

SERVICES DEPARTMENT: COORDINATION BRANCH  
DELHI SECRETARIAT, 5<sup>th</sup> LEVEL, 'A' WING  
I.P. ESTATE, NEW DELHI-110002  
{http://services.delhigovt.nic.in}

F.10(306)/Coord/2018/Vol-I/081510756

19536

Dated: 27.12.18

To

All HODs/Pr. Secretaries/Secretaries,  
Govt. of NCT of Delhi and Autonomous Bodies of Delhi,

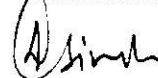
Sir/Madam

I am directed to upload the following letters/vacancy circulars/ Office Memorandums received from Ministries/Departments for circulation. This is for your kind information.

S. NO	Departments	Letter No. & Date	Subject
1	Ministry of Corporate Affairs	No. NFRA-05/4/2018-NFRA-MCA, dated 12.2018	Filling up of 1 (one) post of Secretary, National Financial Reporting Authority (NFRA).
2	Ministry of Personnel, Public Grievances & Pensions	No.22/1/2018-EO (MM-II), dated 5.12.2018	Filling up the post of Internal Financial Advisor (Level-13) at Bhabha Atomic Research Centre (BARC) Mumbai.
3	Ministry of Personnel, Public Grievances & Pensions	No.22/2/2018-EO (MM-II), dated 01.12.2018	Filling up the post of Internal Financial Adviser at Nuclear Recycle Board. BARC. Mumbai under the Department of Atomic Energy.
4	Ministry of Personnel, Public Grievances & Pensions	No.10/4/2018-EO (MM-II), dated 5.12.2018	Filling up the post of Director (Auctions), Tobacco Board, Bengaluru under the Department of Commerce.
5	National Authority, Chemical Weapons Convention Cabinet Secretariat	F.No. A-12026/1/2013-NA, dated 13.11.2018	Filling up the post of Advisor in the National Authority Chemical Weapons convention, Cabinet Secretariat on deputation basis.

Encls: As above

Yours faithfully



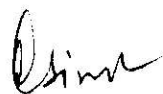
(RANJEET SINGH)  
ADDITIONAL SECRETARY (SERVICES)

F.10(306)/Coord/2018/Vol-I/081510756

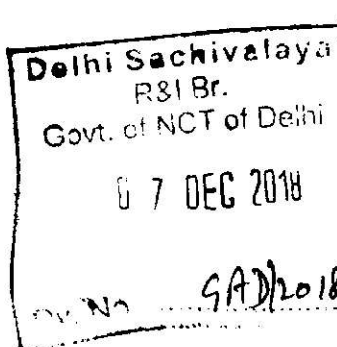
19536

Dated: 27.12.18

1. PA to. Secretary (Services)/PA to Special Secretary-I/II, Govt. of NCT of Delhi.
2. Section Officer (Coordination), Services Department with the direction to upload the letter on the website of the Services Department.
3. Section Officer Services-I/II/II.



(RANJEET SINGH)  
ADDITIONAL SECRETARY (SERVICES)



No. NFRA-05/4/2018-NFRA-MCA

Government of India  
Ministry of Corporate Affairs

'A' Wing, 5<sup>th</sup> floor, Shastri Bhawan  
New Delhi- 11001

Dated the 29<sup>th</sup> November, 2018

OFFICE MEMORANDUM

**Sub: Filling up of 1 (one) post of Secretary, National Financial Reporting Authority (NFRA).**

In continuation of this Ministry's circular dated 14.9.2018 on the subject cited above, Applications are invited again to fill up, on deputation basis, the following post in the **National Financial Reporting Authority (NFRA)** constituted under Section 132 of the Companies Act, 2013.

S. No.	Name of post	No. of posts	Pay Band & Grade Pay
1	Secretary, National Financial Reporting Authority (NFRA)	1	Level-14 in Pay Matrix of 7th CPC

The selected candidate will be required to serve in the NFRA, located in Delhi.

The details of the post, along with eligibility criteria, educational qualification/ experience etc. required for the post is given in the enclosed Annexure I.

The period of appointment, on deputation, will be initially 1 (one) year and will be governed by the terms and conditions prescribed by the Department of Personnel and Training, Government of India, in this regard as amended from time to time.

Maximum age limit for appointment on deputation is 58 years.

Application in the prescribed proforma (Annexure II) complete in all respect may be sent to Shri Abhijit Phukon, Director, Ministry of Corporate Affairs, Room No. 531, 5<sup>th</sup> Floor, A' Wing, Shastri Bhawan, New Delhi through proper channel by 15.12.2018 (5:30PM).

The prescribed proforma for the application may also be downloaded from this Ministry's website at [www.mca.gov.in](http://www.mca.gov.in) and DoPT's website [www.persmin.nic-in](http://www.persmin.nic-in).

8. Those applicants, who had applied on earlier occasion w.r.t. this Ministry's advertisement/circular dated 14.09.2018 may need not be apply again.

9. The Government reserves the right to relax the norms if so necessary in public interest.

10. This may be given wide publicity.

Enclosed: As above



(Rakesh Kumar)

Under Secretary to the Govt. of India

Tel No: 23387939

To,

1. Secretaries to Government of India, All Ministries/Departments of the Government of India.
2. All Chief Secretaries to the State Governments/Union Territories.
3. All officers of Ministry of Corporate Affairs at Shastri Bhawan, New Delhi.
4. E-governance Cell, Ministry of Corporate Affairs with the request to upload the vacancy circular on the website of the Ministry.
5. Technical Director, NIC, DoPT with the request to upload the vacancy circular on DoPT's website

## ANNEXURE-I

## DETAILS OF POST OF SECRETARY, NFRA TO BE FILLED ON DEPUTATION BASIS

1.	Name of Post	Secretary, NFRA
2	No. of Posts	1
3	Level	Level-14 in the Pay Matrix of 7 <sup>th</sup> CPC
4	Eligibility	<p>Officers of the Central Government/ All India Services (AISs)/ Central Group 'A' Services holding:-</p> <p>(a)</p> <ul style="list-style-type: none"> <li>i. analogous post on regular basis in the parent cadre or department; or</li> <li>ii. a post in Level-13A in Pay Matrix of 7<sup>th</sup> CPC or equivalent with two years regular service in the Grade, or</li> <li>iii. a post in Level-13 in Pay Matrix of 7<sup>th</sup> CPC or equivalent with three years regular service in the Grade, and</li> </ul> <p>(b) Possessing the following educational qualification and experience:-</p> <p>Essential</p> <p>(i) a minimum of twenty years' experience in dealing with issues relating to finance, economics, investigation, accountancy, audit, personnel/ administration/ establishment etc.</p> <p>Desirable:</p> <p>(i) Degree in Commerce/Finance/Economics</p> <p>Note 1: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed five years.</p> <p>Note 2: The maximum age limit for appointment by deputation shall not be exceeding fifty eight years as on the closing date of receipt of applications.</p> <p>Note 3: For purposes of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission (CPC) recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the Pay Matrix of the Seventh CPC.</p>



FORMAT OF APPLICATION

Attested copy of  
passport size  
photograph to be  
pasted

1.	Name in Full (IN BLOCK LETTERS)	
2.	Post Applied For	Secretary , NFRA
3.	Date of Birth	
4.	Present Employer (mention the name of Central Government or State Government or Union Territories or Statutory Organization)	
5.	Present Office with Address	
6.	Present Post held	
7.	Present Pay (Level as per 7 <sup>th</sup> CPC, Pay Band and Grade Pay as per 6 <sup>th</sup> CPC)*	
8.	Nature of present employment i.e. Permanent / Ad-hoc/Temporary)	
9.	In case the present employment is held on deputation, please state: a) The date of appointment. b) Name of the parent office/organization.	
10.	Date of superannuation	
11.	Service to which you belong	
12.	Office Address i) Telephone No. ii) Fax No.	
13.	Correspondence Address i) Telephone No. - (Res, Mobile) ii) Fax No. iii) Email Id (Mandatory)	
14.	Permanent Address	

15.	Educational Qualifications (Matric onwards):						
	Exam Passed	Name of University/ Institute/ Board	Year of Passing	Duration of Course	Subjects	Grade/Percentage of Marks (Mention Distinction, if any)	
16.	Details of employment in chorological order (If needed, enclose a separate sheet duly authenticated by your signature in the format given below):						
	Name of Office/Instt./ Organisation	Post Held (Designation)	Period of service		Nature of Appointment (Reg./ Ad-hoc/ Deputation)	Scale of Pay/ Pay Band and Grade Pay#	Nature of Duties
			From	To			

17.	Details of experience in chronological order, if any, in the fields of finance, economics, investigation, accountancy, audit, establishment, personnel and administration.	
18.	Details of training undergone:	
19.	Details of proficiency in computer:	
20	Any other information, applicant wants to furnish:	
21.	Please state briefly how you find yourself best suitable for the post applied for:	

\*If the pay is not as per structure of 6<sup>th</sup> of 7<sup>th</sup> CPC please also indicate the actual pay and its equivalent pay in 6<sup>th</sup> or 7<sup>th</sup> CPC pay structure.

It is certified that the information furnished above is correct and true to the best of my knowledge. In the event of my selection I shall abide by the terms and conditions of services attached to the post.

Place:-

Date:-

(Signature)

Name: \_\_\_\_\_

**(Certificate to be furnished by the Employer/Head of office/Forwarding authority)**

☛ Certified that the particulars furnished by ----- are correct and he/she possesses educational qualifications and experience mentioned in vacancy circular. It is also certified:-

- (i) That there is no vigilance/disciplinary case or criminal case pending or contemplated against Sh. /Smt. -----.
- (ii) That his/her integrity is certified.
- (iii) That his/her CR/APAR dossier in original is enclosed/photocopies of the ACRs/ APAR for the last five years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.
- (iv) That no major/minor penalty has been imposed on him/her during the last ten years." -or -- list of major/minor penalties imposed on him/her last ten years is enclosed.
- (v) That the cadre controlling authority has no objection to the consideration of the applicant for the post mentioned in this advertisement

Signature-----  
Name and Designation-----  
Tel. No.-----

Office Seal

Place:

Date:

List of enclosures:

- 1.
- 2.
- 3.
- 4.
- 5.

भारत सरकार  
कारपोरेट कार्य मंत्रालय

‘ए’ विंग, पाचवां तल, शास्त्री भवन,  
नई दिल्ली-110001  
दिनांक 29 नवंबर, 2018

कार्यालय ज्ञापन

विषय: राष्ट्रीय वित्तीय रिपोर्टिंग प्राधिकरण (एनएफआरए) में सचिव का 01 (एक) पद भरा जाना।

उपर्युक्त विषय पर इस मंत्रालय के दिनांक 14 सितंबर, 2018 के अनुसरण में कंपनी अधिनियम, 2013 की धारा 132 के अधीन गठित राष्ट्रीय वित्तीय रिपोर्टिंग प्राधिकरण (एनएफआरए) में प्रतिनियुक्ति आधार पर निम्नलिखित पद भरने के लिए पुनः आवेदन आमंत्रित किए जाते हैं:

क्र.सं.	पद का नाम	पदों की संख्या	वेतन बैंड और ग्रेड वेतन
1.	सचिव, राष्ट्रीय वित्तीय रिपोर्टिंग प्राधिकरण (एनएफआरए)	1	7वें वेतन आयोग के वेतन मैट्रिक्स में स्तर-14

- चयनित उम्मीदवार को दिल्ली में स्थित एनएफआरए में कार्य करना होगा।
- पद के विवरण और इसके लिए अपेक्षित योग्यता मानक, शैक्षिक अर्हता/अनुभव आदि संलग्न अनुलग्नक-1 में दिए गए हैं।
- प्रतिनियुक्ति पर नियुक्ति की अवधि प्रारंभ में 01 (एक) वर्ष के लिए होगी और इसे कार्मिक एवं प्रशिक्षण विभाग, भारत सरकार द्वारा समय-समय पर यथासंशोधित निर्धारित शर्तों एवं निबंधनों के अधीन शासित किया जाएगा।
- प्रतिनियुक्ति पर नियुक्ति के लिए अधिकतम आयुसीमा 58 वर्ष है।

....2/-

6. निर्धारित प्रोफार्मा (अनुलग्नक-II) में सभी तरह से पूर्ण आवेदन उचित माध्यम से श्री अभिजीत फुकोन, निदेशक, कारपोरेट कार्य मंत्रालय, कमरा संख्या 531, पांचवा तल, ए विंग, शास्त्री भवन, नई दिल्ली को 15.12.2018 (सायं 05.30 बजे) तक अवश्य भेज दिए जाएं।
7. आवेदन के लिए निर्धारित प्रोफार्मा इस मंत्रालय की वेबसाइट [www.mca.gov.in](http://www.mca.gov.in) और कार्मिक एवं प्रशिक्षण विभाग की वेबसाइट [www.persmin.nic.in](http://www.persmin.nic.in) से डाउनलोड किया जा सकता है।
8. जो आवेदक इस मंत्रालय के दिनांक 14 सितंबर, 2018 की विज्ञप्ति/परिपत्र के संदर्भ में पहले ही आवेदन कर चुके हैं, उन्हें फिर से आवेदन करने की आवश्यकता नहीं है।
9. सरकार के पास शर्तों में शिथिलता देने, यदि जनहित में आवश्यक है तो, का अधिकार है।
10. इसका व्यापक प्रचार किया जाए।

संलग्नक: उपरोक्तानुसार।

21/12/18

(राकेश कुमार)

अवर सचिव, भारत सरकार

दूरभाष: 23387939

सेवा में,

1. भारत सरकार के सभी मंत्रालयों/विभागों के सचिव।
2. सभी राज्य सरकारों/संघ शासित प्रदेशों के मुख्य सचिव।
3. शास्त्री भवन, नई दिल्ली में कारपोरेट कार्य मंत्रालय के सभी अधिकारी
4. ई-गवर्नेंस प्रकोष्ठ, कारपोरेट कार्य मंत्रालय को यह रिक्ति प्रपत्र मंत्रालय की वेबसाइट पर अपलोड करने के अनुरोध के साथ।
5. तकनीकी निदेशक, एनआईसी, कार्मिक एवं प्रशिक्षण विभाग को यह रिक्ति परिपत्र कार्मिक एवं प्रशिक्षण विभाग की वेबसाइट पर अपलोड करने के अनुरोध के साथ।

सचिव, एनएफआरए का पद प्रतिनियुक्ति आधार पर भरे जाने के विवरण

1.	पद का नाम	सचिव, एनएफआरए
2.	पदों की संख्या	01
3.	स्तर	7वें वेतन आयोग के वेतन मैट्रिक्स में स्तर-14
4.	पात्रता	<p>केन्द्र सरकार/अखिल भारतीय सेवाओं (एआईएस)/केन्द्रीय समूह 'क' सेवाओं के अधिकारी जो:-</p> <p>(क)</p> <ul style="list-style-type: none"> <li>i. मूल संवर्ग या विभाग में नियमित आधार पर सदृश पद पर हों; या</li> <li>ii. 7वें वेतन आयोग के वेतन मैट्रिक्स में स्तर-13क में या समकक्ष दो वर्ष की नियमित सेवा के साथ समकक्ष पद पर हों; या</li> <li>iii. 7वें वेतन आयोग के वेतन मैट्रिक्स में स्तर-13 में या तीन वर्ष की नियमित सेवा के साथ समकक्ष पद पर हों; और</li> </ul> <p>(ख) निम्नलिखित शैक्षिक अर्हता और अनुभव रखने वाले अधिकारी:-</p> <p><b>अनिवार्य</b></p> <ul style="list-style-type: none"> <li>i. वित्त, अर्थशास्त्र, अन्वेषण, लेखाकारिता, लेखापरीक्षा, कार्मिक/प्रशासन/स्थापना आदि से संबंधित विषयों में न्यूनतम बीस वर्ष का अनुभव।</li> </ul> <p><b>वांछनीय</b></p> <ul style="list-style-type: none"> <li>i. वाणिज्य शास्त्र/वित्त/अर्थशास्त्र में डिग्री</li> </ul> <p>टिप्पण 1: प्रतिनियुक्ति की अवधि जिसमें इस नियुक्ति से तत्काल पहले उसी या केन्द्र सरकार के किसी अन्य संगठन या</p>

		<p>विभाग में धारित किसी अन्य संवर्ग वाह्य पद पर प्रतिनियुक्ति की अवधि शामिल है, सामान्यता पांच वर्ष से अधिक नहीं होगी।</p> <p>टिप्पण 2: प्रतिनियुक्ति द्वारा नियुक्ति के लिए अधिकतम आयुसीमा आवेदन प्राप्त करने की अंतिम तारीख को अठ्ठावन वर्ष से अधिक नहीं होगी।</p> <p>टिप्पण 3: प्रतिनियुक्ति आधार पर नियुक्ति के प्रयोजनों के लिए अधिकारी द्वारा 01 जनवरी, 2016 या वह तारीख जबसे 7वें केन्द्रीय वेतन आयोग (सीपीसी) की सिफारिशों के आधार पर संशोधित वेतन संरचना प्रदान की गई हो, से पहले नियमित आधार पर की गई सेवा को 7वें वेतन आयोग के वेतन मैट्रिक्स में सदृश स्तर में की गई सेवा माना जाएगा।</p>
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## आवेदन का प्रोफार्मा

पासपोर्ट फोटो  
की सत्यापित  
प्रति

1.	नाम (स्पष्ट अक्षरों में)	
2.	पद, जिसके लिए आवेदन किया जा रहा है	सचिव, एनएफआरए
3.	जन्म तिथि	
4.	वर्तमान नियोक्ता (केंद्रीय सरकार या राज्य सरकार या संघ शासित क्षेत्र या सांवैधानिक संगठन का नाम उल्लिखित करें)	
5.	वर्तमान कार्यालय और उसका पता	
6.	वर्तमान धारित पद	
7.	वर्तमान वेतन (7वें सीपीसी के अनुसार स्तर और 6वें सीपीसी के अनुसार वेतन बैंड और ग्रेड वेतन)*	
8.	वर्तमान सेवा की प्रकृति अर्थात् स्थायी/तदर्थ/अस्थायी	
9.	यदि वर्तमान सेवा प्रतिनियुक्ति पर है, तो कृपया बताएं- क. नियुक्ति की तारीख ख. मूल कार्यालय/संगठन का नाम	
10.	सेवानिवृत्ति की तारीख	
11.	आप किस सेवा से संबंधित हैं	
12.	कार्यालय पता I) दूरभाष संख्या II) फैक्स संख्या	
13.	पत्राचार का पता I) दूरभाष संख्या - (निवास/मोबाइल) II) फैक्स संख्या	

III) ई-मेल आईडी (अनिवार्य)						
14.	स्थायी पता					
15.	शैक्षणिक अर्हता (मैट्रिक स्तर से शुरू करते हुए):					
	उत्तीर्ण परीक्षा	विश्वविद्यालय/संस्थान/बोर्ड का नाम	उत्तीर्ण करने का वर्ष	पाठ्यक्रम की अवधि	विषय	ग्रेड/अंकों का प्रतिशत (उपाधि, यदि कोई हो, का उल्लेख करें)
16.	कालानुक्रम में नियुक्ति का विवरण (यदि आवश्यक हो, निम्नलिखित प्रपत्र में पृथक शीट सलग्न करें जो आपके हस्ताक्षर द्वारा विधिवत् रूप से प्रमाणित हो)					
	कार्यालय/संस्थान/संगठन का नाम	धारित पद (पदनाम)	सेवा की अवधि	नियुक्ति की प्रकृति (नियमित/तदर्थ/प्रतिनियुक्ति)	वेतनमान /वेतन बैंड और ग्रेड वेतन	कार्य की प्रकृति
			से तक			
17.	वित्त, अर्थशास्त्र, अन्वेषण, लेखाकारिता, लेखापरीक्षा, स्थापना, कार्मिक एवं प्रशासन के क्षेत्र में कालानुक्रमिक अनुभव, यदि हो, का ब्यौरा					
18.	लिए गए प्रशिक्षण का ब्यौरा:					
19.	कंप्यूटर में निपुणता का ब्यौरा:					

20.	कोई अन्य सूचना, जो आवेदक देना चाहे:	
21.	कृपया संक्षेप में उल्लेख करें कि आप आवेदन किए गए पद के लिए स्वयं को सर्वाधिक उपयुक्त पात्र कैसे मानते हैं:	

\*यदि वेतन 6वें या 7वें सीपीसी के वेतन ढांचे के अनुसार नहीं है तो कृपया वास्तविक वेतन और 6वें या 7वें सीपीसी वेतन ढांचे में समकक्ष वेतन के विषय में सूचित करें।

यह प्रमाणित किया जाता है कि उपरोक्त सूचना मेरी जानकारी के अनुसार सत्य एवं सही है। यदि मेरा चयन हो जाता है तो मैं इस पद से जुड़ी सेवा शर्तों एवं निबंधनों का पालन करूंगा।

स्थान:

तारीख:

हस्ताक्षर

नाम: .....

(नियोक्ता/कार्यालय प्रमुख/अग्रोषण प्राधिकारी द्वारा प्रस्तुत किया जाने वाला प्रमाणपत्र)

यह प्रमाणित किया जाता है कि ..... द्वारा प्रस्तुत ब्यौरे सत्य हैं और उसके पास रिक्ति परिपत्र में उल्लिखित शैक्षणिक योग्यता और अनुभव है। यह भी प्रमाणित किया जाता है कि:-

- (i) कि श्री/श्रीमती ..... के विरुद्ध कोई सतर्कता/अनुशासनिक मामला या अपराधिक मामला लंबित या विचारणीय नहीं है।
- (ii) कि उसकी सत्यनिष्ठा प्रमाणित है।
- (iii) कि उसकी मूल सीआर/एपीआर डोजियर संलग्न हैं/अवर सचिव, भारत सरकार के स्तर के अधिकारी द्वारा विधिवत् सत्यापित पिछले पांच साल की एसीआर/एपीएआर की प्रतियां संलग्न हैं।
- (iv) कि उस पर पिछले दस वर्षों के दौरान कोई छोटी/बड़ी शास्ति नहीं लगाई गई है "-या- पिछले दस वर्षों में उसके विरुद्ध लगाई गई छोटी/बड़ी शास्तियों की सूची संलग्न है।
- (v) कि संवर्ग नियंत्रण प्राधिकारी को इस विज्ञापन में उल्लिखित पद के लिए आवेदक पर विचार किए जाने में कोई आपत्ति नहीं है।

हस्ताक्षर .....

नाम और पदनाम .....

दूरभाष संख्या .....

कार्यालय मुहर

स्थान:

तारीख:

अनुलग्नकों की सूची:

- 1.
- 2.
- 3.
- 4.
- 5.

Subject: [Chiefsecretaries] Filling up the post of Internal Financial Adviser(Level 13) at Bhabha Atomic Research Centre(BARC) M  
To: Chiefsecretaries@ismgr.nic.in

Date: 12/06/18 17:13  
From: dirm@nic.in  
Sender: chiefsecretaries-bounces@ismgr.nic.in

Dear Sir/Madam

Kindly click on the URL to see the vacancy circular on the above subject. This is for your kind information.  
Click Here to see the details of Vacancy Circular.

SSS  
10/12/18

Regards,

EO Division

Department of Personnel & Training

Ministry of Personnel, Public Grievances & Pensions  
NIC-DOPT,  
Room No 11-A,  
North Block, New Delhi

Note :

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SD (en)

12/12

Gen- Sanjay

CS/2018/38310

**No. 22/1/2018-EO (MM-II)**  
**Government of India**  
**Ministry of Personnel, Public Grievances & Pensions**  
**Department of Personnel & Training**

North Block, New Delhi  
Dated, the 5<sup>th</sup> December, 2018

**Subject: Filling up the post of Internal Financial Adviser (Level 13) at Bhabha Atomic Research Centre (BARC) Mumbai.**

This is regarding filling up the post of Internal Financial Adviser (Level 13 in the Pay Matrix) at Bhabha Atomic Research Centre (BARC) Mumbai under the Department of Atomic Energy on deputation basis. The applications were invited for the post vide circular of even number dated 31.10.2018(copy enclosed). The last date for submission of application was 30.11.2018.

2. It has been decided to further extend the last for submission of application till 04.01.2019.

3. This may be brought to the notice of all concerned and the application(s) of the eligible candidate(s) may please be forwarded accordingly.

Yours faithfully,

*Jagannath*  
15/12/18  
(J. Srinivasan)  
Director (MM)  
Tel: 23092842

To:

1.	O/o the Comptroller & Auditor General 9, Deendayal Upadhyay Marg, New Delhi 110024	i.r.o. IA&AS
2.	Secretary, Ministry of Defence [F], South block, New Delhi	i.r.o. IDAS
3.	Secretary, D/o Expenditure North Block, New Delhi.	i.r.o. ICAS & ICoAS
4.	Secretary, D/o Telecommunications, Sanchar Bhavan, New Delhi	i.r.o. IP&TF&AS
5.	Chairman, Railway Board, Rail Bhavan, New Delhi.	i.r.o. IRAS
6.	D/o Atomic Energy, Anushakti Bhavan, CSM Marg, Mumbai - 400 001 [Shri Jayashree S, Under Secretary] for information.	w.r.t. OM No. 21/5(2)/2012- CCS/13226 dated 22 <sup>nd</sup> October, 2018].
7.	PS to Director(MM) for uploading the circular through bulk e-mail system.	

**No. 22/1/2018-EO (MM-II)**  
**Government of India**  
**Ministry of Personnel, Public Grievances & Pensions**  
**Department of Personnel & Training**

North Block, New Delhi  
Dated, the 31<sup>st</sup> October, 2018

**Subject: Filling up the post of Internal Financial Adviser (Level 13) at Bhabha Atomic Research Centre (BARC) Mumbai.**

This is regarding filling up the post of Internal Financial Adviser (Level 13 in the Pay Matrix) at Bhabha Atomic Research Centre (BARC) Mumbai under the Department of Atomic Energy on deputation basis.

2. Officers of the rank of Deputy Secretary/Director level from any Organized Finance & Accounts Service of the Government of India or equivalent level, eligible for appointment under Central Staffing Scheme are eligible for the post. The period of deputation is 4/5 years at Deputy Secretary/Director level respectively

3. The post may be circulated amongst officers eligible to be appointed at Deputy Secretary/Director or equivalent levels in the Government of India on priority basis. Names of willing and eligible officers who can be spared by the Ministries/Departments may be forwarded to this Department along with **cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossiers for the last five years**. For officers working in the cadre, it may also be ensured that the 'Cooling off' after a previous stint on deputation, if any, is completed and the officer is eligible for appointment on Central Deputation as per extant instructions.

4. It is requested that the application(s) of the eligible candidate(s) may please be forwarded so as to reach this Department **by 30<sup>th</sup> November, 2018**.

Yours faithfully,

*Jaganath*  
31/10/18  
(J. Brinivasan)  
Director (MM)  
Tel: 23092842

To:

1.	O/o the Comptroller & Auditor General 9, Deendayal Upadhyay Marg, New Delhi 110024	i.r.o. IA&AS
2.	Secretary, Ministry of Defence (F), South block, New Delhi	i.r.o. IDAS
3.	Secretary, D/o Expenditure North Block, New Delhi.	i.r.o. ICAS & ICoAS
4.	Secretary, D/o Telecommunications, Sanchar Bhavan, New Delhi	i.r.o. IP&TF&AS
5.	Chairman, Railway Board, Rail Bhavan, New Delhi.	i.r.o. IRAS
6.	D/o Atomic Energy, Anushakti Bhavan, CSM Marg, Mumbai - 400 001 [Shri Jayashree S. Under Secretary] for information.	w.r.t. OM No. 21/5(2)/2012-CCS/13226 dated 22 <sup>nd</sup> October, 2018].
7.	PS to Director(MM) for uploading the circular through bulk e-mail system.	<div style="border: 1px solid black; padding: 2px;"> <small>OFFICIAL USE ONLY - NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.</small> </div>

**Bio-Data**

1	Name	:			
2	Date of Birth	:			
3	Service	:			
4	Batch	:			
5	Contact Telephone No. (O)	(R)	(M)		
6	Educational Qualifications	:			
7	Complete Experience/Posting Profile				
Sl. No.	Period	Post held/ Organization	Cadre post/ Deputation post	Place of Posting	Brief Job description
8	Whether clear from Vigilance angle?	:	YES / NO		
9	Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation.	:			
10	Whether the officer is debarred from deputation under the Central Staffing Scheme.	:	YES / NO		

11. Certified that the above particulars are correct and complete.

Signature of the applicant

Date: \_\_\_\_\_

Signature  
Name/Designation & Rubber Stamp  
of officer certifying the above Particulars

*Note:*

*Columns 1-7 to be filled in by applicant.*

*Columns 8-11, to be filled in by Ministry/Department concerned.*



Subject: [Chiefsecretaries] Filling up the post of Internal Financial Adviser at  
Nuclear Recycle Board, BARC Mumbai under the De  
To: Chiefsecretaries@ismgr.nic.in

Date: 12/06/18 17:26  
From: dirsm@nic.in  
Sender: chiefsecretaries-bounces@ismgr.nic.in

Dear Sir/Madam

Kindly click on the URL to see the vacancy circular on the above subject. This is for your kind information.  
Click Here to see the details of Vacancy Circular.

Regards,

EO Division

Department of Personnel & Training

Ministry of Personnel, Public Grievances & Pensions  
NIC-DOPT,  
Room No 11-A,  
North Block, New Delhi

Note :

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12/12/18

06/12/18

Ser (Ser)

SS/S-11)

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CS/20/18/32315

**Bio-Data**

1	Name	:			
2	Date of Birth	:			
3	Service	:			
4	Batch	:			
5	Contact Telephone No. (O) (R) (M)				
6	Educational Qualifications	:			
7	Complete Experience/Posting Profile				
Sl. No.	Period	Post held/ Organization	Cadre post/ Deputation post	Place of Posting	Brief Job description
8	Whether clear from Vigilance angle?	:	YES / NO		
9	Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation.	:			
10	Whether the officer is debarred from deputation under the Central Staffing Scheme.	:	YES / NO		

11. Certified that the above particulars are correct and complete.

Signature of the applicant

Date: \_\_\_\_\_

Signature  
Name/Designation & Rubber Stamp  
of officer certifying the above Particulars

*Note:*

*Columns 1-7 to be filled in by applicant.*

*Columns 8-11, to be filled in by Ministry/Department concerned.*

Subject: [Chiefsecretaries] Filling up the post of Director (Auctions), Tobacco Board, Bengaluru under the Department of Commerce  
To: Chiefsecretaries@ismgr.nic.in

Date: 12/06/18 17:16  
From: dirsm@nic.in  
Sender: chiefsecretaries-bounces@ismgr.nic.in

Dear Sir/Madam

Kindly click on the URL to see the vacancy circular on the above subject. This is for your kind information.  
Click Here to see the details of Vacancy Circular.

Regards,

EO Division

Department of Personnel & Training

Ministry of Personnel, Public Grievances & Pensions  
NIC-DOPT,  
Room No 11-A,  
North Block, New Delhi

Note :

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Dr. Sanjay

SSC  
12/12/18

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Sery/sec

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C3/2018/38308

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**No10/4/2018-EO (MM-II)**  
**Government of India**  
**Ministry of Personnel, Public Grievances & Pensions**  
**Department of Personnel & Training**

North Block, New Delhi  
Dated, the 5<sup>th</sup> December, 2018

To,

1. The Chief Secretaries  
All State Governments,
2. All Secretaries  
Ministries/Departments of Government of India


**Subject: Filling up the post of Director (Auctions), Tobacco Board, Bengaluru under the Department of Commerce.**

This is regarding filling up the post of Director (Auctions), Tobacco Board, Bengaluru under the Department of Commerce. The post is a non-CSS post. The applications were invited for the post vide circular of even number dated 28.08.2018(copy enclosed). The last date for submission of applications was 07.12.2018.

2. It has been decided to further extend the last date for submission of application till 11.01.2019.

3. This may be brought to the notice of all concerned and the application(s) of the eligible candidate(s) may kindly be forwarded accordingly

Yours faithfully,

  
(J. Srinivasan)  
Director (MM)  
Tel: 23092842

Copy to:

1. Ministry of Commerce & Industry, Department of Commerce [Shri Mahender Chaudhary, Under Secretary], Udyog Bhawan, New Delhi, w.r.t. their letter No. A-12022/19/2007-E.IV dated 07. 08.2017.
2. PS to Director (MM) for uploading the circular through bulk e-mail system.

No10/4/2018-EO (MM-II)  
Government of India  
Ministry of Personnel, Public Grievances & Pensions  
Department of Personnel & Training

25  
FF

North Block, New Delhi  
Dated, the 28<sup>th</sup> August, 2018

To,

1. The Chief Secretaries  
All State Governments,
2. All Secretaries  
Ministries/Departments of Government of India

**Subject: Filling up the post of Director (Auctions), Tobacco Board, Bengaluru under the Department of Commerce.**

This is regarding filling up the post of Director (Auctions), Tobacco Board, Bengaluru under the Department of Commerce on deputation basis.

2. Officers of the rank of Deputy Secretary/Director of the Government of India or equivalent level, eligible for appointment under Central Staffing Scheme are eligible for the post. The period of deputation is 4/5 years for Deputy Secretary/Director respectively.
3. The post may be circulated amongst officers eligible to be appointed at Deputy Secretary/Director level or equivalent level in the Government of India on priority basis. Names of willing and eligible officers who can be spared by the State Governments/Ministries/Departments may be forwarded to the Department along with cadre clearance, vigilance clearance, detailed bio-data in the enclosed proforma and CR Dossiers for the last five years. For officers working in the cadre, it may also be ensured that the 'Cooling off' after a previous stint on deputation, if any, is completed and the officer is eligible for appointment on Central Deputation as per extant instructions.
4. The post is a Non-Central Staffing Scheme post to be filled up through the Civil Services Board (CSB) procedure. It may be noted that no 'Mandatory Posting Certificate' for allotment/retention of Government accommodation would be issued by this office to the officer appointed to the post.
5. It is requested that the application(s) of the eligible candidate(s) may be forwarded so as to reach this Department by 28<sup>th</sup> September, 2018.

Yours faithfully,

*J. Srinivasan*  
o/c  
(J. Srinivasan)  
Director (MM)  
Tel: 23092842

Copy to:

1. Ministry of Commerce & Industry, Department of Commerce [Shri Mahender Chaudhary, Under Secretary], Udyog Bhawan, New Delhi, w.r.t. their letter No. A-12022/19/2007-E.IV dated 07. 08.2017.
2. PS to Director (MM) for uploading the circular through bulk e-mail system.

1  
28 AUG 2018  
NEW DELHI



**Bio-Data**

1	Name	:			
2	Date of Birth	:			
3	Service	:			
4	Batch	:			
5	Contact Telephone No. (O) (R) (M)				
6	Educational Qualifications	:			
7	Complete Experience/Posting Profile				
Sl. No.	Period	Post held/ Organization	Cadre post/ Deputation post	Place of Posting	Brief Job description
8	Whether clear from Vigilance angle?		:	YES / NO	
9	Whether the officer has been on deputation earlier. If so please provide details of organization, nature of deputation and period (dates) of deputation.		:		
10	Whether the officer is debarred from deputation under the Central Staffing Scheme.		:	YES / NO	

11. Certified that the above particulars are correct and complete.

Signature of the applicant

Date: \_\_\_\_\_

Signature  
Name/Designation & Rubber Stamp  
of officer certifying the above Particulars

*Note:*

*Columns 1-7 to be filled in by applicant.*

*Columns 8-11, to be filled in by Ministry/Department concerned.*

F. No. A-12026/1/2013-NA  
National Authority  
Chemical Weapons Convention  
Cabinet Secretariat

1<sup>st</sup> Floor Chanakya Bhawan, Chanakya Park New Delhi-110021

Date 13<sup>th</sup> November, 2018

19 NOV 2018

GAD/2018/59529

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20/11/18

To

- (1) All Ministries/ Departments of the Govt. of India (including M/o Railways and M/o Defence)
- (2) Chief Secretaries of all State Governments and Union Territories.

Subject: Filling up the post of Advisor in the National Authority, Chemical Weapons Convention, Cabinet Secretariat on deputation basis.

I am directed to refer to this Office letter of even number dated 05.03.2018, 30.07.2018 and 05.09.2018 (copies enclosed) on the above mentioned subject and to say that the last date for receiving applications for the post of Advisor has been further extended upto 04.01.2019 and which may be seen on the website of NACWC [www.nacwc.in](http://www.nacwc.in).

2. It is requested that the vacancy notice may kindly be widely circulated to their concerned Public Sector Undertakings, Statutory Bodies, Autonomous Bodies and Universities/ Research Institutes under the Central and State Government/ Union Territories.

SO to CS  
19/11/18

Secy (Secy)

20/11/18

SS-II (Secy)

Yours faithfully,

(S.R. Meena)

Under Secretary & HoO  
Phone: 24675528  
Fax: 24675767

AS (on Leave)

SO (CN)  
20/11/18

Dr. Sanjay



F. No. A-12026/1/2013-NA  
National Authority  
Chemical Weapons Convention  
Cabinet Secretariat

1<sup>st</sup> Floor Chanakya Bhawan, Chanakyapuri New Delhi-110021  
Date 5<sup>th</sup> September, 2018

To

- (1) All Ministries/ Departments of the Govt. of India (including M/o Railways and M/o Defence)
- (2) Chief Secretaries of all State Governments and Union Territories.

Subject: Filling up the post of Advisor and Technical Officers in the National Authority, Chemical Weapons Convention, Cabinet Secretariat on deputation basis.

I am directed to refer to this Office letter of even number dated 05.03.2018 and 30.07.2018 (copies enclosed) on the above mentioned subject and to say that the last date for receiving applications for the post of Advisor and Technical Officer has been further extended upto 04.11.2018 and which may be seen on the website of NACWC [www.nacwc.in](http://www.nacwc.in).

2. It is requested that the vacancy notice may kindly be widely circulated to their concerned Public Sector Undertakings, Statutory Bodies, Autonomous Bodies and Universities/ Research Institutes under the Central and State Government/ Union Territories.

Yours faithfully,



(S.R. Meena)

Under Secretary & HoO

Phone: 24675528

Fax: 24675767

F.No A-12026/1/2013-NA  
National Authority  
Chemical Weapons Convention  
Cabinet Secretariat

1<sup>st</sup> Floor Chanakya Bhawan, Chanakyapuri New Delhi-110021  
Date 30<sup>th</sup> July, 2018

To

- (1) All Ministries/ Departments of the Govt. of India (including M/o Railways and M/o Defence)
- (2) Chief Secretaries of all State Governments and Union Territories.

Subject: Filling up the post of Advisor and Technical Officers in the National Authority, Chemical Weapons Convention, Cabinet Secretariat on deputation basis.

I am directed to refer to this Office letter of even number dated 05.03.2018 (copy enclosed) on the above mentioned subject and to say that the last date for receiving applications for the post of Advisor and Technical Officer has been further extended upto 04.09.2018 and which may be seen on the website of NACWC [www.nacwc.in](http://www.nacwc.in).

2. It is requested that the vacancy notice may kindly be widely circulated to their concerned Public Sector Undertakings, Statutory Bodies, Autonomous Bodies and Universities/ Research Institutes under the Central and State Government/ Union Territories.

Yours faithfully,



(S.R. Meena)

Under Secretary & HoO

Phone: 24675528

Fax: 24675767

F.No. A-12025/1/2013-NA  
National Authority  
Chemical Weapons Convention  
Cabinet Secretariat

1<sup>st</sup> Floor Chanakya Bhawan, Chanakyapuri New Delhi-110021  
Date 3 March, 2013

To

- (1) All Ministries/ Departments of the Govt. of India (including M/o Railways and M/o Defence)
- (2) Chief Secretaries of all State Governments and Union Territories

Subject: Filling up the post of Advisor and Technical Officers in the National Authority, Chemical Weapons Convention, Cabinet Secretariat on deputation basis.

National Authority Chemical Weapons Convention(NACWC) an office under Cabinet Secretariat and is the nodal agency for implementation of the provisions of Chemical Weapons Convention(CWC) and the focal point for liaison with the Organization for Prohibition of Chemical, Weapons Convention (OPCW), The Hague, Netherlands under the CWC Act, 2000.

2. NACWC proposes to fill up the vacancies in NACWC by officers qualified in the field of Chemistry, Chemical Engineering/Technology by deputation or short term contract as per the Recruitment Rules for the following technical post;

- (i) Advisor (General Central Services Group A, Gazetted, Non-Ministerial), Pay Band-4, Rs.37400 - 67000, Grade Pay Rs.8900/-(pre-revised) - one post.
- (ii) Technical Officer (General Central Services Group B, Gazetted, Non-Ministerial), Pay Band-2, Rs.9300 - 34800, Grade Pay Rs.4800/-(pre-revised) - two posts.

3. The details of posts i.e. scale of pay and allowances admissible, duties and responsibilities, field of selection, place of posting, qualifications and experience required for the posts are at **Annexure-I (1 & 2)**. The period, tenure and other terms of deputation will be governed by the recruitment rules of the above posts and other standard terms and conditions of deputation as prescribed by Government of India from time to time.

4. Applications in the prescribed proforma (**Annexure-II**) of interested officers, who are working on regular basis and have completed their period of probation, should be forwarded to the Under Secretary & Head of Office, National Authority, Chemical Weapons Convention, 1<sup>st</sup> Floor, Chanakya Bhawan, Chanakyapuri, New Delhi-110021 **within sixty days** from the date of publication of the advertisement in employment notice. All applications should reach the National Authority through proper channel. Advance copies of the applications will not be entertained.

5. While forwarding the application by the Cadre Authority it may be ensured that the applicant meets the eligibility criteria stated in **Annexure-I** and in case of any equivalent qualification, grade, scale, experience etc a **certificate of eligibility with the approval of the competent authority should be furnished**. In addition, the following documents may also please be sent to this office alongwith the application.

- i. A certificate to the effect that the concerned forwarding/parent Department/Ministry has "No Objection" to the appointment of the applicant to the post.
- ii. Complete ACRs dossier/attested copies of the ACRs of the applicant for the past 5 years. In case the ACRs for a particular year are not available, then the ACRs for the preceding years should be sent with justification.
- iii. A certificate about the integrity of the officer recommended for appointment on deputation.
- iv. Vigilance Clearance in respect of the applicant including status of vigilance cases, pending or contemplated should be intimated under the signature of an officer of appropriate status.
- v. A statement indicating major/minor penalty imposed during the last 10 years.

6. The candidates who apply for the posts mentioned in Annexure -I, will not be allowed to withdraw their candidature subsequently.

7. It is requested that the vacancy notice may kindly be widely circulated to their concerned Public Sector Undertakings, Statutory Bodies, Autonomous Bodies and Universities/Research Institutes under the Central and State Government/Union Territories.

Yours faithfully,



(Vikas Srivastava)

Under Secretary & HoO

Tel. No.: 011-23793211

Fax No.: 011-24675767

E-mail: [v.srivastava92@nic.in](mailto:v.srivastava92@nic.in)

Name and scale of the post	<p>Adviser</p> <p>Pay Band-4 (₹ 37400-67000 plus Grade Pay ₹ 8900) (VI CPC) (pre-revised scale of ₹ 16400-450-20000)</p> <p>Allowances likes DA, HRA, Transport Allowance will be admissible as per rules and orders of the Central Government</p>
Duties and responsibilities in general (only indicative)	<ol style="list-style-type: none"> <li>To function as the Chief Escort officer for purposes of international inspections and enforcement officer under the CWC Act;</li> <li>To coordinate and file various statutory declarations to the OPCW as required under the Convention;</li> <li>Implementation of the declaration regime for chemical units under CWC Act;</li> <li>Technical inputs on all policy matters relating to the Convention;</li> <li>Providing training to concerned officers and staff of the Central/State Governments;</li> <li>Management of data base of declarable facilities under CWC Act;</li> <li>Coordination of all technical issues relating to the Convention.</li> <li>Any other duty assigned by the competent authority</li> </ol>
Method of recruitment, Field of Selection, qualifications and experience	<p>Deputation (including short term contract)</p> <p>Officers under the Central Government failing which from officers of the public sector undertakings or State or Union territories or Universities or recognized research institutes or autonomous bodies or statutory organizations:-</p> <ol style="list-style-type: none"> <li> <ol style="list-style-type: none"> <li>Holding analogous post on regular basis in the parent cadre or Department; or;</li> <li>With two years' service in the grade rendered after appointment thereto on regular basis in the scale of pay of ₹ 14300-18300 or equivalent in the parent cadre or Department; or</li> <li>with eight years' service in the grade rendered after appointment thereto on regular basis in the scale of pay of ₹ 12000-16500 or equivalent in the parent cadre or Department; and</li> </ol> </li> <li>Possessing the following educational qualifications and experience:-</li> </ol> <p><b>ESSENTIAL:</b></p> <ol style="list-style-type: none"> <li>Masters' Degree in Chemistry or Industrial Chemistry or Degree in Chemical Technology or Chemical Engineering from a recognized University or Institute or equivalent.</li> <li>Twelve years' experience in a managerial technical position in a technical or research organization or industrial concern engaged in the field of organic chemicals and organic chemical industry out of which four years' experience of Administration of chemical units or implementation of the provisions of Chemical Weapons Convention Act and enforcement of law interaction with State Government or International Organization.</li> </ol> <p>(Period of deputation(including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications.</p>

Name and scale of the post	<p>Technical Officer</p> <p>Pay Band-2 (₹ 9300-34800 plus Grade Pay ₹ 4800) (VI CPC)</p> <p>(pre-revised scale of ₹ 6500-200-10500)</p> <p>Allowances like DA, HRA, Transport Allowance will be admissible as per rules and orders of the Central Government</p>
Duties and responsibilities in general (only indicative)	<ol style="list-style-type: none"> <li>To function as Escort Officer for purposes of international inspections and enforcement officer under the CWC Act;</li> <li>To collect and prepare various statutory declarations to the OPCW, as required under the Convention;</li> <li>Implementation of the declaration regime for chemical units under CWC Act;</li> <li>Technical inputs on all policy matters relating to the Convention;</li> <li>Providing training to concerned officers and staff of the Central/State Governments;</li> <li>Collection of data base of declarable facilities under CWC Act;</li> <li>Preparation of various reports, statistics and data required to fulfill obligations under the Convention.</li> <li>Any other duty assigned by the competent authority.</li> </ol>
Method of recruitment, Field of Selection, qualifications and experience	<p>Deputation (including short term contract)</p> <p>Officers under the Central Government failing which from officers of the public sector undertakings or State or Union territories or Universities or recognized research institutes or autonomous bodies or statutory organizations:-</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or Department; or</p> <p>(ii) with three years' service in the grade rendered after appointment thereto on regular basis in the scale of pay of ₹ 5500-9000 or equivalent in the parent cadre or Department; or</p> <p>(iii) with six years' service in the grade rendered after appointment thereto on regular basis in the scale of pay of ₹ 5000-8000 or equivalent in the parent cadre or Department; and</p> <p>(b) Possessing the following educational qualifications and experience:-</p> <p><b>ESSENTIAL:</b></p> <ol style="list-style-type: none"> <li>Masters' Degree in Chemistry or Industrial Chemistry or Degree in Chemical Technology or Chemical Engineering from a recognized University or Institute or equivalent.</li> <li>Two years' experience in a managerial technical position in a technical or research organization or industrial concern engaged in the field of organic chemicals and organic chemical industry.</li> </ol> <p>(Period of deputation(including short term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of the receipt of applications).</p>

BIO-DATA PROFORMA

1. Name and Address in Block letters
2. Date of birth (in Christian era)
3. Date of retirement under Central/State Government/Parent Office Rules
4. Educational Qualifications
5. Post for which application is being submitted
6. Whether Educational and other qualifications required for the post are satisfied. (If any qualifications have been treated as equivalent to be the one prescribed in the rules, state the authority for the same):

Affixed  
Latest Passport  
size photograph

	Qualifications/Experience required	Qualifications/Experience possessed by the officer
(1)		
(2)		
(3)		

7. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post:
8. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the same below is insufficient:

	Office/Institute/Organization	Post held	From	To	Scale of pay and Basic Pay	Nature of duties

9.
  - (i) Nature of present employment, i.e., ad hoc or temporary or permanent (Regular)
  - (ii) Designation
  - (i) Scale of pay
  - (ii) Basic pay
  - (iii) Date of regular appointment to present post
10. In case the present employment is held on deputation/contract basis, please state:
  - (a) The date of initial appointment
  - (b) Period of appointment on deputation/contract

(c) Name of the parent office, organization to which you belong

11. Additional details about present employment. Please state whether working under -
- (a) Central Government
  - (b) State Government
  - (c) Public Sector Undertakings of Central Government
  - (d) Public Sector Undertakings of State Governments/UTs
  - (e) University
  - (f) Statutory body
  - (g) Autonomous body under Central Government
  - (h) Autonomous body under State Governments/ Union Territory
12. Are you in the Revised Scale of Pay? If you are substantively in a post of this scale of pay or its equivalent, give the date from which pre-revised scale
13. Total emoluments per month now drawn
14. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose separate sheet, if the space is insufficient
15. Whether belongs to SC/ST/OBC
16. Remarks, if any

Date .....

Signature of the candidate

Address .....

.....

.....

.....

Countersigned .....

Tel. ....

Fax. ....

Employer

e-mail ID .....