

**CHANDIGARH ADMINISTRATION  
(DEPARTMENT OF MEDICAL EDUCATION AND RESEARCH)  
GOVERNMENT REHABILITATION INSTITUTE FOR INTELLECTUAL  
DISABILITIES (GRIID), SECTOR-31-C, CHANDIGARH**

Ph. No.: 0172-2637361, Fax No.: 0172-2637369

Dated, Chandigarh the 30/1/23

To,

1. The Secretary,  
All Ministries/ Departments,  
Government of India.  
(As per list attached)
2. The Chief Secretary,  
All State Government and UTs,  
(As per list attached)



Subject:

Regarding Recruitment to the post of Principal in Government Rehabilitation Institute for Intellectual Disabilities, Sector-31, Chandigarh by composite method [Deputation (Including Short Term Contract) plus Promotion].

Sir,

I am directed to say that it is proposed to fill up the following Group-A (Gazetted) (Non-Ministerial) post in Government Rehabilitation Institute for Intellectual Disabilities (GRIID), Sector-31, Chandigarh under the aegis of the Department of Medical Education & Research, Chandigarh Administration, by way of Composite Method [Deputation (Including Short Term Contract) plus Promotion] through Union Public Service Commission, New Delhi:

Sr. No.	Name of the Post	Classification	Pay Band with Grade Pay	Method of Recruitment	No. of Posts to be filled
1.	Principal	General Central Services, Group 'A', Gazetted, Non-Ministerial	Rs. 15,600-39,100 (Grade Pay Rs.6600)	Composite Method [Deputation (Including Short Term Contract) plus Promotion]	01

The educational and other qualifications, experience etc. required for the above said post are as under:-

**Deputation (ISTC -Including Short Term Contract):**

Officers under Central Government /State Governments/ Union Territory Administrations / Public Sector Undertakings/Universities/ Recognised Research Institutions/ Semi Government or Autonomous Bodies/ Statutory Organizations:

- (a) (i) Holding Analogous post on regular basis in the parent cadre/department ; OR
- (ii) With 5 years service in the grade rendered after appointment thereto on a regular basis in posts in PB-2, Rs 9,300-34,800 with grade pay of Rs. 5,400 or equivalent in the parent cadre or department ; OR
- (iii) With 6 years service in the grade rendered after appointment thereto on a regular basis in posts in PB, Rs. 10,300-34,800/PB-2, Rs. 9300-34,800 with grade pay of Rs. 4,800 or equivalent in the parent cadre or department; and

(b)

Possessing the following educational qualifications and experience:

**Essential:-**

- (i) Master's Degree from a recognized University; and
- (ii) M.Ed. in special Education (Mental Retardation) from a Recognized Institution/ University by RCI; and
- (iii) Five years experience in the field of mental retardation from an RCI recognized Institution.

**Desirable:-**

Ph.D. M.Phil in relevant field/subject.

Note 1: The Departmental Research Assistant in PB Rs. 10,300-34,800 with grade pay of Rs. 4,200 with 10 years' regular service in the grade with requisite educational qualifications shall also be considered along with deputationist and in the event of his/her selection to the post, it shall be treated as promotion.

Note 2: The Period of Deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Central Government shall ordinarily not to exceed four years. The maximum age limit for appointment by Deputation (ISTC) shall be not exceeding 56 years on the closing date of receipt of applications.

**AGE LIMIT:** For appointment by Deputation (including Short-term Contract) not exceeding 56 years as on the closing date of receipt of applications.

Applications complete in all respects from willing and eligible officers, who fulfill the eligibility conditions and who can be spared for taking up the assignment within 30 days of the intimation of their selection, duly signed by the candidate and countersigned by the Head of Office or any other officer authorized to sign alongwith following documents may kindly be sent through proper channel, in the enclosed Curriculum Vitae Proforma (**Annexure 'A'**) alongwith Certificate by Employer (**Annexure 'B'**): -

- (i) Up-to-date Annual Confidential Reports in original of the applicant(s) for the last five years.
- (ii) Integrity Certificate signed by the Head of the Institution.
- (iii) Vigilance Clearance Certificate indicating that no disciplinary proceedings or criminal proceedings are either pending or contemplated against the Officer concerned.
- (iv) Certificate regarding no court case is pending against the officer concerned signed by the Head of the Institution.
- (v) Statement of major/ minor penalties, if any, imposed on the candidate during the last 10 years or a no penalty Certificate, as the case may be.

Applications may be addressed to the Director, Government Rehabilitation Institute for Intellectual Disabilities (GRIID), Sector-31C, Chandigarh-160047.

**Note:** Applications not forwarded through proper channel or those received without the requisite certificates and necessary documents will not be entertained. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

366/C

The above said vacancy is also being published separately in the 'Employment News' and the closing date for receipt of application shall be 60 days from the date of its publication in the 'Employment News'. The details of this advertisement can also be downloaded from our website <http://www.griid.edu.in>.

Yours faithfully,

*Jasbinder Kaur* 27/01/23

**(Dr. Jasbinder Kaur),**  
Director,  
Govt. Rehabilitation Institute  
For Intellectual Disabilities,  
Sector-31C, Chandigarh.

Encls: As Above

Endst. No. GRIID/Estt./223/2023/

Dated:

A copy is forwarded to the following for their information and necessary action:-

1. The Joint Secretary, Government of India, Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi, for similar action. It is requested to kindly circulate the above contents among all the Statutory Bodies/Recognized Research Institutions/Autonomous Bodies/ Public Sector Undertakings also and send the panel of suitable officers for filling up the above said posts in Govt. Rehabilitation Institute for Intellectual Disabilities(GRIID), Sector-31C, Chandigarh, by way of Composite Method [Deputation (Including Short Term Contract) plus Promotion] within two months from the date of issue of this letter. While sending the panel, the aforesaid certificates/documents mentioned at (i) to (iv) may kindly be sent alongwith the names of the recommendees.
2. The Central Surplus Staff Cell, Department of Personnel & Training, Nirvachan Sadan, New Delhi with a request to intimate as to whether any suitable surplus employee who fulfills the norms for the above said post is held on the surplus roll. If so, the name of the said employee may be furnished to the UPSC under intimation to this department otherwise a No Objection Certificate may be issued in this regard.
3. The Director General (Resettlement) Ministry of Defence, West Block, Sector-V, R.K.Puram, New Delhi with a request to intimate as to whether any suitable employee who fulfills the norms for the above said post is held on rolls. If so, the name of the said employee may be furnished to the UPSC under intimation to this department otherwise a No Objection Certificate may be issued in this regard.
4. The Deputy Secretary (ADT-I), Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi-110069.
5. The I.T. Incharge, GRIID, Sector31, Chandigarh upload the same one the official website of GRIID.

*5.1)*  
**(Dr. Jasbinder Kaur),**  
Director,  
Govt. Rehabilitation Institute  
For Intellectual Disabilities,  
Sector-31C, Chandigarh.