

SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5TH LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002
([HTTP://SERVICES.DELHI.NIC.IN](http://services.delhi.nic.in))

F.10(306)/Coord/2018/Vol-IV/4232-4239

Dated: 29/08/2019

To
 All HODs/Pr. Secretaries/Secretaries
 Govt. of NCT of Delhi and Autonomous Bodies of Delhi

Sir/Madam,

I am directed to upload the following letters/vacancy circulars/office Memorandum received from Ministries/Departments for circulation. This is for your kind information.

S.No.	Departments	Letter No. & Date	Subject
1	Lok Sabha Secretariat	F.23/08/2019/AN-I 19/07/2019	Filling up post of Joint Secretary in Lok Sabha Secretariat by transfer on deputation basis.
2	Department of Consumer Affairs	No.J-1/5/2018-CPU, 23/07/2019	Appointment of Members in the National Consumer Disputes Redressal Commission, Delhi
3	Ministry of Shipping, GOI	GAD-OGA1-EST-DYCVO-VI- 18(15676)/D.1642,19/07/2019	Filling up the post of Deputy Chief Vigilance Officer in the scale of pay of Rs.24900-50500 (pre-revised Rs. 13000-18250) in V.O. Chidambaranar Port Trust on deputation basis
4	Ministry of Home Affairs National Crime Records Bureau	No.(035)/35/2/2019/Ad.II/NCR B, 09/07/2019	Filling up one post of Assistant Director in the Level-11 of Pay Matrix (pre-revised PB-3 Rs. 15600-39100/- with the grade pay of Rs.6600/-) in the Computer & System Division in the NCRB on deputation (include short term contract)
5	North Delhi Municipal Corporation	No.F.11(3)/CED(ii)/86/Pt.V 1/RK/2019/1084, 31/07/2019	Regarding sponsoring the name for appointment to the post of Addl. Commissioner. Deputy Commissioner. Addl. Dy. Commissioner/Jr. Assessor & Collector. Asstt. Commissioner/ Dy. Assessor & Collector and Administrative Officer/AA&C on deputation basis in the North DMC
6	Department of Personnel & Administration Reforms, UT administration	No.6/32/2017-PER/II/588	Proposed to fill the vacant post on Deputation (Including Short Term Contract) basis in various department
7	Central Administrative Tribunal, Principal Branch	No. PB/1/6/2010/Estt./Vol/II, 24/07/2019	Filling up of the vacant posts in the Central Administrative Tribunal on Deputation basis
8	National Rural Livelihoods Promotion Society	No. N-11013/14/2017-NRLPS, 26/07/2019	Filling of the post of Director (Administration & Finance), Deputy Director (Administration) and Accounts Officer on deputation basis in the National Rural Livelihoods Promotion Society, an autonomous body under the Ministry of Rural Development
9	Delhi State Industrial and Infrastructure Development Corporation LTD.	No.DSIIDC/Estt./Deputation/2019-20/Vol-III, 07/08/2019	Publishing of Vacancy Circular for appointment to the post of Chief Engineer (Civil) and Superintending Engineer (Civil) on deputation basis in DSIIDC
10	Central Pollution Control Board (Ministry of Environment, Forest & Climate Change, GOI)	No. 20020/06/PS)Dep.)/2018-Admin.(R)/4763, 05/08/2019	Filling up the vacant posts on deputation basis in the Central Pollution Control Board
11	Ministry of Shipping, GOI	GAD-OGA1-EST-FILLI-VI- 19(16611)/D.1722,29/07/2019	Filling up the post of Deputy Chief Engineer (Civil) in the scale of pay of Rs.32900-58000 (pre-revised Rs. 16000-20800) in V.O.

			Chidambaranar Port Trust on deputation basis
12	UPSC, NEW DELHI	No.A-35021/03/2019-Admn.II, 12/06/2019	Filling up the post of Assistant Library & Information Officer (General Central Services, Group B, Gazetted, Non-Ministerial) in Level 7 of CCS (RP) Rules 2016 in the Office of UPSC on Composite Method [Deputation (including Short Term Contract) basis plus promotion basis]
13	Ministry of Micro, Small & Medium Enterprises SME Section	No.9(13)/2017-SME(Part), 16/08/2019	Filling up the Post of Chairman-cum-Managing Director(CMD) in National Small Industries Corporation Ltd. (NSIC)
14	National Jute Board	No. NJB/Sect/Deputation/2019/1, 05/08/2019	Filling up the post of Director, Joint Director, Deputy Director and Private Secretary in National Jute Board on deputation
15.	Govt. of INDIA/BHARAT SARKAR, Dept of Official Language/RAJSABHA VIBHAG	No.13011/11/2019-OL(CTB), 06/08/2019	Filling up of two Post of Joint Director Level-12, Rs.78,800-2,09,200 (pre-revised PB-3, Rs.15,600-39,100+7600 on deputation basis in Central Translation Bureau, Translation Training Centre Bengluru/Mumbai/Kolkata a subordinate office of the Department of Official Language, Ministry of Home Affairs.
16	Department of Food & Public Distribution	No.A-12025/3/2018-SA, 05/08/2019	Filling up one vacant post of Assistant Engineer (Electrical), at National Sugar Institute, Kanpur, Department of Food & Public Distribution, Ministry of Consumer Affairs, Food & Public Distribution, by Composite method [Deputation (include short term contract)plus promotion]
17	Department of Personnel and Training	No.10/1/2019 EO(MM-II), 08/08/2019	Filling up the post of Deputy Secretary in the Office of Controller General of patents, Design and Trademarks (CGPDTM), Mumbai under the Department for Promotion of Industry and Internal Trade
18	Ministry of Commerce and Industry, Department of Commerce	No.6/5/2018-Plant-C, 05/08/2019	Filling up the post of Secretary in the Rubber Board, Kottayam, Kerala on deputation basis
19	Central Board of Indirect Taxes & Customs	No.A-32012/2/2015-Ad.IIB, 31/07/2019	Filling up of one post of Director (RL), Group 'A' Gazetted in Level-14 of the Pay Matrix (Rs. 144200-218200)[pre-revised pay scale PB-4 (Rs.37400-67000/-; Grade Pay Rs. 10,000/-)] in Central Revenues Control Laboratory (CRCL) under Department of Revenue on Deputation (include short-term contract) basis
20	Delhi Transport Infrastructure Development Corporation Limited	No.DTIDC/2011-12/0093/Part.File/427, 14/08/2019	Filling up the vacant posts of Administrative/Ministerial Posts-(i)Dy. General Manager (ii) Office Assistant/UDC. Technical Posts-(iii) AGM Works (elect.)/Executive Engineer (Elect.), (iv) AGM Works (civil)/Executive Engineer (civil) (v) Sr. Manager (Finance)/AAO (vi) Manager Works (civil)/Asstt. Engineer (civil) (vii) Manger Works (Elect.)/ Asstt. Engineer (Elect.) in DTIDC on deputation basis
21	Delhi State Industrial and Infrastructure Development Corporation LTD.	No.DSIIDC/Estt./Deputation/2019-20/Vol-III, 16/08/2019	Publishing of Vacancy Circular for appointment to the post of Chief Engineer (Elect.), Superintending Engineer (Elect.), Executive Engineer (Elect.), Assistant Executive Engineer (Elect.) and

			Junior Engineer (Elect.) on deputation basis in DSIIDC
22	UPSC, NEW DELHI	No.A-35021/04/2019-Admn.II, 12/06/2019	Filling up the post of Library & Information Assistant (General Central Services, Group B, Non Gazetted, Non-Ministerial) in Level 6 of CCS (RP) Rules 2016 in the Office of UPSC by deputation (including Short Term Contract) basis
23	GOI, Ministry of Power	No.A-35018/05/2019-Admn-I, 15/07/2019	Appointment to the post of Member (Economic and Commercial) in the Central Electricity Authority, on deputation/short-term contract basis

Yours faithfully



(KRIPA NATH JHA)

SECTION OFFICER (COORDINATION)

Dated: 29/08/2019

F.10(370)/Coord/2019/081541777/ 4232-4239

1. PA to. Secretary (Services)/PA to Special Secretary-I/II, Govt. of NCT of Delhi.
2. Section Officer (Coordination). Services Department with the direction to upload the letter on the website of the Services Department.
3. Section Officer Services-I/II/II.



(KRIPA NATH JHA)

SECTION OFFICER (COORDINATION)

LOK SABHA SECRETARIAT

186/c

FAX: 23010756

PARLIAMENT HOUSE ANNEXE
NEW DELHI-110001

No. F.23/08/2019/AN-I

Dated the 19th July, 2019

From

Abha Singh Yaduvanshi,
Joint Secretary.



To

The Chief Secretaries of all
State Governments and U.Ts. Administration.

Subject: Filling up post of Joint Secretary in Lok Sabha Secretariat by transfer on deputation basis.

Madam/Sir,

In continuation of this Secretariat earlier letter of even number dated 16th July, 2019, please find enclosed the relevant portion of R&CS Order No.PDA-1346/2016 dated 15.09.2016 containing the eligibility conditions for appointment to the post of Joint Secretary by transfer on deputation basis with the request to make use of the same (only) while circulating these vacancies.

Yours sincerely,

Abha Singh

JOINT SECRETARY

Tel.No.011-23034424,

Fax No.011-23092092

PP
24.07.19

Secy (Sec.)

25/7/19
SS/S-11) 120

As above.

25/7/19
DSH

26/7/19

SOC(N)

29.7
Mr Sumit

LOK SABHA SECRETARIAT

PARLIAMENT HOUSE ANNEXE,
NEW DELHI – 110 001.

Dated the 15th September, 2016
Bhadrapada 24, 1938 (Saka)

RECRUITMENT AND CONDITIONS OF SERVICE ORDERS

No.PDA-1346/2016

Subject: Methods of Recruitment and Eligibility conditions for appointment to the posts: X X X X X X Joint Secretary in the Lok Sabha Secretariat.

In exercise of powers conferred under Rules 4(2) and 5 of the Lok Sabha Secretariat (Recruitment and Conditions of Service) Rules, 1955, the Speaker is pleased to make the following Order amending the R&CS Order No.PDA-903/96 dated 19th October, 1996 as amended from time to time:-

ORDER

1. Short title and commencement

- (i) This Order may be called the Lok Sabha Secretariat (Method of Recruitment and Qualifications for Appointment) Amendment Order, 2016.
- (ii) It shall come into force with effect from 9th September, 2016.

2. Amendment

A. In the SCHEDULE, against the eligibility conditions for appointment to the post of Joint Secretary by transfer on deputation basis, the following shall be substituted:-

"FOR TRANSFER ON DEPUTATION

By selection from amongst:

1. *Officers belonging to All India Services/Central Services holding posts of Joint Secretary or equivalent in Level 14 in the Pay Matrix (Provisional) [Rs.37400-67000(PB-4) and Grade Pay Rs.10000 (pre-revised)] OR officers of these services who have been approved for appointment as Joint Secretaries by the respective Cadre Controlling Authorities*

OR

Officers belonging to All India Services/Central Services holding posts of Director or equivalent in Level 13 in the Pay Matrix (Provisional) [Rs.37400-67000(PB-4) and Grade Pay Rs.8700 (pre-revised)] with a minimum of five years services in the grade.

.....2/-

2. Officers of the State Legislature Secretariats holding posts comparable to that of Joint Secretary in Government of India, that is, in Level 14 in the Pay Matrix (Provisional) [Rs.37400-67000(PB-4) and Grade Pay Rs.10000 (pre-revised)] OR Officers of these Secretariats who have been approved for appointment to the said posts on the said scales by their respective Cadre Controlling Authorities.

OR

Officers of the State Legislature Secretariats holding posts comparable to that of Director in Government of India, that is, in Level 13 in the Pay Matrix (Provisional) [Rs.37400-67000(PB-4) and Grade Pay Rs.8700 (pre-revised)] with a minimum of five years services in the grade.

The period of transfer on deputation shall not ordinarily exceed three years."

X X

X X

X X

ANOOP MISHRA
SECRETARY GENERAL

.....3

F.No.23/22/2015/AN-I.

Dated the 15th September, 2016
Bhadrapada 24, 1938 (Saka)

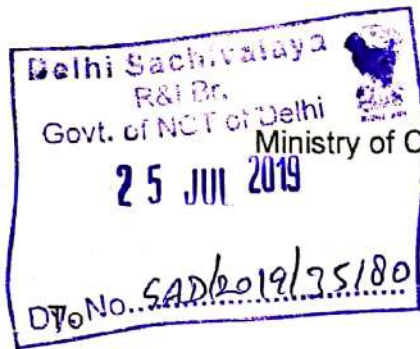
Copy to:-

1. The Pay & Accounts Officer, Lok Sabha.
2. The DGACR, Concurrent Audit (P) Branch.
3. All Officers.
4. All Branches.


(P.C.KOUL)

JOINT SECRETARY

182/c



No:J-1/5/2018-CPU

Government of India

Ministry of Consumer Affairs, Food and Public Distribution
(Department of Consumer Affairs)



1. The Registrar General, Supreme Court of India.
2. The Registrars in the High Courts
3. The Registrar, National Consumer Disputes Redressal Commission
4. The Secretaries in the Central Ministries/Departments.
5. The Chief Secretaries in all the States/UTs.

Subject: - Appointment of Members in the National Consumer Disputes Redressal Commission (NCDRC), New Delhi.

Sir/Madam

I am directed to refer to this Ministry's vacancy circular of even number dated 18th July, 2019 on the subject mentioned above and to say that the number of vacancies of member for which applications are being invited is 6. The number of vacancies is subject to change without prior notice.

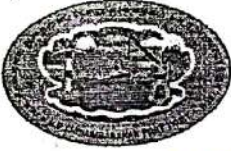
All other terms and conditions remain the same.

Yours faithfully,


(G.C. Rout)

Deputy Secretary to the Government of India
Tel:011-23389936/dscpu-ca@nic.in

180/c



வ.உ.சிதம்பரனார் துறைமுக பொறுப்புக் கழகம்

व.उ.चिदम्बरनार पत्तन न्यास

V.O.CHIDAMBARANAR PORT TRUST

(MINISTRY OF SHIPPING, GOVERNMENT OF INDIA)

ADMINISTRATIVE OFFICE, HARBOUR ESTATE, TUTICORIN 628 004, TAMIL NADU

Phone No. 0461- 2352232

SAGARMALA
PORT-LED PROSPERITY

ISO 9001:2008, ISO 14001:

2004 & ISPS COMPLIANT PORT

No.GAD-06AG11EST-DYCV0-V1-18 (15676)/D.1642

Dated : 19-07-2019

To

(1) Dy. Chairman, All Major Port Trusts

(2) All Central Govt. / State Govt. / Public Sector Undertakings/
Autonomous Bodies

Sub : Filling up of the post of Deputy Chief Vigilance Officer in the scale of pay of Rs.24900-50500 (pre-revised Rs.13000-18250) in V.O.Chidambaram Port Trust on deputation basis – reg.

Sir,

Applications are invited for filling up of the post of Deputy Chief Vigilance Officer in V.O.Chidambaram Port Trust in the Class-I scale of pay of Rs.24900-50500 (pre-revised Rs.13000-18250) on deputation basis, from the eligible officers of Major Port Trusts, Central Government / State Government / PSUs / Autonomous Bodies, who are possessing the prescribed qualifications, experience and satisfy other conditions as mentioned in the Recruitment Rules for the post of Deputy Chief Vigilance Officer. A copy of the Recruitment Rules for the said post is enclosed as Annexure-I.

2. Eligible and willing officers, who satisfy the provisions of Recruitment Rules for the above mentioned post may apply in the prescribed application format enclosed as Annexure-II through proper channel along with the following documents and address to the Secretary, V.O.Chidambaram Port Trust, Administrative Office, Harbour Estate, Tuticorin – 628 004, Tamil Nadu so as to reach the same to the above addressee on or before 02.09.2019.

- (i) Copies of APARs for the last 5 years attested by the officer not below the rank of Dy.HoD on each page. If APAR for a particular year is not available, last available APAR may be furnished with a non-availability certificate.

..2/..

- (ii) Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.
- (iii) No Objection Certificate from the respective organization.
- (iv) Administrative clearance of the concerned organization, as per enclosed proforma (Annexure-III).
- (v) Vigilance report is to be furnished in the format prescribed, vide Ministry of Shipping letter No.A-12022/10/2005-PE.I dated 27th August, 2010, copy of which is attached as **Annexure-IV**.
- (vi) Undertaking of the applicants to the effect that candidature will not be withdrawn, if selected.
- (vii) The veracity of the University Certificates and the recognition of the degree obtained by the applicant may be ensured and certified.
- (viii) Two passport size photographs.

3. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application.

4. The crucial date for determining the qualification, experience, age etc. shall be the last date prescribed for receipt of the applications.

5. VOC Port Management reserves the right to select or reject the candidature.

6. Normal period of deputation is three years.

7. Incomplete application or application received after the due date will not be considered.

Yours faithfully,

Encl.: As stated.


SECRETARY.

ANNEXURE - I

RECRUITMENT RULES FOR THE POST OF DEPUTY CHIEF VIGILANCE OFFICER
IN V.O. CHIDAMBARANAR PORT TRUST

Name of the Post	Number of Post	Classification	Scale of Pay (Rs.)	Whether selection by merit or selection cum-seniority or non-selection post	Age limit for direct recruitment	Whether benefit of added years of service to admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Deputy Chief Vigilance Officer	1	Class I	13000-350-18250 (Revised: Rs.24900-50500)	Selection by merit	Not applicable	No	Not applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Period of probation, if any	Method of recruitment, whether by Direct Recruitment or by Promotion or by Deputation/absorption, and percentage of the posts to be filled by various methods	In case of recruitment by promotion/ deputation/ absorption grades from which promotion/ deputation/ absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
(9)	(10)	(11)	(12)	(13)	(14)
Not applicable	2	By deputation	Deputation from officers of Major Port Trusts holding posts in the pay scale of Rs. 10750-16750 (Revised: Rs.20600-46500) with 3 years regular service in the grade falling which from officers of the Central Government/State Govt./PSUs/Autonomous Bodies with similar grade	(i) Chairman - Chairman (ii) Deputy Chairman - Member (iii) Head of Department in charge of the Department in which the vacancy occurs - Member (iv) Head of Department in charge of the Personnel - Member (v) Representative of Scheduled Caste/ Scheduled Tribe and other Backward Classes nominated by the Chairman	

ANNEXURE II**Application for the post of DEPUTY CHIEF VIGILANCE OFFICER****PROFORMA**

--

1. Name :
2. Father's/Husband's Name :
3. Date of Birth & Present age :
4. Whether belongs to SC/ST/OBC/UR :
5. Address for communication with Telephone/Mobile No. :

6. Academic and Professional Qualification:

Exam/Degree	Year of Passing	Name of Instt./ Board/ University	Marks Aggregated	Percentage

(Attach separate sheet, if required)

7. Employment History and Experience:

Name of the Ministry/ Dept./ Govt. organisation/ Autonomous Body/ company/ Corporation	Designation	Pay scale	Whether post is held on regular or ad-hoc basis	Period		Nature of work in brief
				From	To	

(Attach separate sheet, if required)

8. Please mention details of appreciation/ Outstanding work done, if any, which was duly recognised by the higher authority

9. Enclosures (Please mention) :

10. Declaration:

I, hereby, solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief. If selected, the candidature will not be withdrawn:

Place:

Date :

Signature.....

Name and Address of the applicant.....

ANNEXURE III**Certificate to be given by the Head of Office of**

Shri / Smt

Designation

1. It is certified that the particulars furnished by the Officer are correct and he/ she is fulfilling the eligibility criteria.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and that he/she is clear from the Vigilance and Administrative angle.
3. His / her integrity is certified.
4. It is certified that no Major/Minor penalty has been imposed on the Officer during the last 10 years.
5. Copies of APARs for the last 5 years from 2013-2014 to 2017-2018 are enclosed.

Date:

Signature of the forwarding authority
along with office seal.

ANNEXURE - IV

Particulars of the officer for whom vigilance Comments/clearance is being sought
(To be furnished and signed by the CVO or HOD)

1. Name of Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch/year cadre etc. wherever applicable :

7. Positions held (during the ten preceding years)

Sl. No.	Designation & Place of Posting	From	To

8. Whether the officer has been placed on the "Agreed List" or "List of officers of Doubtful Integrity" (If yes, details to be given.) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result. (*) :
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (*) :
11. Is any disciplinary/criminal proceedings or charge sheet pending against the Officer as on date. (If so, details to be furnished including reference no., if any, of the Commission) :
12. Is any action contemplated against the Officer as on date (if so, details to be furnished) (*) :

Date:

(Name & Signature)

(*) If Vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.

MOST IMMEDIATE

173/C

Delhi Sachivalaya
Rd. No. 1
Govt. of NCT of Delhi
25 JUN 2019

No. (035)/ 35/2/2019/-Ad.II/NCRB
Government of India
Ministry of Home Affairs
National Crime Records Bureau

OFFICE OF THE CHIEF SECRETARY
NH-8, Mahipalpur,
New Delhi - 110037
Dated: 09.07.2019
25 JUL 2019
DY. No.

To

SAD/2019/35212

1. The Secretary to all Ministries/ Departments (including Attached & Subordinate Officers) of the Government of India: with a request to give wide publicity among the PSUs, Recognised Research Institutes, Semi-Government, Statutory or Autonomous Organisations under their administrative control.
2. The Chief Secretaries to all the State Governments/Union Territories: with a request to give wide publicity among the PSUs, Recognised Research Institutes, Semi-Government, Statutory or Autonomous Organisations under their administrative control.
3. The Director General of Police of all states/UTs
4. The Director General BSF, CRPF, CISF, SSB, ITBP, RPF, Assam Rifles, BPR&D
5. The Director Central Bureau of Investigation, Intelligence Bureau and Enforcement Directorate
6. Joint Secretary (Admn), Department of Public Enterprises, Block No 14, CGO Complex, New Delhi
7. Joint Secretary (Banking), Department of Financial Services, Jeevan Deep Building, New Delhi
8. Joint Secretary (Insurance), Department of Financial Services, Jeevan Deep Building, New Delhi
9. The Chairman, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi: with a request to give wide publicity among all the Universities

Sub: Filling up one post of Assistant Director in the Level-11 of Pay Matrix (pre-revised PB-3 Rs.15600-39100/- with the grade pay of Rs.6600/-) in the Computer & Systems Division in the NCRB on deputation (including short term contract).

Sir,

I am directed to state that one post of Assistant Director in the Level-11 of Pay Matrix (pre-revised PB-3 Rs.15600-39100/- with the grade pay of Rs.6600/-), Group 'A' Gazetted, Non-Ministerial in the Computer and Systems Division of National Crime Records Bureau, Ministry of Home Affairs is proposed to be filled up on deputation (including short term contract) basis.

2. The eligibility condition, experience & job requirement for the post are given in Annexure-I (available at Bureau's website www.ncrb.gov.in).

Contd..

3. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
4. Applications of suitable officers who are eligible, willing and can be relieved immediately, if selected, may please be forwarded to this Bureau [Assistant Director (Admn.), National Crime Records Bureau, Ministry of Home Affairs NH-8, Mahipalpur, New Delhi-110037] in the prescribed proforma (**Annexure – II**) (available at Bureau's website www.ncrb.gov.in) alongwith complete and up-to-date APAR Dossiers of the officers (for the last five available and recorded years) **within a period of 60 days** from the date of issue of this letter. Applications received after the last date or without APAR Dossiers or otherwise found incomplete will not be considered. While forwarding the application it may also be verified and certified that the particulars furnished by the officers are correct and no disciplinary case is either pending or contemplated against them. The integrity of the officer may also be certified.
4. It is requested that wide publicity may be given to the vacancy circular among the eligible officers under your administrative control.

Encl: As above.

Yours faithfully,

Rajeshwar Lal
09/7/2019

(Rajeshwar Lal)
Assistant Director (Admn.)
Ph. No. 26735521
e-mail: rajeshwar.lal@nic.in

Copy to:-

Shri Santosh Kumar, 2IC, Jaisalmer House, New Delhi with the request to get this vacancy circular uploaded on the website of MHA.

1. Name of Post : Assistant Director
2. Number of Post : 01 (One)
3. Classification of Post : General Central Service, Group 'A' Gazetted, Non-Ministerial.
4. Pay Band : Level 11 of the Pay Matrix (Pre-revised: PB-3 Rs.15600-39100/-)
5. Grade Pay : Rs.6600/- (Pre-revised)
6. Age-Limit : The maximum age-limit for appointment by deputation (including short term contract) shall not exceed 56 years as on the closing date of a receipt of applications.
7. Eligibility Conditions for appointment on deputation basis : Officers under the Central Government or State Governments or Union territories or Universities or Recognised Research Institutes or Public Sector Undertakings or Semi-Government or Statutory or Autonomous Organisations:

(a) (i) holding analogous posts on regular basis in the parent cadre or department; or

(ii) with five years' service in the grade rendered after appointment thereto on regular basis in posts in the Pay Band-3, Rs.15600-39100 plus Grade Pay of Rs. 5400/- (pre-revised) or equivalent in the parent cadre or department; and

(b) Possessing the following educational qualifications and experience

Essential:

(A) (i) Master's Degree in Computer Applications or Computer Science or M.Tech (with specialisation in Computer Applications) or BE / B.Tech in Information Technology or Computer Engineering or Computer Science or Computer Technology from a recognised University or Institute;

(ii) Eight years' experience of electronic data processing or computer oriented optimization information or Statistical System, out of which at least four years' experience should be in actual Computer Programming and System Design or Design, Development or Organising Computerised Information Storage and retrieval System.

1707C0

OR

(B) (i) BE / B.Tech in Electronics or Electronics and Communication Engineering from a recognised University or Institute;

(ii) Ten years' experience of electronic data processing or computer oriented optimization information or Statistical System, out of which at least five years' experience should be in actual Computer Programming and System Design or Design, Development or Organising Computerised Information Storage and retrieval System.

OR

(C) (i) Bachelor's Degree in Computer Applications or Computer Science or Information Technology from a recognised University or Institute;

(ii) Ten years' experience of electronic data processing or computer oriented optimisation information or Statistical System, out of which at least six years' experience should be in actual Computer Programming and System Design or Design, Development or Organising Computerised Information Storage and retrieval System.

Note 1: For the purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to the 1st January, 2006/ the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay/ pay scale extended based on the recommendations of the Commission, except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay/ pay scale, and where this benefit will extend only for the posts for which that grade pay/pay scale is the normal replacement grade without any upgradation.

Note 2: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. [Period of deputation (including short-term contract) including period of deputation

(including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall not ordinarily exceed three years]. The maximum age-limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

8. Place of Posting : New Delhi.
9. Terms of deputation : The pay of officers selected on deputation basis will be regularised in accordance with the relevant provisions of DOPT's O.M.No.6/8/2009-Estt. (Pay-II) dated 17.06.2010, as amended from time to time.
10. Duties and Responsibilities attached to the post :
 - Leadership position with independent responsibility for Promotion, Planning, Design, Development and implementation of Crime Criminal application and other decision support systems
 - Designing training modules for various levels of officials/officers and conducting of Workshop on Crime Criminal application of senior officers
 - Providing assistance and support to State nodal officers in implementation of Crime Criminal application
 - Undertaking field visits for research and technical study and evaluation and attending State Committees' meetings for successful implementation of Crime Criminal application
 - Assistance in administration of Data Centre and Network-assistance
 - Association in ensuring standards for Software development
 - Leadership position in procurement of Hardware and Software and their up keep
 - Management of System Analysis and Software Development of Crime Criminal applications software
 - Managing Information Systems
 - Procurement, maintenance and upkeep of hardware & software including network maintenance
11. In the event of selection, the candidates will not be allowed to withdraw their candidature subsequently.

BIO-DATA PROFORMA

1. Name and address (in Block : letters)
2. Date of Birth (in Christian era) :
3. Date of retirement under :
Central/State Government Rules
4. Educational Qualifications :
5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to those prescribed in the rules, state the authority for the same)

Qualifications/
Experience
required

Qualification/Experience
possessed by the Officer

Essential:

6. Please state clearly whether in :
the light of entries made
above, you meet the
requirement of the post

7. Details of employment in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

Office/ Instt./Orgn.	Post held	From	To	Scale of pay and Classification (Group) of post	Whether held on regular / Ad-hoc basis	Nature of duties
-------------------------	-----------	------	----	---	--	------------------

8. Nature of present employment and since holding i.e. :
 - (i) Ad-hoc Basis :
 - (ii) Regular / on temporary basis :
9. (i) Pay in the Pay Band of the post held on substantive basis :
 (ii) Grade Pay drawn :
10. In case the present employment is held on deputation/contract basis, please state:-
 - (a) The date of initial appointment :
 - (b) Period of appointment on deputation/contract :
 - (c) Name of the parent office/ organisation to which you belong :
11. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)
 - (a) Central Government :
 - (b) State Government or Union Territory :
 - (c) Semi-Government or Statutory or Autonomous Organisations :
 - (d) Public Sector Undertaking :
 - (e) Universities or Recognised Research Institutes :
 - (f) Others (please specify) :

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12. Additional information, if any, :
which you would like to
mention in support of your
suitability for the post.
Enclose a separate sheet, if the
space is insufficient.

13. Whether belong to :
SC/ST/OBC

14. Remarks :

I have carefully gone through the vacancy circular/advertisement and certify that I have not concealed or misrepresented any information and I am well aware that the Bio-data supported by documents submitted by me will be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Date: _____

Address _____

Countersigned

(Employer with seal)

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Certificate to be furnished by the employer/Head of Office/Forwarding Authority:-

1. Certified that the particulars furnished by Shri/Smt/Kumari _____ are correct and he/she possesses educational qualifications and experience mentioned in Annexure-II above.

Also certified that:-

- (i) There is no vigilance case pending/contemplated against him/her.
- (ii) His/her complete CR dossier/APARs for the last 5 years duly attested (on each page) by an officer not below the rank of Under Secretary to the Government of India or equivalent are enclosed.
- (iii) His/her Integrity is beyond doubt.
- (iv) No major/minor penalties has been imposed on him/her during the last 10 years/list of major/minor penalties imposed on him/her during the last 10 years is enclosed.
- (v) The Cadre Clearance from the Cadre Controlling Authority is also enclosed.

[Strike out which is not applicable]

Signature
Name & Designation of the parent office
(with seal)

Dated: _____

Place: _____



NORTH DELHI MUNICIPAL CORPORATION
Central Establishment Department
13th Floor, Dr. S.P. Mukherjee Civic Centre,
New Delhi - 110 002.

F.11(3)

No.F.11(3)/CED(II)/86/Pt.VI/RK/2019/ 1084

Dated: 31.07.2019

CIRCULAR



- 1) Chief Secretary,
Govt. of NCT of Delhi.
- 2) All the Secretaries
Govt. of India
- 3) All the Chief Secretaries
States/Union Territories.

Sub: Regarding sponsoring the names for appointment to the post of Addl. Commissioner, Deputy Commissioner, Addl. Dy. Commissioner/Jt. Assessor & Collector, Asstt. Commissioner/Dy. Assessor & Collector and Administrative Officer/AA&C on deputation basis in the North DMC.

Sir/Madam,

Kindly refer to this Office Circular No. F.11(3)/CED(II)/86/Pt.VI/RK/2019/4837 dated 06.02.2019, No. F.11(3)/CED(II)/86/Pt.VI/RK/2019/503 dated 29.05.2019 and No. F.11(3)/CED(II)/86/Pt.VI/RK/2019/916 dated 12.07.2019 (copy enclosed) on the subject cited above, I am directed to say that date for receipt of applications from suitable officers for the abovementioned post(s) has been extended upto 31.08.2019. All the willing officers/officials must send their applications alongwith ACRs for the preceding 05 years, Integrity Certificate, Vigilance Clearance & Cadre Clearance latest by 31.08.2019 in this office to scrutinize their applications. An advance copy may also be emailed at director@ndmc@mcd.gov.in & admnofficer2mcd@gmail.com.

This may kindly be given **PRIORITY**.

Encl:- As above

(Raminder Singh)
Asstt. Commissioner/Estt.

Copy to:

1. S.O-I/ (CED) with the request to upload the same on the website of North DMC.
2. Addl. Director (IT) with the request to upload the same under the head 'Vacancies on deputation' on the website of North DMC.

(Raminder Singh)
Asstt. Commissioner/Estt.

1637C
NORTH DELHI MUNICIPAL CORPORATION
Central Establishment Department
13th Floor, Dr. S.P. Mukherjee Civic Centre,
New Delhi - 110 002.

No. F.11(3)/CED(II)/86/Pt.VI/RK/2019/ 516

Dated: 20.07.2019

CIRCULAR

- 1) Chief Secretary,
Govt. of NCT of Delhi.
- 2) All the Secretaries
Govt. of India
- 3) All the Chief Secretaries
States/Union Territories.

Sub: Regarding sponsoring the names for appointment to the post of Addl. Commissioner, Deputy Commissioner, Addl Dy. Commissioner/jt. Assessor & Collector, Asstt. Commissioner/Dy. Assessor & Collector and Administrative Officer/AA&C on deputation basis in the North DMC.

Sir/Madam,

Kindly refer to this Office Circular No. F.11(3)/CED(II)/86/Pt.VI/RK/2019/4837 dated 06.02.2019 and No. F.11(3)/CED(II)/86/Pt.VI/RK/2019/503 dated 29.05.2019 (copy enclosed) on the subject cited above, I am directed to say that date for receipt of applications from suitable officers for the abovementioned post(s) has been extended upto 31.07.2019. All the willing officers/officials must send their applications alongwith ACRs for the preceding 05 years, Integrity Certificate, Vigilance Clearance & Cadre Clearance latest by 31.07.2019 in this office to scrutinize their applications. An advance copy may also be emailed at director-p-ndmc@mcd.gov.in & admnofficer2mcd@gmail.com.

This may kindly be given **PRIORITY**.

Encl:- As above

(Raminder Singh)
Asstt. Commissioner/Estt.

Copy to:

3. S.O-I/ (CED) with the request to upload the same on the website of North DMC.
4. Addl. Director (IT) with the request to upload the same under the head 'Vacancies on deputation' on the website of North DMC.

(Raminder Singh)
Asstt. Commissioner/Estt.

NORTH DELHI MUNICIPAL CORPORATION
Central Establishment Department
13th Floor, Dr. S.P. Mukherjee Civic Centre,
New Delhi - 110 002.

No.F.11(3)/CED(II)/86/Pt.VI/RK/2019/503

Dated: 27.05.2019

CIRCULAR

- 1) Chief Secretary,
Govt. of NCT of Delhi.
- 2) All the Secretaries
Govt. of India
- 3) All the Chief Secretaries
States/Union Territories.

Sub: Regarding sponsoring the names for appointment to the post of Addl. Commissioner, Deputy Commissioner, Addl. Dy. Commissioner/Jt. Assessor & Collector, Asstt. Commissioner/Dy. Assessor & Collector and Administrative Officer/AA&C on deputation basis in the North DMC.

Sir/Madam,

Kindly refer to this Office Circular No. F.11(3)/CED(II)/86/Pt.VI/RK/2019/4837 dated 06.02.2019 (copy enclosed) on the subject cited above, I am directed to say that date for receipt of applications from suitable officers for the abovementioned post(s) has been extended upto 12.07.2019. All the willing officers/officials must send their applications alongwith ACRs for the preceding 05 years, Integrity Certificate, Vigilance Clearance & Cadre Clearance latest by 12.07.2019 in this office to scrutinize their applications. An advance copy may also be emailed at director-p-ndmc@mcd.gov.in & admnofficier2mcd@gmail.com.

This may kindly be given **PRIORITY**.

Encl:- As above

(Raminder Singh)
Asstt. Commissioner/Estt.

Copy to:

1. S.O-I/ (CED) with the request to upload the same on the website of North DMC.
2. Addl. Director (IT) with the request to upload the same under the head 'Vacancies on deputation' on the website of North DMC.

(Raminder Singh)
Asstt. Commissioner/Estt.

No. E-11(3)/GED(H)/86/Pr.VI/RK/2019/4837

Dated: 06.02.2019

C I R C U L A R

- 1) Chief Secretary,
Govt. of NCT of Delhi.
- 2) All the Secretaries,
Govt. of India.
- 3) All the Chief Secretaries
States/Union Territories.

Sub: Regarding sponsoring the names for appointment to the post of Addl. Commissioner, Deputy Commissioner, Addl. Dy. Commissioner/Jt. Assessor & Collector, Asstt. Commissioner/Dy. Assessor & Collector and Administrative Officer/AA&C on deputation basis in the North DMG.

Sir/Madam,

I am directed to say that few posts of Addl. Commissioner in PB-4, Rs. 37400-67000+ G.P. 10,000, Deputy Commissioner in PB-4, Rs. 37400-67000+G.P. 8700/-, Addl. Dy. Commissioner/Jt. Assessor & Collector in PB-3, Rs. 15600-39100+ G.P. 7600, Assistant Commissioner/Dy. Assessor & Collector in PB-3, Rs. 15600-39100+ G.P. 6600 and Administrative Officer/ Asstt. Assessor & Collector in PB-2, Rs. 9300-34800+ G.P. 5400 are vacant/likely to fall vacant in near future and required to be filled up on deputation basis in North Delhi Municipal Corporation. Therefore, fresh applications are invited for the above mentioned post meeting the following eligibility criteria.

1. As per provisions to the post of Addl. Commissioner, Officers of the Indian Administrative Service or other All India Service or Central Services (Group 'A') holding the analogous post in PB-4 Rs. 37400 - 67000 + GP 10,000/- or 3 years service in the Grade Pay of 8700/- or equivalent are eligible for the post.
2. As per provisions to the post of Deputy Commissioner, Officers holding the analogous post in PB-4 Rs. 37400 - 67000 + GP 8700/- or Officers of the IAS with 11 years' service as such or officers of Central Services Group 'A' with 5 years' service in posts in the scale of Rs. 12000-16500/- (pre-revised) (revised PB-III: 15600 - 39100 + GP 7600) or equivalent are eligible for the post.
3. As per provisions to the post of Addl. Dy. Commissioner/Jt. Assessor & Collector, officers holding the analogous post in PB-III Rs. 37400 - 67000 + GP 7600/- or 3 years service in the Grade Pay of 6600/- are eligible for the post.
4. As per provision to the post of Asstt. Commissioner/Dy. Assessor & Collector:-

Suitable officers of the Central Services Class-I or State Civil Services holding analogous posts or with 5 years regular service in the Pay Band 3 of Rs. 9300-34800 + G.P. of Rs. 5400/-.

Om

5. As per notified RRs to the post of Administrative Officer /Assistant Assessor & Collector:

Officers under the Central Govt./State Govts.:

- (a) (i) Holding analogous posts on regular basis in the parent cadre or department; or
(ii) With 2 years' service in the grade rendered after appointment thereto on a regular basis in the Pay Band-2 Rs. 9300-34800 + G.P. Rs. 4800/- or equivalent in the parent cadre/department; or
(iii) With 3 years' service in the grade rendered after appointment thereto on a regular basis in the Pay Band-2 Rs. 9300-34800 + Grade Pay Rs. 4600/- or equivalent in the parent cadre/department; and
(b) Possessing qualifications and experience prescribed for direct recruits i.e. Degree from a recognized University and 3 year experience of Assessment and Valuation of properties or administrative experience in a responsible position.

Since, the North Delhi Municipal Corporation follows the Rules/ Regulations/ Instructions issued by the Govt. of India from time to time, the laid down terms and conditions of deputation of the Govt. of India shall be applicable *mutatis mutandis* to the officer on deputation basis.

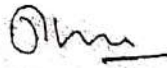
6. It is, therefore, requested that the names of suitable and willing officers along with their Application (Specimen enclosed), Bio-data, AGRs for the preceding five (5) years, Integrity Certificate, Vigilance Clearance and Cadre Clearance etc. may kindly be forwarded, within a period of 30 days so as to reach in the office of:-

Assistant Commissioner (Estt.),
North Delhi Municipal Corporation,
13th Floor, Dr. Shyama Prasad Mukherjee Civic Centre,
New Delhi-110002

An advance copy of the application may be delivered at the given address and also by e-mail at director@ndmc@ndmc.gov.in.

7. All the Officials/Officers who had earlier applied for the abovementioned post(s) in response to this office Circular No. F. 11(3)/CED(II)/86/Pt:VI/RK/2018/2059, dated 20.11.2018 need not to apply again.


8. This may kindly be given PRIORITY.


(Pankaj Kumar Sharma)
Asstt. Commissioner/Estt.

Encl: As above

Copy to:

1. S.O-1/ (CED) with the request to upload the same on the website of North DMC.
2. Addl. Director (IT) with the request to upload the same under the head 'Vacancies on deputation' on the website of North DMC.


(Pankaj Kumar Sharma)
Asstt. Commissioner (Estt.)

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PHOTO

Post applied for: Addl. Commissioner, Deputy Commissioner Addl. Dy. Commissioner /Jt. Assessor & Collector, Asstt. Commissioner/Dy. Assessor & Collector and Admin. Officer /Assistant Assessor & Collector

1.	Name in Block Letters	
2.	Father's/Husband's Name	
3.	Date of Birth (in Christian era)	
4.	Date of Retirement under Central/State Govt. Rule	
5.	Nationality	
6.	Male/Female	
7.	Marital Status	
8.	Whether belongs to SC/ST/OBC	
9.	(i) Present/Correspondence Address Phone No.	
	(ii) Permanent Address Phone No.	
10.	Post held on regular basis	
	(a) Name of the post	
	(b) Date from which held	
	(c) Pay Scale (Pay Level)	

11. Educational Qualification

SN	Qualification	Subject	Year of passing/Division	Institute

12. Experience & Employment Details (attach extra sheet, if required)

SN	Post Held	Organisation/ Deptt.	Period	Pay Scale Emoluments	Nature of Duties

UNDERTAKING

I solemnly affirm that the above information submitted by me is correct to the best of my knowledge & belief. I also undertake that in the event of my selection to the above post, I will not withdraw my candidature or decline the post when offered.

Dated: _____

Signature of the candidate
Phone/Contact No. _____

List of enclosures

Govt. of NCT of Delhi
U.T. Administration of Daman & Diu,
Department of Personnel & Administrative Reforms,
Secretariat, Daman - 396 220.
Dated:- 25/07/2019.

07 AUG 2019

No.6/32/2017-PER/II/588

Dy. No. SAD/2019/37704

VACANCY CIRCULAR

07 AUG 2019

The U.T. Administration of Daman & Diu has proposed to fill up the following vacant posts on Deputation (Including Short Term Contract) basis in various departments as per the details given below :-

Sr. No.	Name of the Post & Department	No. of post	Classification	Pay Scale
1.	Head of Department (Electrical Engineering), Government Polytechnic, Daman	01	Group "A" (G)	Rs.37400-67000 + AGP Rs.9,000/-
2.	Administrative Officer Government Polytechnic, Daman	01	Group "A" (G)	PB-3 Rs.15600-39100 + GP of Rs.5400/-
3.	Computer Programmer Government Polytechnic, Daman	01	Group "A"(NG)	PB-2 Rs.9300-34800 + GP of Rs.4200/-
4.	Assistant Director, Technical Training Institute, Daman	01	Group "B" (G)	PB-2 Rs.9300-34800 + GP of Rs.4600/-
5.	Superintending Engineer (Civil), PWD, Daman	01	Group "A" (G)	PB-3 Rs.15600-39100 + GP of Rs.7600/-
6.	Executive Engineer(Civil), PWD., Daman	03	Group "A" (G)	PB-3 Rs.15600-39100 + GP of Rs.6600/-
7.	Port Officer, Marine Department, Daman	01	Group B"(NG)	PB-2 Rs.9300-34800 + GP of Rs.4200/-
8.	Child Development Project Officer, O/o CDPO, Daman.	01	Group "B" (G)	PB-2 Rs.9300-34800 + GP of Rs.4200/-
9.	Veterinary Officer, Veterinary Department, Daman	01	Group "A" (G)	Level - 10 (Rs.56100 - Rs.177500)

The Pay Band, eligibility condition, qualifications, experience and the period of deputation prescribed for the post are indicated in the **ANNEXURE - I**.

The pay of the candidate selected for appointment on deputation basis will be regulated in accordance with the general orders on the subject.

It is requested to forward application of eligible and willing Officers, who can be spared on deputation immediately on selection so as to reach the Office of the Deputy Secretary(Personnel), U.T. Administration of Daman & Diu, Department of Personnel & Administrative Reforms, Secretary, Daman - 396 220 for consideration within **six weeks** from the date of issue of this Circular i.e. upto **05/09/2019**.

Applications received after the due date or without ACRs/APARs or otherwise found incomplete or not received through proper channel will not be considered.

List of enclosures to be accompanied with the application

1. Application in the prescribed format - **Annexure- A** duly completed, signed by the candidate and countersigned by the Cadre/Appointing Authority.
2. Attested copies of ACRs for the last 5(five) years duly attested on each page with seal by an officer in the rank of Under Secretary to the Government of India or equivalent.
3. Integrity Certificate.
4. Vigilance Clearance.
5. Major or Minor Penalty certificate for the last ten years of his service.
6. A certificate to the effect that the particulars furnished by the candidates have been verified and found correct as per service records.
7. Cadre clearance certificate.

The Annexure - I and Annexure - A can be downloaded from official websites of U.T. Administration of Daman & Diu : <https://www.daman.nic.in>

(Surpreet Singh)
Deputy Secretary (Pers)

To,

- 1) All Ministries/Department of Central Government, New Delhi
- 2) The Chief Secretaries, All State Governments/Union Territories.
- 3) All the Heads of Offices, Daman/Diu
- 4) The S.I.O., NIC, Daman requested to upload on official Website.
- 5) The Labour and Employment Officer, Daman for uploading the same in the National Employment Portal.
- 6) The Guard file.



No. PB/1/6/2010/Estt.I/Vol.II
Central Administrative Tribunal
Principal Bench

Phone: 011- 23385097
Fax: 011-23387713
E-mail: cat-delhi@nic.in

61/35, Copernicus Marg,
New Delhi - 110001
Date : 24.07.2019

OFFICE OF THE CHIEF SECRETARY
GOVT. OF NCT OF DELHI

07 AUG 2019

CIRCULAR

Dy. No. SAD/2019/32705

SUB Filling-up of the vacant posts in the Central Administrative Tribunal on deputation basis.

It is proposed to fill up the following posts in the Central Administrative Tribunal on deputation basis initially for a period of one year which is likely to be extended or curtailed in administrative exigencies from amongst the serving Govt. servants. The pay and allowances and other terms of deputation of the officers/officials selected for the said posts will be regulated in accordance with the instructions contained in the Department of Personnel & Training OM No. 6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended from time to time. The employees of central Administrative Tribunal are eligible for and may continue to retain General Pool Residential Accommodation as per extant rules. The name and number of posts, classification, place of posting, tenure, scale of pay and eligibility criteria for filling-up of these posts on deputation basis are as under :-

I. REGISTRAR (5)

Group A (Gazetted) in the Level-13 of Pay Matrix (Pre-revised Pay Band-4 Rs.37400- 67000 Plus Grade Pay of Rs.8700). Vacancies in the grade are/will be available at Allahabad, Bengaluru, Chandigarh, Ernakulam, Hyderabad, Kolkata and Patna Benches of the Tribunal.

Eligibility Criteria :-

- (i) Officers possessing a degree in law and holding :-
 - (a) Analogous post in the Central/State Government/High Court ;
Or
 - (b) Posts with Pre-revised Pay Band-3(Rs.15600-39100 Plus Grade Pay of Rs.7600) with a minimum of five year regular service in the grade ;
Or
 - (c) Posts with Pre-revised Pay Band-3(Rs.15600-39100 Plus Grade Pay of Rs.6600) with a minimum of ten year regular service in the grade;
Or
- (ii) Officers holding the post of District Judge/ Additional District Judge/Registrar/Additional Registrar of High Court on regular basis.

2. JOINT REGISTRAR (4)

Group A (Gazetted) in the Level-12 of Pay Matrix (Pre-revised Pay Band-3 Rs.15600 – 39100 Plus Grade Pay of Rs.7600). Vacancies in the grade are presently available at Principal Bench (New Delhi), Cuttack, Guwahati, Jabalpur and Jodhpur Benches of the Tribunal.

Eligibility Criteria :-

- i. Officers possessing a degree in law and holding :-
 - (a) Analogous post in the Central/State Government/High Court ;
 - Or
 - (d) Posts with Pre-revised Pay Band-3(Rs.15600-39100 Plus Grade Pay of Rs.6600) with a minimum of five year regular service in the grade ;
- Or
- ii. Judicial officer with minimum of eight year regular service.

3. DEPUTY REGISTRAR (5)

Group A (Gazetted) in the Level-11 of Pay Matrix (Pre-revised Pay Band-3 Rs.15600 – 39100 Plus Grade Pay of Rs.6600). Vacancies in the grade are/will be available one each at Lucknow, Hyderabad, Mumbai and two in Chennai Bench of the Tribunal.

Eligibility Criteria :-

- (i) Officers of the Central Government/State Government/High Courts;
 - (a) (i) holding analogous post on regular basis; or (ii) with at least five years regular service in the grade pay of Rs. 5400/- or (iii) with at least six years regular service in the grade pay of Rs. 4800/- or equivalent; and
 - (b) Possessing a degree in Law from a recognized University or equivalent.

4. PRINCIPAL PRIVATE SECRETARY (1)

Group A (Gazetted) in the Level-11 of Pay Matrix (Pre-revised Pay Band-3 Rs.15600 – 39100 Plus Grade Pay of Rs.6600/-). Vacancy in the grade is presently available at Chandigarh Bench of the Tribunal.

Eligibility Criteria :-

- (i) The Officers of the Central / State Government / High Courts holding analogous posts of Principal Private Secretary on regular basis in Pre-revised Pay Band-3 (Rs.15600 – 39100 Plus Grade Pay of Rs.6600/-).
- Or
- (ii) Private Secretary with at least eight years combined regular service rendered in Pre-revised Pay Band-2 (Rs.9300 – 34800 Plus Grade Pay of Rs.4800/-) and Pre-revised Pay Band-3 (Rs.15600 – 39100 Plus Grade Pay of Rs.5400/-).

5. DEPUTY CONTROLLER OF ACCOUNTS (1):-

Group A (Gazetted) in the Level-11 of Pay Matrix (Pre-revised Pay Band-3 Rs.15600-39100 Plus Grade Pay of Rs.6600/-). Vacancy in the grade is available at Principal Bench, New Delhi.

Eligibility Criteria :-

- (i) The Officers working as Deputy Controller of Accounts from the Central Departmentalized Accounting Organisation of the Controller General of Accounts with minimum of 2 years of service in the grade of Deputy Controller of Accounts under C.G.A., C.G.O.A., P&T Accounts or Railway Accounts service.
- (ii) The Accounts Officer with minimum of 10 years service in the grade of Accounts Officer in the C.G.A., C.G.O.A., P&T Accounts and Railway Accounts.

6. COURT OFFICERS / SECTION OFFICERS (24) :-

Group "B" (Gazetted) in the Level-8 of Pay Matrix (Pre-revised Pay Band-2 Rs.9300-34800 Plus Grade Pay Rs.4800/-). Vacancies in the grade are presently available at Principal Bench (New Delhi), Ahmedabad, Allahabad, Bengaluru, Chandigarh, Chennai, Cuttack, Ernakulam, Guwahati, Hyderabad, Jabalpur, Jaipur, Jodhpur, Kolkata, Lucknow and Mumbai Bench of the Tribunal.

Eligibility Criteria :-**Essential**

Persons working under the Central / State Government / High Court / Subordinate Courts :-

(a) Holding analogous post on regular basis ;

Or

(b) Eight years of regular service in the posts of Assistant or equivalent in the scale of Pre-revised Pay Band-2 (Rs.9300-34800 Plus Grade Pay of Rs.4600/-).

and

Possessing a Degree of a recognized University or equivalent.

Desirable

Degree in Law.

7. PRIVATE SECRETARY (07) :-

Group "B" (Gazetted) in the Level-8 of Pay Matrix (Pre-revised Pay Band-2 Rs.9300-34800 Plus Grade Pay Rs.4800/-). Vacancies in the grade are presently available at Allahabad, Bengaluru, Chennai, Ernakulam, Jabalpur, Jodhpur, Kolkata, Mumbai and Patna Bench of the Tribunal.

152/c

Eligibility Criteria :-

Officers holding the post of Stenographers in the Central / State Government / High Courts –

(a) Holding analogous post on regular basis ;

Or

(b) Six years of regular service in the scale of Pre-revised Pay Band-2 (Rs.9300 – 34800 Plus Grade Pay of Rs.4600/-).

8. ACCOUNTS OFFICER (07) :-

Group "B" (Gazetted) in the Level-7 of Pay Matrix (Pre-revised Pay Band – 2 Rs.9300 – 34800 Plus Grade Pay Rs.4600). Vacancies in the grade are presently available at Bengaluru, Chennai, Guwahati, Jodhpur, Kolkata, Mumbai and Patna Benches of the Tribunal.

Eligibility Criteria :-

(i) Regular Accounts/Audit Officers from any of the Organized Accounts Department.

(ii) Officers under the Central Government holding an analogous post on regular basis who have undergone training in Cash and Accounts work in ISTM or equivalent and possess experience in Cash & Accounts & Budget work.

Or

(iii) Junior Accounts Officer / Accounts Audit Officers or equivalent in the scale of Pre-revised Pay Band-2 (Rs.9300-34800 Plus Grade Pay of Rs.4200) with 8/5 years regular service respectively under C&AG, Defence A/Cs, P&T, Railway A/Cs Department.

9. ASSISTANT LIBRARY AND INFORMATION OFFICER (02) :-

Group "B" (Gazetted) in the Level-7 of Pay Matrix (Pre-revised Pay Band – 2 Rs.9300 – 34800 Plus Grade Pay Rs.4600). Vacancies in the grade are presently available at Bengaluru, Jodhpur and Lucknow Benches of the Tribunal.

Eligibility Criteria :-

Officers under Central or State Government or High Courts and Courts subordinate thereto-

- (a) (i) holding analogous posts; or
(ii) with at least five years regular service in the pay band-2, Rs. 9300-34800/- with grade pay of Rs. 4200/-;

and possessing the qualification and experience

Essential: -

(i) A Bachelor Degree in Library Science or Library and Information Science from a recognised University or institute;

(ii) two years' professional experience in a Library under Central or State Government or autonomous or statutory organisation or Public Sector

Undertaking or University or recognised Research or Educational Institution

Desirable: -

(i) Master's Degree in Library Science or Library and Information Science from a recognised University or Institute.

(ii) Diploma in Computer Application from a recognised University or Institute

10. COURT MASTER/ STENOGRAPHER GRADE 'C' (05) :-

Group "B" (Non-Gazetted) in the Level-7 of Pay Matrix (Pre-revised Pay Band-2 Rs.9300-34800 Plus Grade Pay Rs.4600). Vacancies in the grade are presently available at Principal Bench (New Delhi), Ahmedabad, Allahabad, Bengaluru, Chennai, Chandigarh, Cuttack, Ernakulam, Guwahati, Hyderabad, Jaipur, Jodhpur, Jabalpur, Kolkata, Lucknow and Mumbai Bench of the Tribunal.

Eligibility Criteria :-

Officers holding the post of Stenographer under the Central Government or State Government or High Courts;

(i) holding the analogous post on regular basis

(ii) with eight years regular service in the Stenographer Grade in Pay Band-1 Rs. 5200-20200 with Grade Pay of Rs. 2400/-

11. JUNIOR ACCOUNTS OFFICER (03) :-

Group "B" (Non-Gazetted) in the Level-6 of Pay Matrix (Pre-revised Pay Band-2 Rs.9300-34800 Plus Grade Pay Rs.4200). Vacancies in the grade are presently available at Chandigarh, Lucknow and Patna Benches of the Tribunal.

Eligibility Criteria :-

(a) Officials under the Central Government holding analogous post or SAS Accountant, Junior Accounts Officer in the various Accounting organizations ;

Or

(b) Upper Division Clerks of Central Government with 10 years of service in the grade who have undergone Cash & Accounts Training in ISTM or equivalent or possess three years experience of Cash, Accounts and Budget works.

12. CARETAKER (06)

Group 'B' (Non-Gazetted) in the Level-6 of Pay Matrix (Pre-revised Pay Band-2 Rs.9300-34800 Plus Grade Pay Rs.4200). Vacancies in the grade are presently available at Ahmedabad, Bengaluru, Chandigarh, Cuttack, Ernakulum and Lucknow Benches of the Tribunal.

15072

Eligibility Criteria :-

- (i) Officers of the Central Government –
(a) Holding analogous post on regular basis;
Or
(b) Holding the post in the scale of Pre-revised Pay Band-1 (Rs.5200-20200 Plus Grade Pay of Rs.2400) with eight years of regular service in the grade.

And

- (ii) Possessing a Degree of a recognized University or equivalent.

13. STENOGRAPHER GRADE 'D' (01) :-

Group "C" (Non-Gazetted) in the Level-4 of Pay Matrix (Pre-revised Pay Band-1 Rs.5200-20200 Plus Grade Pay Rs.2400). Vacancies in the grade are presently available at Principal Bench (New Delhi), Ahmedabad, Allahabad, Bengaluru, Chennai, Guwahati, Hyderabad, Jaipur, Jodhpur and Lucknow Bench of the Tribunal.

Eligibility Criteria :-

Officials from the Central Government or State Government or High Courts;

(i) holding the post of Stenographer Grade 'D' in the Pay Band-I Rs. 5200-20200 with Grade Pay of Rs. 2400/- ; or

(ii) holding the post of Lower Divisional Clerk or equivalent posts with at least two years service in the Pay Band- I Rs. 5200-20200 with Grade Pay of Rs. 1900/- and possessing skill norms test as under:

Dictation:- 10mts @ 80 W. p.m.

Transcription: 65 mts. (English) 75 mts. (Hindi) (on manual Typewriter) or 50 mts. (English) and 65 mts. (Hindi) (on Computer)

14. PHOTOCOPIER (01) :-

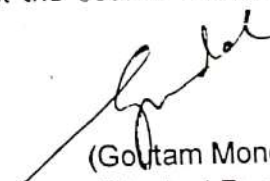
Group "C" (Non-Gazetted) in the Level - 2 of Pay Matrix (Pre-revised Pay Band-1 Rs.5200-20200 Plus Grade Pay Rs.1900). Vacancy in the grade is presently available at Chennai Bench of the Tribunal.

Eligibility Criteria :-

Group 'C' employees of the Central Government or State Government or High Court and District Courts and employees of the Central Administrative Tribunal with 3 years regular service in the scale of Pay Band-1, Rs.5200-20200/- with grade pay of Rs.1800/- and having following qualifications:-

- (i) Matriculation pass or equivalent from a recognized university or Board
(ii) Proficiency or experience in handling photocopying machines.

2. The period of deputation in respect of above posts including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization / department of the Central Government shall ordinarily not exceed three years.
3. Age Limit: The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date for receipt of applications.
4. Number of vacancies and place of posting are subject to change. The selected Officer may be posted in the Bench where the vacancy would be available at that relevant point of time.
5. The applications in the given proforma (duly typed in double space) together with attested copies of APAR/ACR for the last five years of the eligible officials who are willing to be considered for the said posts and could be spared immediately, may be forwarded to the Principal Registrar, Central Administrative Tribunal, Principal Bench, 61/35, Copernicus Marg, New Delhi – 110 001 within 45 days from the date of publication of the circular in the Employment News.
6. While forwarding the applications, certificate to the effect that the officers/officials are clear from vigilance point of view and there is no disciplinary case pending/contemplated against him/her, may also be given at the bottom of the enclosed proforma.
7. The department while forwarding applications may please ensure that the officials who volunteer for the post shall not be allowed to withdraw their names later on.
8. This Office will not be in a position to return any of the documents provided by the applicant/parent office of the applicant, irrespective of his/her selection.
9. Applications received after the expiry of last date or otherwise found incomplete for want of ACRs/APARs, Vigilance Clearance Certificate or without the seal of the office, will not be entertained.


(Goutam Mondal)
Principal Registrar

PROFORMA FOR FURNISHING BIO-DATA FOR THE POST OF _____

(To be typed in double space on single side)

148/c

01. Name of the applicant (In Block Letters) : _____
02. Name, Address and Contact No. of the office where working : _____
03. Contact Details of the Applicant : _____
- (a) Mobile No. : _____
- (b) E-Mail ID : _____
- (c) Landline No. : _____
- (d) Residential Address : _____
04. Date of Birth : _____
05. Date of Retirement : _____
06. Sex (Male/ Female) : _____
07. Present Post Held in Parent Department : _____
- (a) Date : _____
- (b) Designation : _____
- (c) Nature of Appointment (Adhoc / Regular) : _____
- (d) Pay Scale of the post held (In case of drawing a different scale than that of the post due to financial upgradation or otherwise, same may be mentioned separately) : _____
- (e) Brief nature of duties : _____
- (f) Details of Service [Central Government / State Government / Others (Please Specify)] : _____
08. Details of earlier deputations, if any : _____
- (a) Whether presently holding deputation post (Yes / No) : _____
- (b) If, 'Yes', Please mention, Name of the Department, Designation, Pay Scale of the deputation post, Present Basic Pay drawn, Date from which on deputation and date of expiry of present term of deputation. : _____
09. Brief Service Particulars in chronological orders from entry into the Government Service till date including deputation periods and financial upgradations, if any (As per following format)
- | Sl. No. | Department | Post held | Period | | Pay Scale of the post | | Brief nature of duties |
|---------|------------|-----------|--------|----|---------------------------------|---------|------------------------|
| | | | From | To | At the time of holding the post | Present | |
| | | | | | | | |
10. Educational qualification in chronological order including professional qualifications (As per following format)
- | Sl. No. | Degree / Diploma | Year of Passing | Subjects taken | Board / University |
|---------|------------------|-----------------|----------------|--------------------|
| | | | | |
11. Category (Gen / SC/ ST/ OBC) : _____
12. Choice of Station : _____

Signature of the Applicant

Certificate to be furnished by the Head of Office

1. Service particulars of Sh. / Smt. _____, furnished above have been verified from his / her service records and found correct.
2. Certified that no vigilance enquiry / Disciplinary proceeding is pending or contemplated against Sh. / Smt. _____.
3. Sh. / Smt. _____ will be relieved of his / her duties from this office to take up assignment in the Central Administrative Tribunal, on his / her selection for appointment to the post.

Place:

Date:

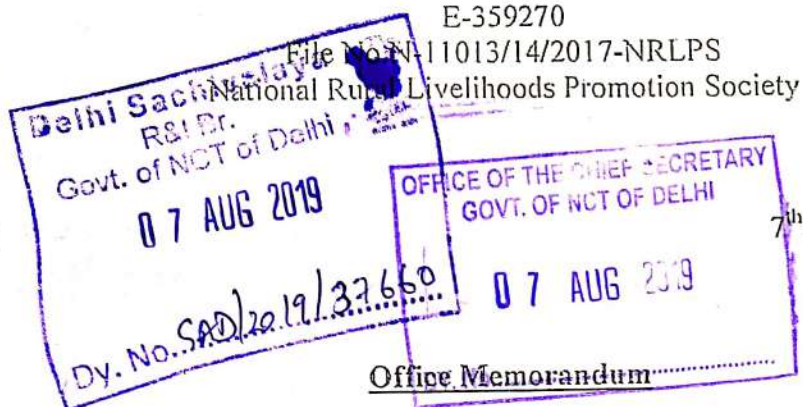
Signature:

Name:

Designation:

Office Seal:

E-359270



7th Floor, NDCC-II Building,
New Delhi-110001
Dated: 26 July 19

Office Memorandum

Subject: Filling of the post of Director (Administration & FINANCE), Deputy Director (Administration) and Accounts Officer on deputation basis in the National Rural Livelihoods Promotion Society, an autonomous body under the Ministry of Rural Development.

National Rural Livelihoods Promotion Society, an autonomous body under the Ministry of Rural Development, registered under the Societies Registration Act XXI of 1860, invite applications for the post of Director (Administration & Finance), Deputy Director (Administration) and Accounts Officer on deputation (on foreign service) basis

2. The pay scale, duration of deputation, and eligibility criteria for the posts are as per Annexure I enclosed.

3. It is requested that the applications of eligible and willing persons, who can be spared immediately, may be forwarded in the prescribed proforma to the Addl Secretary RD & CEO, NRLPS, Ministry of Rural Development, Department of Rural Development, 7th Floor, NDCC-II Building, New Delhi-110001 within one month from the date of publication of this circular in the Employment News along with the following documents:-

(a) Vigilance Clearance in respect of the official, (b) Integrity Certificate and statement showing major or minor penalties, if any, imposed on the officer and (c) Clear photocopies of ACRs / APAR for last 5 years duly attested by a Gazetted Officer.

4. Application received after the closing date of receipt of application or without the ACRs/APAR or otherwise found incomplete is liable to be rejected.

The persons who apply for the above posts will not be allowed to withdraw their applications subsequently.

6. While forwarding the application, the Ministry/Department to certify that the particulars furnished by the official are correct. It may also be confirmed that in the event of selection for appointment, the official concerned will be relieved of his duties to join NRLPS on deputation.

Encl: - As above

(Anita Baghel)

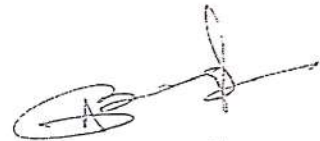
Director (RL) & Director (Admn & Finance), NRLPS

To

1. All Ministries/Departments of the Government of India (as per standard list), State Governments, Central Autonomous bodies with the request that wide publicity may be given to the vacancy circular in their Ministries/Departments.
2. All Officers/Sections in the Department of Rural Development/ Department of Land Resources/ Ministry of Drinking Water and Sanitation.
3. NIC, Department of Rural Development with the request to place this vacancy circular on the website of this Ministry.
4. Notice Board / Aajeevika website

Copy to:-

The Editor, Employment News, East Block, Level-III, R. K. Puram, New Delhi with the request that the above vacancy circular (on the lines of Proforma enclosed) may be kindly be published in the next issue of Employment News and bill for publishing the vacancy circular be forwarded to the Chief Executive Officer, National Rural Livelihoods Promotion Society, 7th Floor, NDCC-II Building, New Delhi 110001 for arranging payment.



(Anita Baghel)

Director (RL) & Director (Admn & Finance), NRLPS

Annexure IDirector (Administration & Finance) -One Post

1.	Pay scale.	Level 13 in Pay Matrix
2.	Period of deputation	5 years The period of deputation (including short term contract) including the period of deputation in another ex-cadre post immediately preceding this appointment in the same or other organization/department of the Central Government shall ordinarily not exceed 5 years.
3.	Maximum Age limit	Shall not be exceeding 56 years as on the closing date for receipt of applications.
4.	Eligibility	Officers under the Central Government, or State Government or Central autonomous bodies (i) Holding analogous posts or (ii) With 5 years' service in the level rendered after appointment thereto on regular basis in level 12
5.	Educational qualifications	Degree from a recognized institution
6.	Experience	10 years' experience in Administration/Finance.
7.	Desirable experience	2 years' experience in social sector

Deputy Director (Administration) -One post

1.	Pay scale.	Level 11 in Pay Matrix
2.	Period of deputation	4 years The period of deputation (including short term contract) including the period of deputation in another ex-cadre post immediately preceding this appointment in the same or other organization/department of the Central Government shall ordinarily not exceed 4 years.
3.	Maximum Age limit	Shall not be exceeding 56 years as on the closing date for receipt of applications.
4.	Eligibility	Officers under the Central Government, or State Government or Central autonomous bodies (i) Holding analogous posts or (ii) With 5 years' service in the level rendered after appointment thereto on regular basis in level 9/10 in Pay matrix or (iii) with 6 years in the level rendered after appoint thereto on regular basis in level 8 in the parent cadre or department
5.	Educational qualifications	Degree from a recognized institution
6.	Experience	5 years' experience in Administration/Finance.
7.	Desirable experience	2 years' experience in social sector

Accounts Officer. – One Post

1.	Pay scale.	Level 07 in Pay Matrix
2.	Period of deputation	3 years The period of deputation(including short term contract) including the period of deputation in another ex cadre post immediately preceding this appointment in the same or other organization/department of the Central Government shall ordinarily not exceed 3 years.
3.	Maximum Age limit	Shall not be exceeding 56 years as on the closing date for receipt of applications.
4.	Eligibility	Officers under the Central Government, or State Government or Union Territories or recognized Research institutions or Universities or Public Sector Undertakings or statutory or Autonomous organizations. (i) Holding analogous posts on regular basis in his parent cadre or department or (ii)With 5years service in the level rendered after appointment thereto on regular basis in level 6 in the pay matrix
5.	Essential qualifications	A pass in the SAS or equivalent examination conducted by any of the organized Accounts Departments of the Central Government or Successful completion of training in the Cash & Accounts work in the ISTM or equivalent training course and a minimum of 3 years experience in Cash, Accounts and Budget work

Annexure II

**PROFORMA FOR FURNISHING BIO-DATA FOR THE POST OF DIRECTOR
(ADMINISTRATION & FINANCE), DEPUTY DIRECTOR (ADMINISTRATION)
AND ACCOUNTS OFFICER**

1. Name of the applicant: _____
2. Name, address and contact number
of office where working at present _____
3. Contacts:
 - (a) Mobile _____
 - (b) E-mail address _____
 - (c) Landline _____
4. Address for correspondence
(with pin code) _____
5. Date of Birth _____
6. Date of entry into Govt. service and
service to which the officer belongs _____
7. Present post held with Pay scale (Level in Pay Matrix)
 - (a) Date of appointment in the
present post (mention ad-hoc
& regular periods separately) _____
 - (b) Basic Pay (as per pay matrix
of Seventh Pay Commission) _____
8. Details of earlier deputation, if any _____
 - (a) Whether presently holding
Deputation post or _____
 - (b) If 'Yes' please mention, basic Pay
(as per pay matrix of Seventh Pay Commission) _____
9. Educational qualifications (including professional qualification):-

Sl.No.	Degree/Diploma	Year	Subjects taken	University	Division

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10. Brief Service particulars/Experience
(a) Details of experience in Administration and Finance (applicable in respect of Director and Deputy Director)
(b) Details of experience in Cash, Accounts and Budget work (applicable in case of Accounts Officer)

11. Details of experience of working in social Sector.

11. Whether SC/ST/OBC/GEN _____

(Signature of the Applicant)

Certificate to be furnished by the Head of Office

1. Service particulars given above have been verified from the service record of the applicant and found correct.
2. Certified that no vigilance enquiry/disciplinary case is pending or contemplated against the applicant.
3. He/She will be relieved of his/her duties in this office to take up assignment in the National Rural Livelihoods Promotion Society on his selection for appointment to the post..

Place:
Date:

Signature & Designation
Office Seal

Personnel Division

No: DSIIDC/Estt./Deputation/2019-20/Vol-III

Dated: 07.08.2019

To,

✓ The Dy. Secretary (Services),
Govt. of NCT of Delhi,
Services Department- Branch -IV,
7th Level B-wing, Delhi Secretariat,
I.P. Estate, New Delhi-110002.

SER/19/19301
13/08/2019

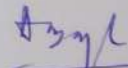
Subject: - Publishing of Vacancy Circular for appointment to the post of Chief Engineer (Civil) and Superintending Engineer (Civil) on deputation basis in DSIIDC.

With reference to the above cited subject, please find attached Vacancy Circular dated 17.07.2019, with the request to circulate the same at the portal of Services Department for wider publicity among the eligible officers of Delhi Govt. and PSUs/Autonomous bodies. The advertisement has already been published in Employment News on 04.08.2019 and is available at the portal of DSIIDC.

Thanking You.

Yours faithfully,

Enclosed: As above


(A.K. Singh)
DM (Pers.)

S.O. (CN) 13/8/19
K 13-8-19
Mr. Sunil

S

139/c



Delhi State Industrial & Infrastructure Development Corporation Ltd.
N-36, Bombay Life Building, Connaught Circus, New Delhi-110001
Tel: +91-11-23713346, website: www.dsiidc.org

NOTICE FOR RECRUITMENT ON DEPUTATION BASIS

Applications are invited for the following posts on deputation basis from the eligible officers of Central Government/ State Government/ Public Sector Undertaking/ Autonomous organisations/ Equivalent cadre of Govt. of NCT of Delhi preferably having experience of working in Industrial Estate Management and have handled Environmental related issues:

S.No.	Name of the Post	No. of Posts	The level of Pay Matrix
1.	Chief Engineer (Civil)	02	Level-13A [Rs. 37400-67000+8700(GP) :Pre-revised]
2.	Superintending Engineer (Civil)	04	Level-12 [(Rs. 15600-39100+ 7600(GP) :Pre-revised]

Last date for submitting the application is 30.08.2019. Applications received after due date will not be entertained.

The deputation will be initially for a period of three years. The applicants may forward their application through proper Channel with NOC, Vigilance Clearance and APARs for the last five years. For further details kindly refer to the detailed advertisement on our website www.dsiidc.org

-sd-

Divisional Manager (Personnel)

NOTICE FOR RECRUITMENT ON DEPUTATION BASIS

Applications are invited for the following posts '**On Deputation Basis**' from the eligible officers of Central Government/ State Government/ Public Sector Undertakings/ Autonomous organisation/equivalent cadre of Govt. of NCT of Delhi. Preference will be given to those who have experience of working in Industrial Estate Management and have handled Environmental related issues:

S. No	Name of the post	Number of Post	The level of Pay Matrix	Recruitment Rules
1	Chief Engineer (Civil)	02	Level-13A	<p>a) Holding analogous Post on regular basis in parent cadre or department.</p> <p>OR</p> <p>Deputy Chief Engineer(Civil) in the Level 13 [Pay band-4, Rs. 37400-67000+Rs.8700/-(Grade Pay)] in any of the Central/State Government/PSUs/ Autonomous Organization/Equivalent cadre of the Government of NCT of Delhi with 2 years of regular service in the grade.</p> <p>OR</p> <p>Superintending Engineer (Civil) in the Level 12 [Pay band-3, Rs. 15600-39100+Rs.7600/-(Grade Pay)] in any of the Central/State Government/PSUs/ Autonomous Organization/Equivalent cadre of the Government of NCT of Delhi with 6 years of regular service.</p> <p>b) Possessing the following qualifications:</p> <p>Degree in Civil Engineering from a recognized University/Institute.</p> <p>Experience:</p> <p>(i) Worked for a minimum of 15 years in Group 'A' posts in a Central/State Government/PSU/ Autonomous Organization.</p> <p>(ii) Experience in contract law, e-governance, building by laws and construction of large scale buildings.</p> <p>Desirable:</p> <p>M.Tech(Civil)</p> <p>Attended a work shop or short term course on contract law, e-governance Buildings by laws.</p>

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2	Superintending Engineer (civil)	04	Level-12	<p>(i) Holding analogous Post on regular basis in parent cadre or department.</p> <p>OR</p> <p>Executive Engineer(Civil) possessing full time Degree in Civil Engineering from a recognized University in the Level 11 in Pay Matrix in any of the Central/ State Government/PSUs/ Autonomous Organization/ Equivalent cadre of the Government of NCT of Delhi with 5 years of regular service.</p> <p>OR</p> <p>Assistant Executive Engineer(Civil) in the in the Level 10 in Pay Matrix in any of the Central/State Government/ PSUs/ Autonomous Organization/ Equivalent cadre of the Government of NCT of Delhi with 10 years of regular service.</p> <p>b) Possessing the following qualifications:</p> <p>Degree in Civil Engineering from a recognized University/Institute.</p> <p>Experience:</p> <p>(i) Worked for a minimum of 15 years in Group 'A' posts in a Central/State Government/PSU/ Autonomous Organization.</p> <p>(ii) Experience in contract law, e-governance, building by laws and construction of large scale buildings.</p> <p>Desirable:</p> <p>Attended a work shop or short term course on contract law, e-governance Buildings by laws.</p>
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The applications must be reached by 30th August, 2019 at N-36, **Bombay Life Building, Connaught Circus, New Delhi-110001**. The deputation will be initially for a period of three years. The applicants may forward their application through proper channel with NOC, Vigilance Clearance and last five years APARs to the undersigned by the designated date. Applications received later will not be entertained.

-sd-

Divisional Manager (Personnel)

Note:-

- (1) Envelope containing application should be super-scribed with "APPLICATION FOR THE POST OF _____ (SL. NO. _____)."
- (2) The pay of the officials selected will be regulated by CCS (RP) Rules, 2016 dated 25.07.2016 (amended from time to time) and the maximum age limit for appointment on deputation shall be 56 years on the date of closing of the applications.
- (3) In addition to pay, DA/ HRA and other allowance are payable as admissible to the employees of the Corporation. The deputationist will be governed by standard terms and conditions of deputation as applicable from time to time.
- (4) Mere fulfillment of educational qualifications and experience does not entitle a candidate to be called for interview. DSIIDC will adopt its own criteria for holding the interview.
- (5) The number of posts is indicative only. The management may increase or decrease the number of posts in each category on its discretion, based on requirements.
- (6) For the above posts interested candidates presently serving in Central Govt. / State Government / Public Sector Undertakings/ Autonomous Organizations/equivalent cadre of Govt. of NCT of Delhi and keen to serve on deputation may please apply so that their application reaches us by **30th August, 2019**, in the enclosed proforma (Annex.-A) along with, passport size photograph duly pasted on the application form, self attested photo copies of educational certificates. The lending department while forwarding the application may ensure that experience of the applicant, NOC, Vigilance Clearance and APARs of the last five years etc. are attached duly authenticated by the Appropriate Authority, failing which application will not be entertained. The applicant should bring the testimonials in original of all the qualifications and experience in the relevant area over and above the minimum prescribed qualification, at the time of interview.
- (7) No TA/ DA shall be paid to the short-listed candidate for attending interview.
- (8) Complete applications (in all respect) should be sent to Personnel Division, Delhi State Industrial & Infrastructure Development Corporation Limited, N-36, Bombay Life Building, Connaught Circus, New Delhi-110001. Applications received after the closing date (i.e. **30th August, 2019**) will not be entertained.
- (9) All the shortlisted candidates for the post of SE(Civil) and CE(Civil) against earlier Advertisements published on 07.06.2017 and 09.10.2018 are required to send their fresh application.
- (10) Candidates serving in Private/Corporate bodies are not eligible, hence they may not apply for the posts.

-sd-

Divisional Manager (Personnel)

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Annexure -A

FORMAT OF APPLICATION

1. Advertisement dated :
2. Post applied for :
3. Name in full (Block Letters):
4. Father's/ Spouse Name :
5. (a) DOB: (dd/mm/yyyy) :
- (b) Age on closing date :
6. Belongs to category :
7. Educational / Technical Qualifications: (In chronological order from matriculation onwards).

Affix Colored Passport
size photograph

(not more than three
month old)

S.No.	Name of Course/ Exams passed	University / Institution / Board	Duration of the Course	Year of Passing	Main subjects taken	Subject specialisation of	Div./ Class & % of Marks

(Enclose a separate sheet, duly authenticated by your signature, if the given space is insufficient)

8. Employment Record: (Details in chronological order, starting with the first job to current employment status).

S.No.	Name & Address of Employer	Post/ Designation	Please specify whether the post was held on adhoc/ regular/ permanent/ current duty charge/ MACP basis	Period (from – To)	Total period of each employment in years, months & days for the said post/ designation	Scale of pay & grade pay	Nature of duties

(Enclose a separate sheet, duly authenticated by your signature, if the given space is insufficient)

9. Total Experience in years.....

10. Total Experience in years as per eligibility criteria of DSIIDC

.....

11. Computer skills :

12. Course/ Certification:

.....

.....

13. (i) Address for correspondence (In BLOCK LETTERS):

.....
.....
.....

Pin Code :

13. (ii) Permanent Address (In BLOCK LETTERS) :

.....
.....

Pin Code:

Telephone Number:

14. Employer Address (Controlling Authority/Office):

.....
.....
.....

Pin Code :

(ii) Telephone No:

.....

(a) Office No. :

.....

(b) Residence No:

.....

(iii) Mobile No. :

.....

(iv) E-mail ID

.....

15. Any other information you may wish to add (like list of publications, Membership of learned societies, awards and recognition, etc. (in brief)) :

.....
.....

132/C

16. Vigilance Status:

Please indicate if : (please tick)

Yes

No

- | | | |
|--|-------|-------|
| (a) Are you currently under suspension: | | |
| (b) A charge sheet and the disciplinary proceeding against you | | |
| (c) Prosecution for a criminal charge is pending against you | | |

17. Details of Enclosures:

.....
.....

18. DECLARATION:-

I Mr./ Mrs./ Ms. certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I am found to have concealed/ distorted any material information, my appointment shall be liable to be summarily terminated without notice/ compensation.

Place:

Date:

Signature of the candidate

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CERTIFICATE

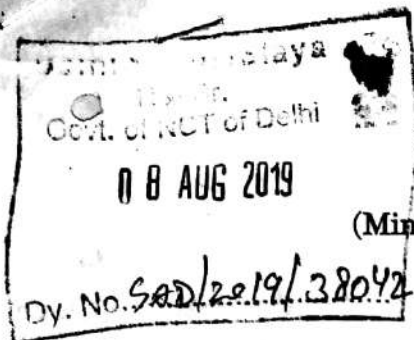
**(TO BE FORWARDED BY THE HEAD OF ORGANIZATION)
(Applicable for candidates already working in Central Govt./State Govt./Public Sector
Undertakings/Autonomous Institutions)**

- (i) Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary/vigilance proceedings are either pending or contemplated against the officer integrity of the officer is also certified.
- (ii) The application of Mr./Mrs./Ms.....is recommended. In case of his/her selection, the Department / organization will relive him/ her.
- (iii) The Copies of ACRs/ APARs for the last five years are also enclosed.
- (iv) It is hereby declared that we will not have any objection to relieve him/her, in case of his/her selection.

Place:

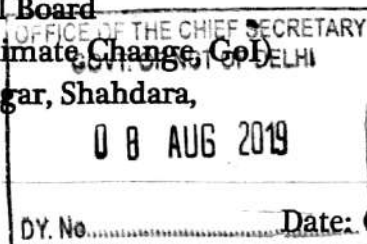
Date :

**Signature of the Head of the
Organization / Office with Office Seal**



129/c

Central Pollution Control Board
(Ministry of Environment, Forest & Climate Change, Govt. of India)
Parivesh Bhawan, East Arjun Nagar, Shahdara,
Delhi-110032



File No. C-20020/06/PS(Dep.)/2018-Admin.(R)/ 4768

CIRCULAR

Sub: Filling up the vacant posts on deputation basis in the Central Pollution Control Board-reg.

It is proposed to fill up the following vacant posts in the Central Pollution Control Board on deputation basis for a period of 03 years. The pay and allowances and other terms of deputation of the officers selected for the post will be regulated in accordance with the instructions contained in the Department of Personnel & Training O.M. No. 6/8/2009-Estt. (Pay II), dated 17.06.2010 as amended from time to time. The eligibility criteria are given as under:

1. **Senior Law Officer:** 01 Post on deputation in the Level-12 in Pay Matrix (Rs. 78,800 - 2,09,200/-). **Eligibility:** Officers of the Central Government/State Governments/Union Territory Administrations/NCR or Central/State Autonomous or Statutory bodies, (a) (i) holding analogous post on regular basis; or (ii) having atleast 5 years of regular service in a post in the Level-11 in pay matrix or equivalent; and (b) Possessing the following qualification and experience (i) Bachelor's degree in Law from a recognized University/Institute and (ii) should be a qualified legal practitioner i.e. Advocate within Advocates Act, 1961 who has not less than 8 years of experience, out of which five years should be in a High Court/Supreme Court in handling environment litigation cases or persons having not less than 8 years' experience in rendering legal advice, preferably in matters relating to environmental pollution in a supervisory level. Place of Posting: Delhi.

2. **Section Officer:** 03 Posts on deputation in the Level-7 in Pay Matrix (Rs. 44,900-1,42,400/-). **Eligibility:** Officers of the Central Government/State Governments/Union Territory Administrations or Central/State Autonomous or Statutory bodies, (a) (i) holding analogous post on regular basis; or (ii) having atleast 5 years of regular service in posts in the Level-6 in pay matrix or equivalent; and (b) Possessing a Bachelor's

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degree from a recognized University/Institution. Place of Posting: Kolkata- One
Shillong- One post and Vadodara- One post.

3. **Private Secretary:** 05 Posts on deputation in the Level-7 in Pay Matrix (Rs. 44,900-1,42,400/-). **Eligibility:** Officers of the Central Government/State Governments/Union Territory Administrations or Central/State Autonomous or Statutory bodies, (a) (i) holding analogous post on regular basis; or (ii) having atleast 3 years of regular service in posts in the Level-6 in pay matrix or equivalent; and (b) Possessing a Bachelor's degree and a minimum speed of 120 w.p.m in English shorthand and 40 w.p.m in English typing. **Place of Posting:** Delhi- Two posts, Bhopal- One post, Lucknow- One post and Vadodara- One post.
4. **Senior Technical Supervisor:** 01 Post on deputation in the Level-7 in Pay Matrix (Rs. 44,900- 1,42,400/-). **Eligibility:** Officers of the Central Government/State Governments/Union Territory Administrations or Central/State Autonomous or Statutory bodies, (a) (i) holding analogous post on regular basis; or (ii) having atleast 3 years of regular service in posts in the Level-6 in pay matrix or equivalent; and (b) Possessing a Diploma in Instrumentation/Electronics/Electrical/Mechanical Engineering. **Place of Posting:** Delhi.
5. **Assistant Accounts Officer:** 01 post on deputation in the Level-7 in Pay Matrix (Rs. 44,900- 1,42,400/-). **Eligibility:** Officers of the Central Government/State Governments/Union Territory Administrations or Central/State Autonomous or Statutory bodies, (a) (i) holding analogous post on regular basis; or (ii) having atleast 2 years of regular service in posts in the Level-6 in pay matrix or equivalent; and (b) **Essential:** Possessing Bachelor's degree in Commerce from a recognized University/Institution with atleast 5 years of experience in Supervisory level or a SAS accountant with 5 years' experience in accounts, audit and related financial works in an organization/institute of repute. **Desirable:** Associated Member of Chartered Accounts of India/Institution of Costs & Works Accounts. **Place of Posting:** Delhi.
6. **Technical Supervisor:** 06 Posts on deputation in the Level-6 in Pay Matrix (Rs. 35,400-Rs. 1,12,400/-). **Eligibility:** Officers of the Central Government/State Governments/Union Territory Administrations or Central/State Autonomous or Statutory bodies, (a) (i) holding analogous post on regular basis or having experience of not less than 5 years in maintenance repairs of laboratory equipments/instruments and (b) Possessing a Diploma in Engineering in Electronics/Information Technology or Instrumentation. **Place of Posting:** Delhi- Four posts, Kolkata- One post and Vadodara- One post.

Note: - Period of deputation shall not ordinarily exceed three years. The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. *The maximum age limit for appointment by deputation should not be exceeding 56 years as on the closing date of receipt of application.* The applications of the eligible and willing officers alongwith their bio-data (duly signed by the concerned officers), attested copies of APAR dossier for the last 5 years, Integrity Certificate, Vigilance Clearance and statement of Major/Minor penalties, if any, imposed during the last ten years may be forwarded. Applications which are incomplete, not Through Proper Channel, without attested copies of APAR Dossier and other related documents will not be considered. Applications must be accompanied by the self attested copies of certificates of proof of age, educational qualifications, work experience and claim of belongings to SC/ST/OBC/Persons with Disability, etc. failing which the application will be treated as incomplete and summarily rejected


General Conditions:

1. Application should be sent either in English or in Hindi and in the prescribed proforma only.
2. Only Indian Nationals need to apply.
3. Although place of postings are mentioned in the circular for each post but Board reserves the right to post the selected candidates anywhere in India.
4. The Board reserves the right not to fill up the post, if it so decides.
5. No correspondence/representation will be entertained in regard to the call for interview and/or selection.
6. The crucial date for determining the age-limit shall be the closing date for receipt of applications from the candidates in India.
7. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
8. The number of posts likely to increase or decrease.
9. Candidate may send advance copy, however advance copy will be entertained only after receiving application through proper channel within 15 days from the last date of receipt of application.

Prescribed application form along with recent passport size photographs, should reach The Senior Administrative Officer, Central Pollution Control Board, "Parivesh Bhawan", East Arjun Nagar, Shahdara, Delhi-110032 latest by 03.09.2019. Last date for the applicants from Assam, Meghalaya, Arunachal Pradesh, Manipur, Mizoram, Nagaland, Tripura, Sikkim, Ladakh division of J&K State, Lahaul and Spiti-District & Pangri Sub-division of Chamba district of Himachal Pradesh, the Andaman & Nicobar Islands or

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Lakshadweep will be 18.09.2019. Incomplete applications will not be considered. The of the post must be superscribed on the envelope. Advertisement & Prescribed application form can be downloaded from our website www.cpcb.nic.in


(R.D. Pandey)

Sr. Administrative Officer

Distribution:-

1. All State Pollution Control Boards/Pollution Control Committees.
2. Deputy Secretary (CP), MoEF&CC.
- ✓ 3. The Chief Secretary, Government of NCT of Delhi, Sachivalay Marg, Near ITO, Vikram Nagar, New Delhi-110002.
4. The Secretary, Government of Madhya Pradesh, Department of Cooperatives, Ministry, Vallabh Bhawan, Bhopal, Madhya Pradesh.
5. The Secretary, Government of Uttar Pradesh, Secretariat Bapu Bhawan, The Mall Avenue, Lucknow, Uttar Pradesh-226027.
6. The Secretary, Government of Gujarat, Swarnim Sankul-1, Sachivalaya, Gandhi Nagar, Gujarat.
7. The Secretary, Government of West Bengal, 1, Kiran Shankar Ray Road, Block-A, Kolkata, West Bengal-700001.
8. The Secretary, Government of Meghalaya, Main Secretariat Building, Shillong, Meghalaya-793001.
9. Railway Board, Rail Bhawan, New Delhi.
10. Registrar, Jawaharlal Nehru University, New Delhi-110067.
11. Registrar, Delhi University, Maurice Nagar, Delhi.
12. Registrar, Jamia Milia, New Delhi-110025.
13. All Notice Board of Central Pollution Control Board.
14. PS to Chairman, Central Pollution Control Board.
15. PS to Member Secretary, Central Pollution Control Board.
16. Divisional Head, IT Division, CPCB- For uploading Circular on the website of CPCB.



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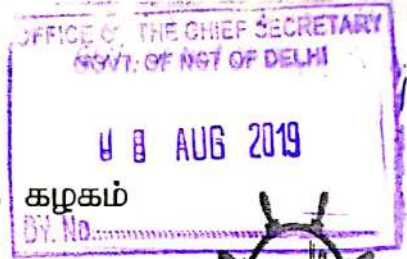
வ.உ.சிதம்பரனார் துறைமுக பொறுப்புக் கழகம்

व.उ.चिदम्बरनार पत्तन न्यास

V.O.CHIDAMBARANAR PORT TRUST

(MINISTRY OF SHIPPING, GOVERNMENT OF INDIA)

ADMINISTRATIVE OFFICE, HARBOUR ESTATE, TUTICORIN 628 004, TAMIL NADU



SAGARMALA
PORT-LED PROSPERITY

No. GAD-OGAG1-EST-FILLI-V1-19(16611)/D. 17.07.2019

To

- 1) Chairman/All Major Ports Trusts
- 2) All Govt's/Public Sector Undertakings/
Autonomous Bodies

Sub: Filling up of the post Deputy Chief Engineer (Civil) in the scale of pay of Rs. 32900 - 58000 (pre-revised Rs.16000-20800) in V.O. Chidambaranar Port Trust on deputation basis - reg.

Sir,

Applications are invited for filling up of the post of Deputy Chief Engineer (Civil) in V.O.Chidambaranar Port Trust in the Class I scale of pay of Rs. 32900-58000 (pre-revised Rs.16000-20800) on deputation basis, from the eligible officers of Major Port Trusts, Central Government / State Government / PSUs/Autonomous Bodies who are possessing the prescribed qualifications, experience and satisfy other conditions as mentioned in the Recruitment Rules for the post of Deputy Chief Engineer (Civil). A copy of the Recruitment Rules for the said post is enclosed as **Annexure-I**.

2. Eligible and willing officers, who satisfy the provisions of Recruitment Rules for the above mentioned post may apply in the prescribed application format enclosed as **Annexure-II** through proper channel along with the following documents and address to the Secretary, V.O.Chidambaranar Port Trust, Administrative Office, Harbour Estate, Tuticorin - 628 004, Tamil Nadu so as to reach the same to the above addressee on or before **12.09.2019**.

Copies of APARs for the last 5 years attested by the officer not below the rank of Dy.HoD on each page. If APAR for a particular year is not available, last available APAR may be furnished with a non-availability certificate.

(ii) Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.

- (iii) No Objection Certificate from the respective organization.
- (iv) Administrative clearance of the concerned organization, as per enclosed proforma **(Annexure-III)**.
- (v) Vigilance report is to be furnished in the format prescribed, vide Ministry of Shipping letter No.A-12022/10/2005-PE.I dated 27th August, 2010, copy of which is attached as **Annexure-IV**.
- (vi) Undertaking of the applicants to the effect that candidature will not be withdrawn, if selected.
- (vii) The veracity of the University Certificates and the recognition of the degree obtained by the applicant may be ensured and certified.
- (viii) Two passport size photographs.

3. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application.

4. The crucial date for determining the qualification, experience, age etc. shall be the last date prescribed for receipt of the applications.

5. The Selection is by Merit for which the bench mark in overall grading in the Annual Confidential Reports will not be below "Very Good"

6. VOC Port Management reserves the right to select or reject the candidature.

7. Normal period of deputation is three years.

8. Incomplete application or application received after the due date will not be considered.

Encl.: As stated.

Yours faithfully,


29/7/19
SECRETARY

RECRUITMENT RULES FOR CLASS I POSTS OF CIVIL ENGINEERING DEPARTMENT IN TUTICORIN PORT TRUST

Annexure-I

Name of the Post	Number of Post	Classification	Scale of Pay (Rs.)	Whether selection by merit or Selection-cum-seniority or Non-selection post	Age limit for direct recruits	Whether benefit of added years of service is admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972	Educational and other qualifications required for direct recruits	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	
Deputy Chief Engineer (Civil)	1	Class I	16900-486-20800	Selection by merit	42	No	<p>Essential: Degree or equivalent in Civil Engineering from a recognized University/Institution.</p> <p>Desirable: Twelve years experience in executive cadre in planning/Construction / Design /Maintenance preferably of Port and Marine structures in an Industrial/Commercial/Government Undertaking.</p>	
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Period of probation, if any	Method of recruitment, whether by Direct Recruitment or by Promotion or by Deputation/absorption, and percentage of the posts to be filled by various methods	In case of recruitment by promotion/ deputation/absorption grades from which promotion/ deputation /absorption to be made				If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)				(13)	(14)
Age : No Qualification : Yes.	Not applicable	By absorption through Composite method failing which by deputation from other Government Organisations and failing both by direct recruitment.	<p>For absorption through Composite method, Officers holding the post of Deputy Chief Engineer (Civil) or the post of Superintending Engineer and Deputy Chief Engineer (Civil) in the respective discipline of Civil Engineering Department in the scale of pay of Rs. 13000-18250- with 3 years regular service in the grade in a Major Port Trust or Superintending Engineer (Civil) and Deputy Chief Engineer (Civil) in the respective discipline of Civil Engineering Department with 2 years regular service in the grade and a combined regular service of 7 years in the scales of pay of Rs.10750-16750 and Rs.13000-18250 in the respective discipline of Civil Engineering Department in a Major Port Trust will be eligible.</p> <p>For Deputation, officers holding the post of Deputy Chief Engineer (Civil) or officers holding post of Superintending Engineer and Deputy Chief Engineer (Civil) in the respective discipline of Civil Engineering Department in the scale of pay of Rs. 13000-18250 with three years regular service in the grade in Government/Public Undertakings/Autonomous bodies will be eligible.</p> <p>The selection is by merit for which the bench mark in overall grading in the Annual Confidential Reports will not be below "Very Good"</p>				<p>(i) Chairman - Chairman</p> <p>(ii) Deputy Chairman - Member</p> <p>(iii) Head of Department in charge of the Department in which the vacancy occurs - Member</p> <p>(iv) Head of Department in charge of the Personnel - Member</p> <p>(v) Representative of Scheduled Castes/Scheduled Tribes and Other Backward Classes nominated by the Chairman</p>	

RECRUITMENT RULES FOR CLASS I POSTS OF CIVIL ENGINEERING DEPARTMENT IN TUTICORIN PORT TRUST

RECRUITMENT RULES FOR CLASSIFICATION OF POSTS							Educational and other qualifications required for direct recruits
Name of the Post	Number of Post	Classification	Scale of Pay (Rs.)	Whether selection by merit or Selection-cum-seniority or Non-selection post	Age limit for direct recruits	Whether benefit of added years of service is admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Chief Engineer	1	Class I (Head of Department)	18380-450-23900	Selection by merit	45	No	<p>Essential: Degree or equivalent in Civil Engineering from a recognized University/Institution.</p> <p>Desirable: Fifteen years experience in executive cadre in planning/Construction / Design / Maintenance preferably of Port and Marine structures in an Industrial /Commercial / Government Undertaking.</p>
Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Period of probation, if any	Method of recruitment, whether by Direct Recruitment or by Promotion or by Deputation/absorption, and percentage of the posts to be filled by various methods	In case of recruitment by promotion/ deputation/absorption grades from which promotion/ deputation /absorption to be made				If a Departmental Promotion Committee exists what is its composition
(9)	(10)	(11)	(12)				(13)
Age : No (Qualification : Yes.	Not applicable	By absorption through Composite method failing which by deputation, failing both by direct recruitment.	<p>For absorption through Composite method, Officers holding the post of Chief Engineer or officers holding post in the scale of pay of Rs.12500-22300 with 2 years regular service in the grade or officers holding post in the scale of pay of Rs.16000-20800 with 3 years regular service in the grade in the Civil Engineering Department in a Major Port Trust will be eligible.</p> <p>For Deputation, officers holding the post of Chief Engineer or officers holding post of Deputy Chief Civil Engineer and the post of Chief Engineer in the Civil Engineering Department in the scale of pay of Rs.16000-20800 above with three years regular service in the grade in Government/Public Undertakings/Autonomous bodies will be eligible.</p> <p>The selection is by merit for which the bench mark in overall grading in the Annual Confidential Reports will not be below "Very Good"</p>				<p>(i) Joint Secretary (Ports) of the Ministry of Shipping - Chairman</p> <p>(ii) Chairman/Deputy Chairman of the Port - Member</p> <p>(iii) Any other Port Chairman or an officer having wide experience in the field to be nominated by the Ministry of Shipping - Member</p> <p>(iv) Representative of Scheduled Castes/Scheduled Tribes/ and Other Backward Classes nominated by the Ministry of Shipping - Member</p>

Application for the post of DEPUTY CHIEF ENGINEER (CIVIL)PROFORMA

1. Name :
2. Father's/Husband's Name :
3. Date of Birth & Present age :
4. Whether belongs to SC/ST/OBC/UR :
5. Address for communication with Telephone/Mobile No. :
6. Academic and Professional Qualification:

Exam/Degree	Year of Passing	Name of Instt./ Board/ University	Marks Aggregated	Percentage

(Attach separate sheet, if required)

7. Employment History and Experience:

Name of the Ministry/ Dept./ Govt. organisation/ Autonomous Body/ company/ Corporation	Designation	Pay scale	Whether post is held on regular or ad-hoc basis	Period		Nature of work in brief
				From	To	

(Attach separate sheet, if required)

8. Please mention details of appreciation/ Outstanding work done, if any, which was duly recognised by the higher authority

9. Enclosures (Please mention) :

10. Declaration:

I, hereby, solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief. If selected, the candidature will not be withdrawn:

Place:

Date :

Signature.....

Name and Address of the applicant.....

Certificate to be given by the Head of Office of

Shri / Smt

Designation

1. It is certified that the particulars furnished by the Officer are correct and he/ she is fulfilling the eligibility criteria.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and that he/she is clear from the Vigilance and Administrative angle.
3. His / her integrity is certified.
4. It is certified that no Major/Minor penalty has been imposed on the Officer during the last 10 years.
5. Copies of APARs for the last 5 years from 2013-2014 to 2017-2018 are enclosed.

Date:

Signature of the forwarding authority
along with office seal.

ANNEXURE - IV**Particulars of the officer for whom vigilance Comments/clearance is being sought****(To be furnished and signed by the CVO or HOD)**

1. Name of Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch/year cadre etc. wherever applicable :

7. Positions held (during the ten preceding years)

Sl. No.	Designation & Place of Posting	From	To

8. Whether the officer has been placed on the "Agreed List" or "List of officers of Doubtful Integrity" (If yes, details to be given.) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result. (*) :
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty (*) :
11. Is any disciplinary/criminal proceedings or charge sheet pending against the Officer as on date. (If so, details to be furnished including reference no., if any, of the Commission) :
12. Is any action contemplated against the Officer as on date (if so, details to be furnished) (*) :

Date:

(Name & Signature)

(*) If Vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.



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வ.உ.சிதம்பரனார் துறைமுக பொறுப்புக் கழகம்

व.उ.चिदम्बरनार पत्तन न्यास

V.O.CHIDAMBARANAR PORT TRUST

(MINISTRY OF SHIPPING, GOVERNMENT OF INDIA)

ADMINISTRATIVE OFFICE, HARBOUR ESTATE, TUTICORIN 628 004, TAMIL NADU



SAGARMALA
PORT-LED PROSPERITY

No. GAD-OGAG1-EST-DYCVO-V1-18(15676)/D.1754

Date: 01.08.2019

CORRIGENDUM

To

Chairman, All Major Port Trust
All Central Govt./State Govt./
Public Undertakings/
Autonomous Bodies.

With reference to the vacancy circular of even no. dated 19.07.2019 regarding filling up of the post of Deputy Chief Vigilance Officer in the scale of pay of Rs. 24900 - 50500 (pre-revised Rs.13000-18250) in V.O. Chidambaranar Port Trust on deputation basis, the column No. 12 in the Recruitment Rules for the post of Deputy Chief Vigilance Officer enclosed as Annexure I in the said circular may be read as under:-

“Deputation from officers of Major Port Trusts holding analogous posts or Officers holding posts in the pay scale of Rs. 20600-46500 (Rs. 10750-16750 pre-revised) with 3 years regular service in the grade in Major Port Trusts failing which from officers of the Central Govt./State Govt./PSUs/Autonomous Bodies with similar grade.”

Yours sincerely,

Secretary (ST)

117/c

फैक्स: 011-23098552



सं. ए-35021/03/2019-प्रशा. II

संघ लोक सेवा आयोग

धौलपुर हाउस, शाहजहां रोड

नई दिल्ली-110069

रिक्ति परिपत्र

विषय : संघ लोक सेवा आयोग कार्यालय में केन्द्रीय सिविल सेवा (संशोधित वेतन) नियमावली, 2016 के स्तर 7 में सहायक पुस्तकालय एवं सूचना अधिकारी (सामान्य केन्द्रीय सेवा, समूह 'ख', राजपत्रित, अननुसचिवीय) के पद को संयुक्त पद्धति [प्रतिनियुक्ति (अल्पकालीन संविदा सहित) तथा पदोन्नति] के आधार पर भरे जाने के संबंध में।

संघ लोक सेवा आयोग कार्यालय में केन्द्रीय सिविल सेवा (संशोधित वेतन) नियमावली, 2016 के स्तर 7 में सहायक पुस्तकालय एवं सूचना अधिकारी (सामान्य केन्द्रीय सेवा, समूह 'ख', राजपत्रित, अननुसचिवीय) के एक पद को प्रतिनियुक्ति (अल्पकालीन संविदा सहित) तथा पदोन्नति के आधार पर भरे जाने का प्रस्ताव है।

2. पात्रता की शर्तें :- (i) संयुक्त पद्धति :- प्रतिनियुक्ति (अल्पकालिक संविदा सहित) तथा पदोन्नति :

केन्द्र सरकार अथवा राज्य सरकारों अथवा संघ शासित क्षेत्रों अथवा सार्वजनिक क्षेत्र के उपक्रमों अथवा विश्वविद्यालयों अथवा मान्यता प्राप्त अनुसंधान संस्थाओं अथवा स्वायत्तशासी अथवा सांविधिक अथवा अर्द्ध-सरकारी संगठनों के ऐसे अधिकारी :

(क)(i) जो नियमित आधार पर सदृश या समतुल्य पद धारण किए हुए हैं; अथवा

(ii) वेतन मेट्रिक्स के स्तर-6 (35400-112400/- रु.) या समतुल्य में पांच वर्ष की नियमित सेवा की हो; तथा

(ख) निम्नलिखित शैक्षणिक अर्हता तथा अनुभव प्राप्त हों:-

क. अनिवार्य

(i) किसी मान्यताप्राप्त विश्वविद्यालय या संस्थान से पुस्तकालय विज्ञान या पुस्तकालय एवं सूचना विज्ञान में स्नातक डिग्री; तथा

(ii) केन्द्र सरकार अथवा राज्य सरकार अथवा संघ शासित क्षेत्र अथवा स्वायत्तशासी अथवा सांविधिक संगठन अथवा सार्वजनिक क्षेत्र के उपक्रम अथवा विश्वविद्यालय अथवा मान्यता प्राप्त अनुसंधान या शैक्षणिक संस्था के अंतर्गत पुस्तकालय में दो वर्ष का व्यावसायिक अनुभव।

ख. वांछनीय

(i) किसी मान्यताप्राप्त विश्वविद्यालय या संस्थान से पुस्तकालय विज्ञान या पुस्तकालय एवं सूचना विज्ञान में मास्टर डिग्री;

(ii) किसी मान्यताप्राप्त विश्वविद्यालय अथवा संस्थान से कंप्यूटर एप्लीकेशन में डिप्लोमा।

टिप्पणी 1 : ऐसे विभागीय पुस्तकालय एवं सूचना सहायक, जिन्होंने वेतन मैट्रिक्स के स्तर-6 (35400-112400/- रु.) में पांच वर्ष की नियमित सेवा पूरी कर ली है और जिनके पास किसी मान्यताप्राप्त विश्वविद्यालय या संस्थान से पुस्तकालय विज्ञान या पुस्तकालय एवं सूचना विज्ञान में स्नातक डिग्री है और जिन्होंने पुस्तकालय तथा पुस्तकालय विज्ञान के क्षेत्र में दो से तीन सप्ताह का प्रशिक्षण सफलतापूर्वक पूरा किया है, उन पर भी बाह्य उम्मीदवारों के साथ विचार किया जाएगा और यदि इस पद पर नियुक्ति हेतु ऐसे किसी उम्मीदवार का चयन हो जाता है तो उक्त पद को पदोन्नति के माध्यम से भरा गया माना जाएगा।

टिप्पणी 2 : केन्द्रीय सरकार के उसी या किसी अन्य संगठन या विभाग में इस नियुक्ति से ठीक पहले धारित किसी अन्य संवर्ग-बाह्य पद पर प्रतिनियुक्ति की अवधि (अल्पकालीन संविदा सहित) सहित इस प्रतिनियुक्ति की अवधि (अल्पकालीन संविदा सहित) आरंभ में एक वर्ष होगी, जिसे कार्मिक एवं प्रशिक्षण विभाग के दिशा-निर्देशों के अनुसार आगे बढ़ाया जा सकेगा।

टिप्पणी 3 : प्रतिनियुक्ति द्वारा नियुक्ति के लिए अधिकतम आयु सीमा, आवेदन प्राप्ति की अंतिम तारीख को छप्पन वर्ष से अधिक नहीं होगी।

4. सहायक पुस्तकालय एवं सूचना अधिकारी के पद से जुड़े कार्यों और जिम्मेदारियों की सूची :-

- (i) वे पुस्तकालय एवं सूचना अधिकारी(एलआईओ) द्वारा अपेक्षित सहायता प्रदान करेंगे और एलआईओ की अनुपस्थिति में पुस्तकालय का प्रभार संभालेंगे।
- (ii) वे आपूर्ति आदेश देंगे/जर्नलों का नवीकरण/पुस्तकों की खरीद करेंगे/पुस्तकों, आवधिक प्रकाशनों तथा खरीदी जाने वाली सभी विविध वस्तुओं से संबंधित बिलों को सक्षम प्राधिकारी के अनुमोदन हेतु भेजने से पहले इनकी विधिवत जांच करेंगे।
- (iii) पुस्तकालय के प्रयोक्ताओं को संदर्भ एवं सूचना सेवा प्रदान करने के साथ-साथ, ग्रंथ सूची, रिट्रीविंग सामग्री संदर्भ तथा अंतर-पुस्तकालयी अनुरोध संबंधी कार्य करेंगे।
- (iv) नई पुस्तकों का वर्गीकरण।
- (v) पुस्तकालय के उपकरणों एवं सॉफ्टवेयर की एएमसी।
- (vi) एलआईओ को पुस्तकालय समिति की बैठकों के आयोजन के साथ-साथ पुस्तकालय के दैनिक कार्य में सहायता प्रदान करना।
- (vii) वे पुस्तकालय एवं सूचना सेवाओं के प्रशासनिक एवं बजटीय कार्यों का प्रबंधन करेंगे और इनकी योजना बनाएंगे।

(viii) पुस्तकालय से संबंधित प्रलेखन कार्य।

(ix) लेखा-परीक्षा पैरा/प्रश्नों का समाधान कार्य।

(x) वे कतरनों के लिए समाचार पत्र/पत्रिकाओं में से संगत सामग्री का चयन करेंगे।

(xi) पुस्तकों/पत्रिकाओं/जर्नलों को वीड आउट (नष्ट) करना।

(xii) वे समय-समय पर पुस्तकालय के सॉफ्टवेयर के कार्यकरण पर निगाह रखेंगे और कंप्यूटर अनुभाग तथा पुस्तकालय कार्मिकों से समन्वय स्थापित करेंगे ताकि पुस्तकालय का कार्य सुचारु रूप से संचालित हो।

(xiii) सक्षम प्राधिकारी द्वारा समय-समय पर सौंपे गए अन्य कार्य।

4. वेतन का विनियमन और प्रतिनियुक्ति की अन्य शर्तें :-

चयनित उम्मीदवार का वेतन, कार्मिक एवं प्रशिक्षण विभाग के दिनांक 17.06.2010 के समय-समय पर यथासंशोधित का.जा. सं. 6/8/2009-स्था.(वेतन-II) में निहित उपबंधों के अधीन विनियमित होगा।

5. आयु सीमा :-

प्रतिनियुक्ति द्वारा नियुक्ति (अल्पकालीन संविदा सहित) के लिए अधिकतम आयु सीमा, आवेदन प्राप्ति की अंतिम तारीख को 56 वर्ष से अधिक नहीं होगी।

6. प्रतिनियुक्ति की अवधि :-

प्रतिनियुक्ति की अवधि (अल्पकालीन संविदा सहित) आरंभ में एक वर्ष होगी, जिसे कार्मिक एवं प्रशिक्षण विभाग के दिशा-निर्देशों के अनुसार बढ़ाया जा सकेगा।

7. संघ लोक सेवा आयोग से परामर्श :-

संघ लोक सेवा आयोग से परामर्श आवश्यक नहीं है।

8. अ.जा./अ.ज.जा. वर्ग के लिए आरक्षण :

प्रतिनियुक्ति के आधार पर भरे जाने वाले पदों के मामले में आरक्षण का कोई प्रावधान नहीं है।

9. पात्र उम्मीदवारों के आवेदन पत्र (दो प्रतियों में), जिन्हें चयन होने पर तत्काल कार्यमुक्त किया जा सकता है, निर्धारित प्रपत्र (अनुबंध-I) में निम्नलिखित दस्तावेजों के साथ, अग्रेषण प्राधिकारी के प्रमाण-पत्र (अनुबंध-II में दिए गए प्रपत्र में) सहित अग्रेषित कर दिए जाएं:

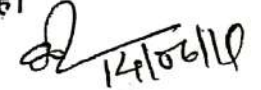
- (i) सत्यनिष्ठा प्रमाणपत्र।
- (ii) कर्मचारी पर पिछले 10 वर्षों के दौरान लगाई गई दीर्घ/लघु शास्तियां, यदि कोई हों, की सूची (यदि कोई शास्ति नहीं लगाई गई है तो 'शून्य' प्रमाण-पत्र संलग्न किया जाए)।
- (iii) सतर्कता अनापति प्रमाणपत्र।
- (iv) पिछले 5 वर्षों (2013-14 से 2017-18) की वार्षिक गोपनीय रिपोर्टों की अनुप्रमाणित फोटोप्रतियां (भारत सरकार के कम-से-कम अवर सचिव स्तर के किसी अधिकारी द्वारा प्रत्येक पृष्ठ पर विधिवत अनुप्रमाणित)।
- (v) प्रत्येक उम्मीदवार के संबंध में संवर्ग अनापति (काडर क्लियरेंस) अलग से, श्री बी.के.साहू, अवर सचिव (प्रशा.), कमरा नं. 218/एबी, संघ लोक सेवा आयोग, धौलपुर हाऊस, शाहजहां

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रोड, नई दिल्ली-110069 को इस विज्ञापन के एम्प्लायमेंट न्यूज़/रोजगार समाचार प्रकाशन की तारीख से 60 दिन के भीतर अग्रेषित कर दिया जाए। उचित माध्यम से अग्रेषित नहीं किए गए आवेदन पत्र अथवा अपेक्षित प्रमाणपत्र और आवश्यक दस्तावेजों के बिना प्राप्त हुए आवेदन-पत्रों पर विचार नहीं किया जाएगा।

10. इस पद के लिए आवेदन करने वाले उम्मीदवारों को बाद में उम्मीदवारी वापस लेने की अनुमति नहीं दी जाएगी।

सरकार ऐसा कार्मिक बल तैयार करने के लिए प्रयासरत है, जो महिला और पुरुष कर्मियों के संतुलन को दर्शाता हो और महिला उम्मीदवारों को आवेदन करने के लिए प्रोत्साहित किया जाता है।

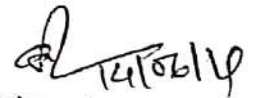


(बी.के.साहू)

अवर सचिव (प्रशा. II)

प्रति प्रेषित :-

1. भारत सरकार के सभी मंत्रालय/विभाग (संलग्न सूची के अनुसार)
2. राज्य सरकारों/संघ शासित क्षेत्रों के प्रधान सचिवों, विश्वविद्यालयों/ स्वायत्तशासी संगठनों के संवर्ग नियंत्रण प्राधिकारियों को इस अनुरोध के साथ कि वे कृपया इस रिक्ति परिपत्र को व्यापक स्तर पर परिचालित करें।
3. संघ लोक सेवा आयोग के सभी नोटिस बोर्ड - पात्र और इच्छुक अधिकारी, अपने आवेदन अपने संबंधित प्रशासन अनुभाग के माध्यम से निर्धारित तारीख तक भेजें।
4. महाप्रबंधक-सह-प्रमुख संपादक, इम्प्लायमेंट न्यूज़, सूचना एवं प्रसारण मंत्रालय, 7वां तल, सूचना भवन, सीजीओ कॉम्प्लेक्स, नई दिल्ली को इस अनुरोध के साथ कि वे इस परिपत्र (सूचनापरक) को इम्प्लायमेंट न्यूज़/रोजगार समाचार के आगामी अंक में प्रकाशित करें।
5. निदेशक(सीएस-I), कार्मिक एवं प्रशिक्षण विभाग- इस अनुरोध के साथ कि इस रिक्ति परिपत्र को कार्मिक एवं प्रशिक्षण विभाग की आधिकारिक वेबसाइट पर अपलोड करें।
6. राष्ट्रीय करिअर सेवा(एनसीएस) पोर्टल, श्रम एवं रोजगार मंत्रालय, श्रम शक्ति भवन, रफी मार्ग, नई दिल्ली- 110001- इस अनुरोध के साथ कि इस रिक्ति परिपत्र को अपनी आधिकारिक वेबसाइट पर अपलोड करें।
7. वेब सेल, संघ लोक सेवा आयोग को इस अनुरोध के साथ कि इस रिक्ति परिपत्र को आयोग की आधिकारिक वेबसाइट पर अपलोड करें।



(बी.के.साहू)

अवर सचिव (प्रशा. II)

संघ लोक सेवा आयोग

संघ लोक सेवा आयोग के कार्यालय में अल्पकालिक संविदा एवं पदोन्नति आधार सहित प्रतिनियुक्ति के आधार पर सहायक पुस्तकालय एवं सूचना अधिकारी के पद के लिए आवेदन का प्रपत्र :

जीवन-वृत्त प्रपत्र

1. नाम तथा डाक का पता (स्पष्ट अक्षरों में) :
दूरभाष सं.
2. जन्म तिथि (ईस्वी सन् में) :
3. केन्द्रीय सरकार के नियमों के अंतर्गत :
सेवानिवृत्ति की तारीख
4. शैक्षिक अर्हताएं :
(यदि नीचे दिया गया स्थान अपर्याप्त हो,
तो अलग से एक पत्रक जोड़ें, जो आपके
हस्ताक्षर द्वारा विधिवत् प्रमाणित हो)
- 5(क)(i) क्या आप नियमित आधार पर सदृश या
समकक्ष पद धारण किए हुए हैं; या
- (ii) क्या आपने वेतन मैट्रिक्स के लेवल-6
(35,400-1,12,400/- रु.) अथवा समकक्ष
वेतनमान में नियुक्ति के उपरान्त नियमित
आधार पर पांच वर्ष सेवा की है
- 5(ख). क्या आपको निम्नलिखित शैक्षिक अर्हताएं
एवं अनुभव प्राप्त हैं ?
क. अनिवार्य :
(i) किसी मान्यताप्राप्त विश्वविद्यालय
अथवा संस्थान से पुस्तकालय विज्ञान
या पुस्तकालय एवं सूचना विज्ञान में
स्नातक डिग्री; तथा
(ii) केंद्र सरकार या राज्य सरकार या संघ
राज्य क्षेत्र या स्वायत्त या सांविधिक
संगठन या सार्वजनिक क्षेत्र के उपक्रम
या विश्वविद्यालय या मान्यताप्राप्त

अनुसंधान या शैक्षिक संस्थान के अंतर्गत पुस्तकालय में दो वर्ष का व्यावसायिक अनुभव

ख. वांछनीय

- (i) किसी मान्यताप्राप्त विश्वविद्यालय अथवा संस्थान से पुस्तकालय विज्ञान या पुस्तकालय एवं सूचना विज्ञान में स्नातकोत्तर डिग्री
- (ii) किसी मान्यता प्राप्त विश्वविद्यालय अथवा संस्थान से कंप्यूटर एप्लीकेशन में डिप्लोमा

7. किए गए कार्य के संक्षिप्त विवरण सहित रोजगार का कालक्रमानुसार ब्यौरा (केन्द्रीय सरकार की सेवा में प्रवेश से आरंभ करते हुए)। यदि नीचे दिया गया स्थान अपर्याप्त हो, तो अलग से एक पत्रक जोड़ें, जो आपके हस्ताक्षर द्वारा विधिवत् प्रमाणित हो।

कार्यालय/ संगठन	वेतनमान सहित धारित पद/ वेतन मैट्रिक्स में वेतन स्तर	सेवा की अवधि		मूल वेतन	नियुक्ति का स्वरूप, क्या आप नियमित/ तदर्थ/ प्रतिनियुक्ति पर हैं	निष्पादित ड्यूटी का पदवार संक्षिप्त विवरण
		से	तक			
1	2	3	4	5	6	7

8. वर्तमान रोजगार का स्वरूप अर्थात् तदर्थ या अस्थायी या स्थायी :
9. यदि वर्तमान रोजगार प्रतिनियुक्ति आधार पर है, तो कृपया बताएं :

- (क) आरंभिक नियुक्ति की तारीख :
- (ख) प्रतिनियुक्ति पर नियुक्ति की अवधि:

(ग) मूल कार्यालय/ संगठन का नाम,
जिससे आप संबंधित हैं:

10. क्या आप संशोधित वेतनमान ले रहे हैं? यदि हां, तो बताएं कि किस तारीख से संशोधन हुआ और संशोधन-पूर्व वेतनमान भी दर्शाएं।

तारीख	ग्रेड वेतन सहित वेतनमान (संशोधन-पूर्व)	मूल वेतन (संशोधन-पूर्व)	वेतन के संशोधन की तारीख	7वें सीपीसी के अनुसार संशोधित मूल वेतन	7वें सीपीसी मैट्रिक्स में वेतन स्तर

11. अब प्राप्त की जा रही कुल मासिक परिलब्धियां
12. अतिरिक्त जानकारी, यदि कोई हो, जिसका उल्लेख आप इस पद हेतु अपनी उपयुक्तता के समर्थन में करना चाहते हैं, (यदि नीचे दिया गया स्थान अपर्याप्त हो, तो अलग से एक पत्रक संलग्न करें)।
13. अग्रेशन प्राधिकारी का नाम, टेलीफोन नं. सहित पूरा डाक पता
14. क्या आप अ.जा./अ.ज.जा. से संबंधित हैं?
15. अभ्युक्तियां

आवेदक के हस्ताक्षर—

कार्यालय का पूरा पता—

दिनांक :

टेलीफोन नं
ईमेल आई-डी

अनुबंध-II

(नियोक्ता/ कार्यालय प्रमुख/ अग्रोषण प्राधिकारी द्वारा दिया जाने वाला प्रमाणपत्र)

प्रमाणित किया जाता है कि ----- द्वारा दिया गया विवरण सही है और वे इस रिक्ति परिपत्र में उल्लिखित शैक्षिक अर्हताएं तथा अनुभव रखते/ रखती हैं।

2. यह भी प्रमाणित किया जाता है कि:-

- i. श्री/श्रीमती----- के विरुद्ध कोई सतर्कता या अनुशासनिक मामला लंबित/ विचारार्थ नहीं है।
- ii. उनकी सत्यनिष्ठा प्रमाणित है।
- iii. भारत सरकार के अवर सचिव स्तर के या उनसे उच्च स्तर के किसी अधिकारी द्वारा विधिवत् अनुप्रमाणित की गई पिछले 5 वर्ष की एपीएआर की फोटोप्रतियां संलग्न हैं।
- iv. *पिछले 10 वर्षों के दौरान उन पर कोई बड़ी/छोटी शास्ति नहीं लगाई गई है।
- v. *पिछले 10 वर्षों के दौरान उन पर लगाई गई बड़ी/छोटी शास्तियों की सूची संलग्न है।*

हस्ताक्षर :

नाम और पदनाम :

टेलीफोन नं. :

कार्यालय मुहर :

फैक्स नं. :

स्थान :

दिनांक :

अनुलग्नकों की सूची :

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

(*जो लागू न हो उसे काट दें)।



No.A.35021/03/2019-Admn.II
Union Public Service Commission
Dholpur House, Shahjahan Road,
New Delhi-110069

Dated:12.06.20

VACANCY CIRCULAR

Subject:- Filling up the post of Assistant Library & Information Officer (General Central Service, Group 'B', Gazetted, Non-Ministerial) in Level 7 of CCS (RP) Rules 2016 in the Office of UPSC on Composite Method [Deputation (including Short Term Contract) basis plus promotion basis].

It is proposed to fill up one post of Assistant Library & Information Officer (General Central Service, Gr. B, Gazetted, Non-Ministerial) in the Level 7 of CCS (RP) Rules 2016 in the Office of UPSC on Composite method [deputation (including Short Term Contract) plus promotion.basis].

2. Eligibility Conditions: (i) Composite Method:-Deputation (including Short Term Contract) plus Promotion-

Officers of the Central Government or State Government or Union Territories or Public Sector Undertakings or Universities or Recognized Research Institutions or Autonomous or Statutory or Semi-Government Organizations,-

(a)(i) Holding analogous posts on regular basis or equivalent; or

(ii) with five years' regular service in level-6(Rs. 35400-112400/-) of the pay matrix or equivalent; and

(b) Possessing the following educational qualifications and experience namely;

A. Essential

(i) Bachelors degree in Library Science or Library and Information Science from a recognized University or Institute; and

(ii) Two years professional experience in a Library under Central Government or State Government or Union territory or Autonomous or Statutory Organization or Public Sector Undertakings or University or Recognized Research or Educational Institution;

B.Desirable

(i) Master's degree in Library Science or Library and Information Science from a recognized University or Institute;

(ii) Diploma in Computer Applications from a recognized University or Institute.

Note 1: The Departmental Library and Information Assistant in level 6 (Rs. 35400-112400/-) of the pay matrix with five years of regular service and possessing Bachelor's Degree in Library Science or Library and Information Science from a recognized university or institute and having completed successful training of two to three weeks in the field of Library and Library Science shall also be considered along with outsiders and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

Note 2: Period of deputation (including short term contract) including period of deputation (including short term contract) to another ex-cadre post held immediately preceding this appointment the same or other organizations or departments of the Central Government shall be initially for one year which may extended as per DoP&T guidelines.

Note 3: The maximum age limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications.

3. List of duties & responsibilities attached to the post of Assistant Lib. & Information Officer:-

(i) He/she shall be rendering such assistance to the LIO as may be desired and he will function as in charge of the library in absence of LIO.

(ii) He/she will place supply orders/renewal of journals/ purchasing of books/scrutinize bills for books, periodicals and all other miscellaneous items purchased before sending for approval of Competent Authority.

(iii) Provide reference and information service to library users, bibliography, retrieving materials reference, and inter library request.

(iv) Classification of new Books.

(v) AMC of library equipments & software.

(vi) Helping LIO in conducting Library committee meetings and other day to day work of the library.

(vii) He/she will manage and plan administrative and budgetary functions of the library & Information services.

(viii) Documentation Work of the library.

(ix) Arrange to settle the Audit Para/queries.

(x) He/she will select relevant material in the newspaper/magazines for clipping.

(xi) Weeding out books/magazines/journals.

(xii) He/she will look after the functioning of library software from time to time and liaise with computer section and library personnel for smooth functioning of library.

(xiii) Any other work entrusted by the Competent Authority from time to time.

4. Regulation of pay and other terms of deputation:

The pay of the selected candidate will be regulated under the provisions contained in the Dept. of Personnel & Training O.M. No.6/8/2009-Estt.(Pay-II) dated 17.06.2010 as amended from time to time.

5. Age limit:

The maximum age-limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.

6. Period of deputation

Period of deputation (ISTC) shall be initially for one year to be extendable as per DoP&T guidelines

7. Consultation with UPSC:

Consultation with Union Public Service Commission is not necessary.

8. Reservation for SC/ST:

No provision for reservation exists for the posts to be filled up on deputation basis.

9. Application along with Bio-data (in duplicate) in the prescribed proforma (Annexure-I) of the eligible candidates whose services can be spared immediately on selection, together with the certificate from the forwarding Authority (in proforma at Annexure-II) along with the following documents:-

- (i) Integrity certificate
- (ii) Statement of major/ minor penalties imposed if any, on the official during the last 10 years; (if no penalty has been imposed a 'nil' certificate should be enclosed).
- (iii) Vigilance clearance certificate.
- (iv) Attested photocopies of the ACRs for the last five years i.e. 2013-14 to 2017-18 (attested on each page by an officer not below the rank of an Under Secretary to the Govt. of India).
- (v) Cadre clearance

may be forwarded in respect of each candidate separately to Shri B.K.Sahu, Under Secretary (Admn.), Room No. 218/AB, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi-110069, **within 60 days** of publication of this advertisement in the Employment News/ रोजगार समाचार. Applications not forwarded through proper channel or those received without the requisite certificates and necessary documents will not to be entertained.

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F.No.A-35021/03/2019

10. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently. **Government strives to have a workforce who reflect gender balance and women candidates are encouraged to apply.**

B.K.S.
14/06/19
(B.K.Sahu)

Under Secretary (Admn.II)

Copy to:

1. All Ministries/Departments of Govt. of India (as per list attached).
2. Principal Secretaries of State Govt. /Union Territories, Cadre Controlling Authorities of Universities/ Autonomous Organizations, with request to give wide publicity to this Vacancy Circular.
3. All Notice Boards of UPSC-eligible and interested officers may forward their applications through their concerned Admn. Section with the stipulated date.
4. The General Manager-cum-Chief Editor, Employment News, Ministry of Information and Broadcasting, 7th Floor, Sochna Bhavan, C.G.O. Complex, New Delhi; with a request to publish this circular **(indicative)** in the ensuing issue of Employment News/ रोजगार समाचार.
5. The Director (CS. I), DoP&T- with a request to upload the vacancy circular on the official website of DoP&T.
6. National Career Service (NCS) Portal, Ministry of Labour & Employment, Shram Shakti Bhawan Rafi Marg, New Delhi-110001 - for uploading the vacancy circular on their official website.
7. Web Cell, UPSC with a request to upload the vacancy circular on the official website of the Commission.

B.K.S.
14/06/19
(B.K.Sahu)

Under Secretary (Admn.II)

Union Public Service Commission

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Proforma for application for the post of Assistant Library & Information Officer on Deputation including short term contract plus promotion basis in the Office of UPSC.

BIO-DATA PROFORMA

1. Name and postal address (in Block Letters) with Telephone no.
2. Date of Birth (in Christian Era)
3. Date of retirement under Central Govt. Rules
4. Educational qualifications

(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

- 5(a)(i) Holding analogous posts on regular basis or equivalent; or
- (ii). Do you possess five years' regular service in Level 6 (Rs. 35400-112400/-) of the pay matrix or equivalent and
- (b). Do you possess the following educational qualifications and experience namely:-

A. ESSENTIAL

(i) Bachelors degree in Library Science or Library and Information Science from a recognized University or institute; and

(II) two year's professional experience in a library under Central Govt. or State Govt. or union territory or autonomous or statutory organization or public sector undertakings or university or recognized research or educational institution.

B. Desirable

- (i) Master's degree in Library Science or Library and Information Science from a recognized University or institute
- (ii) Diploma in Computer Applications from a recognized university or institute

7:

Details of employment with brief description of duties performed, in chronological order from entry in Central Government service). Enclose a separate sheet, and your signature, if the space below is insufficient

Office/ Organization	Post held with scale of pay / Level of pay in pay matrix	Period of service		Basic pay	Nature of appointment whether regular/ad- hoc/deputation	Post wise brief details of duties performed
		from	to			
1	2	3	4	5	9	10

8. Nature of present employment, i.e. ad-hoc or temporary or permanent
9. In case the present employment is held on deputation please state
 - (a) The date of initial appointment
 - (b) Period of appointment on deputation
 - (c) Name of parent office/Organization to which you belong
10. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre- revised scale

Date	Pay scale (pre- revised) with Grade Pay	Basic pay (pre- revised)	Date of revision of pay	Revised Basic Pay as per 7 th CPC	Level of pay in 7 th CPC Matrix

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ments per month now drawn

Additional information, if any, which you would like to mention in support of your suitability for the post.

(Enclose a separate sheet if the space is insufficient)

3. Full postal address of forwarding authority with name & telephone number

14. Whether belongs to SC/ST

15. Remarks

Signature of the candidate

Full office address

Tel. No.

Email ID

Date:

(Certificate to Be Furnished by The Employer/Head of Office/Forwarding Authority)

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Certified that the particulars furnished by _____ are correct and he/she possesses educational qualifications and experience mentioned in the vacancy circular.

2. Also certified that: -

- (i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____
- (ii) His/her integrity is certified.
- (iii) The photocopies of the APARs for the last 5 years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.
- (iv) *No major/minor penalty has been imposed on him/her during the last 10 years*
- (v) A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. *

Signature :

Name & Designation :

Telephone No. :

Office Seal :

Fax No. :

Place:

Dated:

List of enclosure:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

(*Strike out which is not applicable.)

Ref No : NJB / Sect / Deputation / 2019 /1

To

1. The Chief Secretary, all State Govts. /UTs
2. The Secretary, Ministry of Textiles, New Delhi
3. The Secretary, all Departments / Ministries, Govt. of India
4. Head of all Statutory Bodies under Central Govt., IIMs, IITs
5. The Managing Director, Central Public Sector Undertakings

OFFICE OF THE CHIEF SECRETARY
GOVT. OF NCT OF DELHI

16 AUG 2019

Dated : 05/08/2019

Govt. of India
16 AUG 2019

Dy. No. SAD/2019/38231

Sub : Filling up the post of Director, Joint Director, Deputy Director and Private Secretary in National Jute Board on deputation – reg.

Dear Sir / Madam,

National Jute Board (a statutory body under Ministry of Textiles, Government of India) having its Head Office in Kolkata intends to fill up following vacant posts of Director, Joint Director, Deputy Director and Private Secretary on deputation basis for a maximum period of three years as per the NJB Employees (Recruitment Rules) Regulations, 2017 and its subsequent amendments (copy enclosed at Annexure 4) :-

Sl. No.	Name of the Post / Classification	No. of Vacancies & Location	Level in the Pay Matrix	Age Limit
1.	Director (Finance & Economic Services) Group A / Composite Method	1 (Kolkata)	Level-13, Rs. 1,23,100/- -Rs. 2,15,900/-	56 yrs
2.	Joint Director (Admin & Estt) Group A	1 (Kolkata)	Level-12, Rs. 78,800/- -Rs. 2,09,200/-	56 yrs
3.	Joint director (Finance & ES) Group A	1 (Kolkata)	Level-12, Rs. 78,800/- -Rs. 2,09,200/-	56 yrs
4.	Deputy Director (Finance & Accounts/ES) Group A	1 (Kolkata)	Level-11, Rs. 67,700/- -Rs. 2,08,200/-	56 yrs
5.	Deputy Director (Admin. & Estt.) Group A	1 (Kolkata)	Level-11, Rs. 67,700/- -Rs. 2,08,200/-	56 yrs
6.	Private Secretary Group A	2 (Kolkata)	Level-7, Rs. 44,900/- -Rs. 1,42,400/-	56 yrs

It will be highly appreciated, if the vacancies are circulated amongst eligible officers / officials and applications received from them as per the enclosed format (Annexure 1) may kindly be forwarded along with their APARS/ACRS and vigilance clearance from employer/cadre controlling authority (Annexure 2) so as to reach this office within 30/09/2019. Details of deputation terms including eligibility are enclosed (Annexure 3) and further details are available at NJB's website www.jute.com.

Thanking you,

Yours truly,

(Arvind Kumar)
Secretary

Encl : As above.

Copy to :

1. The Joint Secretary (Jute), Govt. of India, Ministry of Textiles, Udyog Bhavan, New Delhi- 110011.
2. The Jute Commissioner, Govt. of India, Ministry of Textiles, 4th Floor, CGO Complex, Salt Lake City, Sector-5, Kolkata-700 064.

99/c

Annexure - 1

NATIONAL JUTE BOARD,
A Statutory body, Ministry of Textiles, Govt of India.
3A & 3B Park Plaza,
71, Park Street, Kolkata – 700 016

Self-attested
 colour photo to
 be pasted

APPLICATION FOR THE POST OF PLEASE TICK APPROPRIATE BOX ✓

- | | | |
|--|-----------|--------------------------|
| 1. Director (Finance & Economic Service) | – Kolkata | <input type="checkbox"/> |
| 2. Jt. Director (Admin & Establishment) | – Kolkata | <input type="checkbox"/> |
| 3. Jt. Director (Finance & Economic Service) | – Kolkata | <input type="checkbox"/> |
| 4. Dy. Director (Admin & Establishment) | – Kolkata | <input type="checkbox"/> |
| 5. Dy. Director (Finance & Economic Service) | – Kolkata | <input type="checkbox"/> |
| 6. Private Secretary | – Kolkata | <input type="checkbox"/> |

1	Name of applicant and Complete Office Address with Telephone No: & Email ID (in Block letters)	
2	Residential Address with Phone no:	
3	Date of Birth (DD/MM/YYYY)	
4	Whether belongs to SC/ST	

5	Date of Retirement under Central/State Govt rules					
6	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).					
		Qualifications / experience required	Qualification / Experience possessed by the officer			
	Essential – i) ii) iii)					
	Desirable – i) ii)					
	Whether in view of entries made above the officer satisfies the educational and other qualification required for the post as per NJB Employees Recruitment Regulations (Sl. No. 1 to 3 of the schedule)		Yes / No Remarks if any:			
7	Details of Employment in chronological order Enclose a separate sheet duly authenticated by your signature if the space below is insufficient					
Sl. No.	Name of organization	Post held on regular basis	From	To	Substantive Scale of pay and Basic pay therein	Nature of duties
8	Nature of the present employment i.e. adhoc or temporary or permanent					
9	Additional details about present employment. Please state whether working under a) Central Govt b) State Govt. c) Autonomous Organization d) Govt. Undertakings e) Universities					

10	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
11	Total emoluments per months now drawn	
12	Posts held on regular(i.e substantive) basis and date from which held with pay scale	
13	Training/Courses attended	
14A	Additional information. If any which you would like to mention in support of your suitability for the post. Enclose a separate sheet if the space is insufficient	
14B	<p>Achievements:</p> <p>The candidates are requested to indicate information with regard to;</p> <ul style="list-style-type: none"> (i) Research publications and reports and special projects (ii) Awards / Scholarships / Official Appreciation (iii) Affiliation with the professional bodies / institutions / societies and; (iv) Patents registered in own name or achieved for the organization (v) Any research / innovative measure involving official recognition (vi) Any other information <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	

I have carefully gone through the vacancy circular / advertisement and I am well aware that the information furnished above duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

(Signature of the candidate)

Address _____

Place & Date : _____

ANNEXURE-2**Certification by the Employer / Cadre Controlling Authority In Letter Head**

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He / She possess educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending / contemplated against Shri / Smt.....
- ii) His / Her integrity is certified.
- iii) His / Her CR Dossier in original is enclosed / photocopies of the APARs/ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major / minor penalty has been imposed on him/her during the last 10 years Or A list of major / minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer / Cadre Controlling Authority with Seal)

Annexure III**Details of Deputation including Eligibility**

1. Method –For the post Of Director (Finance & Economic Services) - By Composite Method
For Post of Joint Director, Dy Director & Private Secretary – By Deputation
2. Pay during deputation - Pay drawn by the officer in parent cadre plus deputation allowance as per DOPT's O.M No. 6/8/2009-Estt. (Pay II) dated 17.6.2010 with amendments.
3. Eligibility for Deputation: -
 - (i) For the post Of Director (Finance & Economic Services)- Officers working in the same field or in analogous posts with 5 years regular service in G.P.Rs 7600/- (L-12 Rs.78,800/-2,09,200) in the Central or State /Autonomous organisations or Public Undertakings.
 - (ii) For the Post of Joint Director - Officers / Officials working in the same field or in analogous posts with 5 years regular service in G.P Rs. 6600/- (Level-11 of revised Pay Matrix) in the Central or State /Autonomous organisations or Public Undertakings.
 - (iii) For the Post of Dy Director - Officers / Officials working in the same field or in analogous posts with 5 years regular service in GP Rs. 5400/- (Level – 10 of revised Pay Matrix).
 - (iv) For the Post of Private Secretary- Officers/ officials working in the same field or in analogous posts with 5 years regular service in GP-Rs.4,200/- (Level-7 of revised pay matrix)
4. Period of deputation- Period of deputation will be normally three years. However performance will be reviewed during the deputation period and candidates found not suitable shall be repatriated.
5. Upper Age Limit - 56 years as on the closing date of receipt of applications.
6. Joining time and joining pay will be borne by NJB as per standard terms of deputation.
7. Pension and leave salary contribution shall be paid by NJ B to parent organization as per FR.
8. Vacancy is subject to change

Secretary

National Jute Board

THE GAZETTE OF INDIA : EXTRAORDINARY

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4. Method of recruitment, age limit, qualifications, etc.- The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns 6 to 13 of the aforesaid Schedule.

5. Provision of Initial clause for fitment/appointment/promotion - Since, the existing employees hailing from the erstwhile JMDC & NCJD may not have the identical nomenclature of posts/designations as sanctioned for NJB, their existing substantive pay scales (grade pays) and their length of regular services rendered in JMDC, NCJD and NJB, will be counted for the purpose of their determining eligibility & seniority for initial fitments/promotions/appointments to the appropriate posts in the relevant field/Departments as per these RRs.

SCHEDULE

S. No.	Name of the Post	No. of Posts	Classification of Posts	Pay Band and Grade Pay/ Pay Scale	Whether Selection or Non-Selection Post	Age Limit for Direct Recruits with Upper Age Limit	Education & other qualification (professional) required for Direct Recruits	Whether age/ educational qualifications prescribed for Direct Recruits will apply in the case of Promotees	Probation	Method of Recruitment (Promotion/ deputation (Abs)/ Direct Recruitment/ Composite	Field of Selection/ Feeder Posts and Qualifying service for Promotion/ Deputation	Departmental Promotion Committee (DPC)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)
1	Director (Finance & Economic Services)	01* (one) (2015) (Subject to variation dependent on workload)	Group-A	PB-4, GP- 8700	Selection	Max-55 Years (No age bar for Departmental Candidates)	CA/ ICWA/ ICMA OR B.Com. with MBA(Finance) or Equivalent with at least 15 yrs. post qualification work experience in finance, accounts and audit officer/managerial level. Law Degree desirable.	Yes	1 Year	By Composite Method	JD/DD of NJB with 5/10 years of regular service in the relevant field. For deputation, officers working in the same field with 5 yrs. regular service in GP 7600/-.	1. JS(Jue)/JC Chairman 2. Dir(Jue) -Member, 3. Dy. JC - Member 4. Secy, NJB- Member & Convenor
2	Director (Market Promotion & Scheme Implementation)	01* (one) (2015) (Subject to variation dependent on workload)	Group-A	PB-4, GP- 8700	Selection	Max-55 Years (No age bar for Departmental Candidates)	Master in Business Administration (MBA) from a Recognised University Or Equivalent with specialization in Marketing. At least 15 years' post qualification work experience in marketing/product positioning/export promotion/ foreign	Yes	1 Year	By Composite Method	JD/DD of NJB with 5/10 years of regular service in the relevant field. For deputation, officers working in the same field with 5 yrs. regular service in GP 7600/-.	As above

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[illegible]

[भाग II-खण्ड 3(i)]

भारत का राजपत्र : असाधारण

9	Dy. Director (Finance & Accounts/ES)	01* (one) (2015) variation workload	(Subject to variation dependent on workload)	Group-A	PB-3, GP 6600	Selection: Seniority-cum-Merit	Max-40 Years	CA/ ICWA/ ICMA OR B.Com. MBA(Finance) Or Equivalent with at least 10 yrs post qualification work experience in finance, accounts and audit officer/managerial. Law Degree desirable.	Yes	1 Year	By Promotion failing which by deputation failing which by direct recruitment failing which by short term Contract	AD/AO of NJB with 5/8 years of regular service in the relevant field. For officers working in the same field with 5 yrs. regular service in GP 5400/-	As above
10	Dy. Director (Market Promotion & S/L Liaison) (1 Each at Kol(HQ), New Delhi, Hyderabad, Chennai)	04*(four) (2015) variation workload	(Subject to variation dependent on workload)	Group-A	PB-3, GP 6600	Selection: Seniority-cum-Merit	Max-40 Years	Master in Business Administration (MBA) from a Recognised University Or Equivalent with specialization in Marketing. At least 8 years' post qualification work experience in marketing/product positioning/export promotion/ foreign Trade/ Supply Chain Mgt./ Retail Mgt./FMCG Sector at officer/ managerial level preferably in Jute, Textiles related sector.. For Delhi Liaisoning experience is must.	Yes	1 Year	By Promotion failing which by deputation failing which by direct recruitment failing which by short term Contract	AD/AO of NJB with 5/8 years of regular service in the relevant field. For officers working in the same field with 5 yrs. regular service in GP 5400/-	As above
11	Dy. Director (Admin. & Estt.)	01* (one) (2015) variation workload	(Subject to variation dependent on workload)	Group-A	PB-3, GP 6600	Selection: Seniority-cum-Merit	Max-40 Years	Master in Business Administration (MBA) from recognized University in HR/Social Work/Finance/ Business Management or Equivalent. At least 8 years' work experience in management/ Personnel Administration at officer/ managerial level.Law Degree desirable.	Yes	1 Year	By Promotion failing which by deputation failing which by direct recruitment failing which by short term Contract	AD/AO of NJB with 5/8 years of regular service in Marketing & Accounts. For officers working in the same field with 5 yrs. regular service in GP 5400/-	As above
12	Dy. Director (Technology & Technical)	01* (one) (2015) variation workload	(Subject to variation dependent on workload)	Group-A	PB-3, GP 6600	Selection: Seniority-cum-Merit	Max-40 Years	B. Tech in Textile/ Jute Technology Or Equivalent, with at least 8 years' post qualification work experience in	Yes	1 Year	By Promotion failing which by deputation failing which by direct recruitment failing which by short term Contract	AD of NJB with 5/8 years of regular service in the relevant. For officers working in the same field with 5 yrs. regular	As above

[भाग II-खण्ड 3(i)]

भारत का राजपत्र : असाधारण

16	Section Officer (Administration & Estt.)	01* (one) (2015) (Subject to variation dependent on workload)	Group-B	PB-2, GP 4600	Non-Selection/Seniority	Max-30 Years	MBA from a Recognized University with PGDBM specialization in Marketing/HR Or Equivalent. At least 3 years' work experience at executive/supervisory level.	Not Applicable	1 Year	*75% Promotion & 25% Direct recruitment	By EA of NJB with 5 years of regular service. For deputation, officers/officials working in the same field with 5 yrs. regular service in GP 4200/-	1. Secy, NJB-Chairman, 2. Dir(Jute)/Rep.-Member, 3. Dy. JC/Rep.-Member 4. Dir(Resp. Deptt), NJB-Member 5. JD/Sr. Officer (Adm), NJB - Member & Convenor
17	Accounts Officer	02* (two) (2015) (Subject to variation dependent on workload)	Group-B	PB-2, GP 4600	Non-Selection/Seniority	Max-30 Years	B.Com/MBA(Finance) Or Equivalent with at least 3 yrs work experience in finance, accounts and audit at executive/supervisory level. Law qualification desirable.	Not Applicable	1 Year	*75% Promotion & 25% Direct recruitment	By Accountant of NJB with 5 years of regular service. For deputation, officers/officials working in the same field with 5 yrs. regular service in GP 4200/-	As above
18	Private Secretary	03* (three) (2015) (Subject to variation dependent on workload) HQ-02, Del-01	Group-B	PB-2, GP 4600	Non-Selection/Seniority	Max-30 Years	Graduate from a recognized University with at least 6 months diploma in Secretarial practices. At least 5 years' work experience as Personal Assistant (PA). English Shorthand speed of 120 wpm & English Typing speed of 30 WPM. Knowledge of basic operation of computer viz; MS work, Excel, power point, internet etc.	Not Applicable	1 Year	By Promotion failing which by deputation failing which by direct recruitment	By PA of NJB with 5 years of regular service. For deputation, officers/officials working in the same field with 5 yrs. regular service in GP 4200/-	As above
19	Executive Assistant	08* (eight) (2015) (Subject to variation dependent on workload) HQ-07 Del-01	Group-B	PB-2, GP 4200	Non-Selection/Seniority	Max-30 Years	Graduate from a recognized University with at least 6 months diploma in computer operations. At least 3 years' work experience in dealing in official files. Knowledge of basic operation of computer viz; MS work, Excel, power point, internet etc. must. in Diploma	Not Applicable	1 Year	*75% Promotion & 25% Direct recruitment	By OA of NJB with 10 years of regular service in the relevant field	As above

- (v) अनुसूची के उप निदेशक (वित्त एवं लेखा/ईएस) के पद के लिए क्रमांक 9 के कॉलम (8) में शब्द और अंक '10 वर्ष' को निम्नानुसार पढ़ा जाए

'8 वर्ष';

- (vi) अनुसूची के कनिष्ठ लेखाकार के पद के लिए क्रमांक 23 के कॉलम (8) में, शब्द 'स्नातक' को न्यूनतम 3 वर्ष के अनुभव के साथ बी. कॉम' पढ़ा जाए;

[फा. सं. 2/1/2012-जेई/पटसन (भाग-II)]

ए. मधुकुमार रेड्डी, संयुक्त सचिव

टिप्पणी : मूल नियम भारत के राजपत्र के भाग-II, खंड-3, उप-खंड (i) में दिनांक 16 फरवरी, 2017 की अधिसूचना सं. सा.का.नि. 133(अ) के तहत प्रकाशित किया गया था।

MINISTRY OF TEXTILES

NOTIFICATION

New Delhi, the 17th April, 2017

G.S.R. 374(E).—In exercise of the powers conferred by section 22 of the National Jute Board Act, 2008 (No. 12 of 2009), the Central Government hereby makes the following rules to amend the National Jute Board Employees (Recruitment Rules) Regulations, 2017, namely :—

1. In the said rules, in the Schedule,—

- (i) In column (3) of the posts mentioned at Sl.No. 1 to 27, the year "2015" shall be substituted as "2017";
- (ii) In Column (9) of the posts mentioned at Sl. No. 1 to 12 of the Schedule, the word "Yes" may be read as
 - (i) Age/educational qualification -Yes,
 - (ii) Post qualification work experience - Not Applicable;
- (iii) In Column (12) of the posts mentioned at Sl. No. 1 to 18 of the Schedule, the phrase "For deputation, officers/officials working in the same field with 5 years'....." may be read as

"For deputation, officers/officials working in the same field or in the analogous posts with....."

- (iv) In Column (8) of Sl. No. 8 for the post of Jt. Director (Market Promotion, Scheme Implementation & Liaison), New Delhi of the Schedule, the word and figures "15 years" may be read as
"10 years";
- (v) In Column (8) of Sl. No. 9 for the post of Dy. Director (Finance & Accounts/ES) of the Schedule, the word and figures "10 years" may be read as
"8 years";
- (vi) In Column (8) of Sl. 23 for the post of Jr. Accountant of the Schedule, the word "Graduate" may be read as "B. Com with at least 3 years' experience";

[No. 2/1/2012-JE/Jute, Part-II]

A. MADHUKUMAR REDDY, Jt. Secy.

Note: The principal rules were published in the Gazette of India, Part II, Section 3, Sub-section (i) vide notification number GSR 133 (E), dated the 16th February, 2017.

MINISTRY OF TEXTILES

NOTIFICATION

New Delhi, the 25th May, 2018

G.S.R. 500(E).— In exercise of the powers conferred by section 22 of the National Jute Board Act, 2008 (No. 12 of 2009), the Central Government hereby makes the following rules to amend the National Jute Board Employees (Recruitment Rules) Regulations, 2017 alongwith its Amendments dated the 17th April, 2017, namely :-

- I. In the said rules, in the Schedule,-
 - (i) In Column (5) of the posts mentioned at Sl. No. 1 to 27 of the Schedule, "Pay Band and Grade Pay/Scale" may be read as "Level in the pay matrix" with the corresponding Pay Matrix/Levels of the 7th Central Pay Commission as approved and notified by the Central Government and as extended to NJB; as under:-
 - a. For Sl. No. (1) to Sl. No. (3): Level 13, Rs. 1,23,100 – 2,15,900/-
 - b. For Sl. No. (4) to Sl. No. (8): Level 12, Rs. 78,800 – 2,09,200/-
 - c. For Sl. No. (9) to Sl. No. (12): Level 11, Rs. 67,700 – 2,08,700/-
 - d. For Sl. No. (13) to Sl. No. (15): Level 10, Rs. 56,100 – 1,77,500/-
 - e. For Sl. No. (16) to Sl. No. (18): Level 7, Rs. 44,900 – 1,42,400/-
 - f. For Sl. No. (19) to Sl. No. (22): Level 6, Rs. 35,400 – 1,12,400/-
 - g. For Sl. No. (23): Level 5, Rs. 29,200 – 92,300/-
 - h. For Sl. No. (24) to Sl. No. (25): Level 4, Rs. 25,500 – 81,100/-
 - i. For Sl. No. (26) to Sl. No. (27): Level 2, Rs. 19,900 – 63,200/-
 - (ii) In Column (9) of the posts mentioned at Sl. no : 4 to 12 the word "Yes" May be read as.... "Age - No Bar & Qualification -
 - (a) For posts pertaining to Finance & Accounts Deptt. – Graduate Degree in Finance/ Accounts or Commerce;
 - (b) For posts pertaining to Marketing Deptt. – Graduate Degree in Business Management/ Commerce or Economics;
 - (c) For posts pertaining to Administration/Vig. Deptt. – Graduate Degree in any Discipline;
 - (d) For posts pertaining to Technical Deptt. – As provided for DR".
 - (iii) In Column 12 of the posts mentioned at Sl. 14 & 15 of the Schedule, the word '... 8 years..' May be Read as '.... 9 years...';
 - (iv) In Column 11 of the posts mentioned at Sl. 13, 14 & 15 of the Schedule, the word '75% By Promotion & 25% by Direct Recruitment' May be Read as 50% By Promotion & 50% by Direct Recruitment';
 - (v) In col. 8, for the posts mentioned at sl. no. 13,14,15,16, 17, 19,24,25,26 i.e. for direct entry level the experience may be read as desirable.
 - (vi) In Column 12 of the posts mentioned at Sl. 24 of the Schedule, the word... 'Existing MTAs who have worked in the clerical cadre of NJB/JMDC/NCJD for 8 years with 10th pass' may be added.
 - (vii) Double promotions will not be permitted for the posts at Sl. 1 to 13 of the Schedule, to ensure that anomalous promotion of juniors over their senior level officers (particularly direct recruit) does not take place. The promotion posts and their feeder posts will be as follows:

Promotion Post	Feeder Post
Director	Jt. Director(same field)
Jt. Director	Dy. Director(same field)
Dy Dir.(Mkt/Tech)	AD (Mkt/Tech)
Dy Dir.(Fin./Acct)	Accounts Officer
Dy Dir (Admn)	AD(Vig.)
AD(Mkt)	Section Officer

- *Note: if needed, 2 - 3 AD (Marketing) posts will be operated temporarily at the level of Section Officer, till the time the incumbents (SO) become eligible for promotions.
- Note: The principal rules published in the Gazette of India, Part II, Section 3, Sub-section (i) vide notification number GSR 133(E), dated the 16th February, 2017 and the amendment notification published in the Gazette of India, Part II, Section 3, Sub-section (i) vide notification number GSR 374(E) dated the 17th April, 2017 may be read together with these amendments.

[F. No. 2/1/2012-JE/Jute, (Part-II)]

A MADHUKUMAR REDDY, Jt. Secy.