) The Member (Finance), Indian Railways, Railway Board, 256-A, Raisina Road, Rajpath Area, Central Secretariat, New Delhi, Delhi 110001
- (v) The Comptroller General of Defence Accounts, Govt. of India, Ulan Batar Road, Sport View, Palam, New Delhi, Delhi 110010
- (vi) The DG (Accounts), Posts & Telegraphs, Government of India, DELHI CIRCLE Meghdoot Bhawan, Link Road, New Delhi 110001

Sub: Recruitment to the post of Controller of Finance in PB-4 of Rs. 37,400-67,000 with GP of Rs. 10,000/- (pre-revised) (Level 14 as per 7th CPC) on deputation basis.

Sir,

The Guru Gobind Singh Indraprastha University is a prestigious University established in the year 1998 to facilitate and promote higher studies & research in emerging areas of higher education with focus on professional education. The University proposes to fill-up the post of Controller of Finance on deputation basis in PB4 of Rs. 37,400-67,000 with GP of Rs. 10,000/- (Pre-revised)/ Level 14 as per 7th CPC.

A copy of the recruitment details, i.e., educational qualifications & experience etc. required for the aforesaid post is enclosed alongwith Application Form as uploaded on University website www.ipu.ac.in, with the request that the same may kindly be circulated in your organization / department. Applications of the eligible and willing officers may kindly be forwarded alongwith authenticated copies of ACRs for the last 5 years and the Vigilance Clearance / Integrity Certificate to the Office of the Joint Registrar (Personnel), Room No. 115, Administrative Block, GGS Indraprastha University, Sector 16C, Dwarka, New Delhi - 110078 upto 20.04.2021 (Tuesday) by 5.00 p.m. Candidates applied earlier as per notices released into press this year, may not apply afresh.

This may be given **TOP PRIORITY**.

Yours faithfully,

(Brig. P. K. Upmanyu)
Joint Registrar (Pers.)

Encl: As above.



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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR -16C, DWARKA, NEW DELHI-110078
Website : www.lpu.ac.in

F.1(4)(9)/2010/P-III/ 14196

Dated: 18th March, 2021

EMPLOYMENT NOTICE

APPOINTMENT ON DEPUTATION TO THE POST OF CONTROLLER OF FINANCE

Guru Gobind Singh Indraprastha University is a dynamic growth oriented organization established to facilitate and promote higher studies & research in emerging areas of higher education with focus on professional education. The University invites applications for appointment to the post of **Controller of Finance on deputation basis** in PB-4 of Rs.37,400-67,000 with GP of Rs.10,000/- (Pre-revised) (Level 14 as per 7th CPC).

Eligibility qualifications & Experience:-

- (i) Holding analogous post; OR
Working in PB-4 of Rs.37,400-67,000 with GP of Rs. 8,700/- (Pre-revised Rs. 14,300-18,300) / PB-3 of Rs.15,600-39,100 with GP of Rs. 7,600/- (Pre-revised – Rs. 12,000 – Rs. 16,500).
- (ii) Having atleast 10 years regular service in the established cadre.

Mode of Appointment : On deputation basis from following categories of officers belonging to established Finance and Accounts Cadres/Services of the Govt. of India/Delhi, autonomous institution's Finance and Accounts department, Public Sector undertaking etc.

Age Limit: Preferably below 55 years.

Period of deputation

The initial period of deputation shall be for two years which may be extended with mutual consent.

Last Date of submission of Application: 20.04.2021 (Tuesday) upto 5.00 p.m.

Important Note:

Who have already applied earlier for above post against the Employment Notice, vide No. F. 1(4)(9)/2010/P-III/13221 dated 03.02.2021 & F. 1(4)(9)/2010/P-III/13625 dated 23.02.2021 (on University website) need not to apply again.


(Brig. P. K. Upmanyu)
Joint Registrar (Pers.)

14. Educational Qualifications: (Attach duly attested copies)

Examination	Division/ Grade	% age of marks	University/ Board	Year of Passing/ Award	Subjects
10 th Class or equivalent					
10+2 or equivalent					
Graduation Specify name of degree					
Post Graduation Specify name of degree					
Ph. D. / M.Phil or PG-Degree etc					
Any other					

15. Experience (Please start with the latest & Attach duly attested copies):

Post held/ Designation & Nature of Appointment	Name of the Institute/ Department/Organization	Period of Experience			Pay Band/ Pay scale/ & GP	Last basic Pay (Rs.)	Nature of work	Reasons for leaving (wherever applicable)
		From	To	Total (year & Month)				

16.

Language(s) Known (Please tick)	Read	Write	Speak
(i) Hindi			
(ii) English			
(iii)			

17. Present Basic Pay: Rs. _____ in the Pay Scale of Rs. _____

18. Basic Pay acceptable: Rs. _____

19. Period required for joining, if selected: _____

20. Any other relevant information you wish to give in support of your candidature:

Contd..3

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21.

Name and address of two persons (other than relatives) to whom references can be made:

1.

2.

22.

Certified that the information given by me in this application form is complete and correct to the best of my knowledge & belief and nothing has been concealed there from. I also understand that in case any information is found to be false, my services shall be liable to be terminated without notice.

I have read the instructions and guidelines issued for the candidates.

Date:

Place:

Signature of the candidate

23.

Recommendation of the employer (to be submitted by those who are in employment) - (if applicable)

Date :

Place:

Signature & Seal of the employer

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General Instructions and Guidelines

1. No column of application should be left blank. Strike out those columns, which are not applicable.
2. All applicants who are presently employed in Government/Semi Govt./Public Sector Undertaking/University/Recognized Educational Institute etc. should apply through proper channel enclosing a certificate from that Government organization stating that no Vigilance or Disciplinary case was pending or contemplated against them and submit their ACR/APAR of last five years and 'No Objection Certificate' alongwith Vigilance Clearance at the time of interview, if not submitted earlier. Failure to provide the same shall make them ineligible for consideration to the post. Application received late shall not be entertained and delay in transit shall be the responsibility of applicant.
3. The educational qualification, age, experience and other conditions of eligibility as stipulated above against the post shall be determined as on the closing date of receipt of applications.
4. Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment.
5. Application Form must also be accompanied by attested copies of all Educational and Professional Qualifications, Experience Certificates. An application, without the said documents is likely to be rejected during the course of screening.
6. In case of large number of applicants, University reserves the right to short-list applicants in any manner as may be considered appropriate and no reason for rejection shall be communicated. No claim for refund of cost of application or processing fee shall be entertained.
7. The University reserves the right to fill or not to fill post advertised, no correspondence, whatsoever, will be entertained from the candidates regarding postal delays, conduct, result and reason for not being shortlisted.
8. The number of posts may vary at the discretion of the University. Applicants not found suitable for the position applied, may be considered for the next lower position/post/Grade Pay, if available and the University reserves the right not to fill some or all the posts advertised, if the circumstances so warrant.
9. The University reserves the right to withdraw advertised posts at any time without assigning any reason. Any consequential vacancies arising at the time of Interview may also be filled up from the available candidates.
10. Full name may be mentioned in application form. If there was change of name at any stage of time, original name may also be mentioned.
11. Employment of the University shall be governed by the rules and regulations, service conditions, as may be notified by the University from time to time.

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12. In addition to basic pay, employee shall be entitled to other allowances as per rules and regulations of the University.
 13. No applicant having more than one living wife/husband is eligible for appointment.
 14. Incomplete/unsigned application /application without photograph/application not in prescribed proforma and those received in University after closing date will be rejected without assigning any reason.
 15. No documents will be accepted or considered by the University after submission of application form by the candidate and no subsequent request for its change will be considered or granted.
 16. Candidature of applicant shall be subjected to verification of testimonials at a subsequent stage.
 17. No TA/DA shall be payable to applicant for any journey performed for attending the test/ interview.
 18. Canvassing in any form shall be treated as disqualification.
 19. No enquiry personal or in writing for recruitment shall be entertained.
 20. Any dispute, if any, with regard to this recruitment will be subject to the Courts/Tribunals having jurisdiction over Delhi.
 21. The application, on the prescribed format, duly filled in, complete in all respects, should be submitted in the University or sent by Speed-post, so as to reach to the **Joint Registrar (Personnel), Room No. 115, Administrative Block, Guru Gobind Singh Indraprastha University, Sector 16-C, Dwarka, New Delhi-110078 latest by 20th April, 2021 upto 5:00 p.m.** The University will not be responsible for any postal delay or loss.
 22. The envelope containing application should be superscribed as "Application for the post of Controller of Finance (on Deputation)".


(Brig. P. K. Upmanyu)
Joint Registrar (Pers.)

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कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation
(अम एवं रोजगार मंत्रालय, भारत सरकार)
(Ministry of Labour & Employment, Government of India)

मुख्यालय
कर्मचारी राज्य बीमा निगम,
पंचदीप भवन, सी.आई.जी. मार्ग,
नई दिल्ली-११०००२



HEADQUARTERS
Employees' State Insurance Corporation
Panchdeep Bhawan, C.I.G. Marg,
New Delhi-110002

No. A-37/14/4/2020-E.I

Dated: 23.02.2021

To,

101. The Chief Secretary Govt of NCT Delhi, Delhi Secretariat,
I.P. Estate, New Delhi- 110002

SUB : Recruitment of Executive Engineer (Civil) on deputation(ISTC)/ absorption, Executive Engineer (Electrical) on deputation(ISTC)/ and Assistant Executive Engineer (Electrical) on deputation(ISTC) basis in ESIC Corporation.

Sir,

The undersigned is directed to state that ESI Corporation, an autonomous body under the aegis of Ministry of Labour & Employment is looking to induct high caliber engineering professionals as under:

S. No	Name of Post	Method of recruitment	No. of Vacancy
1	Executive Engineer (Civil)	Deputation (Including Short Term Contract) / absorption	03
2	Executive Engineer(Electrical)	Deputation (Including Short Term Contract)	05
3	Assistant Executive Engineer (Electrical)	Deputation (Including Short Term Contract)	08

With the purpose of gaining publicity and favourable response, a vacancy circular with all the relevant details has been enclosed herewith with the request to circulate this Vacancy Circular to all the Departments, Universities, Research Institutions, etc under your kind control. It is also requested to upload the vacancy circular on your official website for wide publicity, so that maximum number of officers possessing the requisite qualifications and experience can apply for aforesaid posts.

Yours faithfully,

(P.B. Mani)
Insurance Commissioner (P&A)



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कर्मचारी राज्य बीमा निगम
Employees' State Insurance Corporation
(भ्रम एवं रोजगार मंत्रालय, भारत सरकार)
(Ministry of Labour & Employment, Government of India)

मुख्यालय

कर्मचारी राज्य बीमा निगम,
पंचदीप भवन, सी.आई.जी. मार्ग,
नई दिल्ली-११०००२



HEADQUARTERS
Employees' State Insurance Corporation
Panchdeep Bhawan, C.I.G. Marg,
New Delhi-110002

No. A-37/14/4/2020-E.1

Dated: 23-02-2021

VACANCY CIRCULAR

Subject: Recruitment of Executive Engineer (Civil), Executive Engineer (Electrical) and Assistant Executive Engineer (Electrical) in ESI Corporation.

Applications are invited from eligible Officers for filling following posts:

S. No	Name of Post	Method of recruitment	Scale of Pay	No. of Vacancy
1	Executive Engineer (Civil)	Deputation (Including Short Term Contract) / absorption	Pay Band-3, Rs.15600- 39100 + Grade Pay Rs. 6600/- (Level 11, Rs. 67700-208700)	03
2	Executive Engineer (Electrical)	Deputation (Including Short Term Contract)	Pay Band-3, Rs.15600- 39100 + Grade Pay Rs. 6600/- (Level 11, Rs. 67700-208700)	05
3	Assistant Executive Engineer (Electrical)	Deputation (Including Short Term Contract)	Pay Band-3, Rs.15600- 39100 + Grade Pay Rs. 5400/- (Level 10, Rs. 56100-177500)	08

- Eligibility conditions, Educational qualifications, experience and general conditions for the above posts are indicated in Appendix-I.
- Applications of eligible Officers, who are willing to take up the appointment immediately and can be spared after being selected, may be sent through proper channel in the prescribed proforma placed at Appendix-II.
- Cadre Controlling Authority of candidates are advised to refer instructions of Annexure-II of DoPT OM No. AB.14017/28/2014-Estt.(RR) dated 02.07.2015 before forwarding applications.
- Bio-data/Curriculum Vitae in the prescribed format (annexed with educational, experience certificates/documents etc) duly certified and stamped by the Employer along with the APARs/CRs (Photocopies of each page of APARs/ CRs duly attested by an officer not below the rank of Under Secretary to the GoI) for last five years (i.e. 2015-2016 to 2019-2020 or 2016 to 2020, as maintained), Cadre Clearance, Vigilance Clearance, Integrity Certificate and 'No Major or Minor Penalty for last ten years' certificate (or a list of major or minor penalty imposed during last ten years, if any) must reach through proper channel to Sh. P.B Mani, Insurance Commissioner (P&A), Hqrs. Office, ESI Corporation, C.I.G Marg, New Delhi-110002 within 60 days from its publication in Employment News.
- It is requested that wide publicity may be given to the above vacancies for information of all the eligible Officers.

(P B Mani)
Insurance Commissioner (P&A)

Encl: As above

To,

- Secretaries of Union Ministry(as per list enclosed).
- Chief Secretaries of States/Union Territories (as per list enclosed).
- Heads of various Organisations (as per list enclosed).

APPENDIX-I

S. No	Post Name	Eligibility Conditions, Educational Qualification And Experience
1.	<p>Executive Engineer (Civil)</p> <p>Deputation (ISTC)/absorption</p> <p>Pay Band-3, Rs.15600-39100 + Grade Pay Rs. 6600/- (Level 11, Rs. 67700-208700)</p> <p>Vacancy- 03</p>	<p>Officers under the Central Government or State Government or Union Territories or Autonomous Bodies or Statutory Bodies or Public Sector Undertakings: -</p> <p>(A) (I) holding analogous post on regular basis in the parent cadre or department; or</p> <p>(II) with five years' regular service in the grade rendered after appointment thereto on a regular basis in Pay Band-3 Rs.15600-39100 with Grade Pay of Rs.5400, (7 CPC - Level 10, Rs.56100-177500) or equivalent; or</p> <p>(III) with seven years service in the grade rendered after appointment thereto on a regular basis posts in Pay Band-2 Rs.9300-34800 plus Grade Pay Rs.4600, (7 CPC -Level 7, Rs.44900-142400) or equivalent; and</p> <p>(B) (I) possessing B.E./B.Tech. in civil engineering from a recognized university or equivalent, and</p> <p>(II) five years experience in planning, construction and execution of civil engineering projects.</p> <p>Note 1: The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>"Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed four years'.</p> <p>The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years', as on the closing date of receipt of applications."</p> <p>Note 2: For the purpose of appointment on deputation/ absorption basis, the service rendered on a regular basis by an officer prior to 1.1.2006 (the date from which the revised pay structure based on the 6th Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding pay band and grade pay or pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up-gradation.</p>
2.	<p>Executive Engineer (Electrical)</p> <p>Deputation (ISTC)</p> <p>Pay Band-3, Rs.15600-39100 + Grade Pay Rs. 6600/- (Level 11, Rs. 67700-208700)</p> <p>Vacancy- 05</p>	<p>Officers under the Central or State Government or Union Territories or Autonomous Bodies or Statutory Bodies or Public Sector Undertakings or Universities or Research Institutions :</p> <p>(A) (I) holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(II) with five years' service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band-3 (Rs.15600-39,100) Grade Pay of Rs.5,400/-, (Level 10, Rs.56100-177500) or equivalent; or</p> <p>(III) with seven years' service in the grade rendered after appointment thereto on a regular basis in posts in the Pay Band-2 (Rs.9,300-34,800) Grade Pay Rs.4,600/-, (Level 7, Rs. 44900-142400) or equivalent; and</p>

		<p>(B) Possessing B.E. or B.Tech. degree in electrical engineering from a recognized university or equivalent.</p> <p>Note 1: The departmental officers in the feeder grade who are in direct line of promotion will not be eligible for consideration for appointment on deputation (ISTC). Similarly, deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>"Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed four years'.</p> <p>The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years', as on the closing date of the receipt of applications."</p> <p>Note 2: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1.1.2006 (the date from which the revised pay structure based on the 6th Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up-gradation.</p>
3.	<p>Assistant Executive Engineer (Electrical)</p> <p>Deputation (ISTC)</p> <p>Pay Band-3, Rs.15600-39100 + Grade Pay Rs. 5400/- (Level 10, Rs. 56100-177500)</p> <p>Vacancy- 08</p>	<p>Officers under the Central or State Government or Union Territories or Autonomous Bodies or Statutory Bodies or Public Sector Undertakings or Universities or Research Institutions :-</p> <p>A. (I) holding analogous posts on regular basis in the parent cadre or department; or</p> <p>(II) with two years' service in the grade rendered after appointment thereto on a regular basis in posts in pay band-2 (Rs.9,300-34,800) with grade pay of Rs.4,800/-, (Level 8, Rs.47600-151100) or equivalent; or</p> <p>(III) with three years' service in the grade rendered after appointment thereto on a regular basis in posts in pay band-2 (Rs.9,300-34,800) with grade pay of Rs.4,600/-, (Level 7, Rs. 44900-142400) or equivalent; and</p> <p>B. (I) possessing B.E. or B.Tech. degree in electrical engineering from a recognized university or equivalent. and</p> <p>(II) three years experience in planning, construction and execution in electrical engineering projects.</p> <p>Note 1.- Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government, shall ordinarily not to exceed three years.</p> <p>The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years', as on the closing date of the receipt of applications.</p> <p>Note 2.- For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1.1.2006 (the date from which the revised pay structure based on the 6th Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any up-gradation.</p>

(4) 6171C

GENERAL CONDITIONS

- 1) Executive Engineer(Civil) appointed on deputation (ISTC)/absorption basis, Executive Engineer (Electrical) appointed on deputation (ISTC) basis and Assistant Executive Engineer(Electrical) appointed on deputation (ISTC) basis will be liable to be posted anywhere in India.
- 2) Terms and conditions of the appointment of officers selected on deputation basis will be regulated in accordance with the orders contained in Govt. of India, Ministry of Finance O.M. No. F.1(11)-E-III(B)/75 dated 07.11.75 read with Govt. of India, Ministry of Home Affairs, Department of Personnel & Administrative Reforms OM No. 6/8/2009-Estt and (Pay-II) dated 17.06.2010 as amended from time to time.
- 3) Applications should reach this office within 60 days from its publication in the Employment News.
- 4) Date for determining the upper age limit, qualification and/or experience will be the closing date prescribed for receipt of application.
- 5) Application must be sent in the Bio-data/Curriculum Vitae proforma given in Annexure-I. This proforma can be downloaded from ESIC website www.esic.nic.in. Candidates are advised to fill the Bio-data details in typed format to ensure legibility and clearly mention the post for which the candidate has applied for.
- 6) Cadre Controlling Authority of candidates are advised to refer instructions of Annexure-II of DoPT OM No. AB.14017/28/2014-Estt.(RR) dated 02.07.2015 before forwarding applications.
- 7) Application duly filled and supported by all relevant documents should be placed in envelope which should be superscripted: "Application for the Post of _____ on Deputation/ Deputation (including short term contract)/Absorption basis."
- 8) Bio-data/Curriculum Vitae not accompanied by supporting certificates/documents in support of Qualification and Experience claimed by the candidates will not be processed.
- 9) Bio-data/Curriculum Vitae in the prescribed format (annexed with educational, experience certificates/documents etc) duly certified and stamped by the Employer along with the APARs/CRs (Photocopies of each page of APARs/ CRs duly attested by an officer not below the rank of Under Secretary to the GoI) for last five years (i.e. 2015-2016 to 2019-2020 or 2016 to 2020, as maintained), Cadre Clearance, Vigilance Clearance, Integrity Certificate and 'No Major or Minor Penalty for last ten years' certificate (or a list of major or minor penalty imposed during last ten years, if any) must reach through proper channel to Sh. P.B Mani, Insurance Commissioner (P&A), Hqrs. Office, ESI Corporation, C.I.G Marg, New Delhi-110002 within 60 days from its publication in Employment News.
- 10) In case of non- availability of APAR/CR, reason for such non-availability would be required from Cadre Controlling Authority.
- 11) Candidates who once apply for the post will not be allowed to withdraw their candidature subsequently.
- 12) Any query regarding the application may be addressed to Sh. Bhupender Kumar, Deputy Director(E-I) at bhupender.kumar@esic.nic.in.

P.B. Mani

(P B Mani)
Insurance Commissioner(P&A)

BIO-DATA/CURRICULAM VITAE PROFORMA

FOR THE POST OF _____

1.	Name and Address (in Block Letters)	
2.	Date of Birth (in Christian era)	
3(i)	Date of Entry into Service	
3(ii)	Date of retirement under Central/State Government Rules	
4.	Educational Qualifications	
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
	Eligibility Conditions, Educational Qualifications and Experience required for the post applied for as mentioned in the advertisement/ vacancy circular.	Eligibility Conditions, Educational Qualifications and Experience possessed by the officer.
	a) Eligibility Conditions:	a) Eligibility Conditions:
	b) Educational Qualifications:	b) Educational Qualifications:
	c) Experience:	c) Experience:
5.1 Note In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.		
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if
the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	* Pay Band, Pay scale and Grade Pay/ Level of the post held on regular basis	Nature of Duties (in detail) <u>highlighting</u> <u>experience required for</u> <u>the post applied for</u>

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore,
should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be
mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn
by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band, and Grade Pay drawn ACP/ MACP Scheme	From	To

8.	Nature of present employment i.e. Ad-hoc or Temporary or Quasi- Permanent or Permanent	
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9.	In case the present employment is held on deputation/ contract basis, please state:-		
(a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate. 9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization			
10.	If any post held-on Deputation in the past by the applicant, date of return from the last deputation and other details.		
11.	Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others		
12.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.		
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14.	Total emoluments per month now drawn :		
	Basic Pay in PB/ Level as per 7 th CPC	Grade Pay	Total Emoluments
15.	In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed.		
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc. (with break-up details)	Total Emoluments
16. A	Additional information , if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)		
16. B	Achievements: The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/ innovative measure involving official recognition (vi) any other information.		

⑦ 6M/C

	(Note: Enclose a separate sheet if the space is insufficient)	
17.	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of Non-Government Organizations are eligible only for Short Term Contract) #.(The option of "STC" / "Absorption"/ "Re-employment" are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or Re-employment").	
18.	Whether belongs to SC/ST	
19.	Contact Details (All details Mandatory)	
	a) Postal Address of the Candidate:	a)
	b) Phone No. of Candidate (official):	b)
	c) Phone No. of Candidate (Personal):	c)
	d) Email Id of the Candidate:	d)
	e) Phone No. Administration Department (Cadre Controlling):	e)
	f) Email ID of the Administration Department (Cadre Controlling):	f)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Date _____

(Signature of the candidate)
Address _____

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular/Employment News. If selected, he/she will be relieved immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____

ii) His/ Her integrity is certified.

iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years(in this case, APARs/ CRs for either Financial year from 2015-2019 to 2019-2020 or Calendar Year from 2015 to 2019) duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed

iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/ Cadre Controlling Authority with Seal)



CHANDIGARH HOUSING BOARD

A CHANDIGARH ADMINISTRATION UNDERTAKING

8, Jan Marg, Sector 9-D, Chandigarh
0172-4601812

601
613/C

No: HB (S)/Admn.Officer/2021/
To

3338

Dated:

16/3/21

1.	The Chief Secretary to Govt. of Punjab, Punjab Civil Secretariat, Chandigarh
2.	The Chief Secretary to Govt. of Haryana, Haryana Civil Secretariat, Chandigarh
3.	The Chief Secretary to Govt. of H.P., Himachal Pradesh Civil Secretariat, Shimla (H.P.)
4.	The Chief Secretary to Govt. of Karnataka, Karnataka Civil Secretariat, Bengaluru (Karnataka)
5.	The Chief Secretary to Govt. of Kerala, Kerala, Civil Secretariat, Thiruvananthapuram (Kerala)
6.	The Chief Secretary to Govt. of Tamil Nadu, Tamil Nadu Civil Secretariat, Chennai (Tamil Nadu)
7.	The Chief Secretary to Govt. of Andhra Pradesh, Andhra Pradesh, Civil Secretariat, Visakhapatnam (Andhra Pradesh).
8.	The Chief Secretary to Govt. of Odisha, Odisha Civil Secretariat, Bhubaneswar (Odisha).
9.	The Chief Secretary to Govt. of Nagaland, Nagaland Civil Secretariat, Kohima (Nagaland)
10.	The Chief Secretary to Govt. of Meghalaya, Meghalaya Civil Secretariat, Shillong (Meghalaya)
11.	The Chief Secretary to Govt. of Rajasthan, Rajasthan Civil Secretariat, Jaipur (Rajasthan)
12.	The Chief Secretary to Govt. of Uttar Pradesh, U.P Civil Secretariat, Lucknow (Uttar Pradesh).
13.	The Chief Secretary to Govt. of Gujarat, Gujarat Civil Secretariat, Gandhinagar, Gujarat
14.	The Chief Secretary to Govt. of Bihar Bihar Civil Secretariat Patna (Bihar)
15.	The Chief Secretary to Govt. of Maharashtra Maharashtra Civil Secretariat, Mumbai, Maharashtra.
16.	The Chief secretary to Govt. of Madhya Pradesh, M.P Civil Secretariat, Bhopal, (Madhya Pradesh).
17.	The Chief Secretary to Govt. of West Bengal, West Bengal-Civil Secretariat Kolkata (West Bengal)
18.	The Chief Secretary to Govt. of Assam Assam Civil Secretariat, Dispur, Assam
19.	The Chief Secretary to Govt. of Telangana, Telangana Civil Secretariat, Hyderabad (Telangana).
20.	The Chief Secretary to Govt. of Manipur Manipur Civil Secretariat, Imphal (Manipur).
21.	The Chief Secretary to Govt. of Tripura Tripura Civil Secretariat Agartala (Tripura).
22.	The Chief Secretary to Govt. of Mizoram Mizoram Civil Secretariat, Aizawl (Mizoram)
23.	The Chief Secretary to Govt. of Goa, Goa Civil Secretariat, Panaji, Goa
24.	The Chief Secretary to Govt. of Manipur, Manipur Civil Secretariat, Imphal, Manipur.
25.	The Chief Secretary to Govt. of Arunachal Pradesh, Arunachal Pradesh Civil Secretariat, Itanagar (Arunachal Pradesh).

23 MAR 2021

Diry No. SAD 2021/9194

OFFICE OF THE CHIEF SECRETARY
GOVT. OF INDIA
23 MAR 2021

PP
Shobha CS
23.03.2021
Pradyot (Sen.)
23/3

SS/II
Luv
DS-II

ML
25-3
SO (CN)

Mr. Yogendra
26/3/21

26/3/21

Email

Shri Vijay Kumar Dev

Filling 11 post of Deputy Director in Deptt of Food and PD**From :** subrata <s.sanyal@nic.in>

Tue, Mar 23, 2021 10:19 AM

Subject : Filling 11 post of Deputy Director in Deptt of Food and PD

1 attachment

To : Mr Atul Chaturvedi <secyahd@nic.in>, secy-ipp <secy-ipp@nic.in>, Dr. Kshatrapati Shivaji <secy-arpg@nic.in>, Sanjay Agarwal <secy-agri@gov.in>, Trilochan Mohapatra <dg.icar@nic.in>, knvyas@dae.gov.in, Secretary DBT <secy@dbt.nic.in>, Office of Secretary (C&PC) <sec.cpc@nic.in>, Commerce Secretary Office <csoffice@nic.in>, Leena Nandan <Secy-ca@nic.in>, DEFENCE SECRETARY <defsecy@nic.in>, Raj Kumar <sdps@nic.in>, Mr Tarun Bajaj <secy-dea@nic.in>, Ms Shakuntala Gamlin <secretaryda-msje@nic.in>, Shri RaviKant <secyesw@nic.in>, T.V. Somanathan <secyexp@nic.in>, Secretary DoF <fertsec@nic.in>, wim-dfs@nic.in, Mr Rajesh Bhushan <secyhfw@nic.in>, Prof. Balram Bhargava <balram.bhargava@gov.in>, Arun Goel <shioff@nic.in>, Shri Amit Khare <secy.dhe@nic.in>, Barun Mitra <secy-jus@gov.in>, Mr Ajay Tirkey <secy-dolr@nic.in>, Shri Anoop Kumar Menditratta <secylaw-dla@nic.in>, Secy-ol. <secy-ol@nic.in>, Ms S. Aparna <secy-pharma@nic.in>, secretary-posts@indiapost.gov.in, Shri Sailesh <secy-dpe@nic.in>, Sh Tarun Bajaj Secretary DEA <rsecy@nic.in>, Ms Anita Karwal <secy.sel@nic.in>, Prof Ashutosh Sharma <dstsec@nic.in>, DGCSIR <dgcsir@csir.res.in>, Anshu Prakash <secy-dot@nic.in>, Secretary DIPAM <secydivest@nic.in>, Dr(Mr) Inderjit Singh <secydoner@nic.in>, Deepak Khandekar <secy_mop@nic.in>, Narayana Raju <gn.raju@nic.in>, RAJESH KOTECHA <secy-ayush@nic.in>, Mr Pradeep Kharola <secy.moca@nic.in>, Anil Kumar Jain <secy.moc@nic.in>, Secretary MCA <secy.mca@nic.in>, Raghvendra Singh <secy-culture@nic.in>, Mr Pankaj Kumar <secydws@nic.in>, Secretary MoES <secretary@moes.gov.in>, Ajay Sawhney <secretary@meity.gov.in>, Shri R P Gupta <secy-moef@nic.in>, HARSH VARDHAN SHRINGLA <psfs@mea.gov.in>, Secretary MoFPI <secy.mofpi@nic.in>, Ajay Kumar Bhalla <hshso@nic.in>, Mr DURGA MISHRA <secyurban@nic.in>, Amit Khare <secy.inb@nic.in>, Secy Labour Employment <secy-labour@nic.in>, Alok

23 MAR 2021

08/2021/8055

PP
Snd to CS

23.03.2021

P. Singh (Secy)

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23/3SS-IT
email forwardedSancu
in 13/4
DS-ITml
25/3
SO(CN)Mr Yogak
26.3.21

6/10/c

Tandon <secy-mines@nic.in>, Pramod Kumar Das <secy-mma@nic.in>, Mr. Indu Shekhar Chaturvedi <secy-mnre@nic.in>, Mr Sunil Kumar <secy-mopr@nic.in>, Dr. R.S Shukla <secympa@nic.in>, Tarun Kapoor <sec.png@nic.in>, Secretary Power <secy-power@nic.in>, Secretary RlyBoard RailwayBoard <secyrb@rb.railnet.gov.in>, SECRETARY MORT&H <secy-road@nic.in>, Mr Nagendra Nath Sinha <secyrd@nic.in>, Dr Sanjeev Ranjan <secyship@nic.in>, Praveen Kumar <secy-msde@nic.in>, Dr(Mr) Kshatrapati SHIVAJI IAS <secretary@mospi.gov.in>, P.K. Tripathi <secy-steel@nic.in>, Secretary Textiles <secy-textiles@nic.in>, Secretary Tourism <sectour@nic.in>, Secretary Tribal Affairs <secy-tribal@nic.in>, Mr Ram Mishra <secy.wcd@nic.in>, Bidyut Bihari <secretary-msme@nic.in>, Ravi Mital <secy-sports@nic.in>, Secretary Youth Affairs <secy-ya@nic.in>, chairman@isro.gov.in, director@recruitment.drdo.in, Piyush Goyal <jsbm@nic.in>, PSMR RailwayBoard <psmr@rb.railnet.gov.in>, Sanjeev Gupta <gupta.sanjeev@gov.in>, Chief Secretary Andamans <cs-andaman@nic.in>, CS AP <cs@ap.gov.in>, Naresh Kumar <cs-arunachal@nic.in>, Jishnu Barua IAS <cs-assam@nic.in>, Chief Secretary Bihar <cs-bihar@nic.in>, Chief Secretary Office <csoffice.cg@gov.in>, Shri Vijay Kumar Dev <csdelhi@nic.in>, Chief Secretary <cs-go@nic.in>, chiefsecretary@gujarat.gov.in, Mr VIJAI VARDHAN <cs@hry.nic.in>, Anil Khachi <cs-hp@nic.in>, cs-jandk <cs-jandk@nic.in>, Shri Sukhdev Singh <cs-jharkhand@nic.in>, cs@karnataka.gov.in, Dr.V.P.Joy IAS <chiefsecy@kerala.gov.in>, Iqbal Singh Bains <cs@mp.nic.in>, cs@maharashtra.gov.in, cs-manipur <cs-manipur@nic.in>, cso-meg <cso-meg@nic.in>, cs-mizoram <cs-mizoram@nic.in>, Chief Secretary Nagaland <csngl@nic.in>, Suresh Chandra Mahapatra <csori@nic.in>, cs ori <cs.ori@nic.in>, Chief Secretary CS, Puducherry <cs.pon@nic.in>, cs pondicherry <cs.pondicherry@nic.in>, Chief Secretary Punjab <cs@punjab.gov.in>, csraj@rajasthan.gov.in, Prakash <cs-skm@hub.nic.in>, cs@tn.gov.in, Somesh Kumar IAS <cs@telangana.gov.in>, cs-tripura <cs-tripura@nic.in>, cstripura@gmail.com, CHIEF SECRETARY GoUP <csup@nic.in>, chief secretary <cs-uttarakhand@nic.in>, chiefsecyuk@gmail.com, cs-westbengal <cs-westbengal@nic.in>

Cc : Monika Dahiya <dahiya.monika@gov.in>, Ramesh Prasad <rprasad-upsc@gov.in>

Sir/Mam,

Please find attached herewith the Office Memorandum dated 22.03.2021 for filling up the post of Deputy Director, S&R, Department of Food and Public Distribution, Ministry of Consumer Affairs, Food and Public Distribution by transfer on deputation basis. 609/c

Regards

S.Sanyal

Under Secretary (SRA & EOP)

Ministry of Consumer Affairs, Food & Public Distribution

Department of Food & Public Distribution

Krishi Bhawan

New Delhi-110 001

Ph: 011-23383081

— **OM to ministeries and deptt for post of DD.pdf**

55 KB

608/C

A-32013/2/2013-SRA
Government of India
Ministry of Consumer Affairs, Food & Public Distribution
Department of Food & Public Distribution

Krishi Bhavan, New Delhi,
Dated the 27th March, 2021

Office Memorandum

Subject:- Filling up 11 (eleven) posts of Deputy Director (S&R) in Ministry of Consumer Affairs Food & Public Distribution, Department of Food and Public Distribution, S& R Division by transfer on deputation including (short term contract) basis.

The undersigned is directed to say that Ministry of Consumer Affairs, Food and Public Distribution, Department of Food and Public Distribution proposes to fill up 11 (eleven) posts of Deputy Director (S&R), pay band-3, Rs. 15600-39100 with Grade Pay of Rs. 6600 (Pre-revised) in Storage and Research Division (Pay Level-11 in pay matrix) in Ministry of Consumer Affairs, Food & Public Distribution, Department of Food and Public Distribution on deputation (including short term contract basis).

2. Details of post, eligibility conditions, etc. may be accessed from the Department's website: www.dfpd.nic.in
3. Applications of only such officers/ candidates will be considered as are routed through proper channel and are accompanied by:-
 - (i) *Bio-data (available on website www.dfpd.nic.in along with Certification by the Employer/Cadre Controlling Authority. Each page of the Bio-Data and all supporting documents to be attested by an officer not below the rank of Under Secretary.
 - (ii) Photocopies of ACR/ APARs for the last five (5) years duly attested on each page by an officer not below the rank of Under Secretary.

(*) as per prescribed proforma available on the website.

4. It is, therefore, requested that the applications of suitable and eligible officers for the post may please be sent to the Under Secretary (SRA), Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room No. 384-A, Krishi Bhawan, New Delhi-110001, within 60 days from the date of issue of this circular. Unsigned/incomplete applications, not submitted through proper channel or those received after the last date, shall not be considered.

607/C

5. It is requested that wide publicity may be given to this vacancy circular and the circular may please be circulated among all ministries/ departments of the Government of India as well as the Chief Secretaries/ Administrators of all State Governments/ Union Territories.


12/3/24

(Subrata Sanyal)

Under Secretary to the Government of India

Tel. No: - 23383081

To,

1. All the Ministries/Departments of Government of India with a request to kindly circulate this OM to all concerned including Autonomous Bodies, PSUs etc. under their administration control and get it displayed on the Notice Board for wide publicity.
2. Chief Secretaries/ Administrators of States/ UTs.
3. The Chairman & Managing Director Food Corporation of India/ Central Warehousing Corporation/ Central Railside Warehouse Company Limited with a request to circulate this OM to all offices under their respective jurisdiction for wide publicity.
4. The Secretary, UPSC, Dholpur House, Shahjahan Road, New Delhi.