

SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002
{http://services.delhigovt.nic.in}

F.10(442)/Vacancy/Circulars/Coord/2020/081618400/424-427

Dated: 24/02/22

To

All HODs/Pr. Secretaries/Secretaries,
Govt. of NCT of Delhi and
Autonomous Bodies of Delhi

Madam/Sir,

I am directed to upload the following letters/vacancy circulars/ Office Memorandums received from Ministries/Departments for circulation. This is for your kind information:

S No	Department	Letter No. & Date	Subject	Last date
1	M/o Environment, Forest & Climate Change, Govt. of India, New Delhi.	F.No. A-12026/04/2021-IFS Computer No.165965 dated 24.01.21	Vacancy circular for inviting nominations of Indian Forest Service Officers for appointment to the post Director, National Zoological Park, New Delhi (DIGF level) on tenure deputation basis under the Central Staffing scheme of this Ministry.	21.03.2022
2	Wildlife Crime Control Bureau, M/o Environment Forests and Climate Change, Govt. of India	F.No.2-14/WCCB/PP/2020/2447 dated 21.01.2022	Filling up of vacant post in Wildlife Crime Control Bureau- reg.	90 days from the date of publication of department's advertisement in Employment News.
3	M/o Agriculture & Farmers Welfare, Department of Agricultural Research & Education, GOI	No.18-02/2021-Estt. (e-4551) dated 01.02.2022	Advertisement for the three posts of Member, Agricultural Scientists recruitment Board (ASRB)-reg.	28.02.2022
4	M/o Mines, Govt. of India.	No.16/2/2019-M.II dated 20.01.2022	Filling up the post of Deputy Director General (Personnel & Administration) in Central Headquarters, Geological Survey of India, (GSI), Kolkata on deputation basis.	On or before 15.03.22 i.e. within 60 days from the date of publication of the advertisement in the Employment news.
5	National Water Development Agency, M/o Jal Shakti, Govt. of India.	No.Admn-18029/1/2022/90 dated 18.01.2022	Vacancy of one post of Assistant Director (OL) in National Water Development Agency on deputation basis-reg.	Within a period of 30 days from the date of publication of the advertisement in the Employment News.
6	Central Administrative Tribunal, Principal Bench, New Delhi.	No.PB/1-6/2010-Estt.1(Vol.II)(Pt.) dated 19.01.2022	Filling-up of the vacant posts in the Central Administrative Tribunal on deputation basis.	Within a period of 45 days from the date of publication of the circular in the Employment News.
7	National Green Tribunal, Principal Bench, New Delhi.	NGT/PB/16/Admn./2014/64 dated 22.01.22	Application invited for appointment to the post of Assistant Registrar (one) in Pune purely on deputation basis.	25.02.2022
8	M/o Youth Affairs & Sports, Department of Youth Affairs, Govt. of India, New Delhi.	A-35021/3/2019-NYKS-part (2), dated 24.01.2022	Filling up of the post of Director General (DG) in NYKS, Delhi	Within a period of 45 days of publication of the advertisement in the Employment News.

9	Employees State Insurance Corporation, M/o Labour & Employment, Govt. of India.	A-37/12/1 2021-E.I dated 13.01.2022	Recruitment of Regional Director Grade "A" / Director on deputation (Including Short-term contract) basis in EST Corporation.	Within 60 days from its publication in the Employment News.
10	National Institute of Disaster Management (MHA,, GOI)	NIDM/Adm in/129/201 6 dated 21.01.22	Filling up of Group "A" post in National Institute of Disaster Management, Delhi in deputation (ISTC) basis	21.03.2022
11	O/o the Assistant Commissioner (D) Delhi Jal Board, GNCT of Delhi.	No.DJB/AC(D)/JAO/De putation/2 022/ 9330 dated 13.01.22	Filling up the posts of Junior Accounts Officer (Now AAO) on deputation basis in Delhi Jal Board.	Within 60 days of publication of the vacancy in Employment News.
12	Department of Official Language, MHA, Govt. of India.	No.13011/ 20/2021- OL(CTB) dated 03.02.2022	Filling up of two posts of Joint Director on deputation basis in Central Translation Bureau, Translation Training Centre Mumbai and Kolkata on deputation basis.	Within 60 days from the date of issue of the Office Memorandum of from the date of publication of this OM in Employment News/ Rozgar Samachar, whichever is later .
13	Directorate General of Commercial Intelligence and Statistics, Department of Commerce, M/o Commerce and Industry, GOI.	Vide email dated 09.02.2022	To fill up one (01) vacant post of Assistant Director (Official Language) by Composite Method- reg.	28.03.2022
14	M/o Heavy Industries (P.E.X Section/ CPSE I), Govt. of India, New Delhi	No.1-05/ 14/2019- P.E.10 (E 19936) dated 31.01.22	Application for the post of Chairman & Managing director, HMT Limited, Bengaluru-reg.	13.04.2022
15	M/o Power, Govt. of India, New Delhi.	No.A- 35018/ 01/2022- Admn-I dated 24.01.2022	Appointment to the post of Member (Power Systems) in the Central Electricity Authority, on deputation/ Short-term contract basis inviting applications for – regarding.	Within 45 days from the date of publication of the vacancy in the Employment News/Rozgar Samachar.
16	North Delhi Municipal Corporation, Central Establishment Deptt., 13 th floor, Dr. S.P. Mukherjee, Civic Centre,	No.F.11(80).CED/86/2 020/Pt.V/2 017 dated 01.02.2022	Reg- sponsoring the names for of Chief Law Officer in North Delhi Municipal Corporation on deputation basis.	With in 30 days of issue of department's letter/circular
17	National Medicinal Plants Board, Ministry of Ayush, Govt. of India.	No.A- 11019/74/ 2021- NMPB (Admin) dated 24.01.2022	Filling up of the vacant post of Dy. Director (Medicinal Plants), Asstt. Advisor (Botany), Research Officer (Botany) and Senior Research Assistant on deputation (including short term contract) basis.	With in 60 days from the date of publication of the advertisement in Employment News.

18	Directorate General Fire Service, Civil Defence & Home Guards (Fire Cell) MHA, GOI.	A-12011/09/2018-DGCD(Esst.) dated 10.01.2022	Filling up of one post of Chief Instructor in National Fire Service College, Nagpur on deputation basis (including short-term contract).	With in 60 days from the date of publication of the advertisement in Employment News.
19	M/o Corporate Affairs, Serious Fraud Investigation Office, GOI	No.02/01/2021-Admn. / SFIO dt. 08.02.22	Filling up of various vacant posts in Serious Fraud Investigation Office on deputation (including short term contract) basis,	08.03.2022
20	Disaster Management Division, MHA, Govt. of India.	No.1-14020/1/2019-Ad(CD) dated 09.02.22	Filling up of one post of Deputy Director in National Fire Service College, Nagpur MHA on deputation (ISTC) basis.	Within 60 days of the date of issue of department's circular
21	Department of Urban Planning, Chandigarh, Administration.	No.(TP)A-8/STP-2022/ 843-73 dated 31.01.2022	Filling up one post of Divisional Town Planner (Group-A) on deputation (including short term contract) in the Town Planning Wing, Department of Urban Planning, Chandigarh, Administration.	Within 60 days of the publication of the advertisement in Employment News
22	Anthropological Survey of India, M/o Culture , Govt. of India.	No.2-175/2022/ Estt.	Vacancy Circular for filling up one post of Joint Director and Two Post of Deputy Director-reg.	Within a period of 60 days from the date of publication of advertisement in the Employment News.

Encl: As above.

Yours faithfully


(PRADEEP KUMAR)
SECTION OFFICER

F.10(442)/Vacancy/Circulars/Coord/2020/081618400/ 424-427

Dated: 24/2/22

Copy for information to:

1. All Dy. Secy. Services Department, Govt. of NCT of Delhi
2. PS to. Secretary (Services), Govt. of NCT of Delhi.
3. PA to Special Secretary-I/II, Govt. of NCT of Delhi


(PRADEEP KUMAR)
SECTION OFFICER

Email

S. B. Deepak Kumar

From : Shri Vijay Kumar Dev <csdelhi@nic.in>

Fri, Feb 11, 2022 02:44 PM

Subject : Fwd: Vacancy Circular for filling up one post of Joint Director and two post of Deputy Director - reg.

2 attachments

To : S. B. Deepak Kumar <secservices@nic.in>

Office of the Secretary (Services)

Diary No. 3067

Dated 14/02/22

----- Forwarded Message -----

From: director@ansi.gov.in

To: "Dr. Sameer Sharma, IAS" <cs@ap.gov.in>, "Naresh Kumar" <cs-arunachal@nic.in>, "Jishnu Barua IAS" <cs-assam@nic.in>, "Chief Secretary Bihar" <cs-bihar@nic.in>, "Chief Secretary Office" <csoffice.cg@gov.in>, "Chief Secretary" <cs-go@nic.in>, chiefsecretary@gujarat.gov.in, "Sanjeev Kaushal, IAS" <cs@hry.nic.in>, "Ram Subhag Singh" <cs-hp@nic.in>, "cs-jandk" <cs-jandk@nic.in>, "Shri Sukhdev Singh" <cs-jharkhand@nic.in>, cs@karnataka.gov.in, "Dr.V.P.Joy IAS" <chiefsecy@kerala.gov.in>, "Iqbal Singh Bains" <cs@mp.nic.in>, cs@maharashtra.gov.in, "cs-manipur" <cs-manipur@nic.in>, "cso-meg" <cso-meg@nic.in>, cs-miz@rediffmail.com, "Mr JAN ALAM" <csngl@nic.in>, "Suresh Chandra Mahapatra" <csori@nic.in>, "Chief Secretary, Punjab" <cs@punjabmail.gov.in>, csraj@rajasthan.gov.in, cs-skm@hib.nic.in, cs@tn.gov.in, "CS Telangana" <cs@telangana.gov.in>, "cs-tripura" <cs-tripura@nic.in>, "CHIEF SECRETARY GoUP" <csup@nic.in>, chiefsecyuk@gmail.com, "Shri H K Dwivedi" <cs-westbengal@nic.in>, "Chief Secretary Andamans" <cs-andaman@nic.in>, "Administrator DNH DD" <administrator-dd-dnh@nic.in>, "Praful Patel" <lk-admin@nic.in>, "Shri Vijay Kumar Dev" <csdelhi@nic.in>, "Chief Secretary CS, Puducherry" <cs.pon@nic.in>

Cc: nbuamit@gmail.com, sankarchatterjee2003@yahoo.co.in

Sent: Friday, February 11, 2022 1:01:37 PM

Subject: Vacancy Circular for filling up one post of Joint Director and two post of Deputy Director - reg.

Sir / Madam,

Please find the attachment files.

with regards,

(Director)
Anthropological Survey of India
Head Office
Kolkata

Joint Director001.pdf
2 MB

Deputy Director001.pdf
2 MB

SS (Services)-II ✓
15/2

DE-IT
ML
14.2
SO (CN)

Mr. Yogesh, SO
15.2.22

17/02

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ANTHROPOLOGICAL SURVEY OF INDIA

MINISTRY OF CULTURE

GOVERNMENT OF INDIA

27, JAWAHARLAL NEHRU ROAD, KOLKATA-700 016

Dial: 00-91-33-2286-1733-81 Tele Fax 2286-1799

E-Mail- director@ansi.gov.in, Website: www.ansi.gov.in

Applications are invited from eligible officers in Central Government or the State Government or Union territory administration for appointment to Two (02) posts of Deputy Director (Cultural Anthropology Division), General Central Service, Group-'A' Gazetted, Non-Ministerial in Level-12 in the Pay Matrix (Rs. 78800-209200) as per 7th CPC by Deputation in the O/o the Anthropological Survey of India, a sub-ordinate organization under the Ministry of Culture, Government of India.

1. Details of post and Eligibility conditions:

(i) Deputation

Officers in Central Government or the State Governments or Union territory administration:

- (A) (i) holding analogous post on regular basis in parent cadre or department; or
(ii) with five years in the grade rendered after appointment thereto on a regular basis in level-11 (Rs. 67700-208700) in the pay matrix or equivalent in the parent cadre or department and;

(B) possessing the following educational qualification and experience:

Essential:

- (i) Master's degree in Anthropology of a recognised University with more than fiftypercent papers in Cultural Anthropology in final year examination.
(ii) Ten years' research experience in the field of Cultural Anthropology.
(iii) Published work in Cultural Anthropology.

Desirable:

- (i) Doctorate Degree in Anthropology.

Note 1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not to exceed four years. The maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of receipt of application.

Note 3: Candidate selected for the post of Deputy Director (Cultural Anthropology Division) is liable to be transferred anywhere in India.

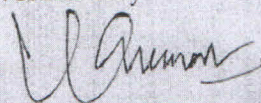
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How to Apply:-

Applications in the enclosed prescribed proforma (Annexure 'A') and annexed with up-to-date ACR/APAR dossiers for the last five years of the officers who can be spared in the event of their selection along with (i) vigilance clearance (ii) integrity certificate (iii) cadre clearance and (iv) major/minor penalty statement for the last 10 years should be forwarded **THROUGH PROPER CHANNEL** to the **Director, Anthropological Survey of India Government of India, Ministry of Culture, 27, Jawaharlal Nehru Road, (Indian Museum Campus), Kolkata-700 016 within a period of 60 days from the date of publication of advertisement in the Employment News.**

Important:

01. Applications received after the due date or otherwise incomplete will not be considered and rejected.
02. No applications / correspondence or communication will be entertained through Email.
03. Any addendum or corrigendum will be announced on Survey's website only.



(UMESH KUMAR)
HEAD OF OFFICE

कार्यालय अध्यक्ष
HEAD OF OFFICE
आन्तरिक मानव विज्ञान
ANTHROPOLOGICAL SURVEY
भारत सरकार/Govt. of
27, जवाहरलाल नेहरू
27, Jawaharlal Nehru
कोलकाता-700 016
Kolkata-700 016

ANNEXURE-II

BIO-DATA /CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)	
1(A) Applied for the post of	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
Essential	Essential
<p>A) Qualification</p> <p>Officers in Central Government or the State Governments or Union territory administration:</p> <p>A. (i) holding analogous post on regular basis in parent cadre or department; or (ii) with five years in the grade rendered after appointment thereto on a regular basis in level- 11 (Rs. 67700-208700) in the pay matrix or equivalent in the parent cadre or department and;</p> <p>B. possessing the following educational qualification and experience:</p> <p>Essential:</p> <p>(i) Master's degree in Anthropology of a recognised University with more than fifty percent papers in Cultural Anthropology in final year examination.</p> <p>(ii) Published work in Cultural Anthropology.</p>	<p>A) Qualification</p>

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B) Experience Ten years' research experience in the field of Cultural Anthropology.		B) Experience			
Desirable		Desirable			
A) Qualification Doctorate Degree in Anthropology.		A) Qualification			
B) Experience		B) Experience			
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of circular and issue of Advertisement in the Employment News.					
5.2 Note: In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.					
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.					
7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in details) Highlighting experience required for the post applied for
8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent					
9. In case the present employment is held on deputation/contract basis please state					
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs		d) Name of the post and Pay of the post held in substantive capacity in the parent organization	
9.1 Note: In case of Officer already on deputation, the applications of such officers should be forwarded by the parent cadre/department along with Cadre Clearance, Vigilance Clearance and Integrity certificate					
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization					
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details					

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11 Additional details above present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
14. Total emoluments per month now drawn			
Basic Pay in the PB	Grade Pay	Total Emoluments	
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed			
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break up details)	Total Emoluments	
16.A. Additional information, if any, relevant to the post you applied for in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii)			

16.B. Achievements:
 The candidates are requested to indicate information with regard to
 (i) Research publications and reports and special projects
 (ii) Awards/Scholarships/Official Appreciation
 (iii) Affiliation with the professional bodies/institutions/societies and;
 (iv) Patents registered in own name or achieved for the organization
 (v) any research/innovative measure involving

11 Additional details above present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
14. Total emoluments per month now drawn			
Basic Pay in the PB	Grade Pay	Total Emoluments	
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed			
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break up details)	Total Emoluments	
16.A. Additional information, if any, relevant to the post you applied for in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy. Circular/ Advertisement (Note: Enclose a separate sheet, if the space is insufficient)			
16.B. Achievements: The candidates are requested to indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) any research/innovative measure involving			

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official recognition (vi) any other information (Note: Enclose a separate sheet if the space is insufficient)	
17. Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis# (Officers under Central/ State Government are only eligible for "Absorption" Candidates or non-Government Organizations are eligible only for short Term contract	
# (The option of 'STC/ Absorption/ Re-employment are available only if the vacancy circular specially mentioned recruitment by STC or Absorption or Re-employment	
18. Whether belongs to SC/ ST	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Dated:

(Signature of the candidate)

Certification by employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He /She possess educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected he/she will be relieved immediately.

2. Also certified that:-

- (i) There is no vigilance or disciplinary case pending/ contemplated against Shri/ Smt.....
- (ii) His/ Her integrity is certified.
- (iii) His/ Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary or the Govt. of India or above are enclosed.
- (iv) No major/ minor penalty has been imposed on him/ her during the last 10 years or a list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned
(Employer/ Cadre Controlling Authority with Seal)

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No. 2-175/2022/Estt.
Anthropological Survey of India
Ministry of Culture
27, Jawaharlal Nehru Road
KOLKATA-700 016

Subject: Filling up one post of Joint Director, General Central Service, Group-
'A', Gazetted, Non-Ministerial in the LEVEL-13 (Rs. 123100-215900) by
deputation (including Short term contract) basis in the Anthropological Survey
of India- regarding.

Application are invited for appointment to the 01 (One) post of Joint Director, General Central Service, Group-A, Gazetted, Non-Ministerial in the LEVEL-13 (Rs. 123100-215900) in the Anthropological Survey of India, Kolkataa Sub-ordinate office under Ministry of Culture on deputation (including short term contract) basis from the **Officers of the Central Government or State Government or Union territories or autonomous and statutory bodies or public sector undertakings or recognized Research institution or universities:-**

- (A) (i) holding analogous post on regular basis in the parent cadre or department; or
(ii) five years' regular service in level-12 (Rs. 78800-209200/-) in the pay matrix or equivalent in the parent cadre or department; and
(B) Possessing the following qualifications and experience;
(i) Doctorate Degree in Anthropology from a recognized university or institute;
(ii) Ten years research experience in the field of Anthropology;
(iii) Published work in Anthropology.

Desirable: At least one year administrative experience

Note 1: Period of deputation (including Short - term - contract) including period of deputation (including Short-term-contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed five years.

Note 2: The maximum age limit for appointment by deputation (including Short-term-contract) shall be not exceeding fifty-six years as on the closing date of receipt of applications.

Period of deputation ordinarily does not exceed 3 years. Initially the place of posting will be Central Regional Centre, Nagpur office of this Survey but incumbent liable to transfer anywhere in India.

Complete Bio-Data in the given Proforma (**Annexure-I**) along with the complete and up-to-date **APAR for the last five years** duly attested on each page, along with their cadre clearance, vigilance clearance, integrity certificate and a statement of major/minor penalties imposed, if any, during the last ten years, kindly be forwarded through proper channel to the **Director, Anthropological Survey of India, Government of India, Ministry of Culture, 27, Jawaharlal Nehru Road, (Indian Museum Campus), Kolkata- 700 016** within sixty days' time from the date of publication of this advertisement in the "Employment News". Application received after the last date or otherwise found incomplete will not be considered and will stand rejected. Applications received after the due date or otherwise incomplete will not be considered and will stand rejected.


AMIT KUMAR GHOSH
HEAD OF OFFICE

कार्यालय अध्यक्ष
HEAD OF OFFICE
भारतीय मानव विज्ञान सर्वेक्षण
ANTHROPOLOGICAL SURVEY OF INDIA
भारत सरकार/Govt. of India
27, जवाहरलाल नेहरू रोड
27, Jawaharlal Nehru Road
कोलकाता-700016
Kolkata-700016

No. 2-175/2022/Estt.

dated:

Copy forwarded to:

- (1) The Under Secretary, Ministry of Culture, A&A Section, New Delhi, with the request kindly to take necessary steps for circulation of the vacancy to all the attached, Subordinate office, Autonomous and statutory bodies under Ministry of Culture and also requested to take necessary steps for uploading the advertisement in the Ministry's website.
- (2) Chief Secretary, Government of Arunachal Pradesh, Secretariat, Itanagar- 791141 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.
- (3) Chief Secretary, Government of Assam Secretariat Block -C 3rd Floor, Dispur, Guwahati-781006, with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.
- (4) Chief Secretary, Government of Bihar, Old Secretariat, Rajbansi Nagar, Patna, Bihar -800015, with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.
- (5) Chief Secretary, Government of Chattishgarh DKS Bhawan Mantralaya Raipur-492001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (6) Chief Secretary, Government of Goa, Secretariat, Porvorim, Goa- 403001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (7) Chief Secretary, Government of Gujarat, Block no.1, 3rd Floor, New Sachivalaya Complex, Gandhi Nagar-382010 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (8) Chief Secretary, Government of Haryana, Secretariat, Chandigarh -160001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (9) Chief Secretary, Government of Himachal Pradesh Secretariat Shimla -171001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (10) Chief Secretary, Government of Andhra Pradesh Secretariat Hyderabad-500022, with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.
- (11) Chief Secretary, Government of Jammu & Kashmir, Civil Secretariat, Srinagar-190001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (12) Chief Secretary, Government of Jharkhand, Secretariat, Ranchi -834001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (13) Chief Secretary, Government of Karnataka 3rd Floor, Vidhan Sabha Secretariat, Bangalore-560001, with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.
- (14) Chief Secretary, Government of Kerala Secretariat Thiruvananthapuram -695001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (15) Chief Secretary, Government of Maharashtra, 5th Floor Main Building Mantralaya, Mumbai-400032 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (16) Chief Secretary, Government of Madhya Pradesh, Vallabh Bhawan Mantralaya, Bhopal-462003 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (17) Chief Secretary, Government of Manipur, Room No. 171, South Block Secretariat, Imphal -795001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (18) Chief Secretary, Government of Meghalaya, Main Secretariat Building, Shillong-793001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (19) Chief Secretary, Government of Mizoram, Civil Secretariat Block -C, Aizawl-796001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (20) Chief Secretary, Government of Nagaland Secretariat Kohima-797001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,
- (21) Chief Secretary, Government of NCT of Delhi, New Secretariat Building, I.P. Estate, New Delhi-110002 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.,

- (22) Chief Secretary, Government of Odisha Secretariat, Bhubaneswar- 751001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction..
- (23) Chief Secretary, Government of Puducherry, Secretariat I, Beach Road, Puducherry-605001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction..
- (24) Chief Secretary, Government of Punjab, Punjab Civil Secretariat, Chandigarh-160001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction..
- (25) Chief Secretary, Government of Rajasthan Secretariat, Jaipur-302005 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction..
- (26) Chief Secretary, Government of Sikkim, Gangtok -737101 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction..
- (27) Chief Secretary, Government of Tamil Nadu Secretariat, Chennai -600009 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction..
- (28) Chief Secretary, Government of Telangana Secretariat, Hyderabad -500022 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction..
- (29) Chief Secretary, Government of Tripura, Civil Secretariat, Agartala -799001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction..
- (30) Chief Secretary, Government of Uttar Pradesh, LalBahadurShastri Bhawan, UP Secretariat, Lucknow -226001
- (31) Chief Secretary, Government of Uttarakhand Secretariat, 4B Subhash Road, Dehradun -248001 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction..
- (32) Chief Secretary, Government of West Bengal, Writers Building, Kolkata-700001, with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.
- (33) Chief Secretary, Government of U.T. Of Andaman & Nicobar Islands, Secretariat Port Blair, Andaman - 744101
- (34) Adviser to Administrator, U.T. of Chandigarh Secretariat, Sector 9 Chandigarh-160001, with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.
- (35) Administrator Union Territory, Dadra & Nagar Haveli Secretariat, Silvassa -3962305, with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction.
- (36) Administrator U.T. Daman & Diu Secretariat, Moti, Daman-396220 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction..
- (37) Administrator U.T. Lakshadweep Secretariat, Lakshadweep House, Kavaratti-682555 with the request to take necessary steps to circulate the vacancy circular to all the State Government Offices under your Jurisdiction..
- (38) Shri Santosh Kumar Pathak, DPA, Anthropological Survey of India, Kolkata with the request to place the vacancy circular in the Survey's website.
- (39) Notice Board, Anthropological Survey of India, Kolkata



(AMIT KUMAR GHOSH)
HEAD OF OFFICE

ANNEXURE-II

BIO-DATA /CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)	
1(A) Applied for the post of	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/Experience required as mentioned in the advertisement/vacancy circular	Qualifications/experience possessed by the officer
Essential	Essential
A) Qualification Officers of the Central Government or State Government or Union territories or autonomous and statutory bodies or public sector undertakings or recognized Research institution or universities:- A. (i) holding analogous post on regular basis in the parent cadre or department; or (ii) five years' regular service in level-12 (Rs. 78800- 209200/-) in the pay matrix or equivalent in the parent cadre or department; and B. Possessing the following qualifications and experience; (i) Doctorate Degree in Anthropology from a recognized university or institute; (ii) Published work in Anthropology.	A) Qualification
B) Experience (i) Ten years research experience in the field of Anthropology:	B) Experience
Desirable	Desirable
A) Qualification B) Experience At least one year administrative experience	A) Qualification B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of circular and issue of Advertisement in the Employment News. 5.2 Note: In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.	

6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.					
6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.					
7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in details) Highlighting experience required for the post applied for
8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent					
9. In case the present employment is held on deputation/contract basis please state					
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs	d) Name of the post and Pay of the post held in substantive capacity in the parent organization		
9.1 Note: In case of Officer already on deputation, the applications of such officers should be forwarded by the parent cadre/department along with Cadre Clearance, Vigilance Clearance and Integrity certificate					
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization					
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details					
11 Additional details above present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others					
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.					
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.					
14. Total emoluments per month now drawn					
Basic Pay in the PB	Grade Pay	Total Emoluments			
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organization showing the following details may be enclosed					

Kib9

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/other Allowances etc., (with break up details)	Total Emoluments
<p>16.A. Additional information, if any, relevant to the post you applied for in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement (Note: Enclose a separate sheet, if the space is insufficient)</p>		
<p>16.B. Achievements: The candidates are requested to indicate information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) any research/innovative measure involving official recognition (vi) any other information (Note: Enclose a separate sheet if the space is insufficient)</p>		
<p>17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis# (Officers under Central/State Government are only eligible for "Absorption" Candidates or non-Government Organizations are eligible only for short Term contract # (The option of 'STC/Absorption/Re-employment are available only if the vacancy circular specially mentioned recruitment by STC or Absorption or Re-employment</p>		
<p>18. Whether belongs to SC/ST</p>		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Dated:

(Signature of the candidate)

Certification by employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He /She possess educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected he/she will be relieved immediately.

2. Also certified that:-

- (i) There is no vigilance or disciplinary case pending/contemplated against
Shri/Smt.....
- (ii) His/Her integrity is certified.
- (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years
duly attested by an officer of the rank of Under Secretary or the Govt. of India or above
are enclosed.
- (iv) No major/minor penalty has been imposed on him/her during the last 10 years or a list
of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as
the case may be)

Countersigned
(Employer/Cadre Controlling Authority with Seal)