

**SERVICES DEPARTMENT: COORDINATION BRANCH**  
**DELHI SECRETARIAT, 5<sup>th</sup> LEVEL, 'A' WING**  
**I.P. ESTATE, NEW DELHI-110002**  
**{http://services.delhigovt.nic.in}**

F.10(306)/Coord/2018/Vol-III /081568659/1167-1173 Dated: 12/03/2020

To

All HODs/Pr. Secretaries/Secretaries,  
Govt. of NCT of Delhi and  
Autonomous Bodies of Delhi,

Sir/Madam

I am directed to upload the following letters/vacancy circulars/ Office Memorandums received from Ministries/Departments for circulation. This is for your kind information.

S. No	Departments	Letter No. & Date	Subject
1	New Delhi Municipal Council,	SO(E)/158/SA-I (R)/2020 dt. 25.02.2020	Filling up of one post of Additional Deputy Chief Auditor on deputation basis in New Delhi Municipal Council.
2	M/o Corporate Affairs, Govt. of India	No.5/8/2015-CS dated 25.02.2020	Extension of last date of receipt of application (16.03.2020) for Filling up of the post of Director General in the Competition Commission of India (CCI), New Delhi on deputation basis.
3	M/o Science & Technology, Department of Science & Technology	No.A-12039/01/2019-Rectt. Dated 17.02.2020	Filling up of one post of Staff officer Gp. 'A' Gazetted Non-Ministerial on deputation (including short-term contract)
4	M/o Development of NE Region North Eastern Council Secretariat, Nongrim Hills, Shillong-793003.	Admn-12015(11)/5/20 17-Admn dated 07.02.2020	Vacancy for filling up one post of Statistician on deputation basis as per the provision of Recruitment Rules in the North Eastern Council Secretariat, Nongrim Hills, Shillong-793003.
5	M/o Home Affairs, National Crime Records Bureau, GOI	35/2/2020-Ad.I(A)/NCRB dated 17.02.2020	Filling up one (1) post of Jr. Accountant in Crime Records Administration & Training Division of National Crime Records Bureau on deputation basis.
6	National Water Development Agency, M/o of Jal Shakti, GoI (Dep'tt. of Water Resources, River Development and Ganga Rejuvenation)	F.No.5/10/2019-Admn./459 dated 24.02.2020	Filling up the post of Deputy Director (Hydrology) in Level-11 of Pay Matrix (Rs.67700-208700) in National Water Development Agency on promotion/deputation (including Short Term Contract).
7	Inland Waterways Authority of India (M/o Shipping, GOI, A-13, Sec-1, Noida-201301.	No.12/IWAI/Estt. R&T/11/2018 dated 25.02.2020	Filling up of the posts of Chief Engineer on deputation basis in Head Office, Noida and Kolkata transferable to other IWAI Officers.
8	M/o Defence, GOI, O/o Joint Secretary & Chief Administrative Officer	No.A/39796/M-3/CAO/R-3 dated 24.01.2020	Filling up of one vacancy of Mechanic (Mechanical) in the Integrated headquarters of M/o Defence (Army, Navy, Air), Defence Staff Head Quarters and Inter Service Organization in M/o Defence on Deputation Basis.

Yours faithfully

Encl: As above.

  
(PAWAN KUMAR PARASHAR)  
SECTION OFFICER (COORD.)

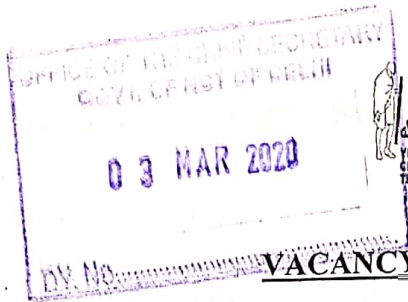
F.10(306)/Coord/2018/Vol-III /081568659/1167-1173

Dated: 18/03/2020

Copy for information to:

1. PA to. Secretary (Services).
2. PA to Special Secretary-I/II, Govt. of NCT of Delhi
3. DS-I/II/III/IV, Services Department, Govt. of NCT of Delhi

  
(PAWAN KUMAR PARASHAR)  
SECTION OFFICER (COORD.)



03 MAR 2020

9AD/2020/9453

VACANCY CIRCULAR

DV. No. ....

No. A/39796/M-3/CAO/R-3

**GOVERNMENT OF INDIA**

**Ministry of Defence**

**Office of Joint Secretary & Chief Administrative Officer**

Room No. 174, 'E' Block, Dara Shukoh Road,  
New Delhi-110011

Dated, the 24 Jan 2020

All the Ministries/Depts of Govt of India

All the Chief Secretaries of State Governments/Union Territories

**SUB : FILLING UP OF ONE VACANCY OF MECHANIC (MECHANICAL) IN  
THE INTEGRATED HEADQUARTERS OF MINISTRY OF DEFENCE  
(ARMY, NAVY, AIR), DEFENCE STAFF HEADQUARTERS AND INTER  
SERVICE ORGANISATION IN MINISTRY OF DEFENCE ON  
DEPUTATION BASIS.**

Sir/Madam,

I am directed to state that one vacancy in the grade of Mechanic (Mechanical) (General Central Service, Group 'C', Non-Gazetted, Non-Ministrial) in Level 4 in the Pay Matrix, is required to be filled in the Integrated Headquarters of Ministry of Defence (Army, Navy, Air), Defence Staff Headquarters and Inter Service Organisation in Ministry of Defence on deputation on the following conditions :-

**Deputation**

Officers of the Central Government or State Government or Union territories Administration :

- (a) (i) holding analogous posts on regular basis; or  
(ii) with eight years' regular service in level-2 in the pay matrix or equivalent; and  
(b) possessing the following educational qualifications and experience:  
(i) 10<sup>th</sup> pass from a recognised Board or Institution.  
(ii) Trade Certificate from a recognised Industrial Training Institute.

Cont. on page.....2



(iii) One year experience as a Mechanic in a well established Engineering firm or a Printing establishment.

(iv) Must possess knowledge or ability of mechanism, repair, maintenance, operation and installation of machines used in the Printing industry (other than Lino or Mono and casting machines) and ability to read and understand technical literature and write names of spare parts.

2. **Job Profile :-** Brief particulars of duties assigned to the post of Mechanic (Mechanical) in the Integrated Headquarters of Ministry of Defence (Army, Navy, Air), Defence Staff Headquarters and Inter Service Organisation in Ministry of Defence are as under :-

- (i) Responsible for proper working of all machines.
- (ii) To operate, erect and repair all kinds of machines in the press and those in workshop.
- (iii) To give required out-turn quantity of work, maintain quality.

3. The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

4. The Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications. The appointment on deputation shall be governed by the terms and condition laid down in Department of Personnel & Training No. 6/8/2009-Estt. (Pay-II) dated 17 Jun 2010 and its subsequent amendments, if any.


5. It is requested that the applications (**in duplicate**) in the enclosed proforma alongwith the complete and up-to-date CR dossiers or photocopies of ACRs/APARs for the last 05 years (duly attested by an officer not below the rank of Under Secretary) and Integrity Certificate (duly verified by an officer not below the rank of Deputy Secretary) of the officers who could be spared in the event of their selection may be sent so as to reach Administrative Officer, CAO/R-III, O/o JS & CAO, Ministry of Defence, 'E' Block, Room No. 174, Dara Sukoh Road, New Delhi 110011 within 60 days of the date of publication of this advertisement. **Applications received late or without the ACRs/APARs, Integrity Certificate, Cadre Clearance and Vigilance Certificate or otherwise found incomplete will not be considered.** While forwarding the applications, it may be verified and certified by the Cadre Controlling Authorities that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officer. **A separate certificate is also required to be furnished by Cadre Controlling Authority that honesty and integrity of the officer is satisfactory and no major/minor penalty has been awarded to him during the last 10 years.**

Cont. on page.....3

5. The Curriculum Vitae Proforma can also be downloaded from our website [www.caomod.gov.in](http://www.caomod.gov.in).

**NOTE : CANDIDATES WHO ONCE APPLY FOR THE POST WILL NOT BE ALLOWED TO WITHDRAW THEIR CANDIDATURE**

Yours faithfully,

  
(ZS Koireng)  
Dy Director (R-I & R-III)  
for Joint Secretary & CAO

Copy to :-

All Coord Sections of Integrated HQ of MOD (Army)  
Integrated HQ of MoD(Air)/AIR HQ/PC-1  
Integrated HQ of MoD(Navy)/Dte of Admin  
All Coord Sections of IS Orgns  
All Sections of the Office of JS & CAO  
CAO/EDP

CAO/P-2(B) - for information w.r.t your Note No. A/25267/DR/CAO/P-2 (B)  
dated 26 Dec 2019.





## रिक्ति परिपत्र

सं. ए/39796/एम-3/मुप्रअ/भर्ती-3

भारत सरकार, रक्षा मंत्रालय  
(संयुक्त सचिव एवं मुख्य प्रशासन अधिकारी का कार्यालय)

कमरा संख्या 174, ई-ब्लॉक,  
दारा शुकोह रोड  
नई दिल्ली-110011

दिनांक 24 जनवरी 2020

सेवा में,

भारत सरकार के सभी मंत्रालय/विभाग  
सभी राज्य सरकारों एवं संघ राज्य क्षेत्रों के प्रमुख सचिव

विषय : रक्षा मंत्रालय, रक्षा मंत्रालय के एकीकृत मुख्यालय (सेना, नौसेना, वायुसेना),  
रक्षा स्टाफ मुख्यालय और अंतर सेवा संगठन, में मैकेनिक (यांत्रिक)  
के एक रिक्त पद को प्रतिनियुक्ति आधार पर भरे जाने हेतु।

महोदय/महोदया,

मुझे यह कहने का निर्देश हुआ है कि रक्षा मंत्रालय, रक्षा मंत्रालय के एकीकृत मुख्यालय (सेना, नौसेना, वायुसेना), रक्षा स्टाफ मुख्यालय और अंतर सेवा संगठन, नई दिल्ली में निम्नलिखित शर्तों पर प्रतिनियुक्ति के आधार पर वेतन मैट्रिक्स में स्तर-4 में मैकेनिक (यांत्रिक) (साधारण केन्द्रीय सेवा, समूह 'ग', अराजपत्रित, अनुसचिवीय,) के एक रिक्त पद को भरा जाना है :-

प्रतिनियुक्ति :-

केन्द्रीय सरकार या राज्य सरकार या संघ राज्य क्षेत्र प्रशासन के ऐसे अधिकारी :-

(क) (i) जो नियमित आधार पर सादृश्य पद धारण किए हुए हैं; या

(ii) जिन्होंने वेतन मैट्रिक्स में स्तर-2 या समतुल्य वेतनमान वाले पदों पर आठ वर्ष नियमित सेवा की है, और

पृष्ठ.....2/.

(ख) जिनके पास निम्नलिखित शैक्षिक अर्हताएँ और अनुभव हैं :-

(i) किसी मान्यता प्राप्त बोर्ड या संस्थान से मैट्रिक्स अर्हता।

(ii) किसी मान्यताप्राप्त औद्योगिक प्रशिक्षण संस्थान से व्यवसाय प्रमाणपत्र।

(iii) किसी सुस्थापित इंजीनियरी फर्म या किसी मुद्रण स्थापन में मैकेनिक के रूप में एक वर्ष का अनुभव।

(iv) मुद्रण उद्योग में प्रयुक्त मशीनों की (लाइनो या मोनो और कास्टिंग मशीन से भिन्न) यंत्र किया, मरम्मत, उनके अनुरक्षण, संचालन और प्रतिष्ठान की जानकारी या योग्यता अवश्य होनी चाहिए और तकनीकी साहित्य पढ़ने और समझने तथा अतिरिक्त पुर्जों के नाम लिख सकने की योग्यता होनी चाहिए।

2. सेवा संबंधी विवरण :- रक्षा मंत्रालय, रक्षा मंत्रालय के एकीकृत मुख्यालय (सेना, नौसेना, वायुसेना), रक्षा स्टाफ मुख्यालय और अंतर सेवा संगठन, में मैकेनिक (यांत्रिक) के पद के कर्तव्यों का संक्षिप्त विवरण इस प्रकार है :-

(क) सभी मशीनों के समुचित कार्य के लिए जिम्मेदार है।

(ख) प्रेस में और कार्यशाला में सभी प्रकार की मशीनों को संचालित करना, खड़ा करना और उनकी मरम्मत करना।

(ग) काम की मात्रा को फिर से चालू करने के लिए, गुणवत्ता बनाए रखे।

3. पोषक प्रवर्ग के ऐसे विभागीय अधिकारी, जो प्रोन्नति के सीधी पंक्ति में हैं, प्रतिनियुक्ति पर नियुक्ति के लिए विचार किए जाने के पात्र नहीं होंगे। इसी प्रकार प्रतिनियुक्ति व्यक्ति प्रोन्नति द्वारा नियुक्ति के लिए विचार किए जाने के पात्र नहीं होंगे।

4. प्रतिनियुक्ति की अवधि, जिसके अन्तर्गत केन्द्रीय सरकार के उसी या किसी अन्य संगठन या विभाग में इस नियुक्ति से ठीक पहले धारित किसी अन्य काडर बाह्य पद पर प्रतिनियुक्ति की अवधि है साधारणतया तीन वर्ष से अधिक नहीं होगी। प्रतिनियुक्ति पर नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त करने की अंतिम तारीख को 56 वर्ष से अधिक नहीं होगी। प्रतिनियुक्ति पर नियुक्ति कार्मिक एवं प्रशिक्षण विभाग को का ज्ञा सं 6/8/2009-Estt (Pay II) दिनांक 17-6-2010 एवं इसके अनुवर्ती संशोधनों, यदि कोई हो, के अनुसार होगी।



4. अनुरोध है कि संलग्न प्रपत्र में ऐसे अधिकारियों, जिन्हें चयन होने की स्थिति में कार्यमुक्त किया जा सके, के आवेदन पत्र (दो प्रतियों में) पिछले 05 वर्षों के पूर्ण एवं अधतन वार्षिक गोपनीय रिपोर्ट/ए पी ए आर अथवा वार्षिक गोपनीय रिपोर्टों की फोटोप्रतियों सहित (जो कम से कम अवर सचिव रैंक के अधिकारी द्वारा सत्यापित हो) सत्यनिष्ठा प्रमाणपत्र सहित (उप सचिव रैंक के अधिकारी द्वारा विधिवत रूप से सत्यापित) के साथ प्रशासनिक अधिकारी/भर्ती-3, संयुक्त सचिव एवं मुप्रअ, रक्षा मंत्रालय, ई ब्लॉक, कमरा संख्या 174 दारा शुकोह रोड, नई दिल्ली 110011 को इस विज्ञापन के प्रकाशित होने की तारीख से 60 दिनों के भीतर इस कार्यालय में पहुँच जाने चाहिए। देरी से पहुँचने वाले, वार्षिक गोपनीय रिपोर्टों, सत्यनिष्ठा प्रमाणपत्र, संवर्ग नियंत्रण प्राधिकारी की अनापत्ति (कैंडर क्लीयरेंस), सतर्कता अनापत्ति प्रमाण पत्र के बगैर अथवा किसी अन्य प्रकार से अधूरे आवेदनों पर विचार नहीं किया जाएगा। आवेदन अग्रेषित करते समय संवर्ग नियंत्रक प्राधिकारी द्वारा यह सत्यापित एवं प्रमाणित किया जाना चाहिए कि अधिकारी द्वारा प्रस्तुत विवरण सही है एवं उनके खिलाफ कोई अनुशासनात्मक/सर्तकता संबंधी मामला लंबित अथवा विचाराधीन नहीं है। संवर्ग नियंत्रण प्राधिकारी द्वारा एक अलग से प्रमाणपत्र दिया जाना चाहिए कि अधिकारी की ईमानदारी एवं सत्यनिष्ठा संतोषजनक हैं एवं पिछले 10 वर्षों में उस पर कोई बड़ा/छोटा जुर्माना नहीं लगाया गया है।

5. जीवन-वृत्त का प्रारूप पत्र हमारी वेबसाइट [www.caomod.gov.in](http://www.caomod.gov.in) से प्राप्त किया जा सकता है।

टिप्पणी :- पद के लिए एक बार आवेदन करने वाले अभ्यर्थियों को अपनी उम्मीदवारी वापस लेने की अनुमति नहीं दी जाएगी।

भवदीय,

*WRB वृत्त only*  
(जेड एस कोइरंग)

उप निदेशक, मुप्रअ/भर्ती 1 एवं 3  
कृते संयुक्त सचिव एवं मुप्रअ

प्रति :-

एकीकृत मुख्यालय रक्षा मंत्रालय (सेना) के सभी समन्वय अनुभाग  
डी पी ओ/ए ओ पी शाखा, एकीकृत मुख्यालय-रक्षा मंत्रालय (वायुसेना)  
डी ओ पी/सी ओ पी, कार्मिक निदेशालय, एकीकृत मुख्यालय रक्षा मंत्रालय (नौसेना)  
अंतर सेवा संगठनों के सभी समन्वय अनुभाग  
सं.स.(स्था./मुप्रअ) कार्यालय के सभी अनुभाग  
मुप्रअ/का-2 (बी) - सूचनार्थ।  
मुप्रअ/ई डी पी : मुप्रअ कार्यालय की वेबसाइट पर अपलोड करने हेतु।



# भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

(पोत परिवहन मंत्रालय, भारत सरकार)

मुख्यालय : ए-13, सेक्टर-1, नोएडा-201 301, (उ.प्र.)

## INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

Head Office : A-13, Sector-1, Noida-201 301 (U.P.)

Website : www.iwai.gov.in | www.iwai.nic.in

Tel. : +91-120-2544036, 2543972, 2527667, 2448101 Fax : +91-120-2544009, 2544041, 2543973, 2521764

No. 12/IWAI/Estt.R&T/11/2018

To

As per enclosed list

Sub: Filling up of the posts of Chief Engineer on deputation basis in IWAI - reg.

Sir,

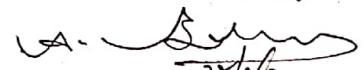
I am directed to invite your kind attention to the enclosed Circular calling for nominations for the below mentioned post/s on deputation/transfer basis for a period of three years as detailed below:

Sl. No. / Post Code	Name of Post/s	Consolidated Pay/Pay-Scale	No. of Post/s (*)	Method of Recruitment
1 / D.2	Chief Engineer	Level 13 in the Pay Matrix as per 7 <sup>th</sup> CPC.	02	Deputation basis one post each for Head Office Noida and Kolkata / transferable to other IWAI, Offices.

(\*) Number of post/s is tentative and may increase and decrease as per requirement of Authority.

It is requested that the applications from willing and eligible officers may be sent to the Authority. The application in the prescribed proforma, along with attested photocopies of the ACR/APAR dossiers for the last five years of the concerned officer(s), Vigilance Clearance and Integrity Certificate, may kindly be sent to the undersigned positively by 09/04/2020.

Yours faithfully

  
(A. Selvakumar)  
Director (Admn. & Vig.)

Enclosures : As stated.





47/C

**भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण**  
**INLAND WATERWAYS AUTHORITY OF INDIA**  
(A Statutory Body under Ministry of Shipping, Govt. of India)  
Head Office, A-13, Sector -1, Noida, U.P -201301

No. 12/IWAI/Estt.R&T/11/2018

Dated 25/02/2020

**CIRCULAR**

Inland Waterways Authority of India (IWAI) invites application from Indian Nationals working in offices of Central/State Governments/Public Sector Undertakings/Statutory or Autonomous bodies for filling up the below mentioned post/s on deputation basis for a period of three years located in Head Office Noida and Kolkata each. The post carry all India transfer liability at IWAI, Offices as detailed below :

Sl. No. / Post Code	Name of Post/s	Consolidated Pay/Pay-Scale	No. of Post/s (*)	Method of Recruitment
1 / D.2	Chief Engineer	Level 13 in the Pay Matrix as per 7 <sup>th</sup> CPC.	02	Deputation basis one post each for Head Office Noida and Kolkata / transferable to other IWAI, Offices.

(\*) Number of post/s is tentative and may increase and decrease as per requirement of Authority.

2) The details of eligibility criteria, age-limit etc. of the aforesaid posts, proposed to be filled up on deputation basis, are as detailed below:

<b>D.2</b>	<b>Chief Engineer</b>
<b><u>Eligibility Criteria :</u></b>	
a) Officers in the Central / State Govt. / Statutory or Autonomous Bodies / Public Sector Undertaking) Holding analogous posts OR Holding post in the next below Level in PB-3 Rs. 15600-39100/- + GP Rs. 7600/- with 5 years regular service; and	
b) Possessing the educational qualifications specified for direct recruits (deputation basis) as under Column 7 of IWAI's Recruitment Rules (R.R.). Period of deputation shall not exceed 5 years.	
<b><u>Essential Qualification :</u></b>	
(i) Degree in Civil / Marine / Mechanical Engineering / Naval Architecture from a recognized University / Institute.	
(ii) 15 years experience in a supervisory capacity including the post in the next below level in investigations, planning, design and construction of marine structure / river engineering works including repair and maintenance OR in various branches of Marine / Mechanical Engineering works including experience in repair and maintenance of harbour crafts OR in Design, Planning and construction of vessels in shipyards or Marine organization concerning design of inland vessels including experience in design of navigational aids etc.	
<b><u>Desirable :</u></b>	
(i) Experience in works connected with Inland Waterways in dredging, river conservancy works, river training, marking of fairway, rules and regulations for safety of shipping and navigation.	
(ii) Experience in the logistics sector.	
<b><u>Age Limit :</u></b> Not exceeding 56 years on the closing date of application.	

## GENERAL INFORMATION

1. The Authority is following Central Govt. Rules & Regulations in service matters. Leased accommodation and medical reimbursement are provided as per rules of the Authority.
2. The post has all India transfer liability.
3. Mere possession of essential qualifications will not entitle a candidate to be selected for the post. The decision of the Authority as to the eligibility of a candidate shall be final and no correspondence in this regard will be entertained.
4. Outstation candidates, if called for the interview shall be paid 3<sup>rd</sup> AC rail fare as per their entitlement for to and fro journey by the shortest route subject to production of proof of journey.
5. Canvassing in any form shall be ground for disqualification.
6. Application should be sent either in Hindi or English duly signed with photograph, attested copies of certificates of educational qualifications, experience, documents in support of claim of SC / ST / OBC / Ex Serviceman etc.
7. Persons working in Central/State Governments/UTs/PSUs/ Statutory or Autonomous Bodies should submit their application through proper channel. If any delay is anticipated, advance copy of the application may be sent so as to reach before the closing date. Incomplete application or applications received after the due date or application not received through proper channel are liable to be rejected.
8. Copies of APAR's ,for the past 5 years (from 2014-2015 onwards) along with vigilance clearance and Integrity certificate are also required to be enclosed.
9. The interested candidates may send their application, within a period of 45 days from the date of publication of this advertisement in Employment News or by 09/04/2020 whichever is later, in a closed envelope superscribing "**Application for the post of Chief Engineer on deputation basis, against Employment Notice No. IWAI/Rectt.02/2020 Dated 14/02/2020**" to the Director (Admn. & Vig.), Inland Waterways Authority of India, A-13, Sector-1, Noida-201 301 (U.P.).

Sd/-

SECRETARY

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## भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

INLAND WATERWAYS AUTHORITY OF INDIA  
(A Statutory Body under Ministry of Shipping, Govt. of India)  
Head Office, A-13, Sector -1, Noida, U.P -201301

### PROFORMA

APPLICATION FOR THE POST OF **CHIEF ENGINEER** (ON DEPUTATION BASIS)

POST CODE : **D.2**

1. Name in full (in Block Letters) :
2. Father's/Husband's Name :
3. Address for communication (with Pin Code, Telephone number & Email ID) :
4. Permanent Address :
5. (a) Date of Birth (in Christian era) :  
(b) Age as on closing date of application :
6. Nationality :
7. Whether belongs to SC/ST/OBC/Ex-Serviceman/PH :
8. Whether working in any Central/State/UT/Autonomous body/PSU/Port Organization/Semi-Govt. :
9. Educational/Professional Qualifications (kindly indicate and enclose copy)
10. Experience: (including present employment)

Self-Attested  
Passport Size  
Photograph

Sl. No.	Name of Employer	Designation of the post held & nature of appointment	Pay scale/ Salary(CDA/IDA)	Date of Joining	Date of Leaving and Reasons for leaving	Nature of Duties performed

11. Languages known :
12. Any other information such as experience, training, publication etc. in support of suitability for the post :

### UNDERTAKING

I hereby solemnly declare that the information given above is true and correct to the best of my knowledge and belief. I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Date.....

Address.....

## **CERTIFICATE**

**(To be filled in by the Parent Office / Department)**

01. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
02. Certified that the candidate is eligible for the post as per conditions mentioned in the advertisement.
03. Certified also that no vigilance case is either pending or being contemplated against the applicant. Integrity of the applicant is also certified.
04. Photocopies of complete and upto date ACR /APAR dossier of the officer for the last five years, from 2014-15 onwards duly attested, on each page enclosed.
05. No major/minor penalty has been imposed on the concerned officer during the preceding ten years.

**Signature**  
**Name & Designation of the Head of the Department /**  
**Authorized Signatory with seal**  
**Telephone Number**



To,

1. The Secretary, Department of Agriculture Research & Education, Ministry of Agriculture, Room No 107 Krishi Bhawan, New Delhi -110001
2. The Secretary, Department of Chemicals & Petrochemicals, Ministry of Chemicals and Fertilizers, A-Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi 110001
3. The Secretary, Ministry of Civil Aviation, Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi -110001
4. The Secretary, Ministry of Coal, A- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi 110001
5. The Secretary, Department of Industrial Policy & Promotion, Ministry of Commerce & Industry, Udyog Bhawan, New Delhi -110001
6. The Secretary, Department of Telecommunications, Ministry of Communications & Information Technology, Sanchar Bhawan, Rafi Marg, New Delhi -110001
7. The Secretary, Department of Posts, Ministry of Communications & Information Technology, Dak Bhawan, Sansad Marg, New Delhi -110001
8. The Secretary, Department of Food and Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, Room no. 169 Krishi Bhawan, New Delhi -110001
9. The Secretary, Ministry of Corporate Affairs, A- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
10. The Secretary, Ministry of Culture, C- Wing Shastri Bhawan, New Delhi-110001
11. The Secretary, Department of Defence, Ministry of Defence, 101 South Block, New Delhi-110001
12. The Secretary, Ministry of Development of North Eastern Region, Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi-110011
13. The Secretary, Ministry of Disinvestment, Room No. 407, 4<sup>th</sup> Floor Block No. 14 CGO Complex, Lodhi Road, New Delhi-110003
14. The Secretary, Ministry of Drinking Water & Sanitation, C- Wing Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110003
15. The Secretary, Ministry of Earth Sciences, Mahasagar Bhawan, Block- 12, CGO Complex, Lodhi Road, New Delhi-110003
16. The Secretary, Ministry of Environment, Forest & Climate Change, Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110003
17. The Secretary, Ministry of External Affairs, South Block, New Delhi-1100011
18. The Secretary, Ministry of Finance, 3<sup>rd</sup> Floor Jeevan Deep Building, Sansad Marg, New Delhi-1100011
19. The Secretary, Ministry of Food Processing Industries, Panchsheel Bhawan, August Kranti Marg, New Delhi-110049
20. The Secretary, Ministry of Health & Family Welfare, C- Wing Nirman Bhawan, New Delhi-110001
21. The Secretary, Ministry of Heavy Industries & Public Enterprises, Udyog Bhawan, New Delhi-110001
22. The Secretary, Ministry of Home Affairs, Room No. 114, North Block, New Delhi-110001

23. The Secretary, Ministry of Housing & Urban Poverty Alleviation, Nirman Bhawan, Maulana Azad Road, New Delhi-110001
24. The Secretary, Ministry of Human Resource Development, C- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
25. The Secretary, Ministry of Information & Broadcasting, Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
26. The Secretary, Department of Justice, Ministry of Law and Justice, A- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
27. The Secretary, Ministry of Mines, C- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
28. The Secretary, Ministry of Micro Small & Medium Enterprises, Udyog Bhawan, Rafi Marg, New Delhi-110011
29. The Secretary, Ministry of Minority Affairs, 11<sup>th</sup> Floor Paryavaran Bhawan, CGO Complex, Lodhi Road, New Delhi-110003
30. The Secretary, Ministry of New & Renewable Energy, Block No. 14 CGO Complex, Lodhi Road, New Delhi-110003
31. The Secretary, Ministry of Overseas Indian Affairs, Akbar Bhawan, Chankyapuri, New Delhi-110021
32. The Secretary, Ministry of Panchayati Raj, Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
33. The Secretary, Ministry of Parliamentary Affairs, Parliament House, Sansad Marg, New Delhi-110001
34. The Secretary, Ministry of Personnel, Public Grievances & Pension, Department of Personnel & Training, North Block, New Delhi-110001
35. The Secretary, Ministry of Petroleum & Natural Gas, A- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
36. The Secretary, Ministry of Power, Shram Shakti Bhawan, Rafi Marg, New Delhi-110001
37. The Secretary, Ministry of Rural Development, Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
38. The Secretary, Ministry of Science and Technology, Technology Bhawan, New Mehrauli Road, New Delhi-110016
39. The Secretary, Ministry of Science and Technology, Department of Biotechnology, 7<sup>th</sup> Floor, Block -2 CGO Complex, Lodhi Road, New Delhi-110003
40. The Secretary, Ministry of Skill Development & Entrepreneurship, 2<sup>nd</sup> Floor Shivaji Stadium Annexe, Shaheed Bhagat Singh Marg, Near Connaught Place, New Delhi-110001
41. The Secretary, Ministry of Social Justice & Empowerment, C-Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
42. The Secretary, Ministry of Statistics and Programme Implementation, Sardar Patel Bhawan, Sansad Marg, New Delhi-110001
43. The Secretary, Ministry of Steel, Udyog Bhawan, Dr. Maulana Azad Road, New Delhi-110001
44. The Secretary, Ministry of Textiles, Udyog Bhawan, Dr. Maulana Azad Road, New Delhi-110001



45. The Secretary, Ministry of Tourism, Transport Bhawan, Sansad Marg, New Delhi-110001
46. The Secretary, Ministry of Tribal Affairs, Room 738 Shastri Bhawan A- Wing, New Delhi-110001
47. The Secretary, Ministry of Urban Development, Nirman Bhawan C- Wing, Dr. Maulana Azad Road, New Delhi-110001
48. The Secretary, Ministry of Water Resources, River Development and Ganga Rejuvenation, Room No 412 Shram Shakti Bhawan, Rafi Marg, New Delhi-110001
49. The Secretary, Ministry of Women and Child Development, Shastri Bhawan A – Wing, Dr. Rajendra Prasad Road, New Delhi-110001
50. The Secretary, Ministry of Youth Affairs and Sports, C- Wing Shastri Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001
51. Chairman, Central Board of Direct Taxes, North Block, New Delhi-110001.
52. Chief Secretary, Government of Arunachal Pradesh, Secretariat, Itanagar -791111.
53. Chief Secretary, Government of Assam Secretariat Block –C 3<sup>rd</sup> Floor, Dispur, Guwahati-781006
54. Chief Secretary, Government of Bihar, Old Secretariat, Rajbansi Nagar, Patna, Bihar - 800015
55. Chief Secretary, Government of Chhattisgarh D K S Bhavan Mantralay Raipur -492001
56. Chief Secretary, Government of Goa, Secretariat, Porvorim, Goa- 403001
57. Chief Secretary, Government of Gujarat, Block No.1, 3<sup>rd</sup> Floor, New Sachivalaya Complex, Gandhi Nagar-382010
58. Chief Secretary, Government of Haryana, Secretariat, Chandigarh -160001
59. Chief Secretary, Government of Himachal Pradesh Secretariat Shimla -171001
60. Chief Secretary, Government of Andhra Pradesh Secretariat Hyderabad-500022
61. Chief Secretary, Government of Jammu & Kashmir, Civil Secretariat, Srinagar-190001
62. Chief Secretary, Government of Jharkhand, Secretariat, Ranchi – 834001
63. Chief Secretary, Government of Karnataka 3<sup>rd</sup> Floor, Vidhan Sabha Secretariat, Bangalore -560001
64. Chief Secretary, Government of Kerala Secretariat, Thiruvanthapuram -695001
65. Chief Secretary, Government of Maharashtra, 5<sup>th</sup> Floor Main Building Mantralaya, Mumbai-400032
66. Chief Secretary, Government of Madhya Pradesh, Vallabh Bhawan Mantralaya, Bhopal- 462003
67. Chief Secretary, Government of Manipur, Room No.171, South Block Secretariat, Imphal -795001
68. Chief Secretary, Government of Meghalaya, Main Secretariat Building, Shillong-793001
69. Chief Secretary, Government of Mizoram, Civil Secretariat Block- C, Aizawl-796001
70. Chief Secretary, Government of Nagaland Secretariat Kohima -797001
71. Chief Secretary, Government of NCT of Delhi, New Secretariat Building, I. P. Estate, New Delhi-110002
72. Chief Secretary, Government of Odisha Secretariat, Bhubaneswar-751001
73. Chief Secretary, Government of Puducherry, Secretariat 1, Beach Road, Puducherry-605001
74. Chief Secretary, Government of Punjab, Punjab Civil Secretariat, Chandigarh -160001

75. Chief Secretary, Government of Rajasthan Secretariat, Jaipur- 302005
76. Chief Secretary, Government of Sikkim Secretariat, Gangtok -737101
77. Chief Secretary, Government of Tamil Nadu Secretariat, Chennai -600009
78. Chief Secretary, Government of Telangana Secretariat, Hyderabad -500022
79. Chief Secretary, Government of Tripura, Civil Secretariat, Agartala -799001
80. Chief Secretary, Government of Uttar Pradesh, Lal Bahadur Shastri Bhawan, UP Secretariat, Lucknow-226001
81. Chief Secretary, Government of Uttarakhand, Uttarakhand Secretariat, 4B Subhash Road, Dehradun -248001
82. Chief Secretary, Government of West Bengal, Writers Building, Kolkata-700001
83. Chief Secretary, Government of U. T. of Andaman & Nicobar Islands, Secretariat Port Blair, Andaman -744101
84. Adviser to Administrator, U. T. of Chandigarh Secretariat, Sector 9 Chandigarh-160001.
85. Administrator Union Territory, Dadra & Nagar Haveli Secretariat, Silvassa-3962305
86. Administrator U.T, Daman & Diu Secretariat, Moti, Daman-396220
87. Administrator U.T, Lakshadweep Secretariat, Lakshadweep House, Kavratti-682555
88. The Chairman, Kolkata Port Trust, 15 Strand Road, Kolkata -700001 West Bengal .
89. The Chairman, Chennai Port Trust, 1 Rajaji Selai, Chennai -600001
90. The Chairman, Jawaharlal Nehru Port Trust, Admn. Building, Sheva Uran, Navi Mumbai
91. The Chairman, Kandla Port Trust, Sector -8 Gandhiham, Gujarat- 370201
92. The Chairman, Mormugoa Sada Vasco da Gama Goa -403804
93. The Chairman, Mumbai Port Trust, Port House, Shoorji Vallabhadas Marg, Mumbai-400001
94. The Chairman, New Mangalore Port Trust, Near Panambur Beach, Panambur Mangaluru, Karnataka -575006.
95. The Chairman, Paradip Port Trust, Paradip Port -754142 Odisha.
96. The Chairman, VOC Port Trust, Tuticorin-628004 Tamil Nadu.
97. The Chairman, Visakhapatnam Port Trust, Police Colony Road, Nearby Children's Park Srinivasa Nagar, Madhavadhara, Visakhapatnam, Andhra Pradesh-530008.
98. The Chairman, Cochin Port Trust, Willingdon Island, Cochin -682009.
99. The Chairman, Kamarajar Port Limited, Puzhuthivakkam Madipakkam, Chennai, Tamil Nadu
100. The Chairman, Gujarat Maritime Board, Sector 10A, Gandhinagar, Gujarat -382010
101. The Shipping Corporation of India, 5<sup>th</sup> Floor Shipping House, 245 Madame Cama Road, Mumbai -440021
102. The Chairman, Directorate General of Shipping, 9<sup>th</sup> Floor Beta Building, i-Think Techno Campus, Kanjurmarg, East Mumbai-400042.
103. The Chairman, Minor Ports Survey Organisation(MPSO), 2<sup>nd</sup> Floor, Kendriya Sadan, Sector -10 CBD Belapur, Navi Mumbai -400614.
104. The Director General, Council of Scientific and Industrial Research(CSIR) Anusandhan Bhawan, 2 Rafi Marg, New Delhi -110001.
105. The Chairman, National Institute of Ocean Technology Velacherry-Tambaram Main Road, Narayanpuram, Palikaranai, Chennai -601100 Tamil Nadu.
106. The Chairman, Central Institute of Costal Engineering, Abshot Layout, Vasanth Nagar, Bengaluru -560051 Karnataka.





# राष्ट्रीय जल विकास अभिकरण

जल शक्ति मंत्रालय, भारत सरकार

(जल संसाधन, नदी विकास और गंगा संरक्षण विभाग)

**National Water Development Agency**

Ministry of Jal Shakti, Government of India

(Department of Water Resources, River Development and Ganga Rejuvenation)

SPEED



15 YEARS OF CELEBRATING THE MAHATMA

466/C

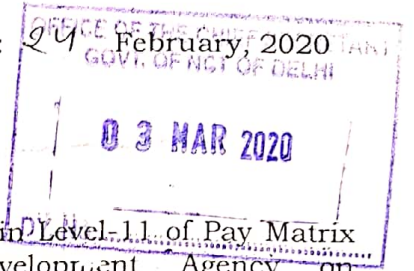
F.No. 5/10 /2019-Admin. / 4-53 MAR 2020

Date: 24 February, 2020

To

(As per list enclosed)

Dr. No. 545/2020/9383



Sub: Filling up the post of Deputy Director (Hydrology) in Level-11 of Pay Matrix (Rs.67700-208700/-) in National Water Development Agency on promotion/deputation (Including Short Term Contract)

Sir/Madam,

It is proposed to fill up one post of Deputy Director (Hydrology) in Level-11 of Pay Matrix (Rs.67700-208700/-) in National Water Development Agency by promotion/deputation (Including Short Term Contract) from amongst the suitable and willing officers under the Ministries/ Departments of the Central/State Govts./Union Territories/Public Sector Undertakings/Semi Govt./Statutory/Autonomous Organizations/Engineering Universities/Research and Development Organizations:-

- holding analogous post on regular basis in the parent cadre/department, or
  - with 5 years of regular service in the grade rendered after appointment thereto on regular basis in the Level-10 (Rs.56100-177500/-) of Pay Matrix or equivalent in the parent cadre/department, or
  - with 7 years of regular service in the grade rendered after appointment thereto on regular basis in the Level-7 (Rs.44900-142400/-) of Pay Matrix or equivalent in the parent cadre/department, and
- (b) possessing a Degree in Civil Engineering/Master's degree in Maths/Computer Science/Physics/Statistics with specialization in Hydrology/Post Graduate in Hydrology/Water Resources from a reorganized University or equivalent.

## Note:

- The Departmental Assistant Director (Hydrology) with 5 years regular service in the grade will also be considered alongwith outside candidates. In case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.
- The departmental officers in the feeder grade who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.
- Period of deputation (Including Short Term Contract) including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of Central Government shall ordinarily not exceed 3 years. The maximum age limit for appointment on deputation (Including Short Term Contract) shall not exceed 56 years as on the closing date for receipt of application.

Contd....2/-

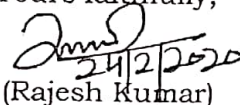
4. The organization setup and other details can be seen on website <http://nwda.gov.in>.

5. It may further be noted that appointment on deputation of the official will be on Standard Foreign Service terms and conditions for a period of 03 years. The pay of the officers selected on deputation will be regulated in accordance with the provisions contained in the Department of Personnel and Training O. M. No. 6/08/2009-Estt (Pay-II) dated 17.06.2010 and as amended from time to time. The officer selected will not be eligible for General Pool Accommodation allotted by the Government. The Officer selected for appointment to the post will not be considered for permanent absorption.

6. The willing officers, who fulfill the requisite qualification and experience for the post, may forward his/her application in the enclosed format duly certified by the Competent Authority, along with their up to date Annual Performance Appraisal Report Dossiers (last 5 years ending with 2019) and Vigilance Clearance Certificate to the **Director (Admn.), National Water Development Agency, 18-20, Community Centre, Saket, New Delhi-110017** so as to reach within a period of 15 days from the date of publication of the advertisement in the Employment News/Rojgar Samachar for further action. The candidates, once selected for the post, will not be allowed to withdraw their candidature subsequently. The incomplete applications received will not be entertained.

Encl: As above

Yours faithfully,

  
(Rajesh Kumar)

Dy. Director (Admn.)

Copy to:-

1. All Ministries of Government of India (as per list enclosed).
2. All State/Union Territory Governments (as per list enclosed).
3. Chief Engineer (South) / (North), NWDA, Hyderabad / Lucknow.
4. Director (MDU), NWDA, Saket, New Delhi for uploading on NWDA website.
5. Technical Director, NIC, D/o WR, RD & GR, Shram Shakti Bhawan, New Delhi, with the request to upload the above circular on the website of D/o WR, RD, & GR.
6. Under Secretary (CS-I), Department of Personnel & Training, 2<sup>nd</sup> Floor Lok Nayak Bhawan, Khan Market, New Delhi, with the request to give publicity of the above circular through DoPT website.
7. Notice Board, NWDA, Saket, Palika Bhawan, New Delhi.



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BIO-DATA

Name of the post applied for :-					
1.	Name and Address (in Block Letters)	:			
2.	Date of Birth (in Christian era)	:			
3.	(i) Date of entry into service	:			
	(ii) Date of retirement under Central/State Government Rules	:			
4.	Educational Qualifications	:			
5.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)				
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular			Qualifications/ experience possessed by the officer		
<b>Essential</b>			<b>Essential</b>		
(A) Qualification			(A) Qualification		
(B) Experience			(B) Experience		
<b>Desirable</b>			<b>Desirable</b>		
(A) Qualification			(A) Qualification		
(B) Experience			(B) Experience		
5.1	<b>Note:</b> This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.				
5.2	In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated by the candidate.				
6.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.		:		
6.1	<b>Note:</b> Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Biodata) with reference to the post applied.				
7.	Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.				
Office/ Institution		Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular
					Nature of Duties (in detail) highlighting experience required

				basis	for the post applied for
<p>• Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;</p>					
Office/ Institution		Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme		From	To
8.	Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent			:	
9.	In case the present employment is held on deputation/contract basis, please state			:	
(a) The date of initial appointment		(b) Period of appointment on deputation/ contract	(c) Name of the parent office/organization to which the applicant belongs.	(d) Name of the post and Pay of the post held in Substantive capacity in the Parent organisation	
9.1	<p><b>Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p>				
9.2	<p><b>Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation.</p>				
10.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			:	
11.	<p><b>Additional details about present employment:</b> Please state whether working under (indicate the name of your employer against the relevant column)</p>			:	
(a)	Central Government			:	
(b)	State Government			:	
(c)	Autonomous Organization			:	
(d)	Government Undertaking			:	
(e)	Universities			:	
(f)	Others			:	



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	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	:	
13.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	:	
14.	Total emoluments per month now drawn		
	Basic Pay in the PB	Grade Pay	Total Emoluments
15.	In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)	Total Emoluments
16.A	Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to	:	
	(i) additional academic qualifications	:	
	(ii) professional training and	:	
	(iii) work experience over and above prescribed in the Vacancy Circular/Advertisement (Note: Enclose a separate sheet, if the space is insufficient)	:	
16.B	Achievements: The candidates are requested to indicate information with regard to;		
	(i) Research publications and reports and special projects	:	
	(ii) Awards/ Scholarships/ Official Appreciation	:	
	(iii) Affiliation with the professional bodies/ institutions/ societies and;	:	
	(iv) Patents registered in own name or achieved for the organization	:	
	(v) Any research/ innovative measure involving official recognition	:	
	(vi) any other information. (Note: Enclose a separate sheet if the space is insufficient)	:	



17.	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract) # (The option of 'STC' / 'Absorption' / 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	:	
18.	Whether belongs to SC/ST	:	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address \_\_\_\_\_

Date \_\_\_\_\_

#### **Certification by the Employer/ Cadre Controlling Authority**

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

#### **2. Also certified that;**

(i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt.....

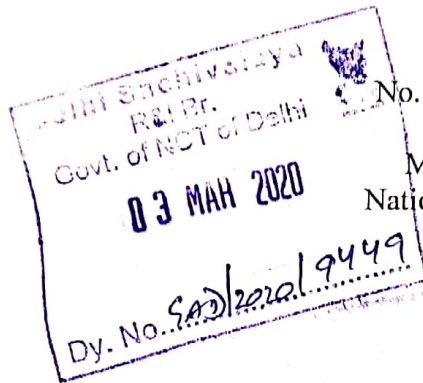
(ii) His/ Her integrity is certified.

(iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed..

(iv) No major/ minor penalty has been imposed on him/ her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

Countersigned

\_\_\_\_\_  
(Employer/ Cadre Controlling Authority with Seal)



No. 35/2/2020-Ad.I(A)/NCRB

Government of India

Ministry of Home Affairs

National Crime Records Bureau

NH-8, Mahipalpur,  
New Delhi-110037

Dated 17 February 2020

To

1. The Secretary to all Ministries/ Departments (including Attached & Subordinate Offices) of the Government of India.
2. The Chief Secretaries to all the State Governments/Union Territories.
3. The Director General/ Inspector General of Police/ Directors of all Central Police Organisations

Subject: Filling up of one (01) post of Jr.Accountant in Crime Records, Administration & Training Division of National Crime Records Bureau on deputation basis.

Sir,

I am directed to say that this Bureau is in the process of filling up one (which may vary) **post of Jr.Accountant** in Level-4 in the Pay Matrix Rs. 25500-81100/- (pre-revised Pay Band-1, Rs. 5200-20200/- plus Grade Pay of Rs. 2400/-) in Crime Records, Administration & Training Division of National Crime Records Bureau on deputation basis.

2. The eligibility condition, experience & job description for the post are given in **Annexure-I**.
3. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

4. Applications of suitable officers who are eligible, willing and can be relieved immediately, if selected, may please be sent to this Bureau [Assistant Director (Admn.), National Crime Records Bureau, Ministry of Home Affairs, NH-8, Mahipalpur, New Delhi-110037] in the prescribed proforma (**Annexure - II**) alongwith APAR Dossiers for the last 5 years of the officials **within a period of 60 days** from the date of publication of advertisement of this circular on Employment News. Applications received after the last date or without APAR Dossiers or otherwise found incomplete will not be considered. While forwarding the application it may also be verified that the particulars furnished by the Officers are correct and no disciplinary case is either pending or contemplated against him/her. The integrity of the Officer may also be certified.

-2-

5. It is requested that wide publicity may be given to the vacancy circular among the eligible officers under your administrative control.

Encl: as above

Yours faithfully,



17/2/2020

(RAJESHWAR LAL)

Assistant Director (Admn)

Tel.No.011-26735521

e-mail: rajeshwar.lal@nic.in



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F. No. 35/2/2020 -Ad. I(A)/NCRB

**ANNEXURE-I****Details in respect of the post of Junior Account in the Crime Records, Administration & Accounts Section of the National Crime Records Bureau, New Delhi.**

- |    |                        |   |   |
|----|------------------------|---|---|
| 1. | Name of the post       | : | Junior Accountant   |
| 2. | Number of Post         | : | One (01)  |
| 3. | Classification         | : | General Central Service Group 'C'<br>Non-Gazetted Non-Ministerial.  |
| 4. | Scale of Pay           | : | Level – 4 in the Pay Matrix Rs. 25500-81100/-<br>(Pre-revised PB-1 Rs. 5200-20200/-<br>+ Grade Pay of Rs. 2400/-).  |
| 5. | Period of deputation   | : | Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/ department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation/ absorption shall not be exceeding 56 years as on the closing date of receipt of applications.                                   |
| 6. | Eligibility conditions | : | Transfer on deputation/Absorption.<br>(a) Officers of the Central Government<br>(i) Holding analogous post on regular Basis in the present cadre or department; or<br>(ii) With <b>eight years</b> service in the post in the level -2 of pay matrix(pre-revised PB-I Rs. 5200-20000/- + Grade Pay of Rs. 1900/- )or equivalent; and<br>(b) Possessing two <b>years</b> experience in Accounts work from a Government organization. |
| 7. | Terms of deputation    | : | The terms and conditions of officer appointed to the post on deputation basis will be regulated in accordance with the Department of Expenditure OM No.1/1/008-IC dated 13 <sup>th</sup> September 2008, DoP&T OM No.6/8/09(Esst)(Pay.II) dated 17.06.2010 and 17.02.2016.  |

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F. No. 35/2/2020 -Ad. I(A)/NCRB

**Annexure-II****BIO-DATA PROFORMA**

1	Name and address (in Block letters)	:	
2	Name of the post held and pay & level in the Pay Matrix including Grade Pay in the pre-revised scale.	:	
3	Date of Birth (in Christian era)	:	
4	Date of joining Govt service and date of retirement under Central/State Government Rules	:	
5	Educational qualification	:	
6	Details of Professional course/ Training Attended, if any.	:	
7	Nature of present employment with date i.e. (i) Ad-hoc basis (ii) Regular basis	: :	
8	In case the present employment is held on deputation basis, please state:- (i) The date of initial appointment in the substantive pay scale in parent cadre. (ii) Date from which appointed on deputation and period of deputation. (iii) Name of parent office/organisation to which you belong. (iv) Name of the office/org. where on deputation.	: : : :	
9	Details of employment in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)		
Office/ Instt./ Orgn	From	To	Scale of pay and Classification (Group) of the post
			Whether held on regular / Ad-hoc basis
			Nature of duties



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F. No. 35/2/2020 -Ad. I(A)/NCRB

10	Date of return from the ex-cadre post previously held	:	
11	Additional information, if any, which you would like to mention in support of your suitability for the post.	:	
12	Whether belong to SC/ST/OBC	:	
13.	Period of experience in Accountants work from a Government organization.	:	
14	Remarks, if any	:	

I have carefully gone through the vacancy circular/advertisement and certify that I have not concealed or misrepresented any information

Signature of the Candidate

Date: \_\_\_\_\_

Address

Countersigned

\_\_\_\_\_  
(Employer with seal)

**CERTIFICATE TO BE FURNISHED BY THE EMPLOYER/HEAD OF OFFICE/  
FORWARDING AUTHORITY**

1. Certified that the particulars furnished by Shri/Smt/Kumari \_\_\_\_\_  
\_\_\_\_\_ are correct and he/she possesses educational qualifications and  
experience mentioned in Annexure-II above.

2. Also certified that:-

- (i) There is no vigilance case pending/contemplated against him/her.
- (ii) His/her complete APARs for the last 5 available years duly attested by an officer of the rank of Under Secretary to the Government of India or equivalent are enclosed.
- (iii) His/her Integrity is beyond doubt.
- (iv) No major/minor penalty has been imposed on him/her during the last 10 years/list of major/minor penalties imposed on him/her during the last 10 years is enclosed.
- (v) The Cadre Clearance from the Cadre Controlling Authority is also enclosed.

Date: \_\_\_\_\_

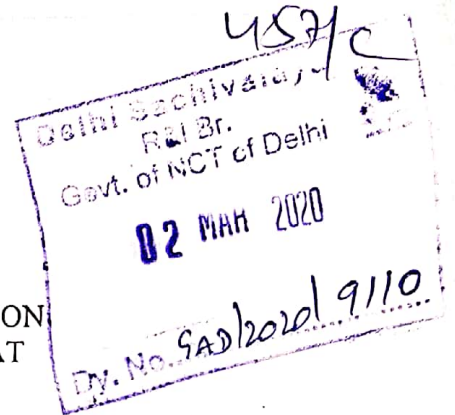
Place: \_\_\_\_\_

Signature  
Name & Designation of Head of office  
Office Seal

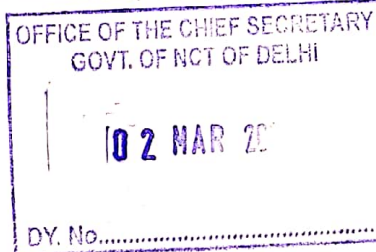


(4)

GOVERNMENT OF INDIA  
MINISTRY OF DEVELOPMENT OF NE REGION  
NORTH EASTERN COUNCIL SECRETARIAT  
NONGRIM HILLS, SHILLONG-793003.



No. ADMN-12015(11)/5/2017-ADMN



Dated: 7<sup>th</sup> February, 2020.

To

As per list.

Subject : Advertisement/Vacancy Circular for filling up one (1) post of Statistician on deputation basis as per the provision of Recruitment Rules in the North Eastern Council Secretariat, Nongrim Hills, Shillong -793 003.


Sir,

With reference to the subject cited above, the undersigned is directed to enclose herewith a copy of the advertisement No.ADMN-12015(11)/5/2017-ADMN Dated: 7<sup>th</sup> February, 2020 for the above mentioned post proposed to be filled up on deputation basis. This advertisement/vacancy circular may please be widely circulated in your Organisation. This advertisement is also being published in the Employment News shortly.

Applications of eligible and willing candidates may be forwarded to the Deputy Secretary (Admn.) within 60 days from the date of publication of the advertisement in the Employment News.

Encl: As above.

Yours faithfully,

  
(L. Beimopha)  
Deputy Secretary (Admn.)  
North Eastern Council Secretariat  
Nongrim Hills, Shillong -793003.  
Ph. No.: 0364-2522647

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**GOVERNMENT OF INDIA  
NORTH EASTERN COUNCIL SECRETARIAT  
MINISTRY OF DEVELOPMENT OF NORTH EASTERN REGION  
NONGRIM HILLS, SHILLONG-793 003.**


No. ADMN-12015(11)/5/2017-ADMN

Dated: Shillong, the 4<sup>th</sup> February, 2020.

The North Eastern Council Secretariat is looking for the services of a suitable officer for filling up the post of Statistician on deputation basis. The pay and other terms and conditions of deputation will be regulated in accordance with DOPT's O.M. No. 6/8/2009-Estt.(Pay II) dated 17.06.2010 as amended from time to time. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation basis immediately so as to reach the Deputy Secretary (Admn.) within 60 days from the date of publication of this advertisement in the Employment News. For eligibility criteria, job requirement, qualifications and experience, as per **Annexure-I**, prescribed format of Curriculum Vitae Proforma as per **Annexure-II** and other necessary details, please visit the NEC website <http://necouncil.gov.in>.

**LIST OF ENCLOSURES TO BE ACCOMPANIED WITH THE APPLICATION.**

1. Application in the prescribed format – Annexure-II duly completed, signed by the candidate, countersigned and sealed by the Cadre/Appointing authority.
2. Attested copies of ACRs for the last 5(five) years duly attested on each page with seal by an officer with the rank of Under Secretary to the Government of India or equivalent.
3. Integrity Certificate.
4. Vigilance Clearance.
5. Major or minor penalty certificate for the last 10 years of his service.
6. A certificate to the effect that the particulars furnished by the candidate have been verified and found correct as per service records.
7. Cadre clearance certificate.

  
(L. Beimopha)  
Deputy Secretary (Admn.)  
North Eastern Council Secretariat  
Nongrim Hills, Shillong -793003.  
Ph. No.: 0364-2522647



**ANNEXURE - I**

1.	(a)	Name of the post	<b>Statistician</b>																			
	(b)	No. of post	1 (one)																			
	(c)	Scale of pay	Rs. 10,000-325-15,200/-(5 <sup>th</sup> CPC)/ [PB-3 Rs.15,600 -39,100 +GP Rs.6,600/-(6 <sup>th</sup> CPC)]. Corresponding to Level 11 of Pay Matrix of the 7 <sup>th</sup> CPC.																			
	(d)	Method of Recruitment and Eligibility Criteria.	<b>Deputation</b> 1. Officers under the Central Government or State Governments or Union Territories :- <table><tr><td>(a)</td><td>(i)</td><td>holding analogous post on regular basis in the parent cadre or department; or</td></tr><tr><td></td><td>(ii)</td><td>with five years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs.8000-13,500/-(5<sup>th</sup> CPC)/[PB-3 Rs.15,600-39,100/- + Grade Pay Rs.5,400/- (6<sup>th</sup> CPC)] corresponding to Level 10 of Pay Matrix of 7<sup>th</sup> CPC or equivalent in the parent cadre or department; or</td></tr><tr><td></td><td>(iii)</td><td>with eight years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs.6500-10,500(5<sup>th</sup> CPC) / [PB-2 Rs.9,300- 34,800/- + Grade Pay 4,600/-(6<sup>th</sup> CPC)] corresponding to Level 7 of Pay Matrix of 7<sup>th</sup> CPC or equivalent in the parent cadre or department; and</td></tr><tr><td></td><td>(b)</td><td>possessing the following educational qualifications and experience :</td></tr><tr><td></td><td>(i)</td><td>Master's degree in Statistics or Operations Research or Mathematics or Commerce or Economics (with Statistics) of a recognised University or equivalent.</td></tr><tr><td></td><td>(ii)</td><td>Five year's experience in compilation, analysis and interpretation of statistical data.</td></tr></table> (Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government, shall ordinarily <u>not exceed three years</u> . The maximum age-limit for appointment by deputation shall be <u>not exceeding 56 years</u> as on the closing date of receipt of applications).		(a)	(i)	holding analogous post on regular basis in the parent cadre or department; or		(ii)	with five years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs.8000-13,500/-(5 <sup>th</sup> CPC)/[PB-3 Rs.15,600-39,100/- + Grade Pay Rs.5,400/- (6 <sup>th</sup> CPC)] corresponding to Level 10 of Pay Matrix of 7 <sup>th</sup> CPC or equivalent in the parent cadre or department; or		(iii)	with eight years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs.6500-10,500(5 <sup>th</sup> CPC) / [PB-2 Rs.9,300- 34,800/- + Grade Pay 4,600/-(6 <sup>th</sup> CPC)] corresponding to Level 7 of Pay Matrix of 7 <sup>th</sup> CPC or equivalent in the parent cadre or department; and		(b)	possessing the following educational qualifications and experience :		(i)	Master's degree in Statistics or Operations Research or Mathematics or Commerce or Economics (with Statistics) of a recognised University or equivalent.		(ii)	Five year's experience in compilation, analysis and interpretation of statistical data.
(a)	(i)	holding analogous post on regular basis in the parent cadre or department; or																				
	(ii)	with five years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs.8000-13,500/-(5 <sup>th</sup> CPC)/[PB-3 Rs.15,600-39,100/- + Grade Pay Rs.5,400/- (6 <sup>th</sup> CPC)] corresponding to Level 10 of Pay Matrix of 7 <sup>th</sup> CPC or equivalent in the parent cadre or department; or																				
	(iii)	with eight years' service in the grade rendered after appointment thereto on regular basis in posts in the scale of pay of Rs.6500-10,500(5 <sup>th</sup> CPC) / [PB-2 Rs.9,300- 34,800/- + Grade Pay 4,600/-(6 <sup>th</sup> CPC)] corresponding to Level 7 of Pay Matrix of 7 <sup>th</sup> CPC or equivalent in the parent cadre or department; and																				
	(b)	possessing the following educational qualifications and experience :																				
	(i)	Master's degree in Statistics or Operations Research or Mathematics or Commerce or Economics (with Statistics) of a recognised University or equivalent.																				
	(ii)	Five year's experience in compilation, analysis and interpretation of statistical data.																				
	(e)	Job requirement	Compilation, analysis and interpretation of statistical data and other tasks as assigned from time to time as per requirement.																			
<b>Note:</b> Candidates who apply for the above post would not be allowed to withdraw their candidature subsequently.																						

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**CURRICULUM VITAE PROFORMA**

**ANNEXURE-II**

1	Name and address (in block letters)	:	
2	Date of birth (in Christian era)	:	
3	Date of retirement under Central/State Govt. rules.	:	
4	Educational qualifications.	:	
5	Name of the post applied for.	:	
6	Present post held with pay scale, Pay band and Grade Pay	:	
7	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).	:	
	Qualification/experience required		Qualification/experience possessed by the officer
	Essential (i)		
	(ii)		
	(iii)		
	Desirable (i)		
	(ii)		
8	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.	:	
9	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.		

Office/Instt./Orgn.	Post Held	From	To	Scale of pay/ Present Basic Pay And Grade Pay	Nature of duties

10	Nature of present employment i.e., ad-hoc or temporary or quasi-permanent or permanent.	:	
11	In case the present employment is held on deputation basis, please state-	:	
	(a) The date of initial appointment.	:	
	(b) Period of appointment on deputation/contract	:	
	(c) Name of the parent office/organization to which you belong.	:	
12	Additional details about present employment. Please state whether working under - (indicate the name of your employer against the relevant column)		
	(a) Central Govt.		
	(b) State Government		
	(c) Union Territory		
	(d) Statutory Organization		
	(e) Autonomous Organizations		
	(f) Government Undertakings		
	(g) Universities		
	(h) Others		
13	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade		

Contd. P/2



14	Are you in Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised pay scale.	:	
15	Total emoluments per month now drawn	:	
16	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training and (iii) work experience over and above prescribed in the vacancy Circular/ Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).	:	
17	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Governments are only eligible for "Absorption".) Candidates of non-Government Organizations are eligible only for Short Term Contract.	:	
18	Whether belongs to SC/ST.	:	
19	Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects, (ii) Awards/ Scholarship/Official Appreciation, (iii) Affiliation with the Professional bodies/institutions/ societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient), if any.	:	
20	Whether the present post held is on substantive basis or on officiating basis or on deputation/ short term contract.	:	
21	If Pay scale/Pay Band with Grade Pay in Sl. no. 6 above is not that of the substantive post held (i.e., that on deputation/short term contract/ACP Scheme upgradation/MACP upgradation), then the substantive pay (with Pay Scale/Pay Band with Grade Pay).	:	
<p>I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.</p>			

Date

Signature of the candidate

Address

Phone No./Mobile No.:

Countersigned (Employer with seal and date)

# Strike out whichever is not applicable.



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**CADRE CLEARANCE CERTIFICATE**

In the event of the selection of Shri/Smti \_\_\_\_\_, he/she will be relieved to join the posts of Statistician on deputation basis in the North Eastern Council Secretariat, Shillong.

Signature:  
Designation of Competent Authority

**VIGILANCE CLEARANCE CERTIFICATE**

Certified that no vigilance case is pending or contemplated against Shri/Smti \_\_\_\_\_ as per record.

Signature:  
Designation of Competent Authority

**MAJOR/MINOR PENALTIES REPORT**

Certified that there is no major or minor penalties imposed on Shri/Smti \_\_\_\_\_ during last 10 years.

Signature:  
Designation of Competent Authority

**INTEGRITY CERTIFICATE**

Service particulars of Shri/Smti \_\_\_\_\_ have been carefully scrutinized and it is certified that there is no doubt of his integrity.

Signature:  
Designation of Competent Authority

**CORRECTNESS CERTIFICATE**

It is certified that the particulars furnished by Shri/Smti \_\_\_\_\_ in his/her application Curriculum Vitae Proforma have been verified and found correct as per Service Records.

Signature:  
Designation of Competent Authority

List of addresses for Statistician:

1. All Ministries/Departments of Govt. of India.
2. The Director (NEC), Ministry of Development of NER, Vigyan Bhavan Annexe, Maulana Azad Road, New Delhi-110011.
3. The Chief Secretary to the Govt. of Assam, Dispur, Guwahati/Govt. of Meghalaya, Shillong/Govt. of Manipur, Imphal/Govt. of Arunachal Pradesh, Itanagar/Govt. of Mizoram, Aizawl/Govt. of Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Odisha, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt. of Karnataka, Bangaluru/ Govt. of Kerala, Thiruvananthapuram/ Govt. of Uttar Pradesh, Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Shimla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Goa, Panaji /Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/ Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry.
4. The Director, Directorate of Economic and Statistics, Govt. of Assam, Dispur, Guwahati/Govt. of Meghalaya, Shillong/Govt. of Manipur, Imphal/Govt. of Arunachal Pradesh, Itanagar/Govt. of Mizoram, Aizawl/Govt. of Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Odisha, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt. of Karnataka, Bangaluru/ Govt. of Kerala, Thiruvananthapuram/ Govt. of Uttar Pradesh, Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Shimla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Goa, Panaji /Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/ Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry.
5. The Director Indian Statistical Institute, Kolkata.
6. The Director Statistics and Surveys Division, Yojana Bhavan, Sansad Marg, New Delhi - 110001.
7. The Director General, Central Statistical Organisation, Govt. of India, New Delhi.
8. The Director, Planning, Govt. of Assam, Dispur, Guwahati/Govt. of Meghalaya, Shillong/Govt. of Manipur, Imphal/Govt. of Arunachal Pradesh, Itanagar/Govt. of Mizoram, Aizawl/Govt. of Nagaland, Kohima/ Govt. of Tripura, Agartala/ Govt. of Sikkim, Gangtok/ Govt. of West Bengal, Kolkata/ Govt. of Odisha, Bhubaneswar/ Govt. of Andhra Pradesh, Hyderabad/ Govt. of Tamil Nadu, Chennai/Govt. of Karnataka, Bangaluru/ Govt. of Kerala, Thiruvananthapuram/ Govt. of Uttar Pradesh, Lucknow/ Govt. of Bihar, Patna/ Govt. of Madhya Pradesh, Bhopal/ Govt. of Gujarat, Ahmedabad/ Govt. of Maharashtra, Mumbai/ Govt. of Rajasthan, Jaipur/ Govt. of Himachal Pradesh, Shimla/ Govt. of Haryana, Chandigarh/ Govt. of Punjab, Chandigarh/ GAD, Jammu & Kashmir, Srinagar/GAD, Ladakh, Leh/Govt. of Goa, Panaji /Govt. of Chattisgarh, Raipur/ Govt. of Uttarakhand, Dehradun/ Govt. Jharkhand, Ranchi/ Govt. of Telengana, Hyderabad/ Govt. of Andaman & Nicobar Islands, Portblair/ Govt. of Lakshadweep, Kavarati/ Govt. of Dadra and Nagar Haveli, Silvassa/Daman and Diu, Daman/ Puducherry, Pondicherry.
9. Director General, DGC&S, M/o Commerce & Industry, 1, Council House Street, Kolkata-700001.
10. Director, CSO (IS Wing), M/o Statistics & Programme Implementation, 1, Council House Street, Kolkata - 700001.
11. Director, IES Cadre, IES Division, Department of Economics Affairs, M/o Finance, Room No. 60, North Block, New Delhi - 110001.
12. Director, ISS Cadre, M/o Statistics & Programme Implementation, Sardar Patel Bhawan, New Delhi - 110001.
13. Sr. Technical Director/Sr. SA, NIC-NEC. NEC Sectt., Shillong. It is requested to upload the advertisement in the NEC Website.



(L. Beimopha)

Deputy Secretary (Admn.)  
North Eastern Council Secretariat

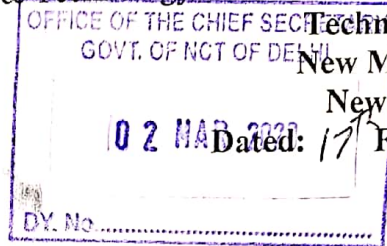
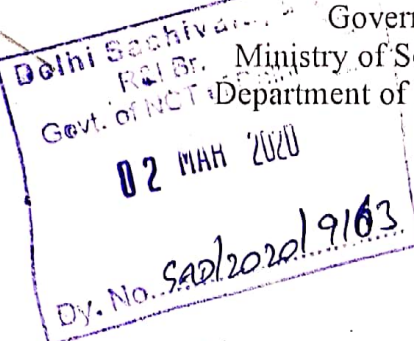


No. A-12039/01/2019-Rectt.

Government of India

Ministry of Science & Technology

Department of Science & Technology



Technology Bhavan,  
New Mehrauli Road,  
New Delhi-110016.  
Dated: 17 February, 2020

To

The Chief Secretaries / Administrators,  
All Ministries / Department, Govt. of India, State Governments / Union  
Territories.

**Subject:-** Filling up of one post of Staff Officer Gp. 'A' Gazetted Non-Ministerial in the  
Department of Science & Technology on deputation (including short-term  
contract).

Sir / Madam,

I am directed to say that this Department is in the process of filling up one post of Staff  
Officer Gp. 'A' Gazetted Non-Ministerial) [Level 11 (Rs. 67700- 208700/-) (Revised)] in the  
Department of Science & Technology on deputation (including short-term contract) basis (Adv.  
No. DST/01/2019-Rectt.).

2. The terms and conditions of appointment will be in accordance with the Department of  
Science & Technology (Staff Officer) Recruitment Rules, 2018.

3. The applications of eligible and willing candidates along with attested copies of ACRs  
for the last five years may be forwarded in the prescribed Curriculum Vitae Proforma through  
proper channel to the Under Secretary (Rectt.), Department of Science and Technology,  
Technology Bhavan, New Mehrauli Road, New Delhi-110016 within 45 days (60 days for  
remote areas) by 5.30 P.M. from publication of this advertisement in the Employment News /  
Rozgar Samachar. While forwarding the applications, the certificate given at the end of the  
Curriculum Vitae Proforma may also be completed.

The particulars of the post to be filled and other details / requirements and prescribed  
Curriculum Vitae Proforma may be downloaded from this Department's website i.e.  
[www.dst.gov.in](http://www.dst.gov.in)

Yours faithfully,

(J. Sivaramakrishnan)

Under Secretary to the Govt. of India

Copy to :

1. All Chief Secretaries States and Union Territories
2. All Ministries / Departments of the Govt. of India. It is requested that wide publicity  
may be given to this Circular in Organisation (s) under their control.
3. Registrars, Central Universities.
4. Survey of India, Dehradun.
5. NATMO, CGO Complex, MSO Building, 7<sup>th</sup> Floor, Salt Lake City, Kolkata.
6. Autonomous / Professional Bodies under DST.
7. Notice Board.



Email

csdelhi@nic.in

**Extension of last date of receipt of application (16.03.2020) for filling up of the post of Director General in Competition Commission of India (CCI), New Delhi, on deputation basis-reg**

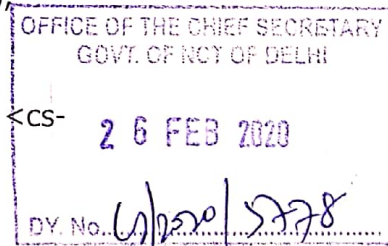
**From :** HarshNathuji Hedao <harsh.hedao@gov.in>

Tue, Feb 25, 2020 05:52 PM

**Subject :** Extension of last date of receipt of application (16.03.2020) for filling up of the post of Director General in Competition Commission of India (CCI), New Delhi, on deputation basis-reg

1 attachment

**To :** cs-ap <cs@ap.gov.in>, cs-arunachal@nic.in, cs-assam <cs-assam@nic.in>, Chief Secretary Bihar <csbihar@nic.in>, Chief Secretary Office <csoffice.cg@gov.in>, Chief Secretary <cs-go@nic.in>, Parimal Rai <parimal.rai@nic.in>, chiefsecretary@gujarat.gov.in, cs@guj@gujarat.gov.in, Keshni Anand Arora IAS <arorakeshni@hry.nic.in>, Shri Anil Kumar Khachi <cs-hp@nic.in>, Dr D K Tiwari <cs-jharkhand@nic.in>, cs@karnataka.gov.in, Chief Secretary, Government of Kerala <chiefsecy@kerala.gov.in>, cs <cs@mp.nic.in>, cs@maharashtra.gov.in, cs-manipur <cs-manipur@nic.in>, cs-meg <cs-meg@nic.in>, cs miz <cs\_miz@rediffmail.com>, cs-mizoram <cs-mizoram@nic.in>, Chief Secretary Nagaland <csngl@nic.in>, Chief Secretary Odisha <csori@nic.in>, Chief Secretary, Punjab <cs@punjabmail.gov.in>, Chief Secretary Punjab <cs@punjab.gov.in>, csraj@rajasthan.gov.in, Prakash <cs-skm@hub.nic.in>, Prakash <cs-skm@nic.in>, cs@tn.gov.in, Chief Secretary <cs@telangana.gov.in>, cs-tripura <cs-tripura@nic.in>, cstripura@gmail.com, CHIEF SECRETARY GoUP <csup@nic.in>, chief secretary <cs-uttarakhand@nic.in>, chiefsecyuk@gmail.com, chiefsec@wb.gov.in, cs-westbengal <cs-westbengal@nic.in>, Chief Secretary Andamans <cs-andaman@nic.in>, admr-chd <admr-chd@nic.in>, Manoj Parida <adviser-chd@nic.in>, devcomdnh@gmail.com, Administrator DD & DNH <administrator-dd-dnh@nic.in>, Shri Vijay Kumar Dev <csdelhi@nic.in>, cs-jandk <cs-jandk@nic.in>, Farooq Khan <lk-admin@nic.in>, Chief Secretary CS, Puducherry <cs.pon@nic.in>, cs pondicherry <cs.pondicherry@nic.in>



Sno to 15  
26.2.20

Secy (Sec)

26/2/2020  
S.P. (S-11)

DS-II  
4/4/2020  
S/CW  
27/2/2020  
Sh. Yashwanth

Dear Sir/Madam

Please see the attachment.

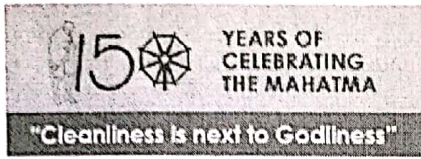
2020

Email

451/C

Regards,

(Harsh Hedao)  
Section Officer, MCA



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— Circular.pdf  
1 MB

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450/C

No. 5/8/2015-CS  
Government of India  
Ministry of Corporate Affairs

5<sup>th</sup> Floor, 'A' Wing,  
Shastri Bhawan, New Delhi  
Dated 25<sup>th</sup> February, 2020

To

1. Secretaries of all Ministries/ Departments of the Govt. of India.
2. All Chief Secretaries to the State Government/Administrators of Union Territories.
3. Chairman, CBDT/Chairman, CBEC.
4. Director CBI/ Director, IB/ Director, National Investigation Agency (NIA).
5. Secretary, CCI/ Registrar, NCLT / Registrar, NCLAT/ Secretary, NFRA, New Delhi.
6. Director, SFIO, New Delhi
7. Enforcement Directorate.

**Subject: Filling up of the post of Director General in the Competition Commission of India (CCI), New Delhi, on deputation basis.**

Sir,

In continuation to this Ministry's vacancy circular of even No. dated 03.02.2020 (copy enclosed) on the subject mentioned above and to state that the last date of the receipt of application is hereby extended up to 16<sup>th</sup> March, 2020.

Yours faithfully,



(Abhijit Phukon)

Director

Tel.No: 2338 4566



449/k

No. 5/8/2015-CS  
Government of India  
Ministry of Corporate Affairs

5<sup>th</sup> Floor, 'A' Wing,  
Shastri Bhawan, New Delhi  
Dated 03<sup>rd</sup> February, 2020

To

1. Secretaries of all Ministries/ Departments of the Govt. of India.
2. All Chief Secretaries to the State Government/Administrators of Union Territories.
3. Chairman, CBDT/Chairman, CBEC.
4. Director CBI/ Director, IB/ Director, National Investigation Agency (NIA).
5. Secretary, CCI/ Registrar, NCLT / Registrar, NCLAT/ Secretary, NFRA, New Delhi.
6. Director, SFIO, New Delhi
7. Enforcement Directorate.

**Subject: Filling up of the post of Director General in the Competition Commission of India (CCI), New Delhi, on deputation basis.**

Sir,

I am directed to convey that this Ministry proposes to fill up the post of Director General in the Competition Commission of India (DG, CCI) in the headquarter located at New Delhi, under the administrative control of this Ministry. The particulars of the post, scale of pay, and the eligibility requirements are set out in Annexure-I.

2. The person to be appointed as Director General shall be a person of integrity and outstanding ability with experience in investigation, and knowledge of accountancy, management, business, public administration, international trade, law or economics.
3. The person selected will be appointed on deputation basis. The pay will be regulated in accordance with the Department of Personnel & Training's OM No. 2/29/91-Estt. (Pay-II) dated 05.01.1994, as amended from time to time. The period of deputation including the period of deputation in the same or some other organization/department of the Central/State Government shall not ordinarily exceed three years as prescribed in para 8.1 of the instructions issued by DoP&T in this regard vide their OM No. 6/8/2009-Estt. (pay-II) dated 17.06.2010. As per DoP&T OM No. AB-14017/11/2017-Rstt.(RR) dated 05.02.2018, the maximum age limit for appointment on deputation basis is 58 years on the closing date of submission of applications.
4. The terms and conditions of the incumbent of the post of DG, CCI will be regulated by Competition Commission of India ( Number of Additional, Joint, Deputy or Assistant Director General other officers and employees, their manner of appointment, qualification, salary, allowances and other terms and conditions of service) Rules, 2009, as amended from time to time.

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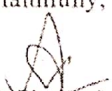
5. The DG, CCI shall be eligible for general pool accommodation till a separate office and residential complex for the Commission is constructed. If he/she has been allotted residential accommodation under general pool, he/she shall be eligible to retain the facility of Government residential accommodation.

6. It is requested that applications of eligible and willing officers, whose services can be spared immediately on selection, may kindly be forwarded in the prescribed proforma at Annexure-II duly accompanied by the following documents, to Shri Abhijit Phukon, Director, Ministry of Corporate Affairs, 'A' Wing, 5<sup>th</sup> Floor, Shastri Bhawan, New Delhi-110001 within three weeks from the date of issue of the vacancy circular, i.e. by 24<sup>th</sup> February, 2020.

- (i) Verification of the particulars of the applicant officer from his/her service records, including vigilance clearance certificates, in the prescribed proforma, appearing at the end of Annexure-II;
- (ii) Attested photocopies of up-to-date Annual Performance Appraisal Reports for the last five years;
- (iii) Integrity Certificate duly signed by an officer not below the rank of Deputy Secretary;
- (iv) Certificate to the effect that no major/ minor penalties have been imposed on the official during the last ten years, duly signed by an officer not below the rank of Deputy Secretary.

7. Applications received only through proper channel would be considered. However, an advance copy of the application should also be sent to the above mentioned address. Incomplete applications in any respect or those not countersigned or not accompanied by the documents/information as mentioned in para 6 above, will not be considered. This vacancy circular is also available at the website of this Ministry, i.e. [www.mca.gov.in](http://www.mca.gov.in) as well as on the website of Competition Commission of India (CCI) i.e. [www.cci.gov.in](http://www.cci.gov.in) and the website of the Department of Personnel & Training (DoP&T) i.e. <http://persmin.gov.in>.

Yours faithfully,

  
(Abhijit Phukon)

Director

Tel.No: 2338 4566

Particulars of the post, scale of pay and eligibility requirement:

1. Name of the Post	Director General, Competition Commission of India (DG, CCI)
2. Scale of Pay & Eligibility	<p>In the Pay Band of Rs. 37,400-67,000/- with Grade Pay of Rs. 10,000/- (Level 14 of 7<sup>th</sup> CPC) or Pay Scale of Rs. 67,000/- (annual increment @ 3%)-79,000/- (or Level 15 of 7<sup>th</sup> CPC)</p> <p>For Pay Band of Rs. 37,400-67,000 + Grade Pay Rs. 10,000/- (Level 14 of 7<sup>th</sup> CPC)</p> <p>(1) Officers of the Central Government or State Government holding:</p> <p>(a) Analogous posts in Central Government/State Government on regular basis; or</p> <p>(b) Posts in Central/State Government with two years' regular service in the Pay Band of Rs. 37,400-67,000 with grade pay of Rs.8,900, (Level 13A of 7<sup>th</sup> CPC) or equivalent;</p> <p>(c) Posts in Central/State Government with three years regular service in the pay band of Rs. 37,400-67,000 with grade pay of Rs. 8,700, (Level 13 of 7<sup>th</sup> CPC) or equivalent; or</p> <p><u>For pay scale 67,000 (annual increment @ 3%)-79,000 (or Level 15 of 7<sup>th</sup> CPC)</u></p> <p>(1) Officers of the Central Government or State Government holding:</p> <p>(a) Analogous posts in Central Government/State Government on regular basis; OR</p> <p>(b) Posts in Central/State Government with three years regular service in the pay band of Rs. 37,400-67,000 with grade pay of Rs. 10,000, (Level 14 of 7<sup>th</sup> CPC) or equivalent;</p> <p>Persons to be considered for appointment should possess integrity and outstanding ability with experience in investigation and knowledge of accountancy, management, business, public administration, international trade, law or economics.</p>



Annexure-IIApplications for the post of Director General, Competition Commission of India (DG, CCI)

1.	Full Name & Designation (in BLOCK letters)	
2.	Date of Birth	
3.	Date of retirement under Central/State Govt. rules	
4.	Educational Qualifications	
5.	Particulars of specialized qualifications and experience, if any	
6.	(a) Present post held (b) Name of the Office/ Organization/Institution (c) Date from which present post held on regular basis. (d) Service to which the officer belongs indicating the batch, in case the applicant belong to an organized service. (e) Scale & Pay of the post (f) Pay in the present post, whether ad-hoc or temporary, or quasi-permanent or permanent. (g) Nature of work handled in the present post. (h) In case the present employment is held on deputation/contract basis, please state:- (i) The date of initial appointment; (ii) Period of appointment on deputation/contract; (iii) Name of the parent office/organization to which the applicant belongs;	

7. Past experience (in chronological order):

Office/Orgn./Instt.	Post held	From	To	Scale of Pay	Nature of duties

8. Remarks:

Place.....

(Signature)

Date .....

Name.....

Contact Tel. No.....

**Certificate**  
(To be furnished by the Employer)

Office.....

1. Certified that the particulars given by Shri/Smt./Km..... have been verified from his service record and found correct.
2. Certified that Shri/Smt./Km..... has rendered..... Years of service in the post of .....in the pay scale of ..... Or equivalent/grade/post.....
3. No vigilance case is either pending or being contemplated against him/her.

Place.....

Signature of the forwarding authority Seal:

Date.....



28/02/2020/4955  
02/03/2020

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NEW DELHI MUNICIPAL COUNCIL  
PALIKA KENDRA: NEW DELHI  
SECRETARY'S ESTT. BRANCH

No. SO (E)/158/SA-I(R)/2020

Dated: 25.02.2020

VACANCY CIRCULAR

To,

1. The Secretary, Ministry of Home Affairs, North Block New Delhi-110001.
2. The Secretary, Department of Personnel & Training, Government of India North Block New Delhi-110001.
3. The Secretary (Services), Govt. of NCT of Delhi, New Delhi
4. The Principal Director (Staff), Office of the CAG of India, Pocket-9, Deen Dayal Upadhyay Marg, New Delhi
5. The Controller General of India, Lok Nayak Bhawan, Lodhi Road, New Delhi
6. The Principal Director Commercial Audit & Ex. Officio Member, Audit Board, Pocket-9, Deen Dayal Upadhyay Marg, New Delhi-110124.
7. The Principal Secretary (Finance), Govt. of NCT of Delhi, Delhi Secretariat, I.P. Estate, New Delhi-110002.
8. The Controller General Defence Accounts, Ulan Batra Road, Palam, Delhi Cantt., New Delhi
9. The Controller General Defence A/Cs, West Block, R.K. Puram, New Delhi.
10. The Director General Postal A/Cs, Department of Post, Dak Bhawan, Sansad Marg, New Delhi.

Subject: Filling up of one post of Additional Deputy Chief Auditor on deputation basis in New Delhi Municipal Council - reg.

Sir,

It is proposed to fill up one post of Additional Deputy Chief Auditor, in pre-revised PB-3: Rs.15600-39100 with Grade Pay of Rs.6600/-(revised in 7<sup>th</sup> CPC Level 11 Matrix Rs.68700-208700), in New Delhi Municipal Council on deputation basis for a period of three years. The period of deputation can be extended/curtailed as per requirement. For the eligibility conditions/details of the post of Additional Deputy Chief Auditor on deputation in NDMC, as per RRs is as under:-

2. Deputation:

Officers of the Central/State Governments/UTs.-

- (i) holding analogous post on regular basis in the parent cadre/departments; or
  - (ii) with five years service in the grade rendered after appointment thereto on a regular basis in pay band-3 Rs. 15600-39100/- with grade pay Rs.5400/- or equivalent in the parent cadre/departments; and
- (b) possessing any one of the following educational qualifications, -
- (i) passed Subordinate Accounts Services examination or equivalent examination conducted by an organised accounts department of the central government; or
  - (ii) successful completion of training in cash, accounts and budget work in the Institute of Secretariat Training and Management or equivalent and possessing five year experience in cash, accounts, budget and audit work.

Contd.../-

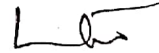
*Note – 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the central government shall ordinarily not to exceed four years the maximum age limit for appointment by deputation shall not be exceeding 56 years on the closing date of receipt of applications.*

*Note – 2: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1st January 2006/the date from which the revised pay structure based on the 6th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/pay scale extended, based on the recommendation of the pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/pay scale, and where this benefit will extend only for the post(s) for which that grade pay/pay scale is the normal replacement grade without any upgradation.*

3. The departmental officers in feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.
4. The circular along with the Proforma (Annexure) may also be downloaded from the NDMC website : [www.ndmc.gov.in](http://www.ndmc.gov.in).
5. Applications alongwith Curriculum Vitae of the candidates and attested copies of their qualifications and experience certificates, APARs for last 05 years, Vigilance/Integrity certificate and cadre clearance must reach through proper channel in the Office of Director (Personnel-I) Room No. 5016, 5th Floor, NDMC, Palika Kendra, Sansad Marg, New Delhi-01 latest by **12.04.2020**. The envelope containing application should be superscripted "APPLICATION FOR THE POST OF ADDITIONAL DEPUTY CHIEF AUDITOR"
6. Applications received after the closing date or without any of the aforesaid documents or otherwise found incomplete or not in the prescribed proforma are liable to be rejected.

Encls. : As above

Yours faithfully,



(R.P. Sati)  
Director (Personnel-I)  
☎ 011-23364210

Copy to :-

1. Jt. Director (IT) is requested to upload the above vacancy circular on the website of NDMC
2. PS to Chairman for information
3. PS to Secretary for information



4431

## ANNEXURE-I

## BIO-DATA CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3.i) Date of entry into service	
ii) Date of retirement under Central/State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer
Essential	Essential
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	Desirable
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualification as mentioned in the RRs by the Administrative Ministry/ Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.	
5.2 In the case of Degree and Post Graduate Qualifications Elective/main Subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Department are to provide their specific comments/views confirming the relevant Essential Qualification/work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	* Pay Band and grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience requested for the post applied for

\* Important: Pay band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay



Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have drawn by the Candidate may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme	From	To

8. Nature of present employment i.e. Ad-hoc of Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/organization to which the applicant belongs.	d) Name of the post and Pay of the post held in substantive capacity in the parent organization
9.1 Note: In case of Officer already on deputation, the application of such officers should be forwarded by the parent cadre/Department along with Cade Clearance, Vigilance Clearance and Integrity Certificate.			
9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column)			
a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			

442/C

13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale		
14. Total emoluments per month now drawn		
Basic Pay in the PB	Grade Pay	Total Emoluments
15. In case the applicant belongs to an Organization which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief/ other Allowances etc., (with break-up details)	Total Emoluments
<b>16.A Additional information</b> , if any relevant to the post you applied for in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)  <b>(Note: Enclose a separate sheet, if the space is insufficient)</b>		
<b>16.B Achievements:</b> The candidates are requested to indicate information with regard to; (i) Research publications and reports and special projects (ii) Awards/Scholarships/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research/innovative measure involving official recognition (vi) any other information. <b>(Note: Enclose a separate sheet if the space is insufficient)</b>		
17. Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis. # (Officers under Central/State Governments are only eligible for "Absorption" Candidates of non-Government Organization are eligible only for Short Term Contract)		

# (The option of STC /Absorption'/Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or " Re-employment").	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Signature of the candidate  
Cadre \_\_\_\_\_  
Email: \_\_\_\_\_  
Mobile \_\_\_\_\_  
Address \_\_\_\_\_

Date \_\_\_\_\_



441/C

**Certification by the Employer /Cadre Controlling Authority**

The information / details provide in the above application by the applicant are true and correct as per the facts available on records. He/ She possess educational qualification and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

**2. Also certified that;**

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt \_\_\_\_\_
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original is enclosed/ photocopies of the of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major /minor penalty has been imposed on him/her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be)

**Countersigned**

**(Employer / Cadre Controlling Authority with Seal)**