

SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002

{<http://services.delhigovt.nic.in>}

F.10(306)/Coord/2018/Vol-II/081516823/416-20

Dated: 31-01-19

To

All HODs/Pr. Secretaries/Secretaries,
Govt. of NCT of Delhi and Autonomous Bodies of Delhi,

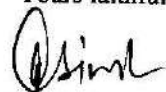
Sir/Madam

I am directed to upload the following letters/vacancy circulars/ Office Memorandums received from Ministries/Departments for circulation. This is for your kind information.

S. NO	Departments	Letter No. & Date	Subject
1.	Ministry of Law & Justice, Legislative Department, GOI	F. No.A.12011/1/2018-VSP(A) Dated: 02.01.2019	Recruitment for one post of Personal Assistant in Vidhi Sahitya Prakashan, Legislative Department, Ministry of Law and Justice in deputation/absorption basis.
2.	Ministry of Personnel, Public Grievances & Pensions, DOPT, GOI	No.9/2/2018-EO (MM-II) Dated: 15/01/2019	Filling up the post of Financial Adviser in National Company Law Tribunal (NCLT) under the Ministry of Corporate Affairs.
3.	Employees Provident Fund Organisation (EPFO), Ministry of Labour & Employment, GOI	No. HRM-VII/I/A-5(2)2017/16481 Dated: 11.01.2019	Filling up of the posts on deputation basis in EPFO.
4.	Department of Personnel & Administrative Reforms, Govt of Manipur	No.25/1/2015-AR (Pt.) Dated: 08.01.2019	Filling up 1(one) Post of Chairperson and 2(two) Posts of Members in the Manipur Lokayukta – Inviting Application.
5.	Ministry of Law & Justice, Legislative Department, GOI	F. No.A.12025(I)/1/2019-Admn.I (LD) Dated: 09.01.2019	Appointment to the Post of Deputy Legislative Counsel (Regional Languages- Gujarati) in the Official Languages Wing, Legislative Department, Ministry of Law and Justice on Deputation Basis.
6.	Ministry of Home Affairs/Grih Mantralaya, IS-II Division/NCB Section, GOI	No. 12014/13/2018-NCB-II Dated: 15.01.2019	Filling up of the post of Deputy Director General (DDG) in Narcotics Control Bureau (NCB) under the Ministry of Home Affairs on deputation basis.

Encls: As above

Yours faithfully



(RANJEET SINGH)

ADDITIONAL SECRETARY (SERVICES)

Dated:

F.10(306)/Coord/2018/Vol-II/081516823/

1. PA to. Secretary (Services)/PA to Special Secretary-I/II, Govt. of NCT of Delhi.
2. Section Officer (Coordination), Services Department with the direction to upload the letter on the website of the Services Department.
3. Section Officer Services-I/II/III



(RANJEET SINGH)

ADDITIONAL SECRETARY (SERVICES)

Subject: [Chiefsecretaries] Filling up the post of Financial Advisor
in National Company Law Tribunal (NCLT) under the
Ministry

To: Chiefsecretaries@ismgr.nic.in

Date: 01/21/19 13:05
From: dirsm@nic.in
Sender: chiefsecretaries-bounces@ismgr.nic.in

23/21/19/23/8

SSC
22/1/19

Dear Sir/Madam

Kindly click on the URL to see the vacancy circular on the above subject. This is for your kind information.

[Click Here to see the details of Vacancy Circular.](#)

Regards,

EO Division

Department of Personnel & Training

Ministry of Personnel, Public Grievances & Pensions
NIC-DOPT,
Room No 11-A,
North Block, New Delhi

Note :

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No. 9/2/2018-EO (MM-II)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(Office of the Establishment Officer)

North Block, New Delhi
Dated, the 15th January, 2019

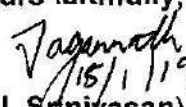
To,

- 1 The Chief Secretaries
All State Governments,
- 2 All Secretaries
Ministries/Departments of Government of India

Subject: Filling up the post of Financial Advisor in National Company Law Tribunal (NCLT) under the Ministry of Corporate Affairs.

This is regarding filling up the post of Financial Advisor in National Company Law Tribunal(NCLT) under the Ministry of Corporate Affairs on deputation basis. The applications were invited for the post vide circular of even number dated 01.10.2018 (copy enclosed).

2. It has been decided to extend the last date for submission of application till 20.02.2019.
3. This may be brought to the notice of all concerned and the application(s) of the eligible candidate(s) may please be forwarded accordingly

Yours faithfully,

(J. Srinivasan)
Director (MM)
Tel: 23092842

To:

1.	Ministry of Corporate Affairs [Shri Riazul Haque Under Secretary]. 5 th Floor, 'A' Wing, Shastri Bhawan, Dr. R P Road, New Delhi-110001 w.r.t. letter No. A-12023/01/2017-AD-IV, dated 4 th September, 2018.
2.	PS to Director(MM) for uploading the circular through bulk e-mail system

No. 9/2/2018-EO (MM-II)

Government of India

Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
(Office of the Establishment Officer)

(50)

North Block, New Delhi
Dated, the 1st October, 2018

To,

1. The Chief Secretaries
All State Governments,
2. All Secretaries
Ministries/Departments of Government of India

Subject: Filling up the post of Financial Adviser in National Company Law Tribunal (NCLT) under the Ministry of Corporate Affairs.

This is in supersession of circular of even number dated 28.08.2018 inviting applications for the post of Financial Adviser in NCLT under the Ministry of Corporate Affairs on deputation basis.

2. Officers of the rank of Deputy Secretary/Director level from the All India Services and from the Organized Group 'A' services of the Government of India, eligible for appointment under Central Staffing Scheme are eligible for the post. The period of deputation is 4/5 years at Deputy Secretary/Director level respectively.
3. The post may be circulated amongst officers eligible to be appointed as Deputy Secretary/Director in the Government of India on priority basis. Names of willing and eligible officers who can be spared may be forwarded to this Department along with cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossiers for the last five years. For officers working in the cadre, it may also be ensured that the 'Cooling off' after a previous stint on deputation, if any, is completed and the officer is eligible for appointment on Central Deputation as per extant instructions.
4. The post is a Non-Central Staffing Scheme post to be filled up through the Civil Services Board (CSB) procedure. It may be noted that no 'Mandatory Posting Certificate' for allotment/retention of Government accommodation would be issued by this office to the officer appointed on the above referred post. However, those officers who have served and are currently serving on Central Staffing Scheme post in Delhi for at least four years and require to retain Government accommodation, would be issued a certificate to the effect that the officer concerned has served for at least four years in a CSS post and he/she needs to retain Government accommodation for his/her tenure on the non-CSS post.
5. It is requested that the application(s) of the eligible candidate(s) may please be forwarded so as to reach this Department by 2nd November, 2018.

Yours faithfully,

J. Srinivasan
(J. Srinivasan)
Director (MM)
Tel: 23092842

To:

1.	Ministry of Corporate Affairs (Shri Riazul Haque Under Secretary). 5 th Floor, 'A' Wing, Shastri Bhawan, Dr. R.P. Road, New Delhi-110001 w.r.t. letter No. A 12023/01/2017-AP-IV, dated 23 rd January, 2018.
2.	PS to Director (MM) for uploading the circular through bulk e-mail system

Bio-Data

1	Name					:	
2	Date of Birth					:	
3	Service					:	
4	Batch					:	
5	Contact Telephone No. (O) (R) (M)						
6	Educational Qualifications					:	
7	Complete Experience/Posting Profile						
Sl. No.	Period	Post held/ Organization	Cadre post/ Deputation post	Place of Posting	Brief Job description		
8	Whether clear from Vigilance angle?					:	YES / NO
9	Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation.					:	
10	Whether the officer is debarred from deputation under the Central Staffing Scheme.					:	YES / NO

11. Certified that the above particulars are correct and complete.

Signature of the applicant

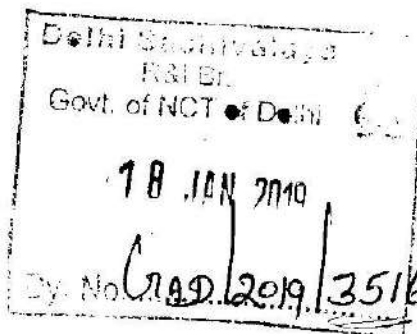
Date: _____

Signature
Name/Designation & Rubber Stamp
of officer certifying the above Particulars

Note:

Columns 1-7 to be filled in by applicant.

Columns 8-11, to be filled in by Ministry/Department concerned.



F.No. A.12011/1/2018-VSP(A)
Government of India
Ministry of Law & Justice
Legislative Department
Vidhi Sahitya Parkashan

I.L.I. Building, Bhagwan Dass Road
New Delhi Dated the 2nd January, 2019

OFFICE MEMORANDUM

Subject:- Recruitment for one post of Personal Assistant in Vidhi Sahitya Parkashan, Legislative Department, Ministry of Law and Justice in deputation/absorption basis.

The undersigned is directed to state that one Group 'B' (Non-Gazetted) post of Personal Assistant in Level 7 of pay matrix of 7th CPC pay scale of Rs. 44900-142400 (pre-revised pay band-2 with scale pay of Rs.9300-34800+ Grade Pay of Rs. 4600) belonging to General Central Service, is to be filled up urgently in the Vidhi Sahitya Parkashan, Legislative Department, Ministry of Law and Justice on usual deputation/absorption terms.

2. The appointment will be made by deputation/absorption basis from among the Officers of the Central Government or State Government or Union Territories :-

(a) (i) Holding analogous post on regular basis in the parent cadre or department; or

(ii) with three years service in the grade rendered after appointment thereto on a regular basis in the post in the scale of pay of Rs. 5000-8000 or equivalent the parent cadre or department; and

(b) possessing the following qualifications and experience:-

Essential

- (i) Passed the Matriculation or equivalent Examination from a recognized Board or University or equivalent; and
(ii) Possessing a speed of 100 words per minute in Hindi Stenography.

Desireable:

- (i) Bachelor's Degree with Hindi as an elective/compulsory subject from a recognized University or equivalent and
(ii) Knowledge of computer operation.

3. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed three years.

28/1/19
Sh. Semid

4. The maximum age limit for appointment by deputation/ absorption shall not exceed 56 years as on the closing date of receipt of applications.

5. Pay of the officer selected for the post will be regulated in accordance with the provisions contained in the Govt. of India, Department of Personnel and Training, O.M. No.2/29/91-Estt. (Pay.II), the 5th January, 1994, as amended from time to time.

6. It is requested that applications in the enclosed proforma (Annexure) from eligible and suitable persons whose service can be spared, if selected, may be forwarded to this Prakashan along with their up-to-date character rolls (for the last five years), vigilance clearance, integrity certificate etc., so as to reach the undersigned within 45 days from the date of its publication in the 'Employment News.' Those who apply for the post will not be allowed to withdraw their names later on.

7. Hindi version is enclosed.

(Debadutta Behera)
Under Secretary to the Govt. Of India

To

1. All Ministries/Department of the Government of India.
2. All Sections in the LD/LA Ministry of Law and Justice.
3. All Sections in the Vidhi Sahitya Prakashan and the Official Languages Wing.
4. The Director, Employment News, Soochna Bhawan, CGO Complex, New Delhi, with the request that this circular may please be published immediately in the forthcoming issue of the Employment News for giving wide publicity. Hindi version of this is enclosed.
5. Incharge, NIC Cell, M/o Law & Justice with request to up-load the circular on the website of this Department.
6. The Under Secretary, CS-II, DoPT, 3rd Floor, Lok Nayak Bhavan, Khan Market, New Delhi-110003 with the request to upload this circular on their website to give it wide publicity.

(Debadutta Behera)
Under Secretary to the Govt. Of India

देवदुता बेहरा/Debadutta Behera
अवर सचिव/Under Secretary
वि.स.स., वि.स./V.S.P., Leg. Dept.
कानून विभाग
Ministry of Law & Justice

ANNEXURE

1. Name of the Officer:
2. Post for which to be considered:
3. Date of Birth:
4. Educational Qualifications:
5. Present post held (with pay scale and date of appointment):
6. Permanent post held:
7. Brief particulars of service with nature of duties performed and experience:
8. Whether officer belongs to Scheduled Caste/Scheduled Tribe community:
9. Present Address:
10. Remarks:

Signature of the Candidate

DEPARTMENTAL ENDORSEMENT

Certified that the information given by Shri/Smt/Ms..... is correct and his/her services, will be spared in the event of his/her selection for appointment by deputation to the post of Personal Assistant in Vidhi Sahitya Prakashan, Legislative Department, Ministry of Law and Justice. He/She is clear from vigilance angle and no major/minor penalty has been imposed on him/her during the last 10 years. It is also certified that there is no doubt about the integrity of officer and cadre clearance in respect of him/her has already been obtained. Copies of last five years Annual Confidential Report in respect of the officer concerned are enclosed.

Signature.....

Name.....

Designation.....

Department.....

Date:

फाइल सं. ए.12011/1/2018-वि.सा.प्र(प्रशा)

भारत सरकार
विधि और न्याय मंत्रालय
विधायी विभाग
विधि साहित्य प्रकाशन

भारतीय विधि संस्थान भवन
भगवानदास मार्ग, नई दिल्ली
तारीख : 01 जनवरी, 2019

सेवा में,

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विषय: विधि साहित्य प्रकाशन, विधायी विभाग, विधि और न्याय मंत्रालय में प्रतिनियुक्ति / आमेलन के आधार पर निजी सहायक के एक पद पर भर्ती।

महोदय,

मुझे यह कहने का निर्देश हुआ है कि विधि और न्याय मंत्रालय, विधायी विभाग, विधि साहित्य प्रकाशन में केन्द्रीय साधारण सेवा से संबंधित सातवें वेतन आयोग के लेवल-7 (पूर्व संघोधित वेतन बैंड-2, 9300-34800 रु. के वेतनमान + ग्रेड वेतन 4600 रु.) के वेतनमान में निजी सहायक समूह 'ख' के एक पद प्रायिक प्रतिनियुक्ति निबंधनों पर शीघ्रतापूर्वक भरे जाने हैं।

2. नियुक्ति केन्द्रीय सरकार/राज्य सरकार या संघ राज्यक्षेत्र या मान्यताप्राप्त अनुसंधान संस्थाओं या विश्वविद्यालयों या पब्लिक सेक्टर उपक्रमों या अल्पसरकारी या कानूनी या स्वशासी संगठनों के अधीन के ऐसे अधिकारियों में से प्रतिनियुक्ति (जिसके अंतर्गत अल्पकालिक सविदा भी है)/ आमेलन के आधार पर की जाएगी:-

(क) (1) जो मूल काडर या विभाग में नियमित आधार पर सदृश पर धारण किए हुए हैं; या

(2) जिन्होंने मूल काडर या विभाग में 5000-8000 रुपये (पूर्व निर्धारित) के या समतुल्य वेतनमान वाले पदों पर नियुक्ति के पश्चात् नियमित आधार पर उस श्रेणी में तीन वर्ष सेवा की है;

(ख) निम्न विहित शैक्षिक अर्हताएं और अनुभव होने चाहिए :-

(1) किसी मान्यताप्राप्त विश्वविद्यालय या बोर्ड से मैट्रिककुलेशन या समतुल्य परीक्षा उत्तीर्ण की हो।

(2) हिन्दी आशुलिपि में 100 शब्द प्रति मिनट की गति रखता हो।

(3) प्रतिनियुक्ति की अवधि, केन्द्रीय सरकार के उसी या किसी अन्य संगठन या विभाग में इस नियुक्ति से ठीक पहले धारित किसी अन्य काडर बाह्य पद पर प्रतिनियुक्ति की अवधि है साधारणतया तीन वर्ष से अधिक नहीं होगी।-


(4) प्रतिनियुक्ति/ आमेलन प नियुक्ति के लिए अधिकतम आयु सीमा 56 वर्ष से अधिक नहीं होगी।

(5) प्रतिनियुक्ति समय-समय पर यथा संशोधित कार्मिक और प्रशिक्षण विभाग के कार्यालय जापन सं. 06/08/2009-स्था(वेतन-2) तारीख 16 जून, 2010 में यथा अंतविष्ट निबंधनों और शर्तों द्वारा शासित होगी।

(6) यह अनुरोध किया जाता है कि ऐसे पात्र व्यक्तियों की, जो अपेक्षित अर्हता पूरी करते हैं और जिनके लिए उपरोक्त पद पर नियुक्ति के लिए विचार किया जा सकता हो और जिन्हें तुरंत सेवामुक्त किया जा सकता हो, विशिष्टियां इसके साथ संलग्न प्रोफार्मा में इस प्रकाशन को उनके पिछले 5 वर्ष की सतर्कता निर्बाधन, निष्ठा प्रमाण-पत्र विगत 10 वर्षों का अशास्ति प्रमाण पत्र (यह समस्त प्रमाण पत्र पृथक कागजों पर दिए जाने चाहिए) और पिछले 5 वर्षों की अधतन वार्षिक गोपनीय रिपोर्ट/वार्षिक व्यक्तिगत मूल्यांकन रिपोर्ट जिसको अवर सचिव के स्तर के नीचे के अधिकारी द्वारा अधिप्रमाणित न किया गया हो, के साथ इस प्रकार भेजें कि वे 'रोजगार समाचार' में प्रकाशन की तारीख से दो माह के अंदर अधोहस्ताक्षरी को प्राप्त हो जाएं।

(7) उन अभ्यर्थियों को, जो उक्त पद के लिए आवेदन करते हैं आवेदन करने के पश्चात् उन्हें नाम वापस लेने के लिए अनुज्ञात नहीं किया जाएगा।

भवदीय

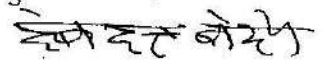

(देबदत्त बेहेरा)

अवर सचिव, भारत सरकार

देबदत्त बेहेरा/Debadutta Behara
अवर सचिव/Under Secretary
वि.स.प्र. वि.वि./V.S.P., Leg. Dept.
विधि और न्याय मंत्रालय
भारत सरकार

प्रति निम्नलिखित को-

1. भारत सरकार के सभी मंत्रालयों/विभागों को इस अनुरोध के साथ कि पद को मंत्रालयों/विभागों को ही उनके संलग्न और अधीनस्थ कार्यालयों व्यापक प्रचार के लिए परिचालित किया जाए।
2. विधि और न्याय मंत्रालय के अधीन विधायी विभाग तथा विधि कार्य विभाग के सभी अनुभाग।
3. विधि साहित्य प्रकाशन और राजभाषा खण्ड के सभी अनुभाग।
4. निदेशक, रोजगार समाचार, सूचना और प्रसारण मंत्रालय, सूचान भवन, सी.जी.ओ. कॉम्प्लैक्स, नई दिल्ली को इस अनुरोध के साथ प्रेषित किया जाता है कि इस परिपत्र को व्यापक प्रचार देने के लिए "रोजगार समाचार" के आगामी अंक में तुरंत प्रकाशित करें। इसका अंग्रेजी पाठ में संलग्न है।
5. प्रभारी, एन.आई.सी. शास्त्री भवन, विधि और न्याय मंत्रालय, विधायी विभाग, से अनुरोध है कि इस जापन को विधायी विभाग के वेबसाइट पर अपलोड करवाएं।


(देबदत्त बेहेरा)

अवर सचिव, भारत सरकार

देबदत्त बेहेरा/Debadutta Behara
अवर सचिव/Under Secretary
वि.स.प्र. वि.वि./V.S.P., Leg. Dept.
विधि और न्याय मंत्रालय
भारत सरकार

प्रोफार्मो

1. अधिकारी का नाम:
2. पद, जिसके लिए विचार किया जाना है:
3. जन्म-तिथि:
4. शैक्षिक अर्हता:
5. वर्तमान धारित पद (नियुक्ति की तारीख वेतनमानन सहित):
6. धारित स्थायी पद:
7. किए गए कार्यों की प्रकृति और अनुभव सहित, सेवा की संक्षिप्त विशिष्टियां:
8. क्या अधिकारी अनुसूचित जाति/अनुसूचित जनजाति:
9. वर्तमान पता:
10. टिप्पणियां:

अभ्यर्थी के हस्ताक्षर

विभागीय पृष्ठांकन

यह प्रमाणित किया जाता है कि श्री/श्रीमती/सुश्री..... निजी सहायक..... द्वारा दी गई जानकारी सही है और विधि साहित्य प्रकाशन, विधायी विभाग, विधि और न्याय मंत्रालय में निजी सहायक के पद पर प्रतिनियुक्ति के आधार पर स्थानांतरण द्वारा नियुक्ति के लिए उनका चयन होने की दशा में उन्हें कार्यमुक्त कर दिया जाएगा। उसके विरुद्ध सतर्कता की दृष्टि से कुछ मामला नहीं है और पिछले दस वर्ष के दौरान उस पर कोई मुख्य/अल्पशास्ति अधिरोपित नहीं की गई है। संबंधित अधिकारी पिछले पांच वर्षों की वार्षिक गोपनीय रिपोर्ट संलग्न हैं।

हस्ताक्षर.....

नाम.....

पदनाम.....

विभाग.....



कर्मचारी भविष्य निधि संगठन
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)
Employees' Provident Fund Organisation
(Ministry of Labour & Employment, Govt. Of India)

DY. No.

मुख्य कार्यालय/ Head Office

भविष्य निधि भवन, 14- भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14-Bhikaji Cama Place, New Delhi-110066
Website: www.epfindia.gov.in, www.epfindia.nic.in

21 JAN 2019
No. HRM-VII/I/A-5(2)2017/16481Date: January 2019
11 JAN 2019**OFFICE MEMORANDUM****Subject:- Filling up of the posts on deputation basis in EPFO.**

Applications are invited from the eligible candidates to fill up the following posts in in the Engineering cadres of Employees' Provident Fund Organization on deputation basis at the following locations :-

Sl. No.	Name of the post	Scale of Pay	No. of posts	Location of the Headquarters for these posts
1.	Chief Engineer (Civil)	Level-13 of Pay Matrix with Grade Pay of Rs. 8700/-	01	Head Office, Delhi.
2.	Executive Engineer (Electrical)	Level-11 of the Pay Matrix with Grade Pay of Rs. 6600/-	01	Head Office, Delhi.
3.	Executive Engineer	Level-11 of the pay Matrix with Grade Pay of Rs. 6600/-	01	Head Office, Delhi.
4.	Assistant Executive Engineer (Civil)	Level-10 of the Pay Matrix with Grade Pay of Rs.5400/-	04	Head Office, Delhi-02 Zonal Office, Mumbai-01 Zonal Office, UP, Kanpur-01
5.	Assistant Executive Engineer (Electrical)	Level-10 of the Pay Matrix with Grade Pay of Rs. 5400/-	01	Head Office, Delhi
6.	Junior Engineer (Civil)	Level-6 of the Pay Matrix with G.P. Rs. 4200/-	22	Head Office, Delhi-04, Zonal Office, Gujarat, Ahmedabad - 01, Zonal Office (DL &UK), Delhi-01, Zonal Office, Karnataka, Bengaluru -02, Zonal Office (MP &CHT), Bhopal-02, Zonal Office, Mumbai-01, Zonal Office, Orissa, Bhubaneswar-01,

				Zonal Office (PB & HP), Chandigarh-02, Zonal Office, Bihar, Patna-01, Zonal Office (Coimbatore)-01 Zonal Office, UP, Kanpur-02 Zonal Office, AP, Vijaywada-01 Zonal Office, WB, Kolkata-01 Zonal Office, TamilNadu, Chennai -01 Zonal Office, Haryana, Faridabad-01.
7.	Junior Engineer (Electrical)	Level-6 Rs. 9300-34800 with Grade Pay of Rs. 4200/-	01	Head Office, Delhi

Note: The number of vacancies and the place of posting are subject to change in exigencies.

2. Eligibility Conditions for the post of Chief Engineer:

A. OFFICERS OF CENTRAL GOVERNMENT:

- (i) Holding analogous post on regular basis in the parent cadre/department or,
- (ii) With Five (05) years regular service in Level 12 of the Pay Matrix with Grade Pay of Rs. 7600/- in the parent cadre/department.
- (iii) Possessing the following educational qualification and experience :-
 - (a) Degree in Civil Engineering from a recognized University or equivalent.
 - (b) 10 years professional experience in Supervisory capacity in planning, designing, construction and maintenance of civil engineering works.

B. FOR ARMED FORCES PERSONNEL:

TRANSFER ON DEPUTATION/RE-EMPLOYMENT (FOR EX-SERVICEMEN)

Armed Forces personnel of the rank of major and above who are due to retire or to be transferred to reserve within a period of one year and have the qualifications and experience prescribed for deputationists under Column (i) to (iii) shall also be considered. If selected, such officers will be given deputation terms upto the date on which they are due for release from the Armed Forces, thereafter they may be continued on re-employment terms. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made, their appointment will be on re-employment basis. (Re-employment upto the date of superannuation with reference to civil posts).

3. Eligibility Conditions for the post of Executive Engineer (Civil /Electrical)

Group 'A'/Group 'B' Civil/Electrical Engineering Officers having qualification of degree in Civil/Electrical Engineering or equivalent and serving under Central Government/State Government/Union Territory Administration, and

- (i) Holding analogous posts; **or**
- (ii) Holding posts in Level 10 of the Pay Matrix with Grade Pay of Rs. 5400/- and having minimum five (05) years regular service in the grade ; **or**
- (iii) Holding posts in Level 8 of the Pay Matrix with Grade Pay of Rs. 4800/- and having minimum eight (08) years regular service in the grade.

4. Eligibility conditions for the post of Assistant Executive Engineer (Civil / Electrical)

Civil/Electrical Engineering Officers under Central Government and State Government/Union Territory Administration; **and**

- (i) Holding analogous posts; **or**
- (ii) Holding posts in Level 8 of the Pay Matrix with Grade Pay Rs. 4800/- and having minimum three (03) years regular service in the grade.

5. Eligibility conditions for the post of Junior Engineer (Civil / Electrical)


Officers of the Central/State Government Departments, Statutory/Autonomous Bodies/Organisations/Public Sector Undertakings under the control of Central Government/State Government; **and**

- i. Holding analogous posts on regular basis; **or**
- ii. With 03 years of regular service in the pre-revised Pay scale of Rs. 5000-150-8000 or equivalent; **and**
- a) Possessing the following educational qualification:
Diploma in Civil/Electrical Engineering from an Institute/Board recognized by the Central Government or equivalent qualification.

6. General conditions and terms of deputation in the Employees' Provident Fund Organisation.

- 1) The Deputation will be governed as per the instructions issued by the Department of Personnel & Training from time to time and also as per the provisions of the Recruitment Rules of the respective cadre and the tenure of deputation will be initially for a period of three (03) years and extendable upto 5 years. The matter of pay and allowances will be governed strictly by the orders of the Central Government for such comparable posts. Preference will be given to the officers whose pay and allowances are governed by the Central Government rules including GPF Rules. The candidates should be holding the analogous post on substantive basis. The appointment in Employees Provident Fund Organization will be further subject to acceptance of the terms and conditions of appointment issued by the Employees Provident Fund Organization, if found necessary. The maximum age limit of the applicant should not be exceeding 56 years as on the closing date of receipt of applications.
- 2) In case the selected official seeks repatriation before completion of two years on deputation, no Transfer TA/DA will be paid on repatriation. Further, if any official seeks repatriation within one year or less, Transfer TA/DA already paid, if any is also liable to be recovered.

- 3) Willing and eligible officers may forward their applications neatly typed in the proforma given in **Annexure-I** and the advance copy of the application should reach the designated officer in HRM Division within 30 days from the date of advertisement. A note shall also be added stating clearly how the candidate finds himself/herself suitable for the post. Preference may be given to the candidates possessing experience in preparation of estimates, planning and designing of civil/electrical engineering works.
- 4) The cadre controlling authority shall forward the application complete in all respect with requisite documents namely APARs, latest Vigilance clearance, Integrity Certificate, list of major/minor penalty imposed, if any, during the last 10 years within 45 days from the date of publication of the advertisement.
- 5) The duties and responsibilities of various Engineering posts in the Organisation requires supervision of physical assets in the form of land & office buildings and their maintenance including monitoring of running projects will be essential duties on need basis. The duties also requires touring to the sites to monitor out-station projects.
- 6) The application through proper channel should reach the EPFO, Head Office within 45 days from the date of publication of the advertisement by the name to Sh. Sanjay Bisht, Regional Provident Fund Commissioner-I(HRM), Bhavishya Nidhi Bhawan, 14 Bhikaiji Cama Place, New Delhi-110066.
- 7) Applications which are not received through proper channel and received after stipulated period will not be considered and rejected. The application should be accompanied with copies of APARs duly attested for the preceding five years and latest Vigilance Clearance, Integrity Certificate and list of major/minor penalty imposed, if any, during the last 10 years. It is to be noted that mere possession of the qualification does not entitle a candidate for appointment to the aforesaid posts on deputation terms. The Employees' Provident Fund Organization reserves the right to reject any application without specifying any reason.


 (Sanjay Bisht)

Regional P.F Commissioner-I (HRM)

To:

1. All Chief Secretaries of all State Government/Union Territories.
2. The Secretary, Ministry of Information & Broadcasting, Govt. of India, New Delhi.
3. The Secretary, Department of Personnel & Training, Govt. of India, New Delhi.
4. The Secretary, Ministry of Communication, Patel Chowk, Sanchar Bhawan, New Delhi-110001.
5. The Secretary, Ministry of Road Transport & Highways, Transport Bhawan, Parliament Street, New Delhi.
6. The Secretary, Ministry of Housing & Urban Affairs, Nirman Bhawan, Maulana Azad Road, New Delhi.
7. The Secretary, Central Board of Exercise & Customs, Department of Revenue, Ministry of Finance, Room No.131, North Block, New Delhi.

8. The Secretary, Central Board of Direct Taxes, Department of Revenue, Ministry of Finance, Room No.154-A, North Block, New Delhi.
9. Directorate General, CPWD, A-Wing, Nirman Bhawan, Maulana Azad Road, New Delhi.
10. Directorate General (Planning), CPWD, A-Wing, Nirman Bhawan, Maulana Azad Road, New Delhi.
11. The Director General, National Informatics Centre, CGO Complex, A-Block, Lodhi Road, New Delhi.
12. The Chairman, Telecom Commission-Cum Secretary, Sanchar Bhawan, New Delhi.
13. The Director General, Defence Research & Development, South Block, New Delhi.
14. The Secretary, Department of Electronics, Electronic Niketan, 6 CGO Complex, New Delhi.
15. The Director, Ministry of Statistics & PI, Sardar Patel Bhawan, Parliament Street, New Delhi.
16. Director General, Central Statistical Organisation, Sardar Patel Bhawan, Sansad Marg, New Delhi.
17. The Registrar General, Census, Mah Singh Road, New Delhi.
18. The Chairman, Railway Board, Rail Bhawan, New Delhi.
19. The Secretary, Department of Science & Technology, Technology Bhawan, New Delhi Mehrauli Road, New Delhi.
20. The Director General, Defence Scientific Information & Documentation Centre, Metcalf House, Timarpur, New Delhi.
21. The Secretary, Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi.
22. Director General, ESIC, Ministry of Labour & Employment, Panchdweep Bhawan, Comrade Inderjeet Gupta Road, New Delhi-110002.

Copy to: (Through EPFO Website)

1. All Addl. CPFCs in the Zones/Director (PDNASS).
2. All Regional P.F. Commissioners/Zonal Training Institutes.
3. Chief Engineer, Head Office.
4. RPFC (ASD) in Head Quarters for necessary action.
5. Chief Vigilance Officer, Head Office for information.
6. RPFC (NDC), Dwarka, New Delhi for uploading the O.M. in the Official website.


 (Sanjay Bisht)
 Regional P.F Commissioner-I (HRM)

PROFORMA FOR APPLICATION

Sl. No.	Details required:	Details furnished
01.	Post Applied for: Separate Application required if applied for more than one post:	
02.	Name, Designation and Complete Postal Address of the Office in which working: along with the Telephone No. and Email I.D.	
03.	Status of the Department: i.e. Whether it is Central Government /State Government and Name of the Ministry/Department:	
03.	Date of Birth (in Christian Era)	
04.	Educational Qualifications:	

05. Details of employment in chronological order (Enclose a Separate Sheet, if required)

Sl. No.	Office/Institute/ Department/ Organisation	Posts Held (Regular)	From	To	Pay and Pay	Band Grade	Period of Experience* and nature of duties

06.	Nature of present Regular employment :	
07.	Nature & extent of other assignments (i.e. Short term, Deputation etc.):	
08.	Total emoluments per month now drawn:	
09.	Additional information, if any, in support of suitability: for the post. Enclose a separate sheet, if the space is insufficient.	
10.	Whether belong to SC/ST/OBC:	
11.	Indicate three choices of stations (in order of preference):	
12.	Particulars of documents enclosed: (indicate in a separate list)	
13.	Also state whether submitted application through proper channel	

Place:
Date:

Signature of the Candidate
Telephone No.:

Certificate (To be given by the Cadre Controlling Authority)

1. Certified that the particulars of the officer as furnished above have been verified and found to be correct.
2. The officer is holding the post / analogous post on regular basis.
3. Certified that no disciplinary proceedings are pending/contemplated against the officer. The Integrity of the Officer is also certified. Copies of APARs for _____ years are enclosed.

Encl:-

Seal.

Signature of the Cadre Controlling Authority/
Head of the Department with

Office Telephone No.

Fax No.

E-Mail Id:

No.25/1/2015-AR (Pt.)
GOVERNMENT OF MANIPUR
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(Administrative Reforms Division)
(Tele: 0385-2450064; e-mail: adm.reforms-mn@gov.in)

Scn
21/1/19

Imphal, the 8th January, 2019

To

1. The Registrar of High Courts;
2. The Chief Secretaries, All States Governments;
3. All Administrative Secretaries,
State Governments Ministries/Departments of Government of India.

17 JAN 2019
17/1/2019/3282
BY: [Signature]

Subject: **Filling up 1(one) post of Chairperson and 2(two) posts of Members in the Manipur Lokayukta – inviting application.**

Sir,

I am directed to enclose this Department's Notification of even No. dated 3rd January, 2019 on the above subject and to request you to take necessary action from your end regarding the advertisement for filling up 1(one) post of Chairperson and 2(two) posts of Members in the Manipur Lokayukta.

Further, it is requested that the application(s) of eligible persons may please be forwarded so as to reach the Chief Secretary/Chairman Search Committee, Manipur Lokayukta, Secretariat (South Block) Babupara, Imphal -795001 Manipur by 5.00p.m. of 30th January, 2019 super scribing the envelope containing the application "Application for the post of Chairperson/Member, Lokayukta".

Encl:- As stated

Yours faithfully,

[Signature]

(Neeta Arambam)

Joint Secretary (AR)
Government of Manipur

Copy to:-

1. The Staff Officer to Chief Secretary (A.R.), Government of Manipur.
2. Guard file.

So tocs
17/1/19
Secy (Ser)
18/1/19
88/1/19
A/S
27/1
So (CN)
Dep
22/1/19
Sh. Samil

No.25/1/ 2015- AR(Pt)
GOVERNMENT OF MANIPUR
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS
(ADMINISTRATIVE REFORMS DIVISION)

NOTIFICATION
Imphal, the 3rd January, 2019.

The Search Committee, Manipur Lokayukta invites applications for filling up 1 (one) post of Chairperson and 2 (two) posts of Members in the Manipur Lokayukta. Out of 2(two) posts of members, 1 (one) member shall be Judicial Member and 1(one) post shall be a member other than Judicial Member as per the following qualifications laid down in the Manipur Lokayukta Act, 2014:

For Chairperson:

A person who has been Chief Justice of a High Court or an eminent person who fulfils the eligibility specified in clause (b) of sub-section(3) of the Manipur Lokayukta Act which is a person of impeccable integrity and outstanding ability having special knowledge and expertise of not less than 25 (twenty-five) years in the matters relating to Anti-corruption policy, public administration, vigilance, finance including insurance and banking, law and management and not less than 50 (fifty) years of age.

For Judicial Member:

A person who is or has been a Judge of a High Court.

For Non Judicial Member:

A person of impeccable integrity and outstanding ability having special knowledge and expertise of not less than 25 (twenty-five) years in the matters relating to Anti-corruption policy, public administration, vigilance, finance including insurance and banking, law and management and not less than 50 (fifty) years of age.

The Chairperson or a Member **shall not** -

- (i) Be a member of Parliament or a member of the Legislature of any State or Union territory;
 - (ii) Be a person convicted of any offence involving moral turpitude;
 - (iii) Be a member of the Panchayat or Municipality or District Council;
 - (iv) Be a person who has been removed or dismissed from the service of the Union or a State, and
 - (v) Hold any office of trust or profit (other than his office as the Chairperson or a Member) or be affiliated with any political party or carry on any business or practice any profession and, accordingly, before he enters upon his office, a person appointed as the Chairperson or a Member, as the case may be, shall, if-
-

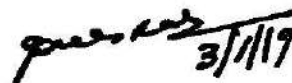
- (a) he holds any office of trust or profit, resign from such office, or
- (b) he is carrying on any business, sever his connection with the conduct and management of such business; or
- (c) he is practising any profession, cease to practise such profession

How to apply:

7. The vacancies have been circulated to the Registrar of the Supreme Court, the Registrar of High Courts, Chief Secretaries of State Governments and Secretaries in Central Government Departments and Ministries, calling for nomination of eligible candidates.

8. All applicants, whether nominated by any of the authorities specified in the preceding paragraph or those who are applying directly in response to the advertisement, must submit their applications in the prescribed proforma which is enclosed. Applications which are not in the prescribed proforma will be summarily rejected.

9. Applications, completed in all respects and duly signed by the applicants, must be addressed to the Chief Secretary/Chairman Search Committee, Manipur Lokayukta, Secretariat(South Block), Babupara, Imphal 795001 and should reach latest by 5.00p.m. on 30th January, 2019. Applications received after this due date will not be considered. This Department will not be responsible for delay/loss of applications, for any reasons whatsoever. The envelope containing the application shall be supercribed "Application for the Post of Chairperson/Member, Lokayukta."


3/1/19

(Dr. J. Suresh Babu, IAS)
Chief Secretary/ Chairman,
Search Committee,
Manipur Lokayukta

Proforma for application for the post of Chairperson & Members of Lokayukta
(Please go through relevant instructions carefully before filling up the proforma)

(No columns in the application should be left blank. Every column should contain complete information as asked for, or indicated "NIL" in case of non-applicability.)

1.	POST APPLIED FOR: (Please indicate whether the Chairperson or the post of Chairperson or for the post of Member, Lokayukta. In case you intend to apply for both the posts, please use separate application forms.)	CHAIRPERSON/MEMBER
2.	In case the application is for the post of Members, please indicate whether the application is for the post of Judicial Member or Non-Judicial Member	JUDICIAL MEMBER/ NON-JUDICIAL MEMBER
3.	Name of the Applicant (Full Name)	
4.	Date of Birth (...../...../.....)	
5.	Whether the applicant belongs to SC/ST/OBC/Minorities or women If yes, please indicate the category	YES/NO (Strike out whichever is not applicable) Scheduled Castes/ Scheduled Tribes/ Other Backward Classes/ minorities/women (Strike out whichever is not applicable)
6.	Present Address:	
7.	Permanent Address:	
8.	Contact Details Telephone No. (with STD) Mobile No. Fax No. E-mail ID	
9.	Educational Qualification	
10.	Area of Eminence	
11.	Present Occupation	

12	Whether nominated applicant or direct applicant (The vacancies have been circulated to the Registrar of the Supreme Court, the Registrar of High Courts, Chief Secretaries of State Governments and Secretaries in the Central Government Departments and Ministries, calling for nomination of eligible candidates. Applicants nominated by these agencies will tick the NOMINATED APPLICANT category. The vacancies have also been advertised to directly invite applications from eligible candidates. Applicants applying directly in response thereof shall be treated as DIRECT APPLICANTS)	DIRECT APPLICANT/NOMINATED APPLICANT
13	In case of direct applicant, furnish details of the person recommending the applicant. (All Direct Applicants must also attach, / original, a letter of recommendation from one eminent person who is or has been associated with vigilance or dealing with anti-corruption issues)	Name of recommender: Major positions held by recommender: Recommender's Achievement:
14	Whether Letter of Recommendation attached	YES/NO (Strike out - whoever is not applicable)
15	Detailed curriculum vitae including work experience and other achievements (Please attach a separate statement)	
16	Detailed justification as to how the applicant fulfils the conditions of eligibility for the post applied for. (Please enclose a statement, where appropriate, not exceeding 200 words)	

DECLARATION

I,.....,the applicant hereinabove, hereby declare that the particulars given above and in the attached statements are true and correct to the best of my knowledge and belief. I also understand that my application is liable to be rejected in case any of the information contained in this application is found incorrect.

Date:

Signature:

Place:

Name:

SSJ
24/1/19

F. No. A-12025(I)/1/2019-Admn.I (LD)
Government of India
Ministry of Law and Justice
Legislative Department

16 JAN 2019

18 JAN 2019

Shastri Bhawan, New Delhi
Dated the 09th January, 2019.

To

The Chief Secretary to the
Government of

18/1/2019/3825

Subject:- Appointment to the post of Deputy Legislative Counsel (Regional Languages- Gujarati) in the Official Languages Wing, Legislative Department, Ministry of Law and Justice on deputation basis.

Sir,

I am directed to circulate the vacancy of Deputy Legislative Counsel (Regional Languages- Gujarati) in the Official Languages Wing, Legislative Department, Ministry of Law and Justice required to be filled up immediately on deputation basis. The post belongs to General Central Service, Group 'A' (Gazetted, Non-Ministerial) and carries Level 12 of Rs. 78800-209200 in the Pay Matrix. The appointment to the post is to be made by deputation of officers in the Central or State Government or Union Territories:-

- (a) (i) holding analogous posts on regular basis in the Parent Cadre or Department; or
(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in Level 11 of Rs. 67700-208700 in the Pay Matrix or equivalent in the Parent Cadre or Department; or
(b) possessing the educational qualifications and experience as prescribed in Annexure-I.

Note(1): The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.)

Note:— For the purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to the 1st January, 2016 or the date from which the revised pay structure based on the recommendations of the Seventh Central Pay Commission has been extended, shall be deemed to be service rendered in the corresponding level in the pay matrix or pay scale extended based on the recommendations of the said Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common level in the pay matrix or pay scale, and where this benefit will extend only for the post(s) for which that level in the pay matrix or pay scale is the normal replacement of the grade without any upgradation.

2. I am to request that the applications in the prescribed form (Annexure-A) of suitable officers who satisfy the educational qualifications and experience and whose services can be spared immediately may be sent to this Department. The final selection of the candidate will be made in consultation with the Union Public Service Commission.

So to ss
18/1/19
Secy (Per)

Q
21/1/19
88 (ST)

24/1
sp (S.N.)

23/1
Gen. Secy

3. The forwarding authorities should also certify (in the format given in Annexure-B) that the entries in the application have been verified from the records and found correct, and that no disciplinary/vigilance proceedings are either pending or contemplated against the applicant and that no major/minor penalties have been imposed on the officer during the last ten years. The forwarding authorities should enclose the up-to-date Confidential Report Dossiers of the applicant for the last five years. The applications along with all necessary documents of the willing officers should reach the undersigned within 60 days from the date of publication of the vacancy in the Employment News.

Yours faithfully,

(R.K. Sharma)

Under Secretary to the Government of India

Ph. No.:- 23385023.

Copy to:-

1. All Ministries/Departments of the Government of India.(for giving wide publicity).
2. Director (Official Languages Wing) / US (Vidhi Sahitya Prakashan) [for giving wide publicity].
3. O.L. Section for Hindi version.

Annexure-I

Essential:

Essential:

A.(i) Master's Degree in Law (LLM) from a University established or incorporated by or under a Central Act; a Provincial Act or a State Act or any institution for higher education deemed to be a University by the Central Government or any other institution or foreign University approved by the Central Government; and

(ii) Should have been a member of State Judicial Service for a period of five years.

or

Should have held a post in the Legal Department of a State Government for five years;

or

Should have been a Central Government servant who has had experience in Legal Affairs for five years;

or

Should have been a qualified legal practitioner who has practised as such for five years;

or

Should have been a teacher of Law for five years in a recognised institution;

or

Should have five years' experience of translation into Gujarati language of statutes, statutory rules and orders in the Central Government or State Government;

or

Should have five years' experience of drafting of statutes in the Central Government or State Government;

Or

B. (i) Bachelor's Degree in Law (LLB) from a University established or incorporated by or under a Central Act; a Provincial Act or a State Act or any institution for higher education deemed to be a University by the Central Government or any other institution or foreign University approved by the Central Government; and

(ii) Should have been a member of State Judicial Service for a period of seven years;

or

Should have held a post in the Legal Department of a State Government for seven years;

or

Should have been a Central Government servant who has had experience in Legal Affairs for seven years;

or

Should have been a qualified legal practitioner who has practised as such for seven years;

or

Should have been a teacher of Law for seven years in a recognised institution;

or

Should have seven years' experience of translation into Gujarati language of statutes, statutory rules and orders in the Central Government or the State Government;

or

Should have seven years' experience of drafting of statutes in the Central Government or the State Government;

(iii) Passed Secondary School Examination or any higher examination from a recognised Board or University or Institution through medium of Gujarati language or had offered Gujarati language as a subject in Secondary School Examination or any higher examination from a recognised Board or University or any institution or foreign University approved by the Central Government.

Note 1— Qualifications are relaxable at the discretion of the Union Public Service Commission, for reasons to be recorded in writing, in case of candidates otherwise well qualified.

Note 2— The qualification(s) regarding experience is/are relaxable at the discretion of the Union Public Service Commission, for reasons to be recorded in writing, in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes, if at any stage of selection the Union Public Service Commission is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

Desirable:

1. Five years' experience of legislative drafting in Gujarati language in Central or State Government.
2. Bachelor's degree from a University established or incorporated by or under a Central Act; a Provincial Act or a State Act or any institution for higher education deemed to be a University by the Central Government or any other institution or foreign University approved by the Central Government with Gujarati as a subject or medium at degree level.

Annexure B

(Certificate to be furnished by the Employer/Head of office/Forwarding authority)

Certified that the particulars furnished by ----- are correct and he/she possesses educational qualifications and experience mentioned in vacancy circular. It is also certified that-

- (i) There is no vigilance or disciplinary case pending/contemplated against Sh. /Smt. -----.
- (ii) His/her integrity is certified.
- (iii) His/her CR/APAR dossier in original is enclosed/photocopies of the ACRs/APAR for the last five years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.
- (iv) "No major/minor penalty has been imposed on him/her during the last ten years."
- (v) A list of major/minor penalties imposed on him/her last ten years is enclosed.

Signature-----

Name and Designation-----

Tel. No. -----

Office Seal

List of enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.

(Strike out which is not applicable)

APPLICATION FOR THE POST OF DEPUTY LEGISLATIVE COUNSEL (RL-GUJARATI)**CURRICULUM VITAE PROFORMA**

1. Name and Address
(In Block Letters)
2. Date of Birth
(in Christian era)
3. Date of retirement under
Central/State Government Rules
4. Educational Qualifications
5. Whether Educational and other qualifications
required for the post are satisfied. (If any
Qualification has been treated as equivalent to
the one prescribed in the Rules, state the
authority for the same)

Qualifications/Experience
requiredQualifications/Experience
possessed by the officer

Essential

- 1)
- 2)
- 3)
- 1)
- 2)

Desired

6. Please State clearly whether in the light of
entries made by you above, you meet the
requirement of the post.
7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if
the space below is insufficient

Office/Institution	Post held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)
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8. Nature of present employment i.e. Ad-hoc of Temporary or Quasi-Permanent or Permanent
 9. In case the present employment is held on deputation/contract basis, please state:-
 - a) The date of initial appointment.
 - b) Period of appointment on deputation/contract.
 - c) Name of the parent office/organisation to which you belong.
 10. Additional details about present employment
Please state whether working under (indicate the name of your employer against the relevant column)
 - a) Central Govt.
 - b) State Govt.
 11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
 12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
 13. Total emoluments per month now drawn
 14. Additional information, if any, which you would like to mention in support of your suitability for the post.
(This among other things may provide information with regard to (i) additional academic qualifications (ii) Professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement)(Note: Enclose a separate sheet, if the space is insufficient).
 15. Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis (Officers under Central/ State Governments are only eligible for "Absorption" Candidates of non-Government Organisations are eligible only for Short Term Contract).
-

16. Whether belongs to SC/ST
17. Remarks: (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) Awards / Scholarship / Official Appreciation (iii) Affiliation with the professional bodies/ institutions/ societies and (iv) any other information

(Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidates

Date _____

Address _____

Certified that the particulars furnished by the officer are correct. In the event of selection, services of the officer will be spared immediately.

Countersigned
Head of Department/Competent Authority

No. I-12014/13/2018-NCB-II
Government of India/Bharat Sarkar
Ministry of Home Affairs/Grih Mantralaya
IS-II Division/ NCB Section

Room No-10, 2nd floor,
Major Dhyan Chand National Stadium,
India Gate, New Delhi-110002
Dated, the 11 January, 2019

Subject: Filling up of the post of Deputy Director General (DDG) in Narcotics Control Bureau (NCB) under the Ministry of Home Affairs on deputation basis.

It has been proposed to fill up One(01) post of Deputy Director General in Narcotics Control Bureau, under Ministry of Home Affairs on deputation basis. The number of vacancies is subject to change/ variation. The post is in the revised pay structure of Level-14 as per 7th CPC Pay Matrix. The terms and conditions of deputation will be governed by the Department of Personnel & Training issued vide OM. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 & OM No. 2/6/2016-Estt. (Pay-II) dated 17.02.2016 as amended from time to time. The period of deputation including deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not exceed 5 (five) years. The maximum age for appointment on deputation shall not exceed 56 years, as on the closing date of receipt of application.

2. As per the Recruitment Rules for the post, the officers of All India Services and other Group 'A' Central Services possessing 5 year experience in Enforcement of Regulatory Laws/ investigation of economic and criminal offences and collection of intelligence relating thereto, and fulfilling the following conditions are eligible for consideration:

- (i) Holding analogous post on a regular basis; or
- (ii) Approved for appointment to posts in the scale of pay of Rs. 18400-500-22400 or equivalent (Pay Band-4, Rs.37,400-67,000/- with Grade Pay of Rs.10,000/- or equivalent in the 6th CPC/level 14 in the 7th CPC Pay matrix).

3. It is requested that the vacancies mentioned in para 1 above may be circulated to all eligible officers and applications in the enclosed format, from such eligible officers who could be spared immediately in the event of their selection, may be forwarded to the undersigned along with the following documents within sixty(60) days from the issue of this circular:-

- (i) Attested copies of Annual Confidential Reports for the last 5 (five) years and preferably upto the year 2017-18 duly attested by an officer not below the rank of Under Secretary to the Government of India or equivalent.
- (ii) Cadre Clearance incorporating that in the event of his/her selection, he/she will be relieved to join the post of Deputy Director General in Narcotics Control Bureau on deputation basis.
- (iii) Vigilance Clearance Certificate as per proforma.
- (iv) Integrity Certificate.
- (v) A certificate to the effect that no Major/Minor Penalty has been imposed upon the candidate during the last 10 (ten) years.

4. It may be noted that in the event of selection, the concerned officer will not be permitted to withdraw his candidature.

(2)

Punya Salila
(Punya Salila Srivastava)
Joint Secretary (IS-II)
Tel: 23092785

To

- ✓ 1. All Ministries/Departments of Government of India.
2. The Ministry of Personnel, Pension and Public Grievances, Department of Personnel and Training, EO-SM Division, North Block, New Delhi.
- ✓ 3. Chief Secretaries of all States/Union Territories.
4. Chairman, CBDT, North Block, New Delhi.
5. Member (P&V), Central Board of Excise and Customs, Department of Revenue, North Block, New Delhi.
6. Additional Secretary (Police), Police Division, MHA, North Block, New Delhi.

Copy to :-

1. Deputy Director (Admn), Narcotics Control Bureau, West Block No. 1, R K Puram, New Delhi- It is requested that the circular may be got published in the ensuing issue of Employment News positively under intimation to this Ministry. It is also requested that the circular may be uploaded on website of NCB.
2. Section Officer (IT), NIC, MHA- It is requested that the circular may be uploaded on the website of MHA.
3. Joint Secretary (Admn), DOP&T, Ministry of Personnel, Public Grievances and Pension, North Block, Central Secretariat, New Delhi, 110001 with a request to upload the circular on its website.

BIO- DATA/ CURRICULUM VITAE PROFORMA**(APPLICATION FOR THE POST OF DEPUTY DIRECTOR GENERAL IN NARCOTICS
CONTROL BUREAU (NCB) ON DEPUTATION BASIS)**

1	i) Name & Address (in Block Letters)	
	ii) Father's/Spouse Name	
2	Date of Birth (in Christian Era)	
3	i) Date of entry into service	
	ii) Date of Retirement under Central/State Government Rules	
4	Educational Qualifications	
	Note : In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.	
5. A	<u>Essential Criteria:</u> Whether the officer of the All India Service or other Group 'A' Central Service (i) Is holding analogous post on a regular basis; or (ii) Is approved for appointment to posts in the scale of pay of Rs. 18400-500-22400 or equivalent (Pay Band-4, Rs.37,400-67,000/- with Grade Pay of Rs.10,000/- or equivalent in the 6 th CPC/level 14 in the 7 th CPC Pay matrix).	
5. B	<u>Work Experience:</u> Whether the officer is possessing 5 years' experience in enforcement of regulatory laws/investigation of economic and criminal offences and collection of intelligence relating thereto.	
	Note:- Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government shall ordinarily not to exceed 5 (five) years. The maximum age limit for appointment by deputation shall not exceed 56 years, as on the closing date of the receipt of applications.	

6	Please State clearly whether in the light of entries made by you in preceding columns, you meet the requisite Essential criteria and work experience of the post.				
Note: Lending Departments are to provide their specific comments/views confirming the requisite Essential criteria and work experience possessed by the Candidate (as indicated in the Bio- data) with reference to the post applied.					
7	Details of Employment, in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient).				
Office/ institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/ Pay Scale of the post held on regular basis.	Nature of Duties (in detail) highlighting experience required for the post applied for
*Important: Pay-band and Grade Pay granted under ACP/ MACP are personal to the officer and therefore, should not be mentioned. Only pay and Grade Pay/ Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below.					
Office/ Institution		Pay, Pay Band and Grade Pay drawn under ACP/MACP Schemes		From	To
8	Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent				
9	In case the present employment is held on deputation/ contract basis, please state:				
a) The date of initial appointment	b) Period of appointment on deputation/ contract.	c) Name of the parent office/ organization to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organization		
9.1 Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ department along with cadre clearance, vigilance clearance and integrity certificate.					

9.2 Note: Information under column-9 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.

10	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.		
11	Additional details about present employment Please state whether working under (indicate the name of your employer against the relevant column)		
	a) Central Government		
	b) State Government		
	c) Autonomous organization		
	d) Government undertaking		
	e) Universities		
	f) Others		
12	Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade		
13	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
14	Total emoluments per month now drawn		
	Basic Pay as per 7 th CPC Matrix	Present level in 7 th CPC Matrix	Whether Adhoc or Regular
15. In case the applicant belongs to an organization which is not following the central government Pay-scales, the latest salary slip issued by the organization showing the following details may be enclosed.			

Basic Pay with scale of pay and rate of increment	Dearness pay/ interim relief/ other allowances etc., (with break-up details)	Total emoluments
16. A	<p>Additional information, if any, relevant to the post you applied for in support of your suitability for the post</p> <p>(This among other things may provide information with regard to):-</p> <p>(i) Additional academic qualifications</p> <p>(ii) Professional training and</p> <p>(iii) Work experience over & above prescribed in the vacancy circular/ advertisement</p> <p>(Note: Enclose a separate sheet, if the space is insufficient).</p>	
16. B	<p>Achievements:</p> <p>The candidates are requested to indicate information with regard to;</p> <p>i) Research publications and reports and special projects</p> <p>ii) Awards/ scholarship/ official appreciation</p> <p>iii) Affiliation with the professional bodies/ institutions/ societies and</p> <p>iv) Patents registered in own name or achieved for the organization</p> <p>v) Any research/ innovative measure involving official recognition</p> <p>vi) any other information</p> <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	

17	Whether the officer belongs to SC/ ST/OBC Category.	
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I have carefully gone through the Vacancy Circular/Advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information /details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Date: _____

Signature Of Candidate
Address _____

(8)

CERTIFICATE BY THE EMPLOYER/ CADRE CONTROLLING AUTHORITY

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that;

1. There is no Vigilance or Disciplinary case pending/contemplated against Shri/Smt/Ms
2. His/ Her integrity is certified.
3. His/ Her CR dossier in original /photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above are enclosed.
4. No major or minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 year is enclosed. (as the case may be)

Countersigned

Employer/Cadre Controlling Authority with Seal