

SERVICES DEPARTMENT: COORDINATION BRANCH
DELHI SECRETARIAT, 5th LEVEL, 'A' WING
I.P. ESTATE, NEW DELHI-110002
{http://services.delhigovt.nic.in}

F.10(306)/Coord/2018/Vol-IV/081584592/108-110

Dated: 14/01/2021

To

All HODs/Pr. Secretaries/Secretaries,
Govt. of NCT of Delhi and
Autonomous Bodies of Delhi

Sir/Madam

I am directed to upload the following letters/vacancy circulars/ Office Memorandums received from Ministries/Departments for circulation. This is for your kind information:

S No	Departments	Letter No. & Date	Subject	Last date
1	M/o Environment, Forest & Climate Change, Govt. of India.	F.No. A-12024/1/2014-NRO dated 28.09.2020 (Dy. No. GAD/2020/25763 dt. 07.10.2020)	Filling up of the post of Principal Private Secretary, Section Officer and Assistant on deputation basis Regional Office, Chandigarh	Within 45 days from the date of publication in the newspaper (The Tribune).
2	O/o Chief Secretariat (STY. & PTG.), Govt. of Punducherry	No.A.12021/2020/CS(S &P)/122 dated 25.09.2020 (Dy. No. GAD/2020/25842 dt. 07.10.2020)	Filling up of one post of Director of Stationery and Printing, Group "A" Gazetted (Non-Ministerial) in the Director of Stationery and Printing, Puducherry,	Within 60 days from the date of publication of this Notification in Employment News.
3	M/o of Coal, Govt. of India	F.No.18/8/2020-BA dated 30.09.2020 (Dy.No.CS/2020/244 76 dated 01.10.2020)	Filling up of one post of Deputy Assistant Coal Controller in the Office of the Coal Controller, Kolkata, on deputation basis.	Within 60 days of issue of this O.M. in Employment News.
4	M/o of Coal, Govt. of India	F.No.18/3/2017-CPAM/BA dated 30.09.2020 (Dy.No.CS/2020/244 77 dated 01.10.2020)	Filling up of one post of Assistant Director (Official Language) in the Office of the Coal Controller, Kolkata, on deputation basis.	Within 60 days of issue of this O.M. in Employment News.

Encl: As above.

Yours faithfully



(PRADEEP KUMAR)
SECTION OFFICER (COORD.)

F.10(306)/Coord/2018/Vol-IV/081584592/108-110

Dated: 14/01/2021

Copy for information to:

1. PS to. Addl. Chief Secretary (Services), Govt. of NCT of Delhi.
2. PA to Special Secretary-I/II, Govt. of NCT of Delhi
3. DS-II/III/IV, Services Department, Govt. of NCT of Delhi


(PRADEEP KUMAR)
SECTION OFFICER (COORD.)

Email

Selection to the post of Assistant Director(OL) in the Coal Controller's Organisation, Kolkata MoC's letter No. No. 18/3/2017-CPAM/BA dated 30th September 2020 -Reg

From : Sanjib Bhattacharya <soaso.moc@nic.in>

Thu, Oct 01, 2020 01:53 PM

Subject : Selection to the post of Assistant Director(OL) in the Coal Controller's Organisation, Kolkata MoC's letter No. No. 18/3/2017-CPAM/BA dated 30th September 2020 -Reg

1 attachment

To : Chief Secretary Andamans <cs-andaman@nic.in>

Cc : CS AP <cs@ap.gov.in>, Naresh Kumar <cs-arunachal@nic.in>, Kumar Sanjay Krishna IAS <cs-assam@nic.in>, Chief Secretary Bihar <cs-bihar@nic.in>, Chief Secretary Office <csoffice.cg@gov.in>, Shri Vijay Kumar Dev <csdelhi@nic.in>, Chief Secretary <cs-go@nic.in>, chiefsecretary@gujarat.gov.in, KESHNI ANAND ARORA <cs@hry.nic.in>, Anil Khachi <cs-hp@nic.in>, cs-jandk <cs-jandk@nic.in>, Shri Sukhdev Singh <cs-jharkhand@nic.in>, cs@karnataka.gov.in, Dr(Mr) Dr. Vishwas Mehta Mehta <chiefsecy@kerala.gov.in>, Iqbal Singh Bains <cs@mp.nic.in>, cs@maharashtra.gov.in, cs-manipur <cs-manipur@nic.in>, cso-meg <cso-meg@nic.in>, cs-mizoram <cs-mizoram@nic.in>, Mr TALI TOY <csnlg@nic.in>, Asit Kumar Tripathy <csori@nic.in>, cs-ori@nic.in, s pon <s.pon@nic.in>, cs pondicherry <cs.pondicherry@nic.in>, Chief Secretary Punjab <cs@punjab.gov.in>, csraj@rajasthan.gov.in, Prakash <cs-skm@hub.nic.in>, cs@tn.gov.in, Somesh Kumar IAS <cs@telangana.gov.in>, cs-tripura <cs-tripura@nic.in>, cstripura@gmail.com, CHIEF SECRETARY GoUP <csup@nic.in>, chiefsecyuk@gmail.com, cs-westbengal <cs-westbengal@nic.in>

01 OCT 2020
CS/2020/24477

Ref
DS to CS
01/10/20

ACS (Sec)

SS-I
DS-IV
7/10
CS-I
DS-IV

Sir,

Kindly find enclosed MoC's letter No. 18/3/2017-CPAM/BA dated 30th September 2020 reg. Selection to the post of Assistant Director(OL) in the Coal Controller's Organisation, Kolkata

Regards

Sanjib Bhattacharya
Under Secretary
BA Section,
Ministry of Coal
Room No. 351 'A' Wing,

07/10/20 (S/Z)

@esh

S.O. (co-ord.) 08/10

Mr. Vinod
8.7.20

2020

Email

Shastri Bhawan,
New Delhi.110001
br / #011-23388491, 9213835373

112/0



— MoC's OM dated 30.09.2020 regarding post of AD(OL) in CCO -Reg.pdf
250 KB

Room No. 113 'F' Wing, Shastri Bhawan,
New Delhi, dated the 30th September, 2020

Office Memorandum

Subject: Filling up of one post of Assistant Director (Official Language) in the office of the Coal Controller, Kolkata (a subordinate office under Ministry of Coal) on deputation basis.

Applications are invited "through proper channel" in the Proforma at Annexure-A from eligible officers to fill up one post of Assistant Director (Official Language) in the office of the Coal Controller, Kolkata, Subordinate office of the Ministry of Coal in the scale of pay of Rs. 15600-39100 (PB-3) with Grade Pay Rs. 5400/- (pre-revised) Level 10 Rs. 56100-177500/- (7th CPC). The post will be filled by Transfer on Deputation basis.

Classification-General Central Service Group 'A' Gazetted, Non-Ministerial.

Field of Selection-Transfer on Deputation.

Officers under the Central Government or State Governments or Union Territories Administrations or Universities or Recognised Research Institution or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organisation:

- b. (i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) With 3 years regular service in the grade rendered after appointment thereto on regular basis in posts in the Level 7 of Pay matrix (Rs. 44900-142400/-) or equivalent in the parent cadre or department; and
- c. Possessing the following educational qualifications and experience, namely:

Essential:

- (i) Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level;
OR
Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level;
OR

119/c
Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level;

OR

Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subject or either of the two as a medium of examination and other as a compulsory or elective subject at the degree level;

- (ii) Three years experience of using or applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central or State Governments or Autonomous Body or Statutory Organisations or Public Sector Undertakings or Universities or recognized research or educational institutions.

OR

Three years experience of teaching in Hindi and English or research in Hindi or English under Central or State Governments or Autonomous Body or Statutory Organisations or Public Sector Undertakings or Universities or recognized research or educational institutions.

Desirable:

- (i) Knowledge at the level of matriculation of one of the languages other than Hindi mentioned in eighth Schedule of the Constitution.
- (ii) Two years administrative experience including experience of organizing Hindi classes or workshops.

Last date of receipt of applications- The application routed through proper channel on plain paper in the proforma enclosed and envelopes superscribed "Application for the post of Deputy Assistant Coal Controller", addressed to Shri. Sanjib Bhattacharya, Under Secretary, Room No. 113 'F' Wing, Shastri Bhawan, New Delhi 110001, under Registered cover, alongwith duly attested copies of the upto date ACR dossiers and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively within 60 days of issue of this O.M. in the Employment News. Incomplete Applications or those received after the stipulated time shall not be considered.

Note 1- The selection will be made in consultation with UPSC.

109/c
Note 2- The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall not exceed three years.

Note 3- The Departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration of appointment on deputation similarly; educationists shall not be eligible for consideration for appointment by promotion.

Note 4- The crucial date for determining eligibility will be the last date for receipt of the applications.

Note 5- The appointment to the post will be on deputation basis for an initial period of two (02) year and likely extendable thereafter on year basis subject to mutual consent. The candidates shall route their applications through their employer.

2. It is requested that the application (in triplicate) in the enclosed proforma alongwith upto date ACR dossiers (duly attested on each page with rubber stamp) of the willing officers, who could be spared in the event of their selection, may be sent to this Ministry within 60 days of the date of advertisement of the vacancy in the Employment News. Applications received after the last date or without upto date ACR dossiers or otherwise found incomplete will not be considered. While forwarding the applications, it may please be certified that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (duly attested on each page with rubber stamp) may also please be sent.

Yours faithfully,



(Sanjib Bhattacharya)

Under Secretary to the Government of India

To,

1. All Ministries/Departments of the Government of India.
2. Chief Secretaries of the State Governments/Union Territories.
3. Director, India School of Mines, Dhanbad.
4. All Recognised Research Institutes / Semi Government / Statutory / Autonomous Organisations.

Copy To Technical Director, NIC Cell, Ministry of Coal for uploading the vacancy on the website of the Ministry.

Selection to the post of Deputy Assistant Coal Controller in the o/o Coal Controller, Kolkata on deputation basis vide MoC's letter No. No. 18/8/2020-BA dated 30th September 2020 -Reg

From : Sanjib Bhattacharya <soaso.moc@nic.in>

Thu, Oct 01, 2020 02:08 PM

Subject : Selection to the post of Deputy Assistant Coal Controller in the o/o Coal Controller, Kolkata on deputation basis vide MoC's letter No. No. 18/8/2020-BA dated 30th September 2020 -Reg

01 OCT 2020 1 attachment

To : Chief Secretary Andamans <cs-andaman@nic.in>

Cc : CS AP <cs@ap.gov.in>, Naresh Kumar <cs-arunachal@nic.in>, Kumar Sanjay Krishna IAS <cs-assam@nic.in>, Chief Secretary Bihar <cs-bihar@nic.in>, Chief Secretary Office <csoffice.cg@gov.in>, Shri Vijay Kumar Dev <csdelhi@nic.in>, Chief Secretary <cs-go@nic.in>, chiefsecretary@gujarat.gov.in, KESHNI ANAND ARORA <cs@hry.nic.in>, Anil Khachi <cs-hp@nic.in>, cs-jandk <cs-jandk@nic.in>, Shri Sukhdev Singh <cs-jharkhand@nic.in>, cs@karnataka.gov.in, Dr(Mr) Dr. Vishwas Mehta Mehta <chiefsecy@kerala.gov.in>, Iqbal Singh Bains <cs@mp.nic.in>, cs@maharashtra.gov.in, cs-manipur <cs-manipur@nic.in>, cso-meg <cso-meg@nic.in>, cs-mizoram <cs-mizoram@nic.in>, Mr TALI TOY <csnsl@nic.in>, Asit Kumar Tripathy <csori@nic.in>, cs-ori@nic.in, s pon <s.pon@nic.in>, cs pondicherry <cs.pondicherry@nic.in>, Chief Secretary Punjab <cs@punjab.gov.in>, csraj@rajasthan.gov.in, Prakash <cs-skm@hub.nic.in>, cs@tn.gov.in, Somesh Kumar IAS <cs@telangana.gov.in>, cs-tripura <cs-tripura@nic.in>, cstripura@gmail.com, CHIEF SECRETARY GoUP <csup@nic.in>, chiefsecyuk@gmail.com, cs-westbengal <cs-westbengal@nic.in>

DS to CS

01/10/20

ACS (Sec)

7/10
S-I
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S-I

S.O (S-I)

Sir,

Kindly find enclosed MoC's letter No. 18/8/2020-BA dated 30th September 2020 reg. Selection to the post of Deputy Assistant Coal Controller in the o/o Coal Controller, Kolkata on deputation basis, - Reg

Regards,

Sanjib Bhattacharya
Under Secretary
BA Section,
Ministry of Coal
Room No. 351 'A' Wing,

7/10

Mr. Wimal
X-20

Shastri Bhawan,
New Delhi.110001
br / #011-23388491, 9213835373

107/c



MoC's OM dated 30.09.2020 regarding post of Deputy Coal Controller in CCO

 **-Reg.pdf**
208 KB

Room No. 113 'F' Wing, Shastri Bhawan,
New Delhi, dated the 30 September, 2020

Office Memorandum

Subject: Filling up of one post of Deputy Assistant Coal Controller in the office of the Coal Controller, Kolkata (a subordinate office under Ministry of Coal) on deputation basis.

Applications are invited "through proper channel" in the Proforma at Annexure-A from eligible officers to fill up one post of Deputy Assistant Coal Controller in the office of the Coal Controller, Kolkata, Subordinate office of the Ministry of Coal in the scale of pay of Rs. 15600-39100 (PB-3) with Grade Pay Rs. 5400/- (pre-revised) Level 10 Rs. 56100-177500/-(7 CPC) . The post will be filled by Transfer on Deputation basis.

Classification-General Central Service Group 'A' Gazetted, Non-Ministerial.

Field of Selection-Transfer on Deputation.

Officers under the Central/State Government.

- a. (i) Holding analogous post on regular basis; or
(ii) With 3 years regular service in the post in the scale of Rs. 9300-34800/- (PB-2) Grade Pay Rs. 4600/- (pre-revised) Level 7 Rs. 44900-142400/- or equivalent; and
- b. Possessing experience in Administrative, Establishment and Accounts matters.

Last date of receipt of applications- The application routed through proper channel on plain paper in the proforma enclosed and envelopes superscribed "Application for the post of Deputy Assistant Coal Controller", addressed to Shri. Sanjib Bhattacharya, Under Secretary, Room No. 113 'F' Wing, Shastri Bhawan, New Delhi 110001, under Registered cover, alongwith duly attested copies of the upto date ACR dossiers and necessary certificates that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (all documents duly attested on each page) must reach the Ministry of Coal positively within 60 days of issue of this O.M. in the Employment News. Incomplete Applications or those received after the stipulated time shall not be considered.

Note 1- The selection will be made in consultation with UPSC.

Note 2- The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall not exceed three years.

Note 3- The Departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration of appointment on deputation similarly; educationists shall not be eligible for consideration for appointment by promotion.

Note 4- The crucial date for determining eligibility will be the last date for receipt of the applications.

Note 5- The appointment to the post will be on deputation basis for an initial period of one (01) year and likely extendable thereafter on year basis subject to mutual consent. The candidates shall route their applications through their employer.

2. It is requested that the application (in triplicate) in the enclosed proforma alongwith upto date ACR dossiers (duly attested on each page with rubber stamp) of the willing officers, who could be spared in the event of their selection, may be sent to this Ministry within 60 days of the date of advertisement of the vacancy in the Employment News. Applications received after the last date or without upto date ACR dossiers or otherwise found incomplete will not be considered. While forwarding the applications, it may please be certified that the particulars furnished by the officers are correct and that no disciplinary/vigilance case is pending or contemplated against the officers alongwith the statement of penalty imposed, if any, integrity certificate, cadre clearance/employers permission (duly attested on each page with rubber stamp) may also please be sent.

Yours faithfully,



(Sanjib Bhattacharya)

Under Secretary to the Government of India

To,

1. All Ministries/Departments of the Government of India.
2. Chief Secretaries of the State Governments/Union Territories.
3. Director, India School of Mines, Dhanbad.
4. All Recognised Research Institutes / Semi Government / Statutory / Autonomous Organisations.

Copy To Technical Director, NIC Cell, Ministry of Coal for uploading the vacancy on the website of the Ministry.

No.A.12021/2020/CS(S&P)/122
GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT (STY. & PTG.)

Puducherry, the 15-09-2020

CIRCULAR

Sub: Chief Secretariat (Sty. & Pty.) – Filling up of one post of Director of Stationery and Printing, Group 'A' Gazetted (Non-Ministerial) in the Directorate of Stationery and Printing, Puducherry.

It is proposed to fill up one post of Director of Stationery and Printing, Group 'A' Gazetted (Non-Ministerial) in the Directorate of Stationery and Printing, Puducherry in Level-12 in the Pay Matrix as per VII CPC (Pre-revised Pay Band -3 Rs. 15,600-39,100 + Grade Pay of Rs. 7,600. The method of recruitment is by composite method [Deputation (including short term contract) plus promotion] from among the eligible Officers serving under the Central Government / State Governments / Union Territories / Recognized Research Institutions / Universities / Public Sector Undertakings / Semi-Government / Statutory or Autonomous Organisations:-

- (A) i) Holding analogous posts on regular basis in the Parent cadre/Department; or
ii) With 5 years service in the grade rendered after appointment thereto on regular basis in posts in Level 11 Pay Matrix (Pre-revised Pay Band -3 Rs. 15,600-39,100 + Grade Pay of Rs. 6,600; or equivalent in the Parent cadre/Department; and
(B) possessing the Educational qualifications and experience as below:-

Essential:

- i) Degree in Printing Engineering/Printing Technology from a recognized University.
ii) Nine years experience in the field(s) of printing in a recognised Printing House.

Desirable:

- i) Studied Tamil/Malayalam/Telugu up to 10th standard as one of the subjects.
ii) One year experience of Administration works in a Government organization.

Note

The Departmental Joint Director (Printing) carrying Level 10 in Pay Matrix (Pre-revised Pay Band-3 ₹15,600-39,100 + Grade Pay of ₹5,400) with 10 years regular service in the post will also be considered along with the outsiders and in case he/she is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

[Period of deputation (ISTC) including the period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed four years. The maximum age-limit for appointment by deputation(ISTC) shall NOT be exceeding 56 years as on the closing date for receipt of applications]

2. **Regulation of pay and other terms of deputation:**

The pay of the selected officer will be regulated under the provisions contained in the Department of Personnel and Training O.M.6/8/2009-Estt.(Pay-II) dt.17/06/2010 as amended from time to time.

3. Age Limit:
The maximum age limit for appointment by deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.
4. Consultation with UPSC:
Consultation with Union Public Service Commission is necessary.
5. Reservation for Scheduled Casts/Scheduled Tribes:
No provision for reservation exists for the posts to be filled up on deputation basis.
6. It is requested that this circular may be given wide publicity by circulation to all offices / Organizations etc. The applications (in duplicate in the proforma as published in the departmental website <https://styandptg.py.gov.in>) alongwith the complete Annual Performance Appraisal Report (APAR) Dossiers for last five years of the eligible Officers who could be spared in the event of their selection, may be sent to "The Under Secretary to Government (Stationery and Printing), Chief Secretariat, Puducherry-605001" within 60 days from the date of publication of this Notification in the Employment News. Besides, the following information/documents may also be sent alongwith application:
 - i) A statement showing minor or major penalties imposed, if any in respect of the official
 - ii) Cadre Clearance Certificate
 - iii) Integrity Certificate
 - iv) Vigilance Clearance
 - v) Job description of the present post held

Applications received after the last date or without the APAR Dossiers or otherwise found incomplete will not be considered. While forwarding the applications, it may be verified and certified that the particulars furnished by the Officers are correct and that no disciplinary case is either pending or contemplated against the Officer. The Applicants may please be informed that they will not be permitted to withdraw their applications at a later stage.


(G. KARTHIGESAN)

UNDER SECRETARY TO GOVERNMENT (STY. & PTG.)

Encl: As above

To

1. All Secretaries to Government of India, New Delhi.
2. All Chief Secretaries to Government of all States / Union Territories
3. All Secretaries to Government in charge of Department of Stationery and Printing of all States / Under Secretary, Ministry of Stationery and Printing.
4. All Secretariat Department, Government of Puducherry.
5. All Heads of Department / Offices, Puducherry
6. All Universities / Research Institutions
7. All Autonomous Organisations / Public Sector undertakings



भारत सरकार
GOVERNMENT OF INDIA
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE
उत्तर क्षेत्रीय कार्यालय, चंडीगढ़ / Northern Regional Office, Chandigarh



F.No. A-12024/1/2014-NRO

Dated: 21/09/2020

CIRCULAR

It is proposed to fill up the posts of Principal Private Secretary, Section Officer & Assistant as per details listed in Annexure-I in the Northern Regional Office at Chandigarh of the Ministry of Environment, Forests & Climate Change from amongst officials of Central/Central Govt. PSU's /State Government Departments on ad-hoc deputation. Qualification required for each of the posts can be seen at Annexure-II.

The terms & conditions of the candidates selected for appointment on deputation basis will be governed as per the conditions laid down in the Government of India, Department of Personnel and Training O.M. No. 6/8/2009-Estt. dated 17.6.2010 and MoEF&CC letter No. 6-1/2014-ROHQ dated 1.7.2015 as amended from time to time.

The period of deputation will be initially for two years and is likely to be extended further. The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other office/department of the Central Government shall ordinarily not to exceed three/four* (3/4*) years. The maximum age limit for appointment of deputation shall not exceed 56(fifty six) years as on the closing date prescribed for receipt of application.

Applications of officials who are eligible and are willing to be considered for appointment on deputation basis who can be relieved immediately after selection may be forwarded through proper channel along with their self attested copies of ACRs for the preceding five (5) years, cadre clearance, vigilance clearance, integrity certificate and certificate to the effect that no minor/major penalty has been imposed on the officer during the last ten years, so as to reach the Head of Office, Ministry of Environment, Forest & Climate Change, Northern Regional Office, Bays No. 24-25, Sector-31A, Chandigarh-160030.

The receipt of complete application form in the prescribed format for deputation posts should reach this office within 45 days from the date of publication in the newspaper (The Tribune). Applications without the recommendation of the parent Office/Department, incomplete applications or applications received after the prescribed date or without ACR dossiers/Vigilance Clearance will not be entertained.

*applicable for PPS only.

(Dr. Vimal Kumar Hatwal)
Scientist 'D' & Head of Office

102/C

Copy to:

1. The DIG (ROHQ), Ministry of Environment, Forest & Climate Change, Indira Paryavaran Bhawan, Jorbagh Road, Aliganj, New Delhi-110003.
2. The Deputy Secretary (ROHQ), Ministry of Environment, Forests & Climate Change, Indira Paryavaran Bhawan, Jorbagh Road, Aliganj, New Delhi-110003.
3. The Deputy Secretary (Admn), Ministry of Environment, Forest & Climate Change, Indira Paryavaran Bhawan, Jorbagh Road, Aliganj, New Delhi-110003.
4. The Senior Technical Director, NIC, Ministry of Environment, Forest & Climate Change, Indira Paryavaran Bhawan, Jorbagh Road, Aliganj, New Delhi-110003 with a request that the circular may kindly be uploaded in the website of MoEF&CC.
5. All Regional Offices, MoEF&CC, Govt. of India.
6. Chief Secretary, State Governments of Punjab/Haryana/Himachal Pradesh/Uttarakhand & UTs of J&K/Ladakh/Chandigarh/NCT of Delhi.
7. All Central/State Government/UT Offices of Chandigarh.
8. Notice Board.


21/09/2020
(Dr. Vimal Kumar Hatwal)
Scientist 'D' & Head of Office

Annexure-I

Posts which are to be filled up on deputation basis in Regional Office, Chandigarh

Sl. No.	Name of the Post	Scale of Pay & Level	Number of vacant posts
1	2	3	4
1	Principal Private Secretary	Rs.67700-208700 (Level-11)	1
2	Section Officer	Rs. 44900-142400 (Level-7)	1
3	Assistant	Rs. 35400-112400 (Level-6)	1

Sl.No.	Name of the Post	Classification	Pay Band	Eligibility Conditions
1.	Principal Private Secretary	General Central Service Group 'A' Gazetted Ministerial	Rs.67700-208700 (Level-11)	<p>Officers holding the post of Stenographer under the Central Government or State Governments or Union territories or Public Sector Undertakings or Recognized Research Institutions or Universities or Statutory or Autonomous Organizations-</p> <p>i) Holding analogous posts on regular basis in the parent cadre or Department or</p> <p>ii) With six (6) years regular service in level-8, Rs. 47600-151100/- in the pay matrix or equivalent in the parent cadre or Department or</p> <p>iii) With seven (7) years regular service in level-7, Rs. 44900-142400/- in the pay matrix or equivalent in the parent cadre or Department.</p> <p>Note-1: The Departmental Private Secretary in level 7 in the pay matrix (Rs.44900/-142400/-) in the concerned Regional Office with seven years regular service shall be considered along-with outsiders and if the Departmental candidate is selected for appointment to the post, it shall be treated as having been filled by promotion.</p> <p>Note-2: The Departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation and similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note-3: Period of deputation (including short-term contract) including period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department</p>

				<p>of the Central Government shall ordinarily not exceed four years. 991C</p> <p>Note-4: The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.</p>
2.	Section Officer	General Central Service Group 'B' Gazetted Ministerial	Rs.44900-142400 (Level-7)	<p>Officers of the Central Government or State Government or Union territories or Public Sector Undertakings or Universities or Recognized Research Institutions or Statutory or Autonomous Organizations.-</p> <p>(a) (i) Holding analogous posts on a regular basis in the parent cadre or Department or</p> <p>(ii) with five years regular service in the level-6 (Rs. 35400-112400/-) in the pay matrix or equivalent in the parent cadre or Department and</p> <p>(b) Possessing the following education qualifications-</p> <p>(i) Bachelors' degree from a recognized University or Institute;</p> <p>(ii) Two years experience in accounts, administration, establishment work in a Government office or Public Sector Undertaking or Autonomous Body or Statutory Body.</p> <p>Note-1: The Departmental officers in the feeder category who are in direct line of promotion shall not be eligible for consideration for appointment on deputation and similarly deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note-2: Period of deputation (including short term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.</p>

				<p>Note-3: The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.</p>
3.	Assistant	General Central Service Group-B non-gazetted non-ministerial	Rs.35400-112400 (Level-6)	<p>Officers of the Central Government or State Government or Union Territories or Autonomous organization or Public Sector undertakings or University or Recognized Research Institution:-</p> <p>i) Holding analogous posts on regular basis or</p> <p>ii) With six (6) years service in the grade rendered after appointment thereto on regular basis in the pay Level-5, Rs.29,200-92,300 in the Pay Matrix or</p> <p>iii) With ten (10) years service in the grade rendered after appointment thereto on regular basis in the pay Level-4, Rs. 25,500-81,100 in the Pay Matrix.</p> <p>Essential qualification: Bachelor's degree from a recognized University/Institute.</p> <p>Note-1: The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note-2: Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.</p>

				<p>Note-3: The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.</p>
3.	Assistant	General Central Service Group-B non-gazetted non-ministerial	Rs.35400-112400 (Level-6)	<p>Officers of the Central Government or State Government or Union Territories or Autonomous organization or Public Sector undertakings or University or Recognized Research Institution:-</p> <p>i) Holding analogous posts on regular basis or</p> <p>ii) With six (6) years service in the grade rendered after appointment thereto on regular basis in the pay Level-5, Rs.29,200-92,300 in the Pay Matrix or</p> <p>iii) With ten (10) years service in the grade rendered after appointment thereto on regular basis in the pay Level-4, Rs. 25,500-81,100 in the Pay Matrix.</p> <p>Essential qualification: Bachelor's degree from a recognized University/Institute.</p> <p>Note-1: The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note-2: Period of deputation (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not to exceed three years. The maximum age limit for appointment by deputation (ISTC) shall be not exceeding 56 years as on the closing date of receipt of applications.</p>

APPLICATION FOR THE POST OF _____

Sl. No.	Particulars					
1.	Name & address (IN BLOCK LETTERS)					
2.	Date of Birth					
3.	Date of retirement under Central Govt. Rules					
4.	Educational Qualifications					
5.	Date of employment in chronological order					
	Office/Institution	Post held	From	To	Scale of pay & existing basic pay	Nature of duties Experience (in detail)
6.	Are you in revised scale of pay? If yes, give the date from which the revision took place and indicate the pre-revised scale.					
7.	Total emoluments per month drawn in the actual scale of pay attached to the post					
8.	Additional information, if any, which you would like to mention in support of your suitability for the post vii) Additional academic qualifications viii) Professional training ix) Working experience over and above prescribed in the vacancy circular					

I do hereby declare that the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect or incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected. I shall be bound by the decision of the competent authority.

Candidate's Signature

Place:

Date: