

SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002
{<http://services.delhigovt.nic.in>}

F.10(306)/Coord/2018/Vol-IV /081568659/850-858

Dated: 18/02/2020.

To

All HODs/Pr. Secretaries/Secretaries,
Govt. of NCT of Delhi and
Autonomous Bodies of Delhi,

Sir/Madam

I am directed to upload the following letters/vacancy circulars/ Office Memorandums received from Ministries/Departments for circulation. This is for your kind information.

| S. No | Departments | Letter No. & Date | Subject |
|-------|---|---|---|
| 1 | M/O Ayush, National Medicinal Plants Board | No.A.11019/66/2017-NMPB (Admn.) dated 25.01.2020 | Filling up the post of Dy. Director (Medicinal Plants) in the National Medicinal Plants Board (NMPB) on deputation basis |
| 2 | Inland Waterways Authority of India, M/o Shipping Govt. of India. | No.12/IWAI/Estt.R&T/11/2018 dated 29.01.2020 | Filling up of the one vacant post of Dy. Director (Finance & Accounts) on deputation basis for a period of 3 years for IWAI, Regional Office, Kolkata/ transferable to other IWAI, Offices. |
| 3 | M/o Jal Shakti, Deptt. Of Water Resources, RD & GR | No.A-60015/4/2019-E-III Section-MOWR dated 21.01.2020 | Filling up the one post of Financial Adviser in Brahmaputra Board, Guwahati on deputation (including short term contract) basis. |
| 4 | Lok Sabha Secretariat | No.F.23/08/2019/AN-I dated 27.01.2020 | Filling up post of Joint Secretary in Lok Sabha Secretariat by transfer on deputation basis. |
| 5 | Competition Commission of India | No.A-11011/05/ 2011-HR dated 30.01.2020 | Filling up the post of Secretary in Competition Commission on India on deputation promotion — Extension of last date for receipt of applications from 31.01.2020 to 28.02.2020. |

Yours faithfully

Encl: As above.



(Pawan Kumar Parashar)
SECTION OFFICER (COORD.)

F.10(306)/Coord/2018/Vol-IV /081568659/850-858

Dated: 18/02/2020.

Copy for information to:

1. PA to. Secretary (Services)/PA to Special Secretary-I/II, Govt. of NCT of Delhi
2. DS-I/II/III/IV, Services Department, Govt. of NCT of Delhi
3. Coordination Branch, Services Department for uploading the letter on the website of the Services Department.



(Pawan Kumar Parashar)
SECTION OFFICER (COORD.)



भारतीय प्रतिस्पर्धा आयोग
COMPETITION COMMISSION OF INDIA

10th Floors, Office Block, Tower-1, Opposite AllMS,
Kidwai Nagar (East), New Delhi - 110023
Tel: +91-11- 24664100 Fax: +91-11- 20815022



Fair Competition
For Greater Good

03 FEB 2020

F. No. A-11011/05/2011-HR

1232

OFFICE OF THE CHIEF SECRETARY
GOVT. OF NCT OF DELHI

Dated: 30 January, 2020.

OFFICE MEMORANDRUM

03 FEB 2020

Dy. No. 500/2020/5565

Subject: Filling up the post of Secretary in Competition Commission of India on deputation / promotion - Extension of last date for receipt of applications from 31.01.2020 to 28.02.2020.

The Competition Commission of India has invited applications from eligible candidates of Central Government and State Governments for appointment to the post of Secretary in the Commission by the Composite Method of deputation on foreign service terms/ promotion basis, vide O.M. of even number dated 3rd December, 2020.

2. The last date prescribed for receipt of applications in the Commission, complete in all respect, stands extended from 31st January, 2020 to 28th February, 2020.

3. For further details regarding eligibility criteria, educational qualification/experience, application pro-forma etc. please visit our website: www.cci.gov.in

4. This may kindly be given wide publicity.

Snr to C
03.02.2020
Secy (Ser)

(Pushpa Rawat)

Deputy Director (HR)

To

1. The Secretary, Ministry of Corporate Affairs, 5th Floor, A-Wing, Shastri Bhawan, New Delhi.
2. The Establishment Officer & Additional Secretary, Department of Personnel and Training, North Block, New Delhi - 110001 with the request to kindly get this O.M. placed on the DOPT website.
3. The Director, CS-I (D), Deptt. of Personnel and Training, Lok Nayak Bhawan, Khan Market, New Delhi with the request to get this O.M. uploaded on the website of DOPT for giving wide publicity.
4. All the Ministries/Departments of the Govt. of India/State Govts./Union Territories as per list.

Q
4/2/2020
SS(S-II)
Gentle

DS/II
4/2/2020

S.O.(CON)

05/02/2020

sh. Yogesh Ji

4 389/c

OFFICE OF THE
GOVT. OF NCT OF DELHI
LOK SABHA SECRETARIAT
30 JAN 2020
DY. No.

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110001

No. F.23/08/2019/AN-I

Dated the 27th January, 2020

From

R.K.Suryanarayanan
Director.

Joint Secy, Lok Sabha
Govt. of NCT of Delhi
30 JAN 2020
S.No. 520/2020/5/36

Shri to CS
30.01.2020
Secy (Sec)

To

The Chief Secretaries of all
State Governments and U.Ts. Administration.

Subject: Filling up post of Joint Secretary in Lok Sabha Secretariat by transfer on deputation basis.

Sir,

I am directed to state that it is proposed to fill up two posts of Joint Secretary in Level 14 in Pay Matrix in Lok Sabha Secretariat by transfer on deputation basis from the officers of equivalent rank of Indian Administrative Service. The period of transfer on deputation shall be three years and the terms and conditions of the deputationists shall be governed by the relevant Orders on the subject.

2. In view of the above, it is requested to kindly forward the names of suitable and willing officers of Indian Administrative Service alongwith their Annual Confidential Reports/Annual Performance Appraisal Reports for the last 05 years within a period of 30 days for consideration by Hon'ble Speaker, Lok Sabha for the post of Joint Secretary on deputation basis. While forwarding nominations, it may kindly be ensured that the officers are clear from vigilance angle and their integrity is certified. Those officers who have already applied in response to our earlier letters issued in July, 2019 need not apply again.

Yours sincerely,

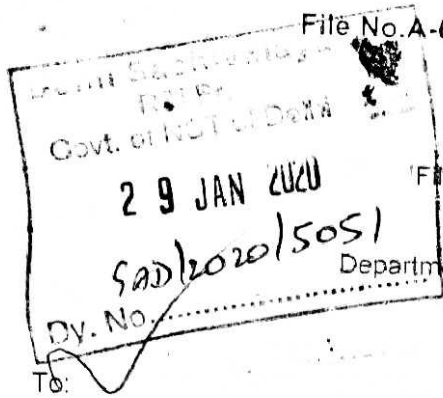


DIRECTOR

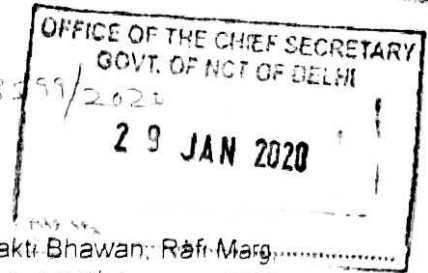
Tel.No.011- 23035211

31/1/2020
SS-12/CS
12/1/2020

S.O. (Secy)
2/2/2020
01/2/2020
Secy (Secy)



File No. A. 60015/4/2019-E-III / I/33259/2020
 Government of India
 Ministry of Jal Shakti,
 Department of Water Resources, RD & GR



Shram Shakti Bhawan, Rafi Marg,
 New Delhi, Dated 21st January, 2020

1. The Secretaries of all Ministries/ Department of Govt. of India.
2. Chief Secretaries All State Governments/UT Administration.
3. Chairman, Central Water Commission, Sewa Bhawan, RK Puram, New Delhi.
4. Heads of all organisations under D/o WR, RD & GR.

Subject: Vacancy circular for filling up the one post of Financial Adviser in Brahmaputra Board, Guwahati on deputation (including short term contract) basis.

Sir,

I am directed to say that applications are invited for filling up of the one (01) post of Financial Adviser in the Level-14 (Rs.1,44,200-2,18,200/-) by deputation (including short-term contract) in the Brahmaputra Board, Guwahati a statutory body setup under an Act of Parliament (46 of 1980) under the administrative control of the Department of Water Resources, River Development & Ganga Rejuvenation.

2. Details of the job description of the post and eligibility criteria is given under Appendix-I.

3. Applications with full particulars of the applicant in Annexure-I to V should reach to Shri S.B. Pandey, Under Secretary, Department of Water Resources, RD & GR, 6th Floor, Room No.625, Shram Shakti Bhawan, Rafi Marg, New Delhi - 110 001 within 60 days from the date of publication of this advertisement in the Employment News. All applications will be treated in strict confidence. Those from Government and Public Sector should apply "Through Proper Channel." Applications without full details as asked for are liable to be rejected.

4. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied with (i) Bio-data (in quadruplicate) in the Proforma as given in Annexure-2 (ii) Photocopies of ACRs/APARs for the last five years duly attested by an officer not below the rank of Under Secretary (iii) Vigilance clearance as given in Annexure-3 (iv) Statement giving details of major or minor penalties imposed on the officer, if any, during the last ten years as given in Annexure-4 and (v) Integrity Certificate as given in Annexure-5 and (vi) Cadre Clearance.

5. The details of advertisement and the application forms can also be downloaded from the Ministry's website - <http://mowr.gov.in>.

Encl. As above

Yours faithfully,

(S.B. Pandey)
 Under Secretary to the Government of India
 Tel. 23714350

SS-II (S)
 31/1/2020
 SO (CN)

31-2-2020
 Mr. T. K. S.

APPENDIX-I

BRIEF JOB RESPONSIBILITIES:

The Financial Adviser shall be under the administrative control of the Board. He shall advise the Board on all matters relating to revenue and expenditure. He shall have the right to refer to the Board any matter which in his opinion ought to be brought to its notice. He shall be responsible for the maintenance of the accounts of the Board and conduct internal audit of these accounts. He shall also exercise such powers and duties as prescribed in the rule 16 of the subordinate legislation under the Brahmaputra Board Act, 1980.

2. ELIGIBILITY CRITERIA:

Deputation (including short-term contract) :

Officers in the Indian Audit and Accounts Service or Indian Defence Accounts Service or Indian Railway Accounts Service or Indian Post and Telegraphs (Finance and Accounts Service) or Indian Civil Accounts Service:-

- (i) holding an analogous post on regular basis in the parent cadre or department; or
- (ii) holding the post in level-13A (Rs.1,31,100-2,16,600/-) or level-13 (Rs.1,18,500-2,14,100) in pay matrix or equivalent with two or three years regular service respectively in the grade; or
- (iii) Qualified Chartered Accountant or Cost Accountant or M.B.A. with specialisation in Finance with experience of at least fifteen years in handling Corporate accounting and Corporate finance matters in Central Government or State Government or Public Sector Undertakings or Statutory or Autonomous organisations under Central Government or State Governments.

3. PERIOD OF DEPUTATION:

The period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government or State Governments shall ordinarily not exceed five years.

4. **AGE:** The maximum age-limit for appointment by deputation or short term contract shall not be exceeding fifty-eight years as on the closing date of receipt of applications.

5. Any officer once selected shall not be allowed to withdraw or refuse to join; and it shall be the responsibility of the sponsoring authority to release the selected officers within one month of the issue of the appointment order.

6. The officer selected will have the option to draw his grade pay plus deputation (duty) allowance or to have his pay fixed in the scale of pay of the deputation post in terms of Department of Personnel & Training O.M. No.6/8/2009-Estt.(Pay II), dated 17.06.2010 (as amended from time to time).

Annexure-1

| | | |
|-----|---|--|
| 1. | Name of Post | Financial Adviser, Brāhmaputra Board |
| 2. | Number of Posts | 01 (one) |
| 3. | Classification | Group 'A', Non-Ministerial |
| 4. | Pay Band | Level-14 (Rs.1,44,200-2,18,200/-) |
| 5. | Grade Pay | |
| 6. | Period of deputation | The period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government or State Governments shall ordinarily not exceed five years. |
| 7. | Duties and responsibilities of the post | The Financial Adviser shall be under the administrative control of the Board. He shall advise the Board on all matters relating to revenue and expenditure. He shall have the right to refer to the Board any matter which in his opinion ought to be brought to its notice. He shall be responsible for the maintenance of the accounts of the Board and conduct internal audit of these accounts. He shall also exercise such powers and duties as prescribed in the rule 16 of the subordinate legislation under the Brahmaputra Board Act, 1980. |
| 8. | Pay & Allowances | The officer selected will have the option to draw his grade pay plus deputation (duty) allowance or to have his pay fixed in the scale of pay of the deputation post in terms of Department of Personnel & Training O.M. No.6/8/2009-Estt.(Pay II), dated 17.06.2010 (as amended from time to time). |
| 9. | Qualifications, Experiences and Eligibility required for the post | Deputation (including short-term contract) : Officers in the Indian Audit and Accounts Service or Indian Defence Accounts Service or Indian Railway Accounts Service or Indian Post and Telegraphs (Finance and Accounts Service) or Indian Civil Accounts Service:- (i) holding an analogous post on regular basis in the parent cadre or department; or (ii) holding the post in level-13A (Rs.1,31,100-2,16,600/-) or level-13 (Rs.1,18,500-2,14,100/-) in pay matrix or equivalent with two or three years regular service respectively in the grade; or (iii) Qualified Chartered Accountant or Cost Accountant or M.B.A. with specialisation in Finance with experience of at least fifteen years in handling Corporate accounting and Corporate finance matters in Central Government or State Government or Public Sector Undertakings or Statutory or Autonomous organisations under Central Government or State Governments. |
| 10. | Age | The maximum age-limit for appointment by deputation or short term contract shall not be exceeding fifty-eight years as on the closing date of receipt of applications. |

Annexure-2

Bio Data Proforma

1. Name and address (in Block Letters) :
2. Telephone Number :
3. Date of Birth (in Christian era) :
4. Date of retirement under Central Government Rules:
5. Educational Qualifications:
6. Whether educational and other qualifications required for the posts are satisfied (if any qualification has been treated as equivalent to those prescribed in the rules, state the authority for the same)

| Qualifications / Experience Required | Qualifications / Experience possessed by the Officer |
|--------------------------------------|--|
| Essential | |
| Desirable | |

6. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.
7. Details of employment, in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

| Office/Institution/ organisation | Post held and service / cadre to which it belongs | From | To | Pay in the pay band and classification of post | Nature of duties |
|-------------------------------------|--|------|----|---|---------------------|
| | | | | | |

8. Nature of present employment, i.e.,
 - i. Ad-hoc basis
 - j. i Regular / on temporary basis
 - k. ii Pay in the Pay Band
 - l. v Grade Pay drawn
9. In case the present employment is held on deputation/contract basis, please state:
 - a. The date of initial appointment
 - b. Period of appointment on deputation/contract
 - c. Name of the parent office/organisation to which you belong
10. Additional details about present employment. Please state whether working under:
 - a. Central Government
 - b. State Government
 - c. Autonomous organisation
 - d. Government Undertaking
 - e. Universities
11. Are you in the Revised Pay Structure? If yes, give the Date from which the revision took place and also Indicate the pre-revised scale
12. Total emoluments per month now drawn:
 13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
14. Whether belonging to SC/ST

Signature of the candidate

Date :

It is certified that information furnished by the applicant is verified with his./ her service record and found correct.

(Countersigned with office seal by the authorized signatory of the parent office)

Signature of the Competent Authority

Annexure-3

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceedings or criminal proceedings is either pending _____ or _____ contemplated _____ against Dr./Shri/Smt./Ms. _____ who has applied for the post of _____ in the _____ on deputation basis.

(Authorised signatory)

Name & Office Seal :

Date:

Annexure-4

NO PENALTY CERTIFICATE

Certified that no minor/major penalty has been imposed during the last ten years on Dr./Shri/Smt./Ms. _____ who has applied for the post of _____ in the _____ on deputation basis.

(Authorised signatory)

Name & Office Seal :

Date:

Annexure-5

INTEGRITY CERTIFICATE

After _____ scrutinizing _____ Annual _____ Confidential _____ Report _____ of Dr./Shri/Smt./Ms. _____ who has applied for the post of _____ in the _____ on deputation basis, it is certified that his/her integrity is beyond doubt.

(To be signed by an officer of the rank of Deputy Secretary or above)

Name & Office Seal :

Date:

सं. ए-60015/4/2019-ई.-।।।

भारत सरकार

जल शक्ति मंत्रालय

जल संसाधन, नदी विकास और गंगा संरक्षण विभाग

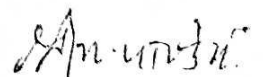
जल संसाधन, नदी विकास और गंगा संरक्षण विभाग के प्रशासनिक नियंत्रण के तहत संसद के अधिनियम (1980 का 46) के अंतर्गत सांविधिक निकाय ब्रह्मपुत्र बोर्ड, गुवाहाटी में प्रतिनियुक्ति (अल्पावधि संविदा सहित) आधार पर लेवल-14 (1,44,200-2, 18,200/-) रूपए में वित्त सलाहकार का (01) एक पद भरने के लिए आवेदन आमंत्रित किए जाते हैं।

2. पद का विवरण और पात्रता का मानदंड परिशिष्ट-1 में दिया गया है

3. अनुलग्नक-1 से V में आवेदक के संपूर्ण विवरण के साथ आवेदन के रोजगार समाचार में यह विज्ञापन प्रकाशित होने की तारीख से, 60 दिन के अंदर श्री एस.बी. पांडे, अवर सचिव, छठा तल, कमरा संख्या 625, जल शक्ति मंत्रालय, जल संसाधन, नदी विकास और गंगा संरक्षण विभाग, श्रम शक्ति भवन, रफी मार्ग, नई दिल्ली-110001 को पहुंच जाना चाहिए। सभी आवेदकों की जानकारी गुप्त रखी जाएगी। सरकारी और सार्वजनिक क्षेत्र के आवेदकों को "उचित माध्यम से" आवेदन करना चाहिए। विज्ञापन में मांगे गए संपूर्ण ब्यौरे से रहित आवेदन रद्द किए जा सकते हैं।

4. सिर्फ ऐसे अधिकारी/अभ्यर्थी के आवेदन पर विचार किया जाएगा, जो उचित माध्यम से भेजे गए हैं और जिनके साथ (i) अनुलग्नक-2 में दिए गए प्रपत्र में जीवन वृत्त (चार प्रति) (ii) अवर सचिव श्रेणी के अधिकारी से सत्यापित विगत पाँच वर्ष की एसीआर/एपीएआर की प्रतिलिपि (iii) अनुलग्नक-3 में दिए अनुसार सतर्कता स्वीकृति (iv) अनुलग्नक-4 के प्रपत्र के अनुसार पिछले दस वर्षों के दौरान लगाई गई, यदि कोई हो, बड़ी या छोटी शास्ति का ब्यौरा और (v) अनुलग्नक-5 के अनुसार सत्यनिष्ठा प्रमाण पत्र तथा (vi) संवर्ग स्वीकृति संलग्न हो।

5. विज्ञापन और आवेदन का प्रारूप मंत्रालय की वेब साइट- <http://mowr.gov.in> से डाउनलोड भी किया जा सकता है।



(एस.बी. पाण्डेय)

अवर सचिव, भारत सरकार

Tel: 23714350

कार्य के संक्षिप्त दायित्व

वित्त सलाहकार बोर्ड के प्रशासनिक नियंत्रणाधीन होगा। वह राजस्व और व्यय से संबंधित सभी मामलों पर बोर्ड को सलाह देगा। उसके पास किसी भी मामले को जिसे वह बोर्ड के ध्यान में लाना अपेक्षित समझे, बोर्ड के समक्ष प्रस्तुत करने का अधिकार होगा। बोर्ड के लेखों के रख-रखाव की जिम्मेदारी उसकी होगी और वह इन लेखों की आंतरिक लेखा परीक्षा करेगा। वह ब्रह्मपुत्र बोर्ड अधिनियम, 1980 के तहत अधीनस्थ विधान के नियम 16 में निर्धारित ऐसी शक्तियों और कार्यों को भी करेगा।

2. पात्रता मानदंड

प्रतिनियुक्ति (अल्प अवधि संविदा सहित):

भारतीय लेखा परीक्षा और लेखा सेवा अथवा भारतीय रक्षा सेवा लेखा अथवा भारतीय रेलवे लेखा सेवा अथवा भारतीय डाक और तार (वित्त और लेखा सेवा) अथवा भारतीय सिविल लेखा सेवा में ऐसे अधिकारी-

(i) जो मूल संवर्ग या विभाग में नियमित आधार पर सदृश पद धारण किए हुए हैं; अथवा

(ii) वेतन मैट्रिक्स में लेवल-13ए (1,31,100-2,16,600/-) रूपए अथवा लेवल-13 (1,18,500-2,14,100/-) रूपए या समतुल्य वेतनमान में नियमित आधार पर दो या तीन वर्ष की सेवा की हो;

(iii) अहर्क चार्टर एकाउन्टेंट अथवा कोस्ट एकाउन्टेंट अथवा एमबीए के साथ केंद्र सरकार अथवा राज्य सरकार अथवा सार्वजनिक क्षेत्र का उपक्रम अथवा सांविधिक अथवा केंद्र सरकार या राज्य सरकारों के तहत स्वायत्त संगठन में कॉर्पोरेट लेखों और कॉर्पोरेट वित्त मामलों के कार्य में कम से कम 15 वर्ष के अनुभव के साथ वित्त में विशेषज्ञता हो।

3. प्रतिनियुक्ति की अवधि

प्रतिनियुक्ति की अवधि (अल्प अवधि संविदा सहित) केन्द्र सरकार अथवा राज्य सरकारों अथवा किसी अन्य संगठन या विभाग में इस नियुक्ति से तुरंत पहले धारित अन्य संवर्ग बाह्य पद पर प्रतिनियुक्ति की अवधि (अल्प अवधि संविदा सहित) सहित 5 वर्ष से अधिक नहीं होगी।

4. आयु- प्रतिनियुक्ति या अल्प अवधि संविदा द्वारा नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त होने की निर्धारित अंतिम तिथि तक 58 वर्ष से अधिक नहीं होगी।

5. किसी भी अधिकारी को चयनित होने के बाद आवेदन वापस लेने अथवा सेवाग्रहण करने से इंकार करने की अनुमति नहीं होगी; और यह प्रायोजित करने वाले प्राधिकारी की जिम्मेदारी होगी कि वह चयनित अधिकारी को नियुक्ति आदेश जारी किए जाने के एक माह के अंदर कार्यमुक्त कर दे।

6. चयनित अधिकारी के पास कार्मिक एवं प्रशिक्षण विभाग के दिनांक 17.06.2010 के का.जा. सं. 6/8/2009-स्थापना (वेतन-ii) (समय-समय पर यथा संशोधित) के अनुसार अपना ग्रेड वेतन और प्रतिनियुक्ति (इयूटी) भत्ता आहरित करने अथवा प्रतिनियुक्ति के पद के वेतनमान में अपना वेतन नियत करवाने का विकल्प होगा।

| | | |
|---|---|---|
| 1 | पद का नाम | वित्त सलाहकार ब्रह्मपुत्र बोर्ड |
| 2 | पदों की संख्या | 01 (एक) |
| 3 | वर्गीकरण | समूह 'क' नॉन-मिनिस्टीरियल |
| 4 | वेतन बैंड/ ग्रेड वेतन | लेवल-14 (1,44,200-2,18,100/-) |
| 5 | ग्रेड वेतन | .. |
| 6 | प्रतिनियुक्ति की अवधि | प्रतिनियुक्ति की अवधि (लघु अवधि संविदा सहित) केन्द्र सरकार के समान अथवा किसी अन्य संगठन या विभाग ने इस नियुक्ति से तुरंत पहले धारित अन्य संवर्ग बाह्य पद पर प्रतिनियुक्ति की अवधि (अल्प अवधि संविदा सहित) 5 वर्ष से अधिक नहीं होगी। |
| 7 | पद के कर्तव्य एवं दायित्व | वित्त सलाहकार बोर्ड के प्रशासनिक नियंत्रणाधीन होगा। वह राजस्व और व्यय से संबंधित सभी मामलों पर बोर्ड को सलाह देगा। उसके पास किसी भी मामले को जिसे वह बोर्ड के ध्यान में लाना अपेक्षित समझे, बोर्ड के समक्ष प्रस्तुत करने का अधिकार होगा। बोर्ड के लेखों के रख-रखाव की जिम्मेदारी उसकी होगी और वह इन लेखों की आंतरिक लेखा परीक्षा करेगा। वह ब्रह्मपुत्र बोर्ड अधिनियम, 1980 के तहत अधीनस्थ विधान के नियम 16 में निर्धारित ऐसी शक्तियों और कार्यों को भी करेगा। |
| 8 | वेतन एवं भत्ते | चयनित अधिकारी को, कार्मिक एवं प्रशिक्षण विभाग के दिनांक 17.06.2010 के कार्यालय ज्ञापन संख्या 6/8/2009-स्थापना (वेतन-II) {समय-समय पर यथा-संशोधित} की शर्तों के अनुसार अपना ग्रेड वेतन और प्रतिनियुक्ति (ड्यूटी) भत्ता आहरित करने अथवा प्रतिनियुक्ति पद के वेतनमान में अपना वेतन नियत कराने का विकल्प होगा। |
| 9 | पद के लिए आवश्यक अर्हताएं, अनुभव और पात्रता | प्रतिनियुक्ति (अल्पावधि संविदा सहित) भारतीय लेखा परीक्षा और लेखा सेवा अथवा भारतीय रक्षा सेवा लेखा अथवा भारतीय रेलवे लेखा सेवा अथवा भारतीय डाक और तार (वित्त और लेखा सेवा) अथवा भारतीय सिविल लेखा सेवा में ऐसा अधिकारी- (i) मूल संवर्ग अथवा विभाग में नियमित आधार पर सदृश पद धारण किए हुए हैं; अथवा (ii) वेतन मैट्रिक्स में लेवल-13क (1,31,100-2,16,600) अथवा लेवल-13 (1,18,500-2,14,100) रुपये अथवा समतुल्य वेतनमान में नियमित आधार पर क्रमशः दो या तीन वर्ष की नियमित सेवा; अथवा (iii) अहर्क चार्टर एकाउन्टेन्ट अथवा कोस्ट एकाउन्टेन्ट अथवा एमबीए के साथ केंद्र सरकार अथवा राज्य सरकार अथवा सार्वजनिक क्षेत्र का उपक्रम अथवा सांविधिक अथवा केंद्र सरकार या राज्य सरकारों के तहत स्वायत्त संगठन में कॉर्पोरेट लेखों और कॉर्पोरेट वित्त मामलों के कार्य में कम से कम 15 वर्ष के अनुभव के साथ वित्त में विशेषज्ञता हो। |

| | | |
|----|-----|---|
| | | <p>किसी भी अधिकारी को चयनित होने के बाद आवेदन वापस लेने अथवा सेवाग्रहण करने से इंकार करने की अनुमति नहीं होगी; और यह प्रायोजित करने वाले प्राधिकारी की जिम्मेदारी होगी कि वह चयनित अधिकारी को नियुक्ति आदेश जारी किए जाने के एक माह के अंदर कार्यमुक्त कर दे।</p> |
| 10 | आयु | <p>प्रतिनियुक्ति या अल्प अवधि संविदा द्वारा नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त होने की निर्धारित अंतिम तिथि तक 58 वर्ष से अधिक नहीं होगी।</p> |

जीवन-वृत्त प्रपत्र

1. नाम और पता (स्पष्ट अक्षरों में)
टेलीफोन नंबर:
2. जन्म तिथि (ईस्वी सन के अनुसार)
3. केन्द्र सरकार नियमों के तहत सेवानिवृत्ति की तारीखें
4. शैक्षिक योग्यता:
5. क्या इस पद के लिए अपेक्षित शैक्षणिक तथा अन्य योग्यताएं रखते हैं। (यदि किसी योग्यता को नियमों में निर्धारित किसी योग्यता के समतुल्य माना गया है तो इसके लिए प्राधिकारी का उल्लेख करें)

| अपेक्षित योग्यताएं/अनुभव/ | अधिकारी की योग्यताएं/अनुभव / |
|---------------------------|------------------------------|
| अनिवार्य | |
| वांछनीय | |

6. कृपया आप स्वयं द्वारा की गई प्रविष्टियों के संदर्भ में स्पष्ट उल्लेख करें कि क्या आप पद की पात्रता पूरी करते हैं
7. तारीखवार रोजगार के ब्यौरे (यदि नीचे दिया गया स्थान अपर्याप्त है तो अपने हस्ताक्षर द्वारा भली-भांति अधिप्रमाणित अलग से एक शीट संलग्न करें।) :

| कार्यालय थासंस/ संगठन/ | धारित पद और सेवा संवर्ग / जिससे संबंधित हैं | से | तक | वेतन बैंड में वेतन और पद की श्रेणी | दायित्वों का स्वरूप |
|---------------------------|--|----|----|--|------------------------|
| | | | | | |

8. वर्तमान रोजगार का स्वरूप अर्थात्
 - (i) तदर्थ आधार पर
 - (ii) नियमित/अस्थायी आधार पर
 - (iii) वेतन बैंड में वेतन
 - (iv) आहरित ग्रेड वेतन
9. वर्तमान पद प्रतिनियुक्ति/अनुबंध आधार पर धारित होने के मामले में, कृपया उल्लेख करें
 - (क) प्रारंभिक नियुक्ति की तारीख
 - (ख) प्रतिनियुक्ति/संविदा पर नियुक्ति की अवधि
 - (ग) आपके मूल कार्यालय/संगठन का नाम, जिससे आप संबंध रखते हैं।
10. वर्तमान रोजगार के विषय में अतिरिक्त विवरण :
कृपया बताएं कि आप किसके अंतर्गत कार्य कर रहे हैं-
 - (क) केन्द्र सरकार
 - (ख) राज्य सरकार

- (ग) स्वायत्त संगठन
(घ) सरकारी उपक्रम
(ङ) विश्वविद्यालय
11. क्या आप संशोधित वेतनमान ले रहे हैं ? यदि हां, तो संशोधन की तारीख बताएं तथा संशोधन पूर्व वेतनमान का भी उल्लेख करें
 12. वर्तमान में आहरित कुल मासिक परिलब्धियां
 13. अतिरिक्त सूचना, यदि कोई हो जो इस पद के समर्थन में आप उल्लेख करना चाहते हों। यदि स्थान अपर्याप्त हो तो अलग से शीट संलग्न करें।
 14. क्या अनुसूचित जाति/अनुसूचित जनजाति से संबंधित हैं।
 15. अभ्युक्तियाँ

आवेदक के हस्ताक्षर

दिनांक:

यह प्रमाणित किया जाता है कि आवेदक द्वारा दी गई सूचना उसके सेवा रिकार्ड से सत्यापित कर ली गई है और सही पाई गई है।

मूल कार्यालय के प्राधिकृत अधिकारी के प्रति हस्ताक्षर और मोहर

सक्षम प्राधिकारी के हस्ताक्षर

अनुलग्नक-3सतर्कता निकासी प्रमाण-पत्र

प्रमाणित किया जाता है कि डॉ./श्री/श्रीमती/सुश्री.....जिन्होंने -----
 ----- में प्रतिनियुक्ति के आधार पर ----- के पद के लिए आवेदन किया है, के विरुद्ध न तो कोई सतर्कता
 निकासी और न ही कोई अनुशासनिक कार्यवाही अथवा अपराधिक कार्यवाही लंबित है और न ही शुरू किए जाने का
 विचार है।

(प्राधिकृत अधिकारी)
 नाम और कार्यालय की मोहर

दिनांक :

अनुलग्नक-4शास्ति प्रमाण-पत्र

प्रमाणित किया जाता है कि डॉ./श्री/श्रीमती/सुश्री.....जिन्होंने -----
 ----- में प्रतिनियुक्ति के आधार पर ----- के पद के लिए आवेदन किया है, पर पिछले 10 वर्षों में कोई
 छोटी/बड़ी शास्ति नहीं लगायी गयी है।

(प्राधिकृत अधिकारी)
 नाम और कार्यालय की मोहर

दिनांक :

अनुलग्नक-5सत्यनिष्ठा प्रमाण-पत्र

डॉ./श्री/श्रीमती/सुश्री.....जिन्होंने -----में प्रतिनियुक्ति के आधार पर ---
 ----- के पद के लिए आवेदन किया है, की वार्षिक गोपनीय रिपोर्ट की जांच करने के बाद यह प्रमाणित किया
 जाता है कि उनकी सत्यनिष्ठा में कोई संदेह नहीं है।

(उप सचिव अथवा उससे ऊपर के अधिकारी द्वारा हस्ताक्षर किया जाए)

नाम और कार्यालय की मोहर

दिनांक :



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण
(पोत परिवहन मंत्रालय, भारत सरकार)

मुख्यालय : ए-13 सेक्टर-1, नोएडा-201 301, (उ.प्र.)

INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

Head Office : A-13, Sector-1, Noida-201 301 (U.P.)

Website : www.iwai.gov.in | www.iwai.nic.in

Tel. : +91-120-2544036, 2543972, 2527667, 2448101 Fax : +91-120-2544009, 2544041, 2543973, 2521764

No. 12/IWAI/Estt.R&T/11/2018

To,

As per enclosed list

Sub: Filling up of the one vacant post of Deputy Director (Finance & Accounts) on deputation basis for a period of three years for IWAI, Regional Office, Kolkata/transferable to other IWAI, Offices - reg.

Sir,

I am directed to invite your kind attention to the enclosed circular calling for nominations for the below mentioned post on deputation/transfer basis for a period of three years as detailed below:

| Sl. No. / Post Code | Name of Post | Pay-Scale | No. of Post | Method of Recruitment |
|---------------------|-----------------------------------|--|-------------|---|
| 1 / D.1 | Dy. Director (Finance & Accounts) | Level 11 in the Pay Matrix as per 7th CPC. | 01 | Deputation basis at IWAI, Kolkata/transferable to other IWAI, Offices |

It is requested that the applications from willing and eligible officers may kindly be sent to this Authority. The application in the prescribed proforma, along with attested photocopies of the ACR/APAR dossiers for the last five years (from 2014-2015) of the concerned Officer's, Vigilance Clearance and Integrity Certificate, may kindly be sent to the undersigned positively by 16/03/2020.

Yours faithfully,

(A. Selvakumar)
(Admn. & Vig.)

Encl : As stated.



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

A-13, Sector -1, Noida - 201301 (U.P.)

Phone : 0120 - 2544036 & 2544040

Employment Notice No. IWAI/ Rectt./01/2020 Dated 27/01/2020

Inland Waterways Authority of India (IWAI) invites application from Indian nationals working in offices of Central/State Governments/Public Sector Undertakings/Statutory or Autonomous bodies for filling up the below mentioned post on deputation basis for a period of three years for posting at IWAI, Kolkata Regional Office and transferable to other IWAI. Offices as detailed below :

| Sl. No. / Post Code | Name of Post | Consolidated Pay / Pay-Scale | No. of Post | Method of Recruitment / Posting |
|---------------------|-----------------------------------|--|-------------|--|
| 1/ D.1 | Dy. Director (Finance & Accounts) | Level 11 in the Pay Matrix as per 7 th CPC. | 01 | Deputation basis at IWAI, Kolkata / transferable to other IWAI, Offices. |

2) The details of eligibility criteria, age-limit etc. of the aforesaid post, proposed to be filled up on deputation basis, are as detailed below:

| D.1 | Deputy Director (Finance & Accounts) |
|---|--------------------------------------|
| <p><u>Eligibility Criteria :</u></p> <p>Officers under the Central / State Govt. / Statutory or Autonomous Bodies / Public Sector Undertaking.</p> <p>a) Holding analogous post on regular basis OR Holding post in Level - 9 and Level 10 in the pay matrix (Pre-revised PB-3, Rs. 15600-39100+GP Rs. 5400) with 5 years regular service in the post:</p> <p>b) Possessing educational qualifications prescribed for direct recruits, as under (Period of deputation shall ordinarily not exceed 3 years)</p> <p>(i) Degree from a recognized University with professional qualification of passing of the final Exam of Institute of Chartered Accountants, or SAS Commercial examination of the Indian Audit and Accounts Department or member of any of the organized accounting/audit service.</p> <p>OR</p> <p>(ii) 5 years' regular service in Supervisory capacity in commercial accounts in the Finance or Accounts Department of the Central / State Govt. or Semi-Govt. organization or PSU in the post of Level-10 in the Pay Matrix as per 7th CPC, (Pre-revised PB-3, Rs. 15,600-39100 + GP Rs. 5400/-)</p> <p><u>Desirable :</u></p> <p>A Degree or Diploma in Business Management.</p> <p>Age Limit : Not exceeding 56 years on the closing date of application.</p> | |



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

Head Office, A-13, Sector -1, Noida, U.P -201301

Phone : 0120 - 2544036 & 2544040

PROFORMA

APPLICATION FOR THE POST OF: DEPUTY DIRECTOR (FINANCE & ACCOUNTS)
(ON DEPUTATION BASIS).

POST CODE : D.1

1. Name in full (in Block Letters) :
2. Father's/Husband's Name :
3. Address for communication :
(with Pin Code, Telephone number & Email ID) :
4. Permanent Address :
5. (a) Date of Birth (in Christian era) :
(b) Age as on closing date of application :
6. Nationality :
7. Whether belongs to SC/ST/OBC/Ex-Serviceman/PH :
8. Whether working in any Central/State/UT/Autonomous body/PSU/Port Organization/Semi-Govt.
9. Educational/Professional Qualifications (kindly indicate and enclose copy).
10. Experience : (including present employment)

Self-Attested
Photograph

| Sl. No. | Name of Employer | Designation of The post held & nature of appointment | Pay scale/ Salary(CDA/IDA) | Date of Joining | Date of Leaving and Reasons for leaving | Nature of Duties performed |
|---------|------------------|--|----------------------------|-----------------|---|----------------------------|
| | | | | | | |

11. Languages known :

12. Any other information such as experience, training, publication etc. in support of suitability for the Post :

UNDERTAKING

I hereby solemnly declare that the information given above is true and correct to the best of my knowledge and belief. I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Date :

Address.....

.....

CERTIFICATE

(To be filled in by the Parent Office / Department)

01. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
02. Certified that the candidate is eligible for the post as per conditions mentioned in the advertisement.
03. Certified also that no vigilance case is either pending or being contemplated against the applicant. Integrity of the applicant is also certified.
04. Photocopies of complete and upto date ACR /APAR dossier of the officer for the last five years, from 2014-15 onwards duly attested, on each page enclosed.
05. No major/minor penalty has been imposed on the concerned officer during the preceding ten years.

Signature

**Name & Designation of the Head of the Department /
Authorized Signatory with seal
Telephone Number**

No. 12-IWAI/Estt.R&T/11/2018

Dated 28/01/2020

To,

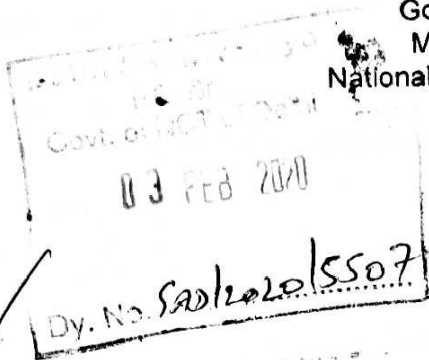
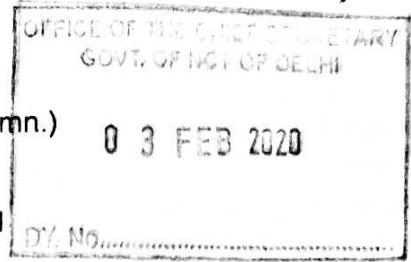
1. The Secretary, Department of Agriculture Research & Education, Ministry of Agriculture, Room No 107 Krishi Bhawan, New Delhi -110001.
2. The Secretary, Department of Chemicals & Petrochemicals, Ministry of Chemicals and Fertilizers, A-Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi 110001.
3. The Secretary, Ministry of Civil Aviation, Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi -110001.
4. The Secretary, Ministry of Coal, A- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi 110001.
5. The Secretary, Department of Industrial Policy & Promotion, Ministry of Commerce & Industry, Udyog Bhawan, New Delhi -110001.
6. The Secretary, Department of Telecommunications, Ministry of Communications & Information Technology, Sanchar Bhawan, Rafi Marg, New Delhi -110001.
7. The Secretary, Department of Posts, Ministry of Communications & Information Technology, Dak Bhawan, Sansad Marg, New Delhi -110001.
8. The Secretary, Department of Food and Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room no. 169 Krishi Bhawan, New Delhi -110001.
9. The Secretary, Ministry of Corporate Affairs, A- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001.
10. The Secretary, Ministry of Culture, C- Wing Shastri Bhawan, New Delhi-110001.
11. The Secretary, Department of Defence, Ministry of Defence, 101 South Block, New Delhi-110001.
12. The Secretary, Ministry of Development of North Eastern Region, Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi-110011.
13. The Secretary, Ministry of Disinvestment, Room No. 407, 4th Floor Block No. 14 CGO Complex, Lodhi Road, New Delhi-110003.
14. The Secretary, Ministry of Drinking Water & Sanitation, C- Wing Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110003.
15. The Secretary, Ministry of Earth Sciences, Mahasagar Bhawan, Block- 12, CGO Complex, Lodhi Road, New Delhi-110003.
16. The Secretary, Ministry of Environment, Forest & Climate Change, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110003.
17. The Secretary, Ministry of External Affairs, South Block, New Delhi-110001.
18. The Secretary, Ministry of Finance, 3rd Floor Jeevan Deep Building, Sansad Marg, New Delhi-110001.
19. The Secretary, Ministry of Food Processing Industries, Panchsheel Bhawan, August Kranti Marg, New Delhi-110049.
20. The Secretary, Ministry of Health & Family Welfare, C- Wing Nirman Bhawan, New Delhi-110001.
21. The Secretary, Ministry of Heavy Industries & Public Enterprises, Udyog Bhawan, New Delhi-110001.
22. The Secretary, Ministry of Home Affairs, Room No. 114, North Block, New Delhi-110001.

23. The Secretary, Ministry of Housing & Urban Poverty Alleviation, Nirman Bhawan, Maulana Azad Road, New Delhi-110001.
24. The Secretary, Ministry of Human Resource Development, C- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001.
25. The Secretary, Ministry of Information & Broadcasting, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001.
26. The Secretary, Department of Justice, Ministry of Law and Justice, A- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001.
27. The Secretary, Ministry of Mines, C- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001.
28. The Secretary, Ministry of Micro Small & Medium Enterprises, Udyog Bhawan, Rafi Marg, New Delhi-110011.
29. The Secretary, Ministry of Minority Affairs, 11th Floor Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110003.
30. The Secretary, Ministry of New & Renewable Energy, Block No. 14 CGO Complex, Lodhi Road, New Delhi-110003.
31. The Secretary, Ministry of Overseas Indian Affairs, Akbar Bhawan, Chankyapuri, New Delhi-110021.
32. The Secretary, Ministry of Panchayati Raj, Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001.
33. The Secretary, Ministry of Parliamentary Affairs, Parliament House, Sansad Marg, New Delhi-110001.
34. The Secretary, Ministry of Personnel, Public Grievances & Pension, Department of Personnel & Training, North Block, New Delhi-110001.
35. The Secretary, Ministry of Petroleum & Natural Gas, A- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001.
36. The Secretary, Ministry of Power, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001.
37. The Secretary, Ministry of Rural Development, Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001.
38. The Secretary, Ministry of Science and Technology, Technology Bhawan, New Mehrauli Road, New Delhi-110016.
39. The Secretary, Ministry of Science and Technology, Department of Biotechnology, 7th Floor, Block -2 CGO Complex, Lodhi Road, New Delhi-110003.
40. The Secretary, Ministry of Skill Development & Entrepreneurship, 2nd Floor Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, Near Connaught Place, New Delhi-110001.
41. The Secretary, Ministry of Social Justice & Empowerment, C-Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001.
42. The Secretary, Ministry of Statistics and Programme Implementation, Sardar Patel Bhawan, Sansad Marg, New Delhi-110001.
43. The Secretary, Ministry of Steel, Udyog Bhawan, Dr. Maulana Azad Road, New Delhi-110001.
44. The Secretary, Ministry of Textiles, Udyog Bhawan, Dr. Maulana Azad Road, New Delhi-110001.

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45. The Secretary, Ministry of Tourism, Transport Bhawan, Sansad Marg, New Delhi-110001.
 46. The Secretary, Ministry of Tribal Affairs, Room 738 Shastri Bhawan A- Wing, New Delhi-110001.
 47. The Secretary, Ministry of Urban Development, Nirman Bhawan C- Wing, Dr. Maulana Azad Road, New Delhi-110001.
 48. The Secretary, Ministry of Water Resources, River Development and Ganga Rejuvenation, Room No 412 Shram Shakti Bhawan, Rafi Marg, New Delhi-110001.
 49. The Secretary, Ministry of Women and Child Development, Shastri Bhawan A – Wing, Dr. Rajendra Prasad Road, New Delhi-110001.
 50. The Secretary, Ministry of Youth Affairs and Sports, C- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001.
 51. Chairman, Central Board of Direct Taxes, North Block, New Delhi-110001.
 52. Chief Secretary, Government of Arunachal Pradesh, Secretariat, Itanagar -791111.
 53. Chief Secretary, Government of Assam Secretariat Block –C 3rd Floor, Dispur, Guwahati-781006.
 54. Chief Secretary, Government of Bihar, Old Secretariat, Rajbansi Nagar, Patna, Bihar - 800015.
 55. Chief Secretary, Government of Chhattisgarh D K S Bhawan Mantralay Raipur -492001.
 56. Chief Secretary, Government of Goa, Secretariat, Porvorim, Goa- 403001.
 57. Chief Secretary, Government of Gujarat, Block No.1, 3rd Floor, New Sachivalaya Complex, Gandhi Nagar-382010.
 58. Chief Secretary, Government of Haryana, Secretariat, Chandigarh -160001.
 59. Chief Secretary, Government of Himachal Pradesh Secretariat Shimla -171001.
 60. Chief Secretary, Government of Andhra Pradesh Secretariat Hyderabad-500022.
 61. Chief Secretary, Government of Jammu & Kashmir, Civil Secretariat, Srinagar-190001.
 62. Chief Secretary, Government of Jharkhand, Secretariat, Ranchi – 834001.
 63. Chief Secretary, Government of Karnataka 3rd Floor, Vidhan Sabha Secretariat, Bangalore -560001.
 64. Chief Secretary, Government of Kerala Secretariat, Thiruvanthapuram -695001.
 65. Chief Secretary, Government of Maharashtra, 5th Floor Main Building Mantralaya, Mumbai-400032.
 66. Chief Secretary, Government of Madhya Pradesh, Vallabh Bhawan Mantralaya, Bhopal- 462003.
 67. Chief Secretary, Government of Manipur, Room No.171, South Block Secretariat, Imphal -795001.
 68. Chief Secretary, Government of Meghalaya, Main Secretariat Building, Shillong-793001.
 69. Chief Secretary, Government of Mizoram, Civil Secretariat Block- C, Aizawl-796001.
 70. Chief Secretary, Government of Nagaland Secretariat Kohima -797001.
 71. Chief Secretary, Government of NCT of Delhi, New Secretariat Building, I. P. Estate, New Delhi-110002.
 72. Chief Secretary, Government of Odisha Secretariat, Bhubaneswar-751001.
 73. Chief Secretary, Government of Puducherry, Secretariat 1, Beach Road, Puducherry-605001.
 74. Chief Secretary, Government of Punjab, Punjab Civil Secretariat, Chandigarh -160001.

75. Chief Secretary, Government of Rajasthan Secretariat, Jaipur- 302005.
76. Chief Secretary, Government of Sikkim Secretariat, Gangtok -737101.
77. Chief Secretary, Government of Tamil Nadu Secretariat, Chennai -600009.
78. Chief Secretary, Government of Telangana Secretariat, Hyderabad -500022.
79. Chief Secretary, Government of Tripura, Civil Secretariat, Agartala -799001.
80. Chief Secretary, Government of Uttar Pradesh, Lal Bahadur Shastri Bhawan, UP Secretariat, Lucknow-226001.
81. Chief Secretary, Government of Uttarakhand, Uttarakhand Secretariat, 4B Subhash Road, Dehradun -248001.
82. Chief Secretary, Government of West Bengal, Writers Building, Kolkata-700001.
83. Chief Secretary, Government of U. T. of Andaman & Nicobar Islands, Secretariat Port Blair, Andaman -744101.
84. Adviser to Administrator, U. T. of Chandigarh Secretariat, Sector 9 Chandigarh-160001.
85. Administrator Union Territory, Dadra & Nagar Haveli Secretariat, Silvassa-3962305.
86. Administrator U.T, Daman & Diu Secretariat, Moti, Daman-396220.
87. Administrator U.T, Lakshadweep Secretariat, Lakshadweep House, Kavratti-682555.
88. The Chairman, Kolkata Port Trust, 15 Strand Road, Kolkata -700001 West Bengal.
89. The Chairman, Chennai Port Trust, 1 Rajaji Selai, Chennai -600001.
90. The Chairman, Jawaharlal Nehru Port Trust, Admn. Building, Sheva Uran, Navi Mumbai.
91. The Chairman, Kandla Port Trust, Sector -8 Gandhiham, Gujarat- 370201.
92. The Chairman, Mormugoa Sada Vasco da Gama Goa -403804.
93. The Chairman, Mumbai Port Trust, Port House, Shoorji Vallabhadas Marg, Mumbai-400001.
94. The Chairman, New Mangalore Port Trust, Near Panambur Beach, Panambur Mangaluru, Karnataka -575006.
95. The Chairman, Paradip Port Trust. Paradip Port -754142 Odisha.
96. The Chairman, VOC Port Trust, Tuticorin-628004 Tamil Nadu.
97. The Chairman, Visakhapatnam Port Trust, Police Colony Road, Nearby Children's Park Srinivasa Nagar, Madhavadhara, Visakhapatnam, Andhra Pradesh-530008.
98. The Chairman, Cochin Port Trust, Willingdon Island, Cochin -682009.
99. The Chairman, Kamarajar Port Limited, Puzhuthivakkam Madipakkam, Chennai, Tamil Nadu.
100. The Chairman, Gujarat Maritime Board, Sector 10A, Gandhinagar, Gujarat -382010
101. The Shipping Corporation of India, 5th Floor Shipping House, 245 Madame Cama Road, Mumbai -440021.
102. The Chairman, Directorate General of Shipping, 9th Floor Beta Building, i-Think Techno Campus, Kanjurmarg, East Mumbai-400042.
103. The Chairman, Minor Ports Survey Organisation(MPSO), 2nd Floor, Kendriya Sadan, Sector -10 CBD Belapur, Navi Mumbai -400614.
104. The Director General, Council of Scientific and Industrial Research(CSIR) Anusandhan Bhawan, 2 Rafi Marg, New Delhi -110001.
105. The Chairman, National Institute of Ocean Technology Velacherry-Tambaram Main Road, Narayanapuram, Palikaranai, Chennai -601100 Tamil Nadu.
106. The Chairman, Central Institute of Costal Engineering, Abshot Layout, Vasanth Nagar, Bengaluru -560051 Karnataka.

F. No. A. 11019/66/2017-NMPB (Admn.)
Government of India
Ministry of AYUSH
National Medicinal Plants Board



Red Cross Annexe Building,
Red Cross Road,
New Delhi-110 001.
Email: info-nmpb@nic.in
Dated: 25-01-2020.

OFFICE MEMORANDUM

Subject:- Filling up the post of Deputy Director (Medicinal Plants) in the National Medicinal Plants Board (NMPB) on deputation basis - reg.

The undersigned is directed to invite applications for filling up the post of Deputy Director (Medicinal Plants) on deputation basis (including short-term contract) in the National Medicinal Plants Board, Ministry of AYUSH as per details below:-

Sno 40 C3
03.02.2020
Sey (Sen)

| S.No. | Name of post | No. of posts | Classification | Scale of pay |
|-------|------------------------------------|--------------|--|---|
| 1. | Deputy Director (Medicinal Plants) | 1 | General Central Service Group 'A' Gazetted, Non-Ministerial. | Pay Matrix Rs.78, 800 – 2, 09,200 Level- 12 / pre-revised Rs.15, 600 – 39,100 GP Rs.7600. |

2. The eligibility and other requirements are given in Annexure-I. The terms and conditions of the deputation would be the same as prescribed by the Department of Personnel & Training Vide their O.M.No.2/29/91-Estt. (Pay II) dated 5.1.1994 as amended from time to time.

4/2/2020
SS(S-II)
on file

3. Applications should be sent through proper channel in the prescribed Proforma (Annexure-II). While forwarding the applications, concerned department should send the up-to-date ACRs of last five years and Vigilance clearance certificate of the applicant. It may also be ensured that no major/ minor penalty has been imposed on the concerned officer and the particulars furnished by the applicant are correct and that no disciplinary/vigilance case is either pending or contemplated against the applicant.

DS II
8/2/2020
S/o (CDN)

4. It is requested that vacancy may be given wide publicity and the particulars of eligible officers who are fulfilling the eligibility criteria and who are willing to be considered for deputation and also possessing requisite experience and whose services can be spared by the parent

05/02/2020
sh. yaguchi ji

3751c

department may kindly be forwarded to this office within 60 days from date of publication of the advertisement in Employment News. Applications received after the last date or without the ACRs or otherwise found incomplete will not be considered. No applicant will be permitted to withdraw his / her name after selection. This advertisement and other details / annexures are also available on the website of the Board i.e. www.nmpb.nic.in)



(Banamali Naik)

Under Secretary to the Govt. of India

To,

- i. All Ministries / Departments of the Govt. of India.
- ii. All Research Councils and National Institutes under the Ministry of AYUSH
- iii. All SMPBs.
- iv. Chief Secretaries of all States / UTs for wide circulation.

Copy to:

- i. The Web Manager, Ministry of AYUSH with the request to upload the O.M. on Ministry of AYUSH website / Notice Board.
- ii. Manager (Marketing & Trade), NMPB with the request to upload this advertisement on NMPB's website.

Copy also to:

- i. PPS to Secretary (AYUSH)
- ii. PS to CEO, NMPB.

Annexure- I**Deputy Director (Medicinal Plants)****Eligibility conditions, Educational Qualification, Experience etc. for filling the post on Deputation Basis.**

Officers under the Central or State Government or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi Government or Autonomous Bodies or Statutory Organizations:

- (a) (i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) With five years' regular service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs.15,600-39,100/- plus Grade Pay Rs.6,600/- (pre-revised scale of Rs, 10,000-15,200/-) in the parent cadre or department; and
- (b) possessing the following educational qualifications and experience:-

Essential:-

- (i) Master's degree in Botany or Pharmacognosy or Agriculture or Agronomy or Forestry from a recognized University or Institute or equivalent; and
- (ii) Ten years post qualification experience of working in the areas of research, development, policy, programmes and implementation relating to medicinal plants in a Government department or organization or institute of repute.

Note: Period of deputation (including short-term contract) including period of deputation (including short – term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation shall be not exceeding (56) fifty-six years as on the closing date of receipt of applications.

Bio-Data/ Curriculum Vitae Proforma

| | |
|---|--|
| 1. Name and Address (IN BLOCK LETTERS) | |
| 2. Date of Birth (In Christian era) | |
| 3. i) Date of entry into service ii) Date of retirement under Central/State Government Rules | |
| 4. Educational Qualifications. | |
| 5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same). | |
| <p>Qualifications/Experience required as mentioned in the advertisement/ Vacancy circular.</p> <p>Essential: A) Qualification: B) Experience.</p> <p>Desirable: A) Qualification. B) Experience</p> | <p>Qualifications/experience possessed by the officer:</p> <p>Essential: A) Qualification: B) Experience.</p> <p>Desirable: A) Qualification: B) Experience.</p> |
| <p>5.1 Note: The column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department /Office at the time of issue of Circular and Issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualifications, Elective/main subjects and subsidiary subjects may be indicated by the candidate.</p> | |
| 6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post. | |

6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the candidate (as indicated in the Bio-data) with reference to the post applied.

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

| Office/Institution | Post held on regular basis | From | To | * Pay Band and Grade Pay/Pay Scale of the post held on regular basis. | Nature of Duties (in detail) highlighting experience required for the post applied for |
|--------------------|----------------------------|------|----|---|--|
| | | | | | |
| | | | | | |

*Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the candidate, may be indicated as below:

| Office/Institution | Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme | From | To |
|--------------------|--|------|----|
| | | | |
| | | | |

| | |
|--|--|
| 8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent. | |
| 9. In case the present employment held on deputation/contract basis, please state- | |

| a)The date of initial appointment | b)Period of appointment on deputation/contract | c) Name of the parent office/organization to which the applicant belongs. | d) Name of the post and pay of the post held in substantive capacity in the parent organization. |
|---|--|---|--|
| | | | |

9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.

9.2 Note: Information under Column 9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.

| | |
|---|--|
| 10. If any post held on deputation in the past by the applicant, date of return from the last deputation and other details: | |
| 11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column). a) Central Government b) State Government c) Autonomous Organisation d) Government Undertaking e) Universities f) Others | |

| | |
|--|--|
| 12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade. | |
| 13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale. | |
| 14. Total emoluments per month now drawn. | |

| Basic Pay in the PB | Grade Pay | Total Emoluments |
|---|--|------------------|
| | | |
| 15. In case the applicant belongs to an Organisation which is not following the Central Government pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed. | | |
| Basic Pay with Scale of Pay and rate of increment | Dearness Pay/Interim relief / other Allowances etc., (with break-up details) | Total Emoluments |
| | | |

16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the vacancy Circular /Advertisement).

(Note: Enclose a separate sheet, if the space is insufficient).

16.B. Achievements:

The candidates are requested to indicate information with regard to;

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- (i) Research publications and reports and special projects
- (ii) Awards/Scholarships/Official appreciation
- (iii) Affiliation with the professional bodies/Institutions/Societies and ;
- (iv) Patents registered in own or achieved for the organization
- (v) Any research/innovative measure involving official recognition
- (vi) Any other information.

(Note: Enclose a separate sheet if the space is insufficient)

| | |
|---|--|
| <p>17. Please state whether you are applying for deputation (ISTC)/ Absorption/Re-employment basis (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract).</p> <p>*(The option of 'STC' /'Absorption' /'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").</p> | |
| <p>18. Whether belongs to SC/ST</p> | |

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualifications/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address _____

Date: _____

3681C

Certificate by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He /she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/will be relieved immediately.

2. Also certified that:

i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____

ii) His/Her integrity is certified.

iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

Countersigned

(Employer/ Cadre Controlling Authority with seal)