

SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002
{http://services.delhigovt.nic.in}

F.10(24)/2014/Coord/081257399/1083-1086

Dated: 07/05/2021

To

All HODs/Pr. Secretaries/Secretaries,
Govt. of NCT of Delhi and
Autonomous Bodies of Delhi

Madam/Sir,

I am directed to upload the following letters/Training circulars/ Office Memorandums received from Ministries/Departments for circulation. This is for your kind information: :

S No	Departments	Letter No. & Date	Subject/ Particulars of Training Programme	Last date / Remarks
1	Arun Jaitley, National Institute of Financial Management, (AJNIFM) M/o Finance, GOI.	No.NIFM/PGDM(FM)/(DIR)/2021-23/35 dated 08.03.21 (GAD/2021/7773)	AJNIFM conducts a two-year programme leading to a Post Graduate Diploma in Financial Management {PGDM(FM)}, new batch starting from 01.07.2021.	1 May/ June 2021
2	National Productivity Council, Jaipur	No.JP/2021/5 dated 01.03.2021 (CS/2021/5856)	Seeking nominations for Training Programme on "Administrative Effectiveness, Focus: Preventive Vigilance & Right to Information Act 2005" from June 21-25 2021 at Mount Abu,	Not mentioned
3	Indian Institute of Public Administration, Indraprasta Estate, Ring Road, New Delhi	Dated 22.03.2021	IIPA life membership and enrich self and the organization both	For circulation amongst the Civil Servants.

Yours faithfully

Encl: As above.

(PRADEEP KUMAR)
SECTION OFFICER

F.10(24)/2014/Coord/081257399/1083-1086

Dated: 07/05/2021

Copy for information to:

1. All Dy. Secy. Services Department, Govt. of NCT of Delhi
2. PS to. Pr. Secretary (Services), Govt. of NCT of Delhi.
3. PA to Special Secretary-I/II, Govt. of NCT of Delhi

(PRADEEP KUMAR)
SECTION OFFICER



IIPA is an autonomous academic institution of national eminence for training, research and information dissemination in streams related to the ethos of Public Administration. It is now known internationally as a premier centre for Training and Research in Public Administration and Management.

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I DREAM OF A DIGITAL INDIA WHERE ACCESS TO INFORMATION KNOWS NO BARRIER

- Sh. Narendra Modi
Hon'ble Prime Minister



Dignitaries Releasing the souvenir of the National Conference on Capacity Building of Sustainable Food Value Chains for Enhanced Food Safety & Quality on 21st Aug, 2019 at New Delhi



Sh. Piyush Goyal
Minister of Commerce and Industry & President



Dr. Guruprasad Mohapatra, IAS
Secretary DPIIT & Chairman



Sh. Arun Kumar Jha, IES
Director General

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National Productivity Council of India (NPC), established in the year 1958, is an autonomous organization under Department for Promotion of Industry & Internal Trade, Ministry of Commerce and Industry, Government of India. Besides undertaking research in the area of productivity, NPC has been providing consultancy and training services in areas of Industrial Engineering, Agri-Business, Economic Services, Quality Management, Human Resources Management, Information Technology, Technology Management, Energy Management, Environmental Management etc., to the Government and Public & Private sector organizations. NPC is a constituent of the Tokyo-based Asian Productivity Organisation (APO), an Inter-Governmental Body of which the Government of India is a founding member.

Vision

NPC to be the knowledge leader in productivity to provide state of our services to the Indian economy to become globally competitive.

Mission

Contribute to the sustainable, inclusive socioeconomic development of the country by enhancing productivity.

Objectives

- To promote innovation - led productivity in a sustained manner in all spheres of national economy through holistic and inclusive approach by addressing the triple bottom line - Economic, Environmental and Social.
 - To propagate productivity consciousness and culture amongst Govt., Business and Society.
 - To demonstrate value addition through generation and application of advanced productivity tools and techniques for multiplier effect.
- See more...

Activities



भारतीय लोक प्रशासन संस्थान

Indian Institute of Public Administration

Indraprastha Estate, Ring Road, New Delhi-110002

www.iipa.org.in

Surendra Nath Tripathi, IAS (Retd.)

Director General

(Former Secretary, M/o Parliamentary Affairs, GoI)

Date: 22.03.2021

Dear Sir

Diary No. SAD/2021/9733

As you may be aware, Indian Institute of Public Administration, New Delhi is a premier Research & Training Institution under Department of Personnel & Training (DoPT), Govt. of India. Along with this, it is a Society also under Society Registration Act, 1860. Hon'ble Vice President of India is the President of the Institute and the Hon'ble Union Minister of State in charge of Ministry of Personal, Public Grievances and Pensions is the Chairman of the IIPA Executive Council.

IIPA has an active membership of over 12000 members. Over the years, civil servants from all services like IAS, IPS, IFS and State Civil Services along with academicians joined the Institute as its members. IIPA has a rich legacy of Members from Civil Services. Membership of IIPA comes with many benefits like free membership of IIPA Library, free subscription of IIPA journal like Documentation in Public Administration (DPA) and IIPA monthly Newsletter, subscription of IIPA flagship journal, Indian Journal of Public Administration (IJPA) on subsidized rates, stay at IIPA hostel for a limited period on subsidized rates etc., participation in Annual Meeting of the General Body presided over by the Hon'ble Vice President of India and Members' Annual Conference. Along with these, IIPA Members are attached to the Regional/Local Branches of IIPA, of their area and are able to participate in academic activities at local level also. Some present illustrious members of IIPA have been Dr. Harivansh, Shri Nripendra Misra, Shri Ajit Doval, Smt Shovana Narayan and so on.

There was a moratorium on the Life Membership of IIPA for some time during 2015-20 but the membership has been opened w.e.f. 1st January 2021.

I request you to circulate this letter among the civil servants of your State/Departments to apply for the IIPA life membership and enrich self and the organization both. The relevant details about the application for Life membership is available on IIPA website iipa.org.in.

Soliciting your kind cooperation in this matter.

Yours Sincerely

(S.N. Tripathi)

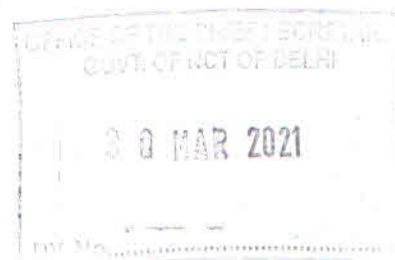
Shri Vijay Kumar Dev, IAS

Chief Secretary to Government of NCT of Delhi

Delhi Secretariat, IP Estate, New Delhi-110002

Tel: 011-23392100, 23392101

Fax: 011-23392102



mail

Shri Vijay Kumar Dev

NPC Jaipur: Inviting nominations for Training Programme on "Administrative Effectiveness, Focus: Preventive Vigilance & RTI Act 2005" from March 15-19, 2021 at Goa

From : Himanshu <Himanshu.rg@npcindia.gov.in>

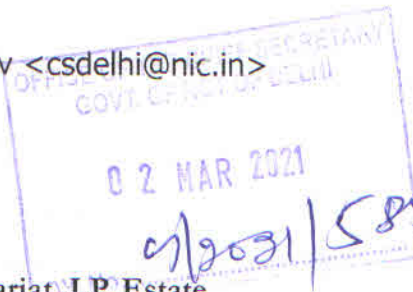
Mon, Mar 01, 2021 10:00 PM

Subject : NPC Jaipur: Inviting nominations for Training Programme on "Administrative Effectiveness, Focus: Preventive Vigilance & RTI Act 2005" from March 15-19, 2021 at Goa

3 attachments

To : Shri Vijay Kumar Dev <csdelhi@nic.in>

Chief Secretary
Govt. of NCT of Delhi
Level-4, C Wing, Delhi Secretariat, I.P. Estate
New Delhi
Email: csdelhi@nic.in



No. JP/2021/5
01/03/2021

2
DGP 20.15
02.3.21
ACS (Sec)

Sub:- Seeking nominations for Training Programme on "Administrative Effectiveness, Focus: Preventive Vigilance & Right to Information Act 2005" from March 15-19, 2021 at Goa

Respected Sir/Madam,

mail forwarded

National Productivity Council (NPC) Jaipur is pleased to announce its **Calendar of Training Programme 2021** and its Training Programme on "**Administrative Effectiveness, Focus: Preventive Vigilance & Right to Information Act**", from **March 15-19 2021 at Pride Sun Village Resort, Arapora, Goa** and **June 21-25 2021 at Mount Abu**

NPC has designed a condensed training programme on Preventive Vigilance & RTI to enhance the knowledge and competence levels of the government and public sector officials. The programme aims at facilitating the participants to acquire competencies considered necessary for handling the vigilance and RTI issues effectively and efficiently. The programme also enlightens participants on RTI and related aspects for organizational transparency and accountability.

The programme is designed for officials working across different functional areas of management including administration, finance, personnel & training/HRD, Purchasing, Procurement, RTI Cell (PIO/CPIO), Appellate Authority etc. from State and Central Governments Departments/Ministries, Public Sector Units, Financial Institutions and/or Academic and/or Research Institutions, Banks, Corporations, Autonomous Institutions etc.

The brochure with programme objectives, coverage, participants profile, methodology, faculty, dates, venue, participation fee, and registration procedure is detailed below for your kind perusal. The Programme fee of **Rs.55500/- + 18% GST (Rs. Fifty Five Thousand Five Hundred Only + 18% GST)** for **residential participants** is inclusive of boarding and lodging arrangement for the participants for 4 nights during the programme, course material kit and professional charges etc. or **Rs.30000/- + 18% GST (Rs. Thirty Thousand Only + 18% GST)** for **non-residential participants** is inclusive of lunch, course material kit, and professional charges.

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We are sure that you would take advantage of this programme and nominate a few officials from your organization. Kindly feel free to call us at **0141-2703573, 2702935, 9414387196, 8826628448** or email us at himanshu.rg@npcindia.gov.in in case any further clarification is required. We look forward to your continuous support and an early response.

Thanking you

Yours Sincerely

Himanshu
Assistant Director



NATIONAL PRODUCTIVITY COUNCIL, JAIPUR

announces Training Programme on
Administrative Effectiveness, Focus: Preventive Vigilance & RTI
March 15-19, 2021 at Pride Sun Village Resort, Arapora, Goa
and
June 21-25 2021 at Hotel Palace, Mount Abu, Rajasthan

INTRODUCTION

There is a need for creating awareness of vigilance in an organisation in order to bring transparency in the delivery system. All executives irrespective of their functional allocation must be aware of the vigilance angle and the accountability of public servants. Contract awarding and executing agencies in particular shall be familiar with DOs and DONTs of vigilance matters, coupled with the recent advances in procurement i.e., e-procurement. As per directive of the commission an employee appointed as APIO, PIO, Appellate Authority must be trained in RTI.

NPC Jaipur has designed a condensed course on Preventive Vigilance & RTI to upgrade the knowledge and skills of the officials.

OBJECTIVES:

- The programme aims at exposing the participants
 - To the concepts, scope and areas of preventive vigilance in order to understand the preventive vigilance and its measures
 - To the systemic changes to improve the transparency within their organization through RTI.
 - To the fundamentals of Right to Information and contribution in Good Governance

CONTENTS:

- Overview, Definition & Determination of Vigilance Angle
- Preventive Vigilance & its measures
- CVC Act 2003 – Role & Functions of CVC & Important CVC instructions
- Whistle Blower Protection Act 2011
- The Right to Information Act 2005 and related case laws.
- Overview of RTI, definition and Role of different parties
- Various orders related to the Right to Information Act 2005.
- RTI various clauses including exemption clauses

TARGET GROUP

The programme is designed for officials working across different functional areas of management including administration, finance, personnel & training/HRD, Purchasing, Procurement, RTI Cell (PIO/CPIO), Appellate Authority etc.etc. from State and Central Governments Departments/Ministries, Public Sector

480/c



मनुष्यवली भूमिरर्थः

प्रभात रंजन आचार्य
Prabhat Ranjan Acharya
Director

अरुण जेटली
राष्ट्रीय वित्तीय प्रबंधन संस्थान
(वित्त मंत्रालय, भारत सरकार)

ARUN JAITLEY
NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT
(Ministry of Finance, Government of India)

No. NIFM/PGDM(FM)/(DIR)/2021-23/35

March 08, 2021

Dear Shri Vijay Dev,

10 MAR 2021

500/2021/7773

OFFICE OF THE CHIEF SECRETARY
GOVT. OF NCT OF DELHI

10 MAR 2021

As you may be aware, the Arun Jaitley National Institute of Financial Management (AJNIFM), an autonomous institute under the Ministry of Finance, specializes in capacity building of professionals in the fields of Public Policy, Financial Management and other governance related issues for promoting highest standards of professional competence and practice. AJNIFM is a premier resource centre for the capacity building of senior, middle and entry level officers & managers.

AJNIFM conducts a two-year programme leading to a Post Graduate Diploma in Financial Management [PGDM (FM)]. This programme is intended for mid-level serving officers of Government (both Centre and State), Defence Services, Autonomous Bodies, PSUs, Banks, Corporate Sector and Financial Institutions. A copy of the brochure of the PGDM(FM) 2021-2023, (i.e., the new batch starting from 01st July, 2021) is enclosed for your perusal. You would see that the curriculum of the programme is contemporary and covers various areas of financial management. The programme includes an international attachment of two weeks' duration to provide participants with an exposure to the best international practices in the field of Public Financial Management and Good Governance and also a one-week attachment with key Financial Institutions within the country.

For Government officers (both State and Centre) including Defence Services, the course fee for this programme is covered under the Central Plan Scheme of Ministry of Finance aimed at development of finance professionals. The sponsoring departments will therefore not have to bear the same (details in the prospectus). The participants would be required to bear only their personal

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expenses such as boarding charges, etc. The sponsoring department's expenditure is limited to financial provision for salary/allowances (as per rule/applicability), expenses towards travel/transport & DA during domestic attachments and daily subsistence allowance (DSA) during international attachment of the sponsored officer. The fees for non-government officers have been kept reasonable as may be seen from the brochure.

AJNIFM seeks the nomination of officers for the programme. The last date for receiving applications is **1st May/ June 2021**. The nominations would be processed through a selection process scheduled in May/June 2021. The selected participants are expected to join the programme from 01st July, 2021. Applications of interested officers may be considered and sent to AJNIM online email: pgdmfm2021@nifm.ac.in or through physical submissions before the last date. The applicants may be asked to send their advance copy, pending the application to be sent through proper channel by their controlling authorities.

For further details, the Programme Chair, Dr. K. P. Kaushik, Professor may be contacted at 0129-2465221, email: kpkaushik@nifm.ac.in, #8178908974.

With warm regards,

Yours Sincerely,

Prabhat R Acharya
08/3/2021
(Prabhat R Acharya)

Encl: Application/Programme Brochure, PGDM(FM) 2021-23

Shri Vijay Kumar Dev, IAS
Chief Secretary,
Government of NCT of Delhi,
Players Building, I.P. Estate,
Delhi - 110 002