

**SERVICES DEPARTMENT: COORDINATION BRANCH**  
**DELHI SECRETARIAT, 5<sup>th</sup> LEVEL, 'A' WING**  
**I.P. ESTATE, NEW DELHI-110002**  
**{<http://services.delhigovt.nic.in>}**

F.10(306)/Coord/2018/Vol-IV/081568659/1912-19  
 To

Dated: 30/07/2020

All HODs/Pr. Secretaries/Secretaries,  
 Govt. of NCT of Delhi and  
 Autonomous Bodies of Delhi  
 Sir/Madam

I am directed to upload the following letters/vacancy circulars/ Office Memorandums received from Ministries/Departments for circulation. This is for your kind information

S No	Departments	Letter No. & Date	Subject	Last date
1	The Chief Architect, Deptt. Of Urban Planning, Chandigarh Administration.	No.Arch-2020/3096-3137	Filling up the post of Architect, Group-"A" in the Department of Urban Planning, Chandigarh Administration on deputation	Within 60 days from the date of publication in the Employment News
2	M/o Labour & Employment, Govt. of India	A-31011/03/ 2020-CLS-I dated 03/07/2020	Filling up the post of Chief Labour Commissioner (Central) likely to fall vacant on 01/09/2020 on deputation (including STC) basis.	17/08/2020
3	M/o Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, Govt of India	A-12025/14/ 2019-E-II dated 30/06/2020	Filling up the post of Assistant Director (Official Language), Central Water & Power Research Station, Pune by composite method (Deputation plus Promotion)	Within 60 days of date of publication in Employment News
4	M/o Skill Development & Entrepreneurship, Directorate General of Training, Govt. of India	DGT-A-35017/02/2020-Estt.I(Adm.II) dated 29/06/2020	Appointment to the post of Director of Training Under Women Training Cadre on deputation basis	Within 60 days of date of publication in Employment News
5	Ministry of Mines, Govt. of India	16/2/2019-M.II dated 30/06/2020	Filling up the post of Addl. Director General (Finance) & Dy. Director General (Personnel & Admin.) in Central Headquarters, Geological Survey of India, Kolkata on deputation basis.	Within 60 days of date of publication in Employment News
6	M/o Jal Shakti, Department of Water Resources, River Development & Ganga Rejuvenation, Govt of India	A-12025/1/ 2016-E-III dated 02/07/2020	Filling up of the one post of Section Officer in Farakka Barrage Project on deputation (including short term contract) basis.	Extended for a period of 30 days from date of publication in Employment News
7	Jaipur Metro Rail Corporation Ltd., Govt. of Rajasthan	F.1(H-220)/ JMRC/DCA/ SS-XVI/ 2020-21/10265 dated 03/07/2020	Filling up of various posts in the JMRC on deputation basis through special selection	31/07/2020

Yours faithfully

Encl: As above.



SECTION OFFICER (COORD.)

F.10(306)/Coord/2018/Vol-IV/081568659/1912-19

Dated: 30/07/2020

Copy for information to:

1. PS to. Addl. Chief Secretary (Services), Govt. of NCT of Delhi.
2. PA to Special Secretary-I/II, Govt. of NCT of Delhi
3. DS-I/II/III/IV, Services Department, Govt. of NCT of Delhi



SECTION OFFICER (COORD.)



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी  
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY

(भारत सरकार : गृह मंत्रालय) : (Government of India : Ministry of Home Affairs)  
हैदराबाद - 500 052 : Hyderabad - 500 052

No.15011/3/2014/Estt/A2.(Vol.III)

Dated 20/03/2020

- To
- 1) All Ministries / Departments of Government of India.
  - 2) The Chief Secretaries to Governments of all States / UTs.
  - 3) The Directors General / Inspectors General of all States / UTs.
  - 4) The Heads of all CAPFs/CPOs.
  - 5) The Secretary, Department of Animal Husbandry & Dairying, Ministry of Agriculture, Krishi Bhavan, Dr. Rajendra Prasad Road, New Delhi - 110 001.
  - 6) The Director, National Research Centre on Equines, Sirsa Road, Hisar - 125 001, Haryana.
  - 7) All Semi-Government / All Public Sector Undertakings / Statutory organisations / Local / Autonomous bodies.
  - 8) The Director / Commissioner, Directorate of Animal Husbandry & Vet. Services, All States as per list attached.

**Sub: Inviting nominations for the post of 'Veterinary Officer' in the Pay Band-3 Rs.15,600-39,100/- plus Grade Pay of Rs.5400/- [Revised: Level-10 in the pay matrix] in the SVP National Police Academy, Hyderabad by deputation (including short-term contract) basis - Regarding.**

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Sir,

Nominations are invited for the post of 'Veterinary Officer' in the Pay Band-3 Rs.15,600-39,100/- plus Grade Pay of Rs.5,400/- (pre-revised) [Revised: Level-10 in the pay matrix(Rs.56100-Rs.177500) on deputation (including Short-Term Contract) basis.

The eligibility criteria (educational qualifications, experience, etc.) are furnished in the enclosed **Annexure - I**. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

3. It is requested that the above post may kindly be circulated among all Departments / Institutions / Offices under your charge and also uploading on the website and the nominations of eligible officers alongwith,

(a) their bio-data in the prescribed proforma (**Annexure-II**) duly attested by the competent authority,

(b) Original or attested copies of Annual Confidential Reports (should be attested on each page with rubber stamp of the competent authority not below the rank of Under Secretary of the Govt. of India or equivalent) for the last five years (i.e. from 2014-15 to 2018-19),

(c) details of Major and Minor Penalties for the last 10 years, and

(d) Certificate(s) of Integrity, Vigilance and Cadre Clearance (in separate sheet)

(e) attested copies of certificates of educational qualifications/certificate of registration with veterinary council and experience certificate may please be forwarded to this Academy through proper channel at the earliest and in any case not later than two

months from the date of publication of this circular in the Employment News / Rozgar Samachar. The details including prescribed proforma and eligibility conditions etc are also available on SVP NPA website: [www.svpnpa.gov.in](http://www.svpnpa.gov.in)

Contd....P.2/-

4. Application received after the last date or application incomplete in any respect or those not accompanied by the documents/information mentioned in para 3 above will **NOT** be considered. The Cadre Authorities may ascertain that the particulars sent by the officers are correct as per their service records. All copies of certificates/documents enclosed with the application should be attested by an officer not below the rank of Under Secretary to the Govt. of India or equivalent.
5. This is issued with the approval of the Director.

Yours faithfully,

  
(S. Ajeetha Begum)  
Assistant Director (Estt)

Encl: Annexures I & II.

**Copy for favour of information to:**

1. The Secretary to the Government of India, Ministry of Home Affairs, North Block, New Delhi – 110 001.
2. The Secretary, Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi – 110 069.

Internal Copy to:

AD(IT), SVPNPA : for information with the request for uploading the advertisement in the website of the Academy.



6-1/c

**Details of the post of 'Veterinary Officer' in the  
S.V.P. National Police Academy, Hyderabad – 500 052.**

1	Name of the post	Veterinary Officer
2	Classification of the post	General Central Service Group 'A' Gazetted, Non-Ministerial
3	Scale of Pay	PB-3 Rs.15,600-39,100/- + Grade Pay of Rs. 5,400/- (Revised: Level-10 in the pay matrix : (Rs.56100-177500)
4	DA, HRA & other allowances	As admissible under the Central Government Orders from time to time.
5	Deputation (Duty) Allowance	As admissible under the Central Government Orders from time to time.
6	Method of Recruitment	<b>By Deputation (including short-term contract)</b>
7	Eligibility Criteria	<p><b>Deputation (including short-term contract):</b> Officers under the Central / State Governments / Semi-Governments / Public Sector Undertakings / Statutory Organisations / Local / Autonomous bodies</p> <p>(a) (i) holding analogous posts on regular basis; (or) (ii) with two years' regular service in posts in the pay band 2 of Rs. 9300-34800/- plus Grade Pay of Rs. 4800/-(Revised: Level-8 in the pay matrix) or (iii) with three years' regular service in posts in the Pay Band 2 of Rs. 9300-34800/- plus Grade Pay of Rs. 4600/-(Revised Level-7 in the pay matrix); and (b) possessing the following qualifications and experience:</p> <p><b>Essential:</b> (i) a degree in Veterinary Science and Animal Husbandry of a recognised University/ institute with registration in Veterinary Council of India or State Veterinary council; and (ii) three years' experience in treatment and care of horses including hot and cold shoeing.</p> <p><b>Desirable:</b> Teaching experience in stable management.</p> <p><b>Note 1:</b> Period of deputation including short term contract (ISTC) including period of deputation (ISTC) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/ department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date for the receipt of application.</p>

**Note 2:**

For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 (The date from which the revised pay structure based on the Sixth Central Pay Commission Recommendations has been extended) shall be deemed to be service rendered in the corresponding Grade Pay / Pay Scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one Grade with a common Grade Pay / Pay scale, and where this benefit will extend only for the post(s) for which that Grade Pay/ Pay Scale is the normal replacement Grade without any upgradation.

**For Ex-Servicemen:**

The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed as above, shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment (Re-employment up to the age of superannuation with reference to the civil posts)

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Nature of duties

1. He will be overall incharge of Veterinary Hospital which includes daily routine health/ medical check-up of horses and all tasks related to the fitness of horses for Riding.
2. He will be responsible regarding indenting medicines and maintenance of proper stocks; Food and other requirements for the horses and; condemnation and purchase of new horses.
3. He will maintain all the records related to Veterinary Hospital like sickness and treatment of horses, History sheets of horses, stables etc.
4. He will be responsible to Assistant Director (Outdoor) in all matters and carryout any other task assigned to him by the Director or any other officer supervising the Veterinary Officer.

  
(S. Ajeetha Begum)  
Assistant Director (Estt)



**BIO -DATA/ CURRICULUM VITAE PROFORMA[Veterinary Officer]**

1. Name and Address ( in Block Letters)	
2.Date of Birth ( in Christian era)	
3.i)Date of entry into service	
3. ii)Date of retirement under Central/ State Government Rules.	
4.Educational Qualifications	
5. Whether Educational and other qualifications : required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
Qualifications / Experience required as mentioned in the advertisement / vacancy circular	Qualifications / experience possessed by the officer.
<b>Essential</b>	<b>Essential</b>
A)Qualification	A) Qualification
b)Experience	B)Experience
<b>Desirable</b>	<b>Desirable</b>
A)Qualification	A) Qualification
b)Experience	B)Experience
5.1 Note: The column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/ Department / Office at the time of issue of Circular and issue of Advertisement in the Employment News.	
5.2 In the case of degree and Post Graduate Qualifications Elective / main subjects and subsidiary subjects may be indicated by the candidate.	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments / views confirming the relevant Essential Qualification / Work experience possessed by the Candidate ( as indicate in the BIO-data) with reference to the post applied.	

7. Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office Institution /	Post held on regular basis	From	To	*Pay Band and Grade Pay/ Pay Scale of the post held on regular basis	Nature of duties ( in details) highlighting experience required for the post applied for.

::2::

\*Important: Pay-Band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only pay Band and Grade Pay / Pay scale of the post held on regular basis to be mentioned. Details of ACP / MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate may be indicated as below:

Office Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To
8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation / contract basis, please state-			
a) The date of initial appointment	b) Period of appointment on deputation / contract	c) Name of the parent office/ organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organization.
<p>9.1 Note: In case of Officers already on deputation, the application of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>9.2 Note: Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.</p>			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.			
11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others.			
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.			
13. Are you in Revised Scale of Pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale.			
14. Total emoluments per month now drawn			
Basic Pay in the PB	Grade Pay	Total emoluments	

15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.



Basic Pay in the PB	Dearness Pay/ interim relief. other allowances etc ( with break –up details)	Total Emoluments.
<p><b>16.A Additional information</b>, if any, relevant to the post you applied for in support of your suitability for the post.          This among other thing may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement).          (Note: Enclose a separate sheet, if the space is insufficient)</p>		
<p><b>16.B Achievements:</b>          The candidates are requested to indicate information with regard to ;          (i) Research publications and reports and special projects          (ii) Awards/ Scholarships/ Official Appreciation          (iii) Affiliation with the professional bodies / institutions/ societies and ;          (iv) Patents registered in own name or achieved for the organization          (v) Any research/ innovative measure involving official recognition          (vi) Any other information.          (Note: <b>Enclose a separate sheet if the space is insufficient</b>)</p>		
<p><b>17.</b> Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis.          # (Officers under Central / State Governments are only eligible for "Absorption". Candidates of non Government Organizations are eligible only for short term Contract).          # ( The option of 'STC'/ 'Absorption'/ Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").</p>		
<p><b>18.</b> Whether belongs to SC / ST</p>		

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Signature of the Candidate

Contact Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Mobile No. \_\_\_\_\_  
 e-mail ID: \_\_\_\_\_

Date :

**Certification by the Employer/ Cadre Controlling Authority.**

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he / she will be relieved immediately.

**2. Also certified that;**

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri /Smt \_\_\_\_\_
- ii) His/ Her integrity is certified.
- iii) His/ Her Dossier in original is enclosed/ photocopies of the ACRs for the last 05 years duly attested by an officer of the rank of Under Secretary of the Govt of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years **Or A** list of major/ minor penalties imposed on him / her during the last 10 years is enclosed (as the case may be).

**Countersigned**

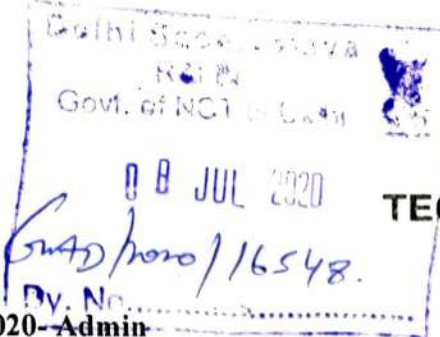
\_\_\_\_\_  
**(Employer/ Cadre Controlling Authority with Seal)**

**Note : Attested copies of Annual Confidential Reports for the preceding five years (from 2014-15 to 2018-19) along with Integrity, Vigilance Certificate and details of Major/Minor penalty for the last 10 years should be enclosed.**





सत्यमेव जयते



प्रौद्योगिकी विकास बोर्ड  
(विज्ञान और प्रौद्योगिकी विभाग के अधीन सांविधिक निकाय)  
भारत सरकार

**TECHNOLOGY DEVELOPMENT BOARD**  
(A Statutory Body Under Department of Science and Technology)  
Government of India

File no: TDB/12/2020-Admin

Dated: 5<sup>th</sup> May, 2020

**OFFICE MEMORANDUM**

08 JUL 2020

**Subject: Filling up of one Vacancy for the post of Secretary, in Technology Development Board in the Level 15 in the Pay Matrix (Rs.182200 - 224100) / Level 14 in the Pay Matrix (Rs.144200 - 218200) on Deputation (including short term contract) failing which by Direct recruitment.**

The undersigned is directed to say that one post of Secretary who is the Chief Executive Officer of the Board and is also Ex-Officio Member Secretary of the Board is proposed to be filled up on deputation basis in Technology Development Board. The pay of the selected official on deputation will be regulated in accordance with the Department of Personnel and Trainings No. 6/8/2009-Estt. (Pay II) dated 17<sup>th</sup> June, 2010 as amended from time to time.

2. The last date of submission of application is **19<sup>th</sup> Jun, 2020, 5.00 PM.** The application format and details of pay scale, qualifications, experience, age limit and other requirements etc may be downloaded from the DST / DoPT website. [www.dst.gov.in](http://www.dst.gov.in) or <http://persmin.gov.in/DOPT.asp> or TDB website [www.tdb.gov.in](http://www.tdb.gov.in).

3. Candidates who volunteer for the post will not be permitted to withdraw their names later on. Nominations should be accompanied by the requisite personal data as given in the application form, along with vigilance clearance, integrity certificate and attested copies of ACRs / Performance Report for the last five years. Those applications without the mandatory documents will not be considered. The curriculum vitae, duly supported by documents will be assessed by the Selection Committee while selecting the candidate for appointment to the post on deputation basis.

4. A Government servant holding post in higher level of pay (i.e Higher than level 15 of pay matrix under 7<sup>th</sup> CPC) will not be eligible to apply for the post in term of DoPT's OM referred to above.

5. It is requested that the vacancy may be given wide publicity and applications of eligible officials, who are willing to be considered and whose services can be spared immediately, if selected, may please be sent to the Under Secretary, Technology Development Board, A-Wing, Ground Floor, Vishwakarma Bhawan, Shaheed Jeet Singh Marg, New Delhi - 110016, so as to reach TDB before the last date.

08.07.2020  
A/S (Ser)  
To,

*[Signature]*  
Smriti Tripathi  
Under Secretary

1. The Secretary, All Ministries/ Departments of Govt. of India (as per standard list)
2. The Chief Secretary, States and Union Territories (as per standard list)
3. Notice Board/Guard File
4. Secretary, DST.
5. NIC, DST with a request to place it on DST Website for a period of six weeks from the date of publication of the vacancy in the Employment News / Rozgar Samachar.
6. NIC cell of DoP&T for posting it on DOP&T website (under the heading 'Vacancies in Autonomous Organizations - Technical Director, NIC, Room No 11A, North Block New Delhi-110001.

खण्ड - क, भू- तल विश्वकर्मा भवन, शहीद जीत सिंह मार्ग, नई दिल्ली - 110016

Wing-A, Ground Floor, Vishwakarma Bhawan, Shaheed Jeet Singh Marg, New Delhi- 110016  
Phone (Direct) : +91-11-26537349 / 26540100 Fax : +91-11-26531862 Website : [www.tdb.gov.in](http://www.tdb.gov.in)

597/4

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**SERVICES DEPARTMENT: SERVICES - I BRANCH**  
**DELHI SECRETARIAT: 7<sup>TH</sup> LEVEL: B-WING**  
**I.P. ESTATE: NEW DELHI**  
<http://services.delhigovt.nic.in>  
**(Tel:011 – 23392038)**

SEP/2020/10828  
17/07

No.F.8/9/2012/S.I./ 1575

Dated: 17/07/2020

To

The Deputy Secretary (Coordination),  
Services Department,  
Govt. of NCT of Delhi,  
Delhi Secretariat, New Delhi.

**Sub:- Uploading of Circular regarding recruitment of Managing Director in  
National Dairy Development Board (NDDDB), Anand, Gujarat.**

Sir,

I am directed to forward herewith a copy of letter No.CDB-158/7/2 dated 01.07.2020 of the Chairman, National Dairy Development Board (NDDDB), Anand, Gujarat alongwith its enclosures on the subject noted above with a request to upload the same on the official website of Services Department under intimation to this branch.

Yours faithfully,

Encls : As above.

(ANJU MANGLA)  
DEPUTY SECRETARY (SERVICES)

sq/cn

29/07/2020

sh. Joshi/sh. Joshi



63/163/2020  
 Fwd: Letter from Chairman, NDDDB to Chief Secretary, NCT of Delhi\_recruitment of Managing Director, NDDDB 596/c

From : Shri Vijay Kumar Dev <csdelhi@nic.in>

Thu Jul 03, 2020 02:52 PM

Subject : Fwd: Letter from Chairman, NDDDB to Chief Secretary, NCT of Delhi\_recruitment of Managing Director, NDDDB

1 attachment

To : SATYA GOPAL <seeservices@nic.in>

From: tvb@nddb.coop

To: "Shri Vijay Kumar Dev" <csdelhi@nic.in>

Sent: Thursday, July 2, 2020 7:44:10 PM

Subject: Letter from Chairman, NDDDB to Chief Secretary, NCT of Delhi\_recruitment of Managing Director, NDDDB

Dear Sir,

Attached please find a letter from the Chairman, National Dairy Development Board (NDDB) on the subject

Request you to arrange for putting-it up to the Chief Secretary for his kind perusal

With kind regards,

T V Bala Subramanyam  
 Senior Manager  
 Chairman's Office  
 National Dairy Development Board (NDDB)  
 Anand 388 001  
 Gujarat

Tel: 02692 226103/260145

150

YEARS OF  
 CELEBRATING  
 THE MAHATMA

"Cleanliness is next to Godliness"

— Letter\_CS\_Delhi\_Recruitment\_MD\_NDDB.pdf  
 833 KB

JS-14  
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sat-3/  
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Ref 20



राष्ट्रीय डेरी विकास बोर्ड  
National Dairy Development Board

Ref:CDB-158/7/2

CHAIRMAN

1<sup>st</sup> July 2020

Dear Chief Secretary,

NDDB is a Statutory Body Corporate and an institution of national importance created by an Act of Parliament i.e. NDDB Act, 1987. NDDB is engaged in providing financial support and technical consultancy to Dairy Co-operatives across the country. Since its inception in 1965, NDDB has implemented three major programmes i.e. the Operation Flood (in three phases), the Perspective plan and the National Dairy Plan Phase I, keeping the farmers at the core of all its development activities/initiatives.


To strengthen the efforts of the organisation, we have initiated a process for recruitment of Managing Director through advertisement on our website. We are also exploring the possibility of deputation of an IAS Officer from State IAS Cadres (Level 15 or above) having requisite experience in working with the Dairy Coops. The deputation of the officer to NDDB may be initially for a period of 3 years, extendable for another 2 years, subject to Superannuation policy of NDDB. Copy of the advertisement is enclosed herewith for kind perusal.

In case there are any candidates in the State IAS cadre (and meeting the requisite job requirements) interested in the assignment, they may apply against the advertisement on our website or send their resume at [recruit\\_md@nddb.coop](mailto:recruit_md@nddb.coop) upto 31<sup>st</sup> July 2020 as per the applicable rules.

As per recruitment process, the candidates meeting the job specifications shall be invited to NDDB for interviews by a panel constituted by the Chairman, NDDB for the purpose.

With regards,

Yours sincerely,

  
(Dilip Rath)

Shri Vijay Kumar Dev  
Chief Secretary  
National Capital Territory of Delhi  
Old Secretariat  
New Delhi - 110054

Encl: as above



**JOB DETAILS**

<b>Job Name</b>	Managing Director
<b>Description</b>	Applications are invited for the post of Managing Director at its Head Quarters at Anand, Gujarat.
<b>Job Category</b>	Managing Director-NDDB
<b>Designation</b>	Managing Director
<b>Profile Summary</b>	The Managing Director would be required to work closely with various State Cooperative Dairy Federations and Unions, Producer owned institutions and the Central Government and State Governments.
<b>Key roles and Responsibility</b>	The incumbent will be responsible for ensuring that the various technical and administrative groups in NDDB achieve their respective goals. The incumbent will also play an important role in the implementation of flagship programmes of NDDB which encompasses increasing milk productivity, enhancing the coverage of milk producers through producer centric institutional structures and capacity building. This includes the roll out and implementation of the various Government Schemes.
<b>Qualification &amp; Experiences</b>	A degree in Agriculture/Veterinary Science/Engineering or Post Graduate in Basic Sciences/ Humanities/ Economics/ Management/Commerce etc. with at least 25 years of work experience, including experience of working in dairy co-operatives/producer owned institutions. The candidate should be a senior management professional who has experience in conceptualizing, implementing and monitoring Animal Husbandry, Agriculture and Dairy/ Rural Development programmes and/ or working closely with Cooperatives/Producers' Institutions and/or various Government Departments/PSUs. Candidates interested to come on deputation may apply as per rules applicable to them.
<b>Location</b>	Anand
<b>Other Essential attributes and skills</b>	<p>The basic salary of the Managing Director, NDDB would be fixed appropriately in the pay scale - Rs.2,05,400/- to Rs.2,24,400/- per month, with allowances and other benefits as applicable. The incumbent who is coming on deputation will have choice to opt for his existing salary plus deputation allowance, as per rules.</p> <p><b>Age:</b> Candidate should be below 55 years of age (as on 31<sup>st</sup> July 2020). For deserving candidates, age relaxation of upto 2 years shall be considered.</p>
<b>Remarks</b>	<p>Last date for receiving the applications is 31 July 2020.</p> <p>Interested candidates should forward their application along with their updated bio-data by e-mail to recruit_md@nddb.coop or by post to The General Manager (HRD), Post Box 40, National Dairy Development Board, Anand - 388 001, Gujarat, clearly mentioning the post applied for on the envelope.</p>





JAIPUR METRO

**JAIPUR METRO RAIL CORPORATION LIMITED**

(A Government of Rajasthan Undertaking)

Registered Office: Admin Building, Metro Depot, Bhriku Path, Mansarovar, Jaipur-302020

Website: [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in) CIN: U60221RJ2010SC030630

No. F.1(H-220)/JMRC/DCA/SS-XVI/2020-21/16265

Dated: July, 2020

10.3 JUL 2020

**VACANCY CIRCULAR****INVITING APPLICATIONS FOR DEPUTATION**

19.6 JUL 2020

Jaipur Metro Rail Corporation Ltd. (JMRC), a Government of Rajasthan Undertaking registered under the Companies Act, 1956, is implementing Metro Rail Transit System in Jaipur city and its commercial operations started on 3<sup>rd</sup> June, 2015.

Through this circular, JMRC *seeks applications for deputation by Special Selection* from amongst the employees of Indian Railways and its subsidiary/sister concerns, Metro Rail Corporations or any Ministry, Department, Office, Undertaking, Board or Organisation of the Central Government or a State Government. The list of vacant posts to be filled, along with details of pay, qualification and experience for each post, is enclosed as **Annexure-I**. The posts indicated in **Annexure-I** are tentative which also include the posts for which selections have been made but selected candidate did not join as yet or the posts likely to become vacant in near future. JMRC reserves the right to change/ cancel the vacancies or to defer/cancel the selection/screening process for any of these posts at any stage depending upon developments in the meanwhile.

Selection for appointment to the posts shall be made from amongst the applicants who possess requisite qualification and experience for the post as on the Last Date for Receipt of Applications and hold lien on a regular post in the parent department/organization. The process of selection from amongst those who apply for deputation is called special selection and is described in JMRC Recruitment and Service Rules, 2012, hosted on JMRC website, i.e., [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in), or <http://transport.rajasthan.gov.in/jmrc>.

The officers selected and appointed on deputation in JMRC through this process of special selection shall draw the same pay and the same grade pay/Level, which they may be drawing (in the substantive or officiating capacity) in the prescribed scale for the post held by them immediately before appointment in the Corporation. The next date of increment shall also remain unchanged. However, they shall be paid a Special Allowance# at the rate of 15% of the basic pay during their tenure in JMRC. Other allowances, honoraria and reimbursements shall be admissible as provided in Chapter IX of the JMRC Recruitment & Service Rules, 2012, subject to their terms of deputation.

# Clarification: As per Finance Department, GoR order dated : 30<sup>th</sup> October, 2017, the amount of Special Allowance has been freezed. Till the revision in rate of Special Allowance payable to deputationists is decided by GoR in view of revision of Basic Pay after 7<sup>th</sup> pay commission implementation in Central Government / State Governments / after 3<sup>rd</sup> PRC in CPSUs; the Special Allowance shall be paid @ 15% of pre-revised Basic Pay (6<sup>th</sup> CPC basic pay (CDA Scale) or pre 3<sup>rd</sup> PRC Basic pay (IDA Scale) of the month before such pay revision).

The tenure of officers selected through this process shall ordinarily not exceed three years and may be extended for further term not exceeding two years at a time but the total tenure shall not exceed seven years in general. In exceptional circumstances, the tenure of deputation may be extended upto 10 years with the approval at competent level & subject to consent of Parent Organisation.



It is requested that this circular may be widely circulated among the organizations staff under your jurisdiction and applications (in the prescribed proforma enclosed as Annexure - II) of eligible officers /officials who are willing to work on deputation in Jaipur Metro may be forwarded to the **Managing Director, Jaipur Metro Rail Corporation Ltd., Admin Building, Metro Depot, Bhriku Path, Mansarovar, Jaipur - 302020, so as to reach JMRC on or before Friday, 31<sup>st</sup> July, 2020** While doing so, the forwarding authorities may fill in Part-B of the application and enclose attested copies of applicant's annual confidential reports/ performance appraisal reports (or summary thereof) for the last five years.

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Any corrigendum/ addendum/ clarification that may be issued in relation to this circular will be posted only on JMRC website [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in); OR <http://transport.rajasthan.gov.in/jmrc>. For any queries, JMRC can be contacted at [dgmr@jaipurmetrorail.in](mailto:dgmr@jaipurmetrorail.in).

(Dr. Samit Sharma)  
Chairman & Managing Director

Encl : As Above.

To, 10266 - 10272

1. Secretaries of all Ministries/ Departments of Government of India
2. Chief Secretaries of all States Union Territories
3. Member (Rolling Stock)/ Member (Traffic)/ Member (Infrastructure)/ Member (Traction)/ Member (Staff), Railway Board, Ministry of Railways, New Delhi.
4. DG (S&T), Railway Board, Ministry of Railways, New Delhi
5. General Managers/ CPOs of all Zonal Railways
6. Managing Directors of all Metro Rail Corporations
7. All Departments/ Offices/ Undertakings/ Boards/ Organisations under Govt. of India

Copy also to: 10273 - 10277

1. Additional Chief Secretary/ Pr. Secretary/Secretary, all departments, Government of Rajasthan
2. Registrar, Rajasthan Board of Revenue, Ajmer
3. Commissioner, Information & Public Relations, Government of Rajasthan, Jaipur
4. Commissioner, Settlement Department, Viman Bhawan, Gopalbari, Jaipur
5. All Divisional Commissioners & District Collectors of Rajasthan

**List of posts to be filled by deputation through Special Selection:**

S. No.	Name of post, Grade Pay (GP) as per 6 <sup>th</sup> CPC, Level in the pay matrix as per 7 <sup>th</sup> CPC of GoI/ GoR	Qualification and Experience #	Number of Posts
1	<b>Director (Project)</b>  <b>GP as per 6th CPC : 10000/9500</b>  <b>Level as per 7th CPC :</b>  <b>GoI- L-14</b>  <b>GoR -L-24/L-23</b>	An officer with a Degree in Engineering in Civil from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 21 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 5 years in Metro Rail Projects <b>and</b> working in equivalent and/or immediate lower Level in the Pay Matrix for a total minimum period of 7 years.	01
2	<b>Director (Corporate Affairs)</b>  <b>GP as per 6th CPC : 10000/9500</b>  <b>Level as per 7th CPC :</b>  <b>GoI- L-14</b>  <b>GoR -L-24/L-23</b>	An officer having a total experience of 21 years in Rajasthan state services (RAS/RACs), Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/Board/Organisation of Government of India/State Government, preferably with a 3 years experience in a Public Sector Undertaking/ Statutory Corporation <b>And</b> Working in equivalent and/or immediate lower Level in the Pay Matrix for a total minimum period of 7 years.	01
3	<b>Director (Finance)</b>  <b>GP as per 6th CPC : 10000/9500</b>  <b>Level as per 7th CPC :</b>  <b>GoR -L-24/L-23</b>	An officer of Rajasthan Accounts Service (RACs) in Super time Scale or Higher Super time Scale working in Government of Rajasthan, having a total experience of 21 years in RACs, preferably with a 3 years experience in a Public Sector Undertaking/ Statutory Corporation.	01
4	<b>Executive Director (Traction/E&amp;M)</b> <b>GP as per 6th CPC: 8700/-</b>  <b>Level as per 7th CPC :</b> <b>GoI - L-13</b> <b>GoR- L-21</b>	An officer with a Degree in Engineering in Electrical from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 14 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects	01



S. No.	Name of post, Grade Pay (GP) as per 6 <sup>th</sup> CPC, Level in the pay matrix as per 7 <sup>th</sup> CPC of GoI/ GoR	Qualification and Experience #  and working in equivalent and/or immediate lower Level in the Pay Matrix for a total minimum period of 5 years.	
5	<b>Executive Director (S&amp;T)</b> <b>GP as per 6th CPC:</b> 8700/-  <b>Level as per 7th CPC :</b> <b>GoI - L-13</b> <b>GoR- L-21</b>	An officer with a Degree in Engineering in Electronics/ Electronics & Communication from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 14 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects <b>and</b> working in equivalent and/or immediate lower Level in the Pay Matrix for a total minimum period of 5 years.	01
6	<b>General Manager (Operations)</b>  <b>GP as per 6th CPC:</b> 7600/-  <b>Level as per 7th CPC :</b> <b>GoI - L-12</b> <b>GoR- L-19</b>	<b>EITHER</b> a) An officer with a Degree in Engineering in Electronics/ Electronics & Communication/ Electrical/ Mechanical/ Civil from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 12 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects <b>and</b> working in equivalent and/or immediate lower level in the Pay Matrix for a total minimum period of 5 years  <b>OR</b> b) An officer of Indian Railway Traffic Service with a total experience of 12 years.	01
7	<b>General Manager (Traction/E&amp;M)</b>  <b>GP as per 6th CPC:</b> 7600/-  <b>Level as per 7th CPC :</b> <b>GoI - L-12</b> <b>GoR- L-19</b>	An officer with a Degree in Engineering in Electrical from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 12 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2	01



JAMMUR METRO

S. No.	Name of post, Grade Pay (GP) as per 6 <sup>th</sup> CPC, Level in the pay matrix as per 7 <sup>th</sup> CPC of GoI/ GoR	Qualification and Experience #	Number of Posts
		years in Metro Rail Projects <b>and</b> working in equivalent and/or immediate lower Level in the Pay Matrix for a total minimum period of 5 years.	
8	<b>General Manager (S&amp;T)</b>  <b>GP as per 6th CPC:</b> 7600/-  <b>Level as per 7th CPC :</b> <b>GoI - L-12</b> <b>GoR- L-19</b>	An officer with a Degree in Engineering in Electronics/ Electronics & Communication from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 12 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects <b>and</b> working in equivalent and/or immediate lower level in the Pay Matrix for a total minimum period of 5 years.	01
9	<b>General Manager (Finance)</b>  <b>GP as per 6th CPC:</b> 7600/-  <b>Level as per 7th CPC :</b> <b>GoI - L-12</b> <b>GoR- L-19</b>	An officer of Rajasthan Accounts Service (RACS) <b>with</b> a total experience of 12 years in the Service, preferably with an experience of 2 years in a public sector undertaking/ statutory corporation <b>and</b> working in equivalent or immediate lower level in the Pay Matrix for a minimum period of 5 years.	01
10	<b>General Manager (PP&amp;PPP)</b>  <b>GP as per 6th CPC:</b> 7600/-  <b>Level as per 7th CPC :</b> <b>GoI - L-12</b> <b>GoR- L-19</b>	An officer with a Degree in Engineering from a recognised University (or equivalent Engineering qualification) <b>With</b> Master Degree in Business Administration from a recognized University (or equivalent Management qualification) <b>and</b> a total experience of 12 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects <b>and</b> working in equivalent and/or immediate lower Level in the Pay Matrix for a total minimum period of 5 years.	01
11	<b>Joint General Manager (Civil) for project works</b>	An officer with a Degree in Engineering in Civil from a recognised University (or equivalent Engineering qualification)	01



S. No.	Name of post, Grade Pay (GP) as per 6th CPC, Level in the pay matrix as per 7th CPC of GoI/ GoR	Qualification and Experience #	Number of Posts
	<b>GP as per 6th CPC:</b> 6600/-  <b>Level as per 7th CPC :</b> <b>GoI - L-11</b> <b>GoR- L-16</b>	<b>with</b> a total experience of 9 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects <b>and</b> working in equivalent or immediate lower Level in the Pay Matrix.	
12	<b>Joint General Manager (Rolling Stock)</b>  <b>GP as per 6th CPC:</b> 6600/-  <b>Level as per 7th CPC :</b> <b>GoI - L-11</b> <b>GoR- L-16</b>	An officer with a Degree in Engineering in Electrical/Mechanical from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 9 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects <b>and</b> working in equivalent or immediate lower level in the Pay Matrix.	01
13	<b>Joint General Manager (Admin)</b>  <b>GP as per 6th CPC:</b> 6600/-  <b>Level as per 7th CPC :</b> <b>GoI - L-11</b> <b>GoR- L-16</b>	An officer of Rajasthan State Service or any Department/PSU/Board/Organisation of Government of India/State Governments <b>with</b> a total experience of 9 years in the Service, preferably with an experience of a 2 years in a Public Sector Undertaking/Statutory Corporation preferably in the field of general administration. <b>and</b> working in equivalent or immediate lower level in the Pay Matrix.	01
14	<b>Private Secretary</b> <b>GP as per 6th CPC:</b> 6000/-  <b>Level as per 7th CPC :</b> <b>GoI - L-10</b> <b>GoR- L-15</b>	An employee in the Pay Matrix equivalent to Grade Pay of Rs. 4800/- or above having a total experience of at least 18 years of working as Private Secretary (PS), Sr.PA, PA, Steno or equivalent level, in any Department/ PSU/ Board/ Organisation of Government of India/ State Governments.	04
15	<b>Deputy General Manager (Coordination &amp; Monitoring)</b>	An officer having a Graduate Degree from a recognised University with a total experience of 7 years (out of which 2 years should be related to coordination <b>with</b>	01

590/c



JALPUR METRO

S. No.	Name of post, Grade Pay (GP) as per 6 <sup>th</sup> CPC, Level in the pay matrix as per 7 <sup>th</sup> CPC of GoI/ GoR	Qualification and Experience #	Number of Posts
	GP as per 6 <sup>th</sup> CPC: 5400/- Level as per 7 <sup>th</sup> CPC : GoI - L-10 GoR- L-14	Planning Departments of State/ Central Govt.) in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments <b>And</b> working in equivalent or immediate lower Level in the Pay Matrix	
16	<b>Manager (Revenue)</b> GP as per 6 <sup>th</sup> CPC: 4800/- Level as per 7 <sup>th</sup> CPC : GoI- L-8 GoR- L-12	An officer who is either a qualified Chartered Accountant or has a Master Degree in Business Administration from a recognized University (equivalent qualification) <b>with</b> a total experience of 4 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/Board/Organisation of Government of India/State Governments. <b>and</b> working in equivalent or immediate lower Level in the Pay Matrix.	01
17	<b>Tehsildar</b> GP as per 6 <sup>th</sup> CPC: 4800/- Level as per 7 <sup>th</sup> CPC : GoR- L-12	An officer of Rajasthan Tehsildar Service (RTS) working in Government of Rajasthan and having an experience of at least 5 years.	01
18	<b>Executive Officer (HR/Admn.)</b> GP as per 6 <sup>th</sup> CPC: 4200/- GoI- L-6 GoR- L-11	An Office Superintendent (OS) working in Government of Rajasthan. <b>or</b> an employee of equivalent level from any Department/PSU/Board/Organisation of Government of India/State Governments, having an experience of 5 years in Establishment/General Administration matters <b>and</b> having hands-on knowledge of computer	01
19	<b>Patwari/ Ameen</b> GP as per 6 <sup>th</sup> CPC: 2400/- Level as per 7 <sup>th</sup> CPC : GoR- L-05	An employee working as Patwari/ Ameen in Government of Rajasthan.	03
<b>Total</b>			<b>24</b>



## PROFORMA OF APPLICATION FOR DEPUTATION

### PART – A (To be filled by the applicant)

**1. POST APPLIED FOR** \_\_\_\_\_  
(Please fill separate applications, if you wish to apply for more than one of the posts)

### **2. PERSONAL DETAILS**

a. Full Name

b. Father's/Husband's name

c. Date of Birth

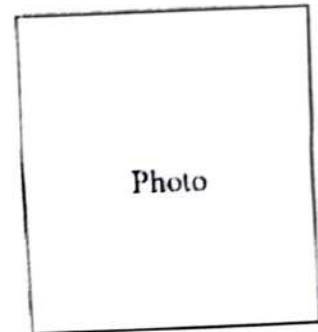
d. Place of present posting

e. Permanent Address

f. Postal Address

g. Mobile number (s) for  
Contact/ SMSs

h. Email ID (this email ID  
will be used for all  
correspondence in  
relation to this  
Application)



**3. DETAILS OF CURRENT POSTING****a. Parent Department/ Organisation**

i.	Name of Parent department/ organisation/ service with Unit/ Zone & place of posting	
ii.	Date of 1st joining in service of the Govt. department/ organization (only if worked in more than one Govt. department/ PSU / organization)	
iii.	Date of joining in service of the present parent department/ organisation	
iv.	Date of superannuation from the parent department/ organization	

**b. Details of Service**

i.	Name of Present department/ organisation	
ii.	Present Post/ Designation & Place	
iii.	Type of Pay Scale (Tick as applicable)	CDA (6 <sup>th</sup> CPC) / CDA (7 <sup>th</sup> CPC) / IDA (after 3 <sup>rd</sup> PRC) / IDA (Before 3 <sup>rd</sup> PRC)
iv.	Equivalent Grade Pay (as per 6 CPC)	
v.	Present Level in Pay Matrix as per 7 <sup>th</sup> CPC (GoI or GoR)/ Scale as per IDA (E1. E2...etc.); as applicable	
vi.	Date of Entry into Present Grade Pay/Pay scale/ Pay Level	
vii.	Immediate lower Grade Pay / Pay Level that you were getting before the grant of present Grade Pay / Pay Level	
viii.	Date of Entry into immediate lower Grade Pay/Pay scale/ Pay Level	
ix.	Whether the employment in parent organization is a regular employment	



x.	Details of Punishments/ Enquiries/ Police Cases/ Convictions/ Debarments, if any	
xi.	Details of Awards/ Honours/ Citations, if any	
xii.	List of documents, if any, that the applicant chooses to enclose in support of his/her candidature	

#### 4. ACADEMIC/ PROFESSIONAL QUALIFICATIONS

Degree/ Diploma/ Certificate	Name of Board/ Institution/ University	Year of Passing	Subject(s)/ Discipline/ Branch

#### 5. EXPERIENCE DETAILS

a. Details of Postings held (attach separate sheet, if required)

Period		Name of department/ organization	Post held	Whether on cadre post or on deputation	Work profile
From	To				

**b. Experience in terms of Years and Months**

Total Experience of working in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/ PSU/ Board/ Organisation of Government of India/ State Governments	
Of the total experience, Experience in PSU / Statutory Organisations	
Of the total experience, Experience in Metro Rail Projects	
Of the total experience, any experience specifically relevant to the Post applied for Type of Experience	
Period of experience in Years, Months and Days	

**I hereby submit my Application for deputation in JMRC against the Special Selection Post of \_\_\_\_\_**

**I declare that:**

- I have carefully gone through the Vacancy Circular & JMRC Recruitment & Service Rules, 2012 as amended upto date (available on JMRC website) and I am aware that my tenure in JMRC will be governed by these Rules, except where otherwise provided in the terms and conditions of deputation mutually agreed upon between my parent department/ organisation and JMRC.
- I am aware that my Application will be considered only if it is duly certified and forwarded by my Cadre Controlling Authority and reaches JMRC on or before the prescribed date.
- I am well aware that on being forwarded, my Application will be assessed by the Selection Committee as per the Rules of JMRC.
- To the best of my knowledge, the information submitted by me is correct and I am qualified to hold a post in JMRC.

Date

Name and Signature of the Applicant



**PART - B****(To be filled by the Cadre Controlling Authority/ Parent Department/ Organisation)**

The application of the following officer is being forwarded to JMRC for considering his/ her deputation in JMRC:

- 1) Full Name of the Applicant :
- 2) Cadre/ Post in the parent department :
- 3) Date of Birth :
- 4) Date of Superannuation :
- 5) Has the officer been given any punishment in the last five years? If yes, please write a short description below
- 6) Is there any disciplinary proceeding pending against the officer (only the cases where charge- sheets have been served)? If yes, please write a short description below
- 7) Whether original or attested copies of Annual Confidential Reports/ Annual Performance Appraisal Reports of last five years are enclosed?
- 8) Whether the employee is a regular employee of parent department/organisation?

It is certified that the particulars given above are correct and that in the event of the officer being selected for deputation in JMRC, his/her services shall be placed at the disposal of JMRC for the period of deputation which shall ordinarily not exceed three years.

Date

Name, Designation & Signature of  
authorised officer of the Parent  
Department/ Organisation

**JAIPUR METRO RAIL CORPORATION LIMITED**

(A Government of Rajasthan Undertaking)

Registered Office: Admin Building, Metro Depot, Bhriku Path, Mansarovar, Jaipur-302020

Website: [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in) CIN: U60221RJ2010SGC030630

No. F.1(H-220)/JMRC/DCA/SS-XVI/2020-21/1-265

Dated: July, 2020

10.3 JUL 2020

**VACANCY CIRCULAR****INVITING APPLICATIONS FOR DEPUTATION**

17 6 JUL 2020

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Selection for appointment to the posts shall be made from amongst the applicants who possess requisite qualification and experience for the post as on the Last Date for Receipt of Applications and hold lien on a regular post in the parent department/organization. The process of selection from amongst those who apply for deputation is called special selection and is described in JMRC Recruitment and Service Rules, 2012, hosted on JMRC website, i.e., [www.jaipurmetrorail.in](http://www.jaipurmetrorail.in), or <http://transport.rajasthan.gov.in/jmrc>.

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It is requested that this circular may be widely circulated among the organizations' staff under your jurisdiction and applications (in the prescribed proforma enclosed as Annexure - II) of eligible officers /officials who are willing to work on deputation in Jaipur Metro may be forwarded to the **Managing Director, Jaipur Metro Rail Corporation Ltd., Admin Building, Metro Depot, Bhrigu Path, Mansarovar, Jaipur - 302020, so as to reach JMRC on or before Friday, 31<sup>st</sup> July, 2020** While doing so, the forwarding authorities may fill in Part-B of the application and enclose attested copies of applicant's annual confidential reports/ performance appraisal reports (or summary thereof) for the last five years.

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For any queries, JMRC can be contacted at [dgmhr@jaipurmetrorail.in](mailto:dgmhr@jaipurmetrorail.in)

(Dr. Samit Sharma)  
Chairman & Managing Director

Encl : As Above.

To, 10266 - 10272

1. Secretaries of all Ministries/ Departments of Government of India
2. Chief Secretaries of all States Union Territories
3. Member (Rolling Stock)/ Member (Traffic)/ Member (Infrastructure)/ Member (Traction)/ Member (Staff), Railway Board, Ministry of Railways, New Delhi.
4. DG (S&I), Railway Board, Ministry of Railways, New Delhi
5. General Managers/ CPOs of all Zonal Railways
6. Managing Directors of all Metro Rail Corporations
7. All Departments/ Offices/ Undertakings/ Boards/ Organisations under Govt. of India

Copy also to: 10273 - 10277

1. Additional Chief Secretary/ Pr. Secretary/Secretary, all departments, Government of Rajasthan
2. Registrar, Rajasthan Board of Revenue, Ajmer
3. Commissioner, Information & Public Relations, Government of Rajasthan, Jaipur
4. Commissioner, Settlement Department, Viman Bhawan, Gopalbari, Jaipur
5. All Divisional Commissioners & District Collectors of Rajasthan

**Annexure-I**

**List of posts to be filled by deputation through Special Selection:**

S. No.	Name of post, Grade Pay (GP) as per 6 <sup>th</sup> CPC, Level in the pay matrix as per 7 <sup>th</sup> CPC of GoI/ GoR	Qualification and Experience #	Number of Posts
1	<b>Director (Project)</b>  <b>GP as per 6th CPC :</b> <b>10000/9500</b>  <b>Level as per 7th CPC :</b>  <b>GoI- L-14</b>  <b>GoR -L-24/L-23</b>	An officer with a Degree in Engineering in Civil from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 21 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 5 years in Metro Rail Projects <b>and</b> working in equivalent and/or immediate lower Level in the Pay Matrix for a total minimum period of 7 years.	01
2	<b>Director (Corporate Affairs)</b>  <b>GP as per 6th CPC :</b> <b>10000/9500</b>  <b>Level as per 7th CPC :</b>  <b>GoI- L-14</b>  <b>GoR -L-24/L-23</b>	An officer having a total experience of 21 years in Rajasthan state services (RAS/RACs), Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/Board/Organisation of Government of India/State Government, preferably with a 3 years experience in a Public Sector Undertaking/ Statutory Corporation <b>And</b> Working in equivalent and/or immediate lower Level in the Pay Matrix for a total minimum period of 7 years.	01
3	<b>Director (Finance)</b>  <b>GP as per 6th CPC :</b> <b>10000/9500</b>  <b>Level as per 7th CPC :</b>  <b>GoR -L-24/L-23</b>	An officer of Rajasthan Accounts Service (RACs) in Super time Scale or Higher Super time Scale working in Government of Rajasthan, having a total experience of 21 years in RACs, preferably with a 3 years experience in a Public Sector Undertaking/ Statutory Corporation.	01
4	<b>Executive Director (Traction/E&amp;M)</b> <b>GP as per 6th CPC:</b> <b>8700/-</b>  <b>Level as per 7th CPC :</b> <b>GoI - L-13</b> <b>GoR- L-21</b>	An officer with a Degree in Engineering in Electrical from a recognised University (or equivalent Engineering qualification) <b>with</b> a total experience of 14 years in Indian Railways or its subsidiary/sister concerns, Metro Rail Corporations or any other Department/PSU/ Board/ Organisation of Government of India/ State Governments, preferably with an experience of 2 years in Metro Rail Projects	01